

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: POLICE

AGENDA DATE: March 14, 2006 ***FAST TRACK***

CONTACT PERSON/PHONE: ASSISTANT CHIEF PAUL CROSS / 564-7310
MARTA GINER / 564-7119

DISTRICT(S) AFFECTED: ALL

SUBJECT:

Approve a resolution to authorize the City Manager or his/her designee to apply for, accept, reject, alter or terminate a Governor's Criminal Justice Division Grant. The grant is in the amount of \$22,544.00, for a one-year period, with a cash match of \$2,505.00, for a total of \$25,049.00. The cash match will be funded through Confiscated Funds, account # 21150060-500231-16371. The Juvenile Accountability Block Grant (JABG) Program requires Council Resolution.

BACKGROUND / DISCUSSION:

The grant funds will be utilized to continue efforts in reducing juvenile related crime by focusing resources on the habitual juvenile offender and by addressing their involvement in gangs. The primary objective is to reduce juvenile related crime through prevention programs and offender accountability.

PRIOR COUNCIL ACTION:

This application is for a recurring grant. This grant was previously applied for 8/1/2005. This will be the 8th year of application for this grant.

AMOUNT AND SOURCE OF FUNDING:

State Grant Proceeds will fund this item. The cash match will be funded through Confiscated Funds, account #21150060-500231-16371.

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

RESOLUTION

WHEREAS, the El Paso City Council finds it in the best interest of the citizens of El Paso, that the Serious Habitual Offender Comprehensive Action Program (SHOCAP) be operated for the August 1, 2006 - July 31, 2007 year; and

WHEREAS, the El Paso City Council agrees to provide applicable matching funds for the said project as required by the Juvenile Accountability Block Grant Program grant application; and

WHEREAS, the El Paso City Council agrees that in the event of loss or misuse of the Governor's Criminal Justice Division Funds, the El Paso City Council assures that the funds will be returned to the Governor's Criminal Justice Division in full.

WHEREAS, the El Paso City Council designates Joyce Wilson, City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That the El Paso City Council approves submission of the grant application for the Serious Habitual Offender Comprehensive Action Program (SHOCAP) to the Governor's Criminal Justice Division.
2. The City Manager be authorized to sign the grant application including all understandings and assurances contained therein, and apply for, accept, reject, alter or terminate the grant in the amount of \$22,544, from the City of El Paso Police Department to the Office of the Governor, Criminal Justice Division, for the purpose of continuing the efforts of the El Police Department's SHOCAP program.
3. The City of El Paso agrees to provide a cash match of \$2,505.
4. The El Paso City Council agrees that the existence of an award will not be used to offset or decrease total salaries, expenses and allowances that the city receives or provides to its Police Department at or after the time the grant is awarded.
5. The City Manager be authorized to sign Cooperative Working Agreements relating to the grant with the following agencies: El Paso County Sheriff's; El Paso County Attorney's Office, El Paso County Juvenile Probation Department, Child Protective Services, Texas Youth Commission and Communities In Schools-El Paso, Inc.

PASSED AND APPROVED on the 14th day of March 2006.

CITY OF EL PASO

John Cook
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

Approved As To Form:

Ernesto Rodriguez
Assistant City Attorney



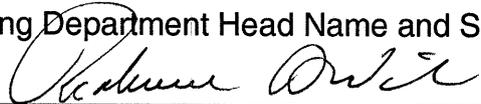
GRANTS INFORMATION FORM (GIF)

Date Received By GSD _____, 2006

Departments planning to apply for a grant are requested to fill out and submit this form, electronically or in person, to applicable individuals listed below for informational purposes only. A GIF is submitted to the Office of Management and Budget (OMB) ONLY if matching funds are required in the application. The GIF may also be used, once application is completed, to obtain certify legal review prior to obtaining City Manager's final signature. PRIOR AUTHORIZATION IS NOT REQUIRED FOR DEPARTMENTS TO WRITE A GRANT APPLICATION.

1. Official Grant Title <u>Serious Habitual Offender Comprehensive Action Program (SHOCAP)</u>		3. Grant Applicant Contact Person (Name, Title, Department): <u>Marta Giner, Grant Coordinator, Police</u>		4. Funding Source Name: <u>Office of the Governor</u> <u>Criminal Justice Division</u> <input checked="" type="checkbox"/> State <input type="checkbox"/> Federal <input type="checkbox"/> Corporate Foundation <input type="checkbox"/> Private _____ <input type="checkbox"/> Other: _____	
Due Date: <u>March 20, 2006</u> Award Date: <u>August 1, 2006</u>		Phone: (915) <u>564-7119</u> FAX: (915) <u>564-7119</u> Email: <u>ginerm@elpasotexas.gov</u>			
2. Requires Top Elected Official Signature? Y <input type="checkbox"/> N <input checked="" type="checkbox"/>		5. Financial Amount of Funding Request \$ <u>22,544</u> Amount of Matching Funds \$ <u>2,505</u> Account#21150060 Fund#16371 Project#500231 Confiscated Funds			
		6. Grant Status: <input checked="" type="checkbox"/> Competitive (award on the basis of competitions among eligible grantees) <input type="checkbox"/> Entitlement (a set of money or an amount determined under a formula grant) <input type="checkbox"/> Continuation (continued funding for existing grant from funding agency) <input type="checkbox"/> Other _____			
7. Grant allows for operating/administrative cost: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					
Notice Legal review and signature is required after application is fully completed and prior to submission to City Manager's Office for her signature. <i>Before Submitting copy to GSD, please indicate with YES or NO if the individuals below received a copy of this form.</i>					
Deputy City Manager: Yes <input type="checkbox"/> No <input type="checkbox"/>	OMB Yes <input checked="" type="checkbox"/> CB N/A <input type="checkbox"/>	Grants Services Division: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Legal Department Signature (after application is completed):  Print Name: _____		

Submitting Department Head Name and Signature:



Please submit a copy of completed form to:
Financial Services Department –Grants Services Division

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

RICHARD D. WILES
CHIEF OF POLICE



CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

POLICE DEPARTMENT

TO: Stuart Ed
FROM: Marta Giner
RE: Grant Executive Summary
DATE: February 23, 2006

Grant:

FY 2006 Juvenile Accountability Block Grant (JABG), Solicited by the Office of the Governor, Criminal Justice Division.

