

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Engineering and Construction Management

AGENDA DATE: March 12, 2013

CONTACT PERSON NAME AND PHONE NUMBER: Irene D. Ramirez, P.E., Interim City Engineer (X4428)

DISTRICT(S) AFFECTED: All

SUBJECT:

Discussion and action on Resolutions authorizing the City Manager to sign the two-year On-Call Architectural Agreements for Professional Services by and between the City of El Paso and the Consultant Firms listed on Attachment A, for an amount not to exceed Five Hundred Thousand and No/Dollars (\$500,000.00) per agreement; and that the City Engineer be authorized to approve up to Fifty Thousand and No/Dollars (\$50,000.00) in additional services per agreement, for a total contract amount not to exceed Five Hundred Fifty Thousand and No/Dollars (\$550,000.00) per agreement.

BACKGROUND / DISCUSSION:

On October 30, 2012, the City Council provided direction for the department to re-evaluate the procedure in place to recommend consulting firms for the City's On-Call listing specific to Architectural Services. In keeping with this directive, the selection procedure was modified to incorporate a broader cross section of individuals with planning and architectural expertise in the City's selection committee to help guide recommendations relative to urban design.

The consultant firms recommended for approval on the 2013 On-Call listing for Professional Architectural Consulting Services (as indicated on Attachment A) are responsive to this revised selection approach.

PRIOR COUNCIL ACTION:

The City Council approved Resolutions to Consultant Firms for On-Call Architectural Consulting Services on January 18, 2011.

AMOUNT AND SOURCE OF FUNDING:

Funding will be on a per task basis from various sources.

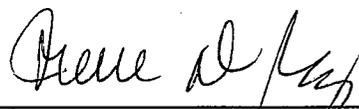
BOARD / COMMISSION ACTION:

N/A

CITY CLERK DEPT.
2013 MAR - 7 AM 9:57

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

CITY CLERK DEPT.

2013 MAR -7 AM 9:57

Attachment A

CONTRACT	CONSULTANT	CONTRACT AMOUNT	Attachment #
ARCHITECTURAL CONSULTING SERVICES	ALVIDREZ ARCHITECTURE, INC.	\$500,000	Attachment #1
ARCHITECTURAL CONSULTING SERVICES	ARTCHITECTURE I, L.P.	\$500,000	Attachment #2
ARCHITECTURAL CONSULTING SERVICES	ASA ARCHITECTS-ENGINEERS, INC.	\$500,000	Attachment #3
ARCHITECTURAL CONSULTING SERVICES	CARL DANIEL ARCHITECTS, INC.	\$500,000	Attachment #4
ARCHITECTURAL CONSULTING SERVICES	CEA ENGINEERING GROUP, INC.	\$500,000	Attachment #5
ARCHITECTURAL CONSULTING SERVICES	GA ARCHITECTURE, INC.	\$500,000	Attachment #6
ARCHITECTURAL CONSULTING SERVICES	MCCORMICK ARCHITECTURE, L.L.C.	\$500,000	Attachment #7
ARCHITECTURAL CONSULTING SERVICES	MERVIN MOORE, ARCHITECT INC. d/b/a MOORE NORDELL KROEGER, ARCHITECTS, INC.	\$500,000	Attachment #8
ARCHITECTURAL CONSULTING SERVICES	MIJARES MORA ARCHITECTS INCORPORATED	\$500,000	Attachment #9
ARCHITECTURAL CONSULTING SERVICES	PARKHILL, SMITH & COOPER, INC.	\$500,000	Attachment #10
ARCHITECTURAL CONSULTING SERVICES	WRIGHT & DALBIN ARCHITECTS, INC.	\$500,000	Attachment #11

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SERVICE SOLUTIONS SUCCESS

ENGINEERING AND CONSTRUCTION MANAGEMENT DEPARTMENT

MEMORANDUM



DATE: March 6, 2013

TO: Honorable Mayor and City Council

FROM: Irene Ramirez, P.E.
Interim City Engineer

RE: 2013 Professional Architectural Services On-call Listing

Honorable Mayor and City Council:

The purpose of this memo is to provide a brief background and process overview pertaining to the 11 Professional Architectural Services On-Call contracts that are being considered for approval on the March 12th agenda.

