

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Parks and Recreation

AGENDA DATE: March 8, 2011

CONTACT PERSON/PHONE: Paula Powell – Sports Manager, Parks and Recreation (915) 351-1320
Bruce Collins – Purchasing Manager (915) 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

Award solicitation: 2011-053 Sports Officials to the below vendors:

El Paso Southwest USSSA Umpire Softball Association of El Paso, TX

Items: 7a, 7b, 7c, and 7d

Estimated Annual Expenditures: \$111,800.00

Total Estimated Expenditures: \$335,400.00 for three (3) years

Option to Extend: 2 years

Texas ASA – District 4 of El Paso, TX

Items: 6a, 6b, and 6c

Estimated Annual Expenditures: \$32,860.00

Total Estimated Expenditures: \$98,580.00 for three (3) years

Option to Extend: None

Total Estimated Award is \$433,980.00 for 3 years.

BACKGROUND / DISCUSSION:

The City's sports program serves thousands of adult and youth in organized, competitive league and tournament play in a variety of sports at venues throughout the City. Each scheduled game requires at least one sports official and often, as in the case of youth football, up to three officials.

To date, officials have been managed by City staff and paid on an individual basis. The current methodology is time consuming, lends itself to inaccuracies, causes periodic delays of payment, and is generally inefficient. The successful bidders would schedule, manage, ensure qualifications and background checks, and pay all officials in each of the sports.

In November 2010, the City initiated bid solicitations to the various local sports officials' Associations to provide qualified sports officials to officiate and referee all of the sports offered by the Parks and Recreation Department. There were two successful bidders for two sports. Another formal bid is planned to reach out to the other Associations that can accommodate the other sports. The following is the recommendation for award:

Vendor	Sport	Price per Game
El Paso Southwest USSSA Umpire Softball Association	Adult Slow Pitch Softball Leagues and Tournaments	\$14-\$20
Texas ASA – District 4	Girls Fast Pitch Softball Leagues	\$27-\$29

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

The cost of this program is covered by the league and tournament fees charged to the sports teams. Total expense for the three years of these contracts is \$433,980.00 and is budgeted in the FY11 Parks and Recreation operating budget. Dept # 51010367- Acct #502211 - Fund #01101

BOARD / COMMISSION ACTION:

N/A.

