

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** PARKS & RECREATION

**AGENDA DATE:** MARCH 4, 2008

**CONTACT PERSON/PHONE:** TERRENCE FREIBURG, SAM CALHOUN

**DISTRICT(S) AFFECTED:** ALL

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve award of Bid 2008-076 Fertilizer to Justin Seed Co. as the Low bidder meeting spec. Total estimated yearly amount \$278,383.00/Year. Total Estimated Award \$835,149.00

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

These fertilizers are used for the City Parks and Athletic Field Turf Maintenance Program. The fertilizer is applied in 6 monthly applications starting at the end of March to supply nutrients need to maintain healthy Turf areas in all City Parks.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one?

There have been prior contracts to provide these services.

**AMOUNT AND SOURCE OF FUNDING:**

The item has been budgeted in the Parks General Fund. Funding source by account numbers and description of account (see below) Does it require a budget transfer? No

<b>Amount:</b>	\$278,383
<b><u>Department ID:</u></b>	51010262 (Land Management)
<b><u>Account No:</u></b>	503113 (Land Maintenance Supplies)
<b><u>Funding Source:</u></b>	01101(General Fund)

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** Nanette Smejkal, Director 

(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA: MARCH 4, 2008**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

PROJECT FORM

DATE: FEBRUARY 19, 2008

PROJECT: FERTILIZER
BID 2008-076 BUDGET NO.: 51010262-01101-503113
FUNDING SOURCE: OPERATING FUNDS, LAND MAINTENANCE SUPPLIES
REPRESENTATIVE DISTRICT(S): ALL

RECOMMENDATION: VENDOR: JUSTIN SEED COMPANY
JUSTIN TX
ITEMS: ALL
ESTIMATED AWARD \$278,383.00/YR
CONTRACT PERIOD: 36 MONTHS
OPTION(S): 2 YEARS
DISCOUNT - 1%-10 DAYS
TOTAL ESTIMATED AWARD:\$835,149.00

Financial Services, Purchasing Division and Parks and Recreation recommend award as indicated, Justin Seed Company was the lowest bidder meeting specification.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract maybe higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

BID'S SOLICITED 09 BID'S LOCALS 07
BID'S RECEIVED 04
BIDS SVCS 06
"NO BIDS" RECEIVED 00

CURRENT TAXES PAID --
OUT-OF-TOWN --

TOTAL ESTIMATED AWARD: \$835,149.00

FUNDS: AVAILABLE NOT AVAILABLE COMPTROLLER

COUNCIL: APPROVED REJECTED CITY CLERK

APPROVED: COUNCIL MEETING OF MARCH 4, 2008

TERRENCE FRIEBURG
PURCHASING MANAGER

## Parks & Recreation

**To:** Ray Heredia, Procurement Analyst  
**From:** Sam Calhoun  
**Through:** Barry Russel, Assitant Director of Parks & Recreation  
**Date:** February 18, 2008  
**Re:** Solicitation 2008-076 - Fertilizer, Parks & Recreation

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We have reviewed the bid tabulations for this solicitation and recommend that the contract be awarded to Justin Seed Company. They are the apparent low bidder meeting specs and Parks & Recreation is satisfied with their performance.

Item 1.	32-4-7	5,850 ea. (40 lb. Bags)	( unit price \$16.38 )	\$95,823
Item 2.	33-0-0	14,000 ea. (40lb. bags)	( unit price \$13.04 )	\$182,560
<b>Total</b>				<b>\$278,383</b>

**Department ID:** 51010262 (Land Management)  
**Account No:** 503113 (Land Maintenance Supplies)  
**Funding Source:** 01101(General Fund)  
**Fiscal Year:** 2007-2008  
**Estimated annual expenditure:** **\$278,383**  
District(s): All