On October 30, 2012, City Council directed Engineering & Construction Management to re-evaluate the composition of the selection committee specific to the on-call listing for Professional Architectural Services. In response to this direction, the Department created a new selection committee that integrated individuals with planning and architectural expertise to help inform recommendations relative to urban design. The revised selection committee was comprised of the following:

Scott Gilliland, Engineering & Construction Management
(Registered Architect with the Texas Board of Architectural Board of Examiners)

Laura Kissack, City Development
(Registered Architect with the Texas Board of Architectural Board of Examiners)

Fred Lopez, Transportation Planning
(Congress of New Urbanism-Accredited Member)

Sean McGlynn, Museum and Cultural Affairs Department
(User Department Representative)

Richard Garcia, Parks & Recreation Department
(User Department Representative)

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Cortney Carlisle Niland

City Manager
Joyce A. Wilson

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S E R V I C E S O L U T I O N S S U C C E S S



This new selection committee finalized their evaluation in November for all consultant firms that submitted proposals.

Engineering and Construction Management then proceeded with an assessment of the anticipated capacity needed given the project workload expected during the two-year contract term authorized for on-call consultants.

While the department initially sought to nominate additional consultant firms, a final selection listing was generated after completing the three-year roll out plan for the 2012 QOL Bond that was authorized by City Council on February 5th. Consultant firms that were not selected as a result of this more recent workload assessment were notified on February 28, 2013 that we would not be proceeding with a contract recommendation. We have provided this clarification to any firms that have contacted our department and that may be present during the upcoming City Council Meeting.

On March 12, 2013, Engineering and Construction Management is recommending the approval of 11 contracts for the 2013 Professional Architectural Services On-Call Listing. The list of firms recommended for award includes the nine highest ranked firms from each evaluation (please see the evaluation summary and scoring criteria attached).

The 11 total contracts recommended for approval are a result of the re-scoring process with the new selection committee in response to City Council's directive. They also provide the appropriate capacity level necessary to carry out the scheduled activities for capital projects programmed over the next two years.

Mayor
John F. Cook

City Council

District 1
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Susie Byrd

District 3
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District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Cortney Carlisle Niland

City Manager
Joyce A. Wilson

2013 Architectural Services On-Call Evaluation Summary

Original Evaluation (August 2012)	2 nd Evaluation (November 2012) (New selection committee including design professionals)	Final recommended listing for City Council Approval
ARTchitecture, L.P.	ARTchitecture, L.P.	ASA Architects-Engineers, Inc.
ASA Architects-Engineers, Inc.	ASA Architects-Engineers, Inc.	ARTchitecture, L.P.
CEA Engineering Group, Inc.	Alvidrez Architecture, Inc.	Alvidrez Architecture, Inc.
GA Architecture, Inc.	Carl Daniel Architects, Inc.	Carl Daniel Architects, Inc.
McCormick Architecture, L.L.C.	Mijares-Mora Architects, Inc.	CEA Engineering Group, Inc.
Mijares-Mora Architects, Inc.	McCormick Architecture , L.L.C.	GA Architecture, Inc.
MNK Architects, Inc.	MNK Architects, Inc.	McCormick Architecture , L.L.C.
Parkhill, Smith & Cooper, Inc.	Parkhill, Smith & Cooper, Inc.	Mijares-Mora Architects, Inc.
Wright & Dalbin Architects, Inc.	Wright & Dalbin Architects, Inc.	MNK Architects, Inc.
		Parkhill, Smith & Cooper, Inc.
		Wright & Dalbin Architects, Inc.