*****AUTHORIZATION*****

DEPARTMENT HEAD: _____

COMMITTEE SCORE SHEET

SOLICITATION NO: 2011-053
 SOLICITATION TITLE: SPORTS OFFICIALS
 PARKS AND RECREATION DEPARTMENT

	El Paso Southwest USSSA Umpire Softball Association El Paso, TX		Texas ASA District 4 El Paso, TX	
Capacity to Undertake Contract				
# points	20			
		15.00		20.00
Name and Address of all officials (10 points)				
		10.00		10.00
Organization's evaluation procedure. Availability of officials and any restrictions on location of work sites (5 points)				
		5.00		5.00
Program or Computer Software (5 points)				
		0.00		5.00
Qualifications				
# points	15			
		15.00		11.67
Reputation & Quality of the Bidder's Service				
# points	15			
		13.00		13.34
Cost				
		Cost Points	Total Points	Cost Points
				Total Points
Item No. 1 - Adult and Youth Basketball				
# points	50	0.00	0.00	0.00
Item No. 2 - Adult and Youth Indoor Soccer				
# points	50	0.00	0.00	0.00
Item No. 3 - Adult Outdoor Soccer				
# points	50	0.00	0.00	0.00
Item No. 4 - Adult and Youth Hockey				
# points	50	0.00	0.00	0.00
Item No. 5 - Adult and Youth Volleyball				
# points	50	0.00	0.00	0.00
Item No. 6a - Girls Fast Pitch Softball - Ages 8 & under				
# points	50	0.00	0.00	\$4,060.00
				50.00
Item No. 6b - Girls Fast Pitch Softball - Ages 10 & under and 12 & under				
# points	50	0.00	0.00	\$8,640.00
				50.00
Item No. 6c - Girls Fast Pitch Softball - Ages 14 & under and 18 & under				
# points	50	0.00	0.00	\$20,160.00
				50.00
Item No. 7a - Adult Slow Pitch Softball				
# points	50	\$107,000.00	93.00	\$123,050.00
		50.00		43.48
Item No. 7b - Adult Slow Pitch Softball Tournament (League Play)				
# points	50	\$2,000.00	93.00	\$2,400.00
		50.00		41.67
Item No. 7c - Adult Slow Pitch Softball Tournament (Tournament Play)				
# points	50	\$1,400.00	93.00	\$1,500.00
		50.00		46.67
Item No. 7d - Adult One Pitch Softball Tournament				
# points	50	\$1,400.00	93.00	\$1,900.00
		50.00		36.84
Item No. 8a Youth Baseball - Ages 8 & under				
# points	50	0.00	0.00	0.00
Item No. 8b Youth Baseball - Ages 10 & under				
# points	50	0.00	0.00	0.00
Item No. 8c Youth Baseball - Ages 12 & under				
# points	50	0.00	0.00	0.00
Item No. 8d Youth Baseball - Ages 14 & under				
# points	50	0.00	0.00	0.00
Item No. 8e Youth Baseball - Ages 16 & under				
# points	50	0.00	0.00	0.00
Item No. 9a - Youth Football - Minor and Intermediate Division				
# points	50	0.00	0.00	0.00
Item No. 9b - Youth Football - Major Division				
# points	50	0.00	0.00	0.00
Total				
		111,800.00		161,710.00



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: December 8, 2010

Solicitation #: 2011-053

Project Name: Sports Officials

Department: Parks and Recreation

			EL PASO SOUTHWEST USSSA UMPIRE SOFTBALL ASSOCIATION EL PASO, TX		TEXAS ASA - DISTRICT 4 EL PASO, TX						
ITEM NO.	MAX. AMT. PER OFFICIAL/ PER GAME	ESTIMATED QUANTITY (PER YEAR)	ITEM DESCRIPTION	PRICE PER OFFICIAL/ PER GAME	EST. QTY. X PRICE = EXTENDED TOTAL	PRICE PER OFFICIAL/ PER GAME	EST. QTY. X PRICE = EXTENDED TOTAL				
1.	\$21	2,662	ADULT AND YOUTH BASKETBALL (2 OFFICIALS)	NONE STATED	NONE STATED	N/A					
2.	\$31	1,775	ADULT AND YOUTH INDOOR SOCCER (1 OFFICIAL)	NONE STATED	NONE STATED	N/A					
3.	\$33	100	ADULT OUTDOOR SOCCER (2 OFFICIALS)	NONE STATED	NONE STATED	N/A					
4.	\$14	78	ADULT AND YOUTH HOCKEY (1 OFFICIAL)	NONE STATED	NONE STATED	N/A					
5.	\$25	1,800	ADULT AND YOUTH VOLLEYBALL (1 OFFICIAL)	NONE STATED	NONE STATED	N/A					
6a.	\$29	140	GIRLS FAST PITCH SOFTBALL AGES 8 & UNDER (1 OFFICIAL)	NONE STATED	NONE STATED	\$29.00	\$4,060.00				
6b.	\$27	320	GIRLS FAST PITCH SOFTBALL AGES 10 & UNDER AND 12 & UNDER (2 OFFICIALS)	NONE STATED	NONE STATED	\$27.00	\$8,640.00				
6c.	\$28	720	GIRLS FAST PITCH SOFTBALL AGES 14 & UNDER AND 18 & UNDER (2 OFFICIALS)	NONE STATED	NONE STATED	\$28.00	\$20,160.00				

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.
The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY:

Deneice Gandy

DATE:

