CITY OF EL PASO, TEXAS
REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: Financial Services Department-Purchasing Division

AGENDA DATE: MARCH 11, 2008

CONTACT PERSON/PHONE: Terrance Freiburg – Purchasing Manager, 541-4308

DISTRICT(S) AFFECTED: 3

SUBJECT:
Award solicitation 2008-015R - "Upgrade of the Parking Access and Revenue Control System" to Mitchell Adding Machine Co., Inc., DBA Mitchell Time & Parking. (Items 1.A. – 1.I. and Optional Items O2, O3 and O4)

The Financial Services Department – Purchasing Division received two (2) proposals. The proposals were evaluated by a committee and Mitchell Time and Parking received the highest rating. The Departments of Financial Services-Purchasing Division and Aviation concur with the results.

BACKGROUND / DISCUSSION:
The Contractor shall provide an Upgrade of the Parking Access and Revenue Control System that shall include hardware and software upgrades. The current Parking Access and Revenue Control System was installed in 2002. The computer hardware and software are now outdated and require upgrades to current versions.

The upgrades will be fully compatible with existing equipment hardware and software utilized by the current system and will include all necessary features consistent with lane vehicular traffic and count control. Additionally, the Contractor will provide on-going support services for new and existing equipment for three (3) years.

PRIOR COUNCIL ACTION:
N/A.

AMOUNT AND SOURCE OF FUNDING:
Items 1.A. – 1.I.
$99,034.00
62620027-508027-41080-PAP0040
EPIA Enterprise Funds

Items O2, O3, O4
$111,675.00
62620006-502229-40101
EPIA Enterprise Funds

BOARD / COMMISSION ACTION:
N/A

**********REQUIRED AUTHORIZATION**********

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

PROJECT FORM

DATE: February 25, 2008

PROJECT: Upgrade of the Parking Access and Revenue Control System
BID NO: 2008-015R DEPARTMENT: Department of Aviation
BUDGET NO: 62620027-508027-41080-PAP0040 (Items 1. A to I - $99,034.00)
62620006-502229-40101 (Optional Items 02, 03 & 04 - $111,675.00)
FUNDING SOURCE: EPIA Enterprise Funds
REPRESENTATIVE DISTRICT(S): 3

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RECOMMENDATION:

VENDOR: Mitchell Adding Machine Co., Inc.
DBA Mitchell Time & Parking
Austin, TX
ITEM(S): 1 (A to I), & Optional Items O2, O3 and O4
AMOUNT: $223,059.00

The Departments of Aviation and Financial Services recommend award as indicated. The review committee based on evaluation factors established for this procurement, recommend award to the highest ranked proposer as indicated.

BIDS SOLICITED- 04
BIDS RECEIVED- 02
"NO BID" RECEIVED - 00

TOTAL RECOMMENDED AWARD: $210,709.00

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COUNCIL APPROVED ☑ REJECTED ☐ MUNICIPAL CLERK _____

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APPROVED:

Terrence Freiburg
Purchasing Manager

COUNCIL:
MEETING DATE-March 11, 2008

El Paso International Airport

TO: Pete Dunavant
Financial Services Department-Purchasing Division

FROM: Patrick T. Abeln, A.A.E.
Director of Aviation

DATE: February 19, 2008

SUBJECT: SOLICITATION 2008-015R – UPGRADE OF THE PARKING ACCESS AND REVENUE CONTROL SYSTEM

RECOMMENDATION:

Award Solicitation 2008-015R to Mitchell Adding Machine Co., Inc., DBA Mitchell Time & Parking.

Two (2) proposals were received and evaluated by a selection committee and Mitchell Time and Parking received the highest rating.

Amount: $210,709.00

Funding is available in 62620027-508027-41080-PAP0040 ($99,034.00) and
62620006-502229-40101 ($111,675.00)
EPIA Enterprise Funds

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PURCHASING DEVELOPMENT
RECEIVED

RATER'S SCORE SHEET

SOLICITATION TITLE: Upgrade of the Parking Access and Revenue Control System

SOLICITATION NO: 2008-015R

RATER'S NO:

		Associated Time & Parking Controls	Mitchell Time & Parking			
Cost		$382,190.00 $0.00 $88,000.00 $90,000.00 $560,190.00	$99,034.00 $28,000.00 $39,950.00 $43,725.00 $210,709.00	ITEM 1 ITEM O1 ITEM O2 ITEM 03 ITEM 04		
(50 points max)		19	50			
Technical Approach-Quality Provided						
Proposed PARCS Equipment & Implementation Plan	10 Points	9	8			
Proposed Support Services & Annual Maintenance	10 Points	9	9			
(20 points max)		18	17			
Organization, Personnel and Experience						
Qualifications of Personnel & Factory Trained Personnel	15 Points	14	13			
Experience, References and Past Performance	10 Points	8	9			
(25 points max)		22	22			
General Quality and Adequacy of Response						
Completeness and Thoroughness of RFP	5 Points	5	3			
(5 points max)		5	3			
GRAND TOTAL (Maximum 100 points)		64	92			

CITY OF EL PASO CITY BID TABULATION

ITEM:	UPGRADE OF THE PARKING ACCESS AND REVENUE CONTROL SYSTEM	RFP:	2008-015R
DATE:	OCTOBER 24, 2007	DEPARTMENT:	AVIATION
MITCHELL ADDING MACHINE CO., INC. DBA MITCHELL TIME & PARKING		AUSTIN, TX	
ASSOCIATED TIME & PARKING CONTROLS		AUSTIN, TX	
RFPS SOLICITED:	4		
RFPS RECEIVED:	2		
RFPS LOCAL:	0		
NO BIDS:	0		

APPROVED: _____

DATE: 10/31/07

TIME EQUIPMENT COMPANY
210 CAGUA DRIVE NE
ALBUQUERQUE , NM 87108

MITCHELL TIME AND PARKING
4806 NORTH IH-35
AUSTIN , TX 78751

ASSOCIATED TIME AND PARKING
CONTROL
9104 DIPLOMACY ROW
DALLAS , TX 75247

AIR INCORPORATED
9 FORGE PARK
FRANKLIN, MA 02038-3135