- The list of firms recommended for award includes the nine highest ranked firms from each evaluation
- The seven highlighted firms ranked within the nine highest ranked firms for both evaluations



CITY OF EL PASO
ENGINEERING DEPARTMENT

2 CIVIC CENTER PLAZA, 4TH FLOOR
EL PASO, TEXAS 79901

SHORTLIST COMMITTEE SCORE SUMMARY FORM

PROJECT: **Architectural Services 2013 On-Call**

DATE: August 28, 2012

	PSRBB	MNK	Mijares-Mora	ARTchitecture	PSC	ACM	Insitu	McCormick	Vs Architects	CDA	GA	Wright & Dalbin	CEA Group	Alvidrez	Nine Degrees	ASA	DRS	Fokus
Rater #1	10	1	6	3	4	11	7	13	17	11	8	9	4	14	18	2	15	16
Rater #2	14	12	3	4	11	10	16	4	17	9	6	2	6	8	13	1	18	15
Rater #3	14	11	8	7	4	12	9	5	17	10	13	6	1	3	18	2	16	15
Rater #4	10	3	2	8	4	7	12	13	18	9	1	14	5	10	16	5	17	15
Rater #5	6	1	5	12	4	8	14	10	17	15	7	9	2	11	18	3	16	13
Total Score	54	28	24	34	27	48	58	45	86	54	35	40	18	46	83	13	82	74
RANK	12	5	3	6	4	11	14	9	18	12	7	8	2	10	17	1	16	15



CITY OF EL PASO
ENGINEERING DEPARTMENT

2 CIVIC CENTER PLAZA, 4TH FLOOR
EL PASO, TEXAS 79901

SHORTLIST COMMITTEE SCORE SUMMARY FORM

Architectural Services 2013 On-Call

November 19, 2012

	PSRBB	MNK	Mijares-Mora	ARTchitecture	PSC	ACM	Insitu	McCormick	Vs Architects	CDA	GA	Wright & Dalbin	CEA Group	Alvidrez	Nine Degrees	ASA	DRS	Fokus
Rater #1	14	11	8	7	4	12	9	5	17	10	13	6	1	3	18	2	16	15
Rater #2	7	1	11	10	14	5	2	15	18	3	8	9	6	12	17	4	16	13
Rater #3	12	9	6	4	5	8	14	7	18	10	1	3	11	2	15	13	17	16
Rater #4	11	3	1	4	8	7	2	12	18	10	14	9	13	6	16	5	17	15
Rater #5	4	7	1	5	2	16	17	3	18	6	10	8	12	9	15	14	13	11
Total Score	48	31	27	30	33	48	44	42	89	39	46	35	43	32	81	38	79	70
RANK	13	3	1	2	5	13	11	9	18	8	12	6	10	4	17	7	16	15

CITY OF EL PASO A/E SELECTION CRITERIA

SCORE SHEET

SUBMITTAL BY THE PRIME	MAX POINTS	Consultant 1	Consultant 2	Consultant 3	Consultant 4
PREQUALIFICATION SCORE (10% OF THE MAX 100 POINT SCORE)	10				
Use the prequalification score and divide it by 10.	10				
PROJECT UNDERSTANDING	35				
Is the consultant familiar with the project?	10				
Did the consultant understand the overall goal and the project objective?	5				
Did the consultant present a demonstrated solution to reaching the project goal/objective?	10				
Did the consultant include a detailed approach to accomplishing the project, key deadlines?	10				
VALUE ADDED	10				
Did the consultant present any value added concepts?	10				
QA/QC	10				
Evaluate the consultant's QA/QC Policy, implementation responsibility, and examples of how it has been successfully used.	10				
PROJECT MANAGER / CONSULTANT EXPERIENCE	35				
Has the Project Manager worked for the City before?	2				
Has the Project Manager successfully completed similar projects on schedule and budget?	10				
Is the Project Manager familiar with local project issues, agencies, etc?	10				
Has the consultant completed similar projects on schedule and budget?	5				
Did the consultant provide any additional qualification information related to the project?	5				
Has the project team worked on similar type of projects before?	3				
TOTAL SCORE	100	0	0	0	0