# CITY OF EL PASO BID TABULATION

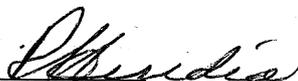
**BID ITEM: FERTILIZER**

**BID # 2008-076**

**BID DATE: JANUARY 16, 2008**

**DEPARTMENT: PARKS AND RECREATION**

				HELENA CHEMICAL COMPANY MESQUITE, NM		JUSTIN SEED CO. JUSTIN, TX		LONESTAR GEO PRODUCTS, LLC (A DIVISION OF HANES GEO COMPONENTS) GRAND PRAIRIE, TX		RIVERSIDE HARDWARE, L.L.C. CANUTILLO, TX	
ITEM	QTY.	UNIT PACK	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1.	5,850	BAG EA (40 LB)	CUSTOM BLEND 32-4-7	\$17.94	\$104,949.00 <small>(INCLUDES FREIGHT)</small>	\$16.38	\$95,823.00 <small>(INCLUDES FREIGHT)</small>	\$19.80	\$115,830.00 <small>(INCLUDES FREIGHT)</small>	\$15.71	\$91,903.50 <small>(INCLUDES FREIGHT)</small>
MFTG/PRODUCT NAME OR NUMBER				HELENA 3247		DR. GROW		HOWARD JOHNSON'S 32-04-07 TURF FERTILIZERS		32-4-7/5S	
2.	14,000	BAG EA (40 LB)	AMMONIUM SULFATE 33-0-0	\$13.89	\$194,460.00 <small>(INCLUDES FREIGHT)</small>	\$13.04	\$182,560.00 <small>(INCLUDES FREIGHT)</small>	\$16.70	\$233,800.00 <small>(INCLUDES FREIGHT)</small>	\$13.71	\$191,940.00 <small>(INCLUDES FREIGHT)</small>
MFTG/PRODUCT NAME OR NUMBER				HELENA 3300		DR. GROW		HOWARD JOHNSON'S 33-00-00 TURF FERTILIZERS		33-0-0/11S	
<b>GRAND TOTAL:</b>				\$299,409.00		\$278,383.00		\$349,630.00		\$283,843.50	
OPTION TO EXTEND: TO THE EXTENT PROVIDED FOR IN THE CONTRACT, THE CITY, AT ITS SOLE OPTION, MAY EXTEND THE INITIAL TERM OF THIS CONTRACT FOR TWO (2) ADDITIONAL YEARS PRIOR TO THE RATION OF THE CURRENT TERM. IF THE OPTION TO RENEW IS EXERCISED, THE CONTRACT WILL CONTINUE UNDER THE SAME TERMS AND CONDITIONS SET FORTH HEREIN. THE TOTAL DURATION OF THIS CONTRACT, INCLUDING THE EXERCISE OF ANY OPTIONS UNDER THIS CLAUSE, SHALL NOT EXCEED FIVE (5) YEARS.				YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<b>PAYMENT TERMS:</b>				NET - 30 DAYS		1% - 10 DAYS		NET - 30 DAYS		NET - 30 DAYS	
<b>BIDS SOLICITED: 9</b>				<b>BIDS RECEIVED: 4</b>		<b>BIDS LOCAL: 7</b>		<b>NO BIDS: 0</b>			

APPROVED BY:   
 DATE: 1-20-08

HELENA CHEMICAL  
P. O. BOX 629  
MESQUITE, NM 88048

SWIG  
3500 DONIPHAN DRIVE  
EL PASO, TX 79922 *UTF*

EWING IRRIGATION &  
INDUSTRIAL PRODUCTS  
3630 DURAZNO  
EL PASO, TX 79905

CABY'S LANDSCAPE  
4601 HONDO PASS  
EL PASO, TX 79904 *UTF*

ALBUQUERQUE CHEMICAL  
150 EARHARDT WAY SUITE 300  
SANTA TERESA, NM 88008 *UTF*

ADOLFO MOLINAR  
10 JOE TURNER  
EL PASO, TX 79915

CHEMPORT INC  
2417 KIMARNOCK  
EL PASO, TX 79925

RIO GRANDE SEED  
2323 ALAMEDA  
EL PASO, TX 79901

SEGURA COMPANY  
3100 ROBERTS RANCH ROAD  
EL PASO, TX 79927 *UTF*

LESCO, INC.  
1301 EAST 9TH STREET STE 1300  
CLEVELAND, OH 44114-1849

*1/23/08 Not included in total.  
Came in after bid due date.*