CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: General Services – Land Management Division

AGENDA DATE: 03/01/11

CONTACT NAME AND PHONE NUMBER: Stuart Ed, Director, General Services, (915) 621-6822
Bruce Collins, Purchasing Manager, Financial Services (915) 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

Extend the following contract: 2008-076 – Fertilizer
With: Justin Seed of Justin, TX
Estimated Annual Expenditures: $100,000.00
Total Estimated Expenditures: $100,000.00 for one additional year

BACKGROUND / DISCUSSION:

The Land Management Division will use this product to fertilize grass and/or turf in parks and other areas throughout the city. This is a granular, slow release fertilizer used to maintain the grass as well as promoting its growth and continual development.

PRIOR COUNCIL ACTION:

Yes. This was originally awarded on March 4, 2008

AMOUNT AND SOURCE OF FUNDING:

31010359-503113-01101-32021 – Land Maintenance Supplies – Land Management

Department:	General Services – Land Management Division
Amount:	$100,000.00
Funds Available:	31010359-503113-01101-32021
Funds Source:	Land Maintenance Supplies – Land Management

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

**********REQUIRED AUTHORIZATION**********

DEPARTMENT HEAD: _____

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

MOTION
MARCH 4, 2008

Motion made by Representative Ortega, seconded by Representative O'Rourke and unanimously carried to **AWARD** Solicitation No. 2008-076 (Fertilizer) to Justin Seed Company for a total estimated minimum award of $835,149.

Department:	Parks and Recreation
Award to:	Justin Seed Company Justin, Texas
Items:	All
Option:	2 Years
Annual Estimated Minimum Amount:	$278,383
Account No.:	51010262 – 503113 – 01101
Funding Source:	Operating Funds, Land Maintenance Supplies
Total Estimated Minimum Award:	$835,149

This is a thirty-six month requirements type contract.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and Parks and Recreation recommend award as indicated. Justin Seed Company was the lowest responsive, responsible bidder

AYES: Representatives Lilly, Byrd, Quintana, Holguin, Ortega, and O'Rourke
NAYS: None
NOT PRESENT FOT THE VOTE: Representative Castro

Richarda Duffy Momsen, City Clerk

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