2013 Architectural Services *On-Call Contracts*



March 12, 2013



Background

- On October 30, 2012-City Council directive to re-evaluate composition of selection committee
 - Specific to Professional Architectural Services
 - New selection committee included broader presence of design professionals
 - Goal to inform recommendations relative to urban design
 - New selection committee comprised of the following:

Laura Kissack, City Development

(Registered Architect with the Texas Board of Architectural Board of Examiners)

Scott Gilliland, Engineering & Construction Management

(Registered Architect with the Texas Board of Architectural Board of Examiners)

Fred Lopez, Transportation Planning

(Congress of New Urbanism-Accredited Member)

Sean McGlynn, Museum and Cultural Affairs Department

(User Department Representative)

Richard Garcia, Parks & Recreation Department

(User Department Representative)



Background

- New evaluations completed in November
- Engineering and Construction Management proceeded with an assessment of anticipated workload
- Initially sought to nominate additional consultant firms
 - Notification sent out to all firms with intent to recommend a contract on January 4, 2013
- Anticipated workload reassessed after completing 2012 QOL Bond three year roll-out plan
 - Authorized by City Council on February 5th
- Final recommendation reflects latest workload review
 - Consultant firms not recommended for award were notified on February 28, 2013



On-call vs. Individual Contracts

- On-call contracts
 - Tool to execute projects authorized by City Council
 - Smaller projects under \$2,500,000
 - Subject to anticipated workload
 - Contract capacity utilized only on an as needed basis
 - Goal is to rotate in a fair and equitable process, keeping qualifications as the deciding factor
- Projects contracted individually
 - Value over \$2.5 million
 - Uniqueness/complexity



Recommended On-Call Contracts

- Total of 11 contracts recommended
- Final firms recommended for award include the nine highest ranked firms from each evaluation process
- Two-year term for contracts
 - No option to extend
- Provide necessary capacity and expertise to execute projects already authorized by City Council

Evaluation Summary

Original Evaluation (August 2012)	2 nd Evaluation (November 2012) (New selection committee including design professionals)	Final recommended listing for City Council Approval
ARTchitecture, L.P.	ARTchitecture, L.P.	ARTchitecture, L.P.
ASA Architects-Engineers, Inc.	ASA Architects-Engineers, Inc.	ASA Architects-Engineers, Inc.
CEA Engineering Group, Inc.	Alvidrez Architecture, Inc.	Alvidrez Architecture, Inc.
GA Architecture, Inc.	Carl Daniel Architects, Inc.	Carl Daniel Architects, Inc.
McCormick Architecture, L.L.C.	McCormick Architecture , L.L.C.	CEA Engineering Group, Inc.
Mijares-Mora Architects, Inc.	Mijares-Mora Architects, Inc.	GA Architecture, Inc.
MNK Architects, Inc.	MNK Architects, Inc.	McCormick Architecture , L.L.C.
Parkhill, Smith & Cooper, Inc.	Parkhill, Smith & Cooper, Inc.	Mijares-Mora Architects, Inc.
Wright & Dalbin Architects, Inc.	Wright & Dalbin Architects, Inc.	MNK Architects, Inc.
		Parkhill, Smith & Cooper, Inc.
		Wright & Dalbin Architects, Inc.

- Firms recommended for award include the nine highest ranked firms from each evaluation
- The seven highlighted firms ranked within the nine highest ranked firms for both evaluations



Recommendation Summary

- The 11 total contracts recommended for approval integrate re-scoring process with new selection committee
 - Responsive to City Council's directive
- Recommended contracts provide appropriate thresholds
 - Addresses scheduled design activities for capital projects programmed over the next two years



Questions/Comments