12/14/10



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7a.	\$23	5,350	ADULT SLOW PITCH SOFTBALL (1 OFFICIAL)	\$20.00	\$107,000.00	\$23.00	\$123,050.00				
7b.	\$24	100	ADULT SLOW PITCH SOFTBALL TOURNAMENTS (1 OFFICIAL) TOURNAMENTS	\$20.00	\$2,000.00	\$24.00	\$2,400.00				
7c.	\$15	100	ADULT SLOW PITCH SOFTBALL TOURNAMENTS (2 OFFICIALS) TOURNAMENTS	\$14.00	\$1,400.00	\$15.00	\$1,500.00				
7d.	\$19	100	ADULT ONE PITCH SOFTBALL TOURNAMENT (1 OFFICIAL)	\$14.00	\$1,400.00	\$19.00	\$1,900.00				
8a.	\$25	200	YOUTH BASEBALL AGES 8 & UNDER (1 OFFICIAL)	NONE STATED	NONE STATED	N/A					
8b.	\$30	162	YOUTH BASEBALL AGES 10 & UNDER (2 OFFICIALS)	NONE STATED	NONE STATED	N/A					
8c.	\$31	162	YOUTH BASEBALL AGES 12 & UNDER (2 OFFICIALS)	NONE STATED	NONE STATED	N/A					
8d.	\$32	209	YOUTH BASEBALL AGES 14 & UNDER (2 OFFICIALS)	NONE STATED	NONE STATED	N/A					

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8e.	\$34	100	YOUTH BASEBALL AGES 16 & UNDER (2 OFFICIALS)	NONE STATED	NONE STATED	N/A			
9a.	\$30	1,200	YOUTH FOOTBALL - MINOR AND INTERMEDIATE DIVISION (3 OFFICIALS)	NONE STATED	NONE STATED	N/A			
9b.	\$33	200	YOUTH FOOTBALL - MAJOR DIVISION (3 OFFICIALS)	NONE STATED	NONE STATED	N/A			
ESTIMATED ANNUAL TOTAL				\$111,800.00 (BIDDER'S ESTIMATED ANNUAL TOTAL: NONE STATED)		\$161,710.00			
<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u> THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIMER PERIOD NOTED ON THE SELECTED OPTIONS. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:									

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ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input type="checkbox"/>	<input type="checkbox"/>		
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
NO OPTION OFFERED	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
PAYMENT TERMS:	NET - 30 DAYS	NET - 30 DAYS		
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
BIDS SOLICITED: 10	BIDS RECEIVED: 2	BIDS LOCAL: 10	NO BIDS: 0	

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APPROVED BY: 

DATE: 12/14/10

EL PASO UMPIRES ASSOCIATION
ATTN: PERRY HUDDLESTON
433 GRACE PLACE
EL PASO, TX 79915

SUN CITY OFFICIALS ASSOCIATION
ATTN: WILLIAM ASHE
1780 CHARLIE SMITH DRIVE
EL PASO, TX 79936

ASA DISTRICT 4 OFFICIALS ASSOCIATION
ATTN: JORGE MIJARES
8446 WHITEWATER LANE
EL PASO, TX 79907

USSSA OFFICIALS ASSOCIATION
ATTN: LOURDES GARCIA
249 COLUMBIA AVENUE
EL PASO, TX 79907

VOLLEYBALL OFFICIAL
ATTN: MARCELINO VELASQUEZ
2605 AQUATIC
EL PASO, TX 79936

VOLLEYBALL OFFICIAL
ATTN: JOHN DROESSLER
3405 KIRKCALDY ROAD
EL PASO, TX 79925

VOLLEYBALL OFFICIAL
ATTN: CARLOS GUERRERO
3217 QUEENS GARDEN
EL PASO, TX 79936

VOLLEYBALL OFFICIAL
ATTN: SYLVIA MEDINA
12443 PASEO DE ARCO
EL PASO, TX 79928

VOLLEYBALL OFFICIAL
ATTN: TIMLAN LUBBERS
10149 TUSCANY
EL PASO, TX 79924

USSSA
ATTN: WILLIE BARRAZA
3650 GEORGE DIETER #606
EL PASO, TX 79936