CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: **General Services – Fleet Division**

AGENDA DATE: **03/1/11**

CONTACT PERSON NAME AND PHONE NUMBER: **Stuart Ed, Director, General Service, (915) 621-6822**
Bruce D. Collins, Purchasing Manager (915) 541-4313

DISTRICT(S) AFFECTED: **ALL**

SUBJECT:

Extend the following contract: 2010-003 – Vehicles – Police Department
With: Casa Ford of El Paso, TX

BACKGROUND / DISCUSSION:

The city is currently in the process of replacing the old fleet through a Fleet Replacement Program. The program targets vehicles that have met their life expectancy and replacing them with vehicles that operate more efficiently and at a lower cost to the city. Local business is being supported.

PRIOR COUNCIL ACTION:

Yes. Council previously approved the purchase of 46 full size sedans and 3 SUV's on March 10, 2010.

AMOUNT AND SOURCE OF FUNDING:

Department:	General Services – Fleet Division
Amount:	$1,500,000.00
Funds Available:	37150068-508006-27507-PFLESVC01 and 21150010-05443-508010-G210915
Funds Source:	Vehicular Equipment – General Services Department and Confiscated Funds – Police Department

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BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

**********REQUIRED AUTHORIZATION**********

DEPARTMENT HEAD: _____

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

MOTION
MARCH 9, 2010

Motion made by Representative Lilly, seconded by Representative Robinson, and unanimously carried to **AWARD** Solicitation No. 2010-003 (Vehicles – Police Department) to Casa Ford for a total estimated amount of $3,251,867.40.

Department:	General Services – Fleet Division
Award to:	Casa Ford El Paso, TX
Items:	1, 4, 5, 6, and 7 Optional Items O3, O4, O5
Option:	Extending the term of the contract through the manufacturer's build-out date for model year 2012 and 2013 vehicles.
Funding Source:	Vehicular Equipment – Capital Fund
Total Estimated Award:	$3,251,867.40

This is a 12-month requirements type contract for vehicles for the Police Department.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and General Services, Fleet Division, recommend award to Casa Ford, the vendor offering the best value bid.

Richarda Duffy Momsen, City Clerk

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