

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** EL PASO PUBLIC LIBRARY

**AGENDA DATE:** MARCH 12, 2013

**CONTACT PERSON/PHONE:** DIONNE MACK, DIRECTOR OF LIBRARIES, 543-5413  
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

**DISTRICT (S) AFFECTED:** ALL

**SUBJECT:**

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

El Paso Public Library recommends award to the following bidder for solicitation 2013-090R LIBRARY AUDIO/VIDEO EQUIPMENT total of \$488,000.00. The equipment provides a comprehensive state-of-the-art multi-media capability in EPPL branches for public and educational use.

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The El Paso Public Library has reviewed vendor bids for solicitation 2013-090R and recommends the contract be awarded to Summit Integration Systems of Austin Texas in the amount of \$488,000.00 as the highest ranked bidder meeting specifications for the items awarded.

**SELECTION SUMMARY:**

This solicitation was advertised on December 11, 2012 and December 18, 2012, and opened on January 16, 2013. On December 11, 2012, postcards were mailed out, the solicitation was posted on the City's website on and the email (Purmail) notification was sent out. Twelve (12) local bidders were solicited and four (4) local bidders responded.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one?

On 02/11/2013 Council considered a similar less complex solicitation 2013-041 proposed by the El Paso Public Library on behalf of its ARRA BTOP Virtual Village partner La Fe Culture & Technology Center Library in the amount of \$74,404.00 that was awarded to Diverse Mobile Technologies, LLC.

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Department: Library  
Amount: \$488,000.00  
Funds Available: Dept # 453 - Div# 53200 - Acct # 580100 - Fund# 2501 – Grant # 4842B10570  
Funds Source: ARRA BTOP Virtual Village

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** \_\_\_\_\_

Name

Signature

Date

**COUNCIL PROJECT FORM**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the CONSENT agenda for the Council Meeting of MARCH 12, 2013.

Award of Solicitation No. 2013-090R Library Audio Video Equipment to Summit Integration Systems for an estimated award of \$488,000.00.

Department: Library Department  
Award to: Summit Integrated Systems  
Vendor Location: Austin, Texas  
Item(s): All  
Option: None  
Payment Terms: Net 30  
Total Estimated Award: \$488,000.00  
Account No.: 453-53200-580100-2501-Grant 4842B10570  
Funding Source: ARRA BTOP Virtual Village  
District(s): All

This is an RFP unit-price contract.

Proposals received for this solicitation were evaluated. A short-list was established. Best and Final Offers were requested from the short-listed vendors. The Library and Information Technology Departments evaluated and scored the BAFOs. The Financial Services - Purchasing Division and Library Department recommend award as indicated to Summit Integrated Systems, the highest ranked proposal, based on the evaluation factors established in the initial solicitation and in the Best & Final Offer.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*

## COMMITTEE SCORE SHEET

**BID NO.:** 2013-090R  
**BID TITLE:** LIBRARY AUDIO VIDEO EQUIPMENT  
 LIBRARY DEPARTMENT

	DU MOTION AUDIO/VIDEO EQUIPMENT  EL PASO, TEXAS	HPS AUDIO & VIDEO, LLC  EL PASO, TEXAS	LASER TECH, INC.  EL PASO, TEXAS	SUMMIT INTEGRATION SYSTEMS  AUSTIN, TEXAS
<b>COST</b> (# points/percent max) <b>30</b>	\$333,720.00 13.30	\$533,875.00 8.31	\$147,931.10 30.00	\$488,000.00 9.09
<b>EQUIPMENT</b> Equipment name, model and model # for the 17 locations that meet minimum requirements specified in the RFP <b>30</b>	19.60	27.20	2.00	27.20
<b>METHODOGY</b> Provide detailed methodology to the solution proposed and how it will enhance the EPPL constituent services. <b>15</b>	13.60	8.60	2.00	13.60
<b>INSTALLATION AND TRAINING SCHEDULE</b> Provide an installation and training schedule that will meet the grant deadline. <b>25</b>	23.00	23.00	18.00	23.00
<b>GRAND TOTAL 100</b>	<b>69.50</b>	<b>67.11</b>	<b>52.00</b>	<b>72.89</b>



CHECKPOINT SERVICES, INC  
1790 COMMERCE PARK #A-1  
EL PASO, TX 79912

GARCOM, INC.  
1008 DIESEL DR  
EL PASO, TX 79907

MTN SERVICE, LLC  
11169 LA QUINTA PLACE  
EL PASO, TX 79936

LASERTECH  
4000 N, MESA ST  
EL PASO, TX 79936

DECISION TREE TECHNOLOGIES  
306 THUNDERBIRD DR  
EL PASO, TX 79912

PLAN B NETWORKS  
11395 JAMES WATT, SUITE A-6  
EL PASO, TX 79936

SHI HEADQUARTERS  
290 DAVIDSON AVE  
SOMERSET NJ 08873

CDW-G  
909 LAKE CAROLYN PKWY  
SUITE 100  
IRVING, TX 75039

DELL, INC  
9317 LIGHTWOOD LOOP  
AUSTIN, TX 78748

HEWLETT PACKARD  
ATTN; JUNE ESKRIDGE  
355 LEDGELAWN DRIVE  
CONWAY, AR 72034

DESERT COMMUNICATIONS  
7355 REMCOM CIRCLE  
EL PASO, TX 79912

RAM, INC  
9440 VISCOUNT BLVD  
EL PASO, TX 79925-7054

COMPTEC  
613 LAFAYETTE DR.  
EL PASO, TX 19915

COMPUTERS R US  
2035 TRAWOOD DR  
EL PASO, TX 79936

ACCESS COMMUNICATIONS  
GROUP LLC  
3921 MONTANA AVE  
EL PASO, TX 79903

DU MOTION AUDIO-VISUAL &  
VIDEO, INC  
1601 MONTANA AVE.  
EL PASO, TX 79902

VISIONALITY  
177N. PLANO RD SUITE211B  
RICHMOND TX 75081