Grant Amount:

\$22,544,000 for one year with \$2,505 matching funds

Summary:

The project title is the Serious Habitual Offender Comprehensive Action Program (SHOCAP). The intent of the SHOCAP program is to reduce the number of juvenile related crimes and the involvement of juveniles in gangs. The SHOCAP program targets juveniles, male and female, between the ages of ten and sixteen. The target area is the City and County of El Paso. The funding of this grant will go toward the salary of one full time Clerk Typist who will serve as the program secretary by maintaining, updating and disseminating information related to program agencies to all participants. The clerk will play a vital role in information sharing among agencies and in setting up partner agency meetings.



Grant Coversheet Form

1. ENTER the legal name of the organization:			
City of El Paso			
2. ENTER the title of the project:			
Serious Habitual Offender Comprehensive Action Program			
3. ENTER the division or unit to administer the project:			
El Paso Police Department			
4. ENTER the agency's State Payee Identification Number:			
00000746000749			
5. Is the applicant organization delinquent on any federal or state debt? (SELECT One):			No
<i>Note: CJD will not award a grant to an applicant that is delinquent on any federal or state debt unless they can show mitigating circumstances, subject to CJD approval.</i>			
6. The funding source your organization is applying for is:			
Juvenile Accountability Block Grant Program (federal CFDA-16.523)			
7. ENTER the grant period:			
From:	8/1/2006	To:	7/31/2007
8. ENTER the current grant number if a continuation project:			
13359-07			
9. Budget Information (figures are filled in from the Budget Form):			
CJD Funds	Cash Match	In-Kind	Total
\$22,544	\$2,505	\$0	\$25,049
10. a) Is this a local or regional project? (SELECT One):			Yes
b) Is this grant application in response to a Request for Applications (RFA) as published in the Texas Register? (SELECT One):			No
c) If you marked 'No' to item 10.b), ENTER the name of the CJD staff member that you contacted for submission:			Lori Melcher
This application Is Not subject to a regional COG Prioritization.			
11. SELECT the primary service county or area:			El Paso
The regional council of government (COG) for this application is:			
Rio Grande Council Of Governments (0800)			

12. a) ENTER the Authorized Official Information:			
Title (Mr., Ms., Dr., Judge, etc.):		City Manager	
Name:	Joyce Wilson		
Position:	City Manager		
Address:	2 Civic Center Plaza		
City/State/Zip:	El Paso, Tx, 79901-1196		
Telephone:	(915) 541-4844	Fax:	(915) 541-4866
Email:	ginerm@elpasotexas.gov		
b) ENTER the Project Director Information:			
Title (Mr., Ms., Dr., Judge, etc.):		Mr.	
Name:	Joe Molinar		
Position:	Police Lieutenant		
Address:	9600 Dyer		
City/State/Zip:	El Paso, Tx, 79924		
Telephone:	(915) 838-0048	Fax:	(915) 298-9806
Email:	joem@elpasotexas.gov		
c) ENTER the Financial Officer Information:			
Title (Mr., Ms., Dr., Judge, etc.):		Mr.	
Name:	William Studer		
Position:	Deputy City Manager for Financial & Administrative Serv.		
Address:	2 Civic Center Plaza		
City/State/Zip:	El Paso, Tx, 79901-1196		
Telephone:	(915) 541-4530	Fax:	(915) 541-4760
Email:	studerWF@elpasotexas.gov		
13. a) SELECT your organization type based on the list of eligible applicants by fund source:			
City			
b) LIST the cities and counties within the service area:			
City of El Paso, County of El Paso			

14. FOR COG USE ONLY		a) Is this application shared with another COG? (ENTER "Yes" or "No"):	
b) CPTN #:	<input style="width: 100%;" type="text"/>	d) State Application Identifier (SAI #) or COG Application ID:	
c) Priority #:	<input style="width: 100%;" type="text"/>	TX-W-20060215-0002-50	

Grant Budget Form

Legal Name of Organization:	City of El Paso			
Title of Project:	Serious Habitual Offender Comprehensive Action Program			
Grant Period:	From:	8/1/2006	To:	7/31/2007
Current Grant Number (If Continuation):	13359-07			
Minimum Match Percentage (If Applicable):	10%	1. ENTER the CJD Requested Amount:	\$22,544	
Minimum Match Amount (If Applicable):	\$2,505	2. ENTER Waived Funds (If Applicable):	\$0	
3. ENTER Program Income Applied to this Budget (If Applicable):	\$0	Total Project Cost Amount:		\$25,049

BUDGET DETAIL

<u>PERSONNEL</u>	Salary % Applied to the Grant	CJD Funds	Cash Match	In-Kind	Total
The intensive supervision program will provide a portion of the funding for the salary and benefits of one full time Clerk Typist. The Clerk Typist will serve as the program secretary by maintaining, updating and disseminating information regarding program participants to the participating agencies. The clerk will play a vital role in information sharing among agencies and in setting up meetings for all partner agencies.	86.80%	\$20,144	\$2,505		\$22,649
<u>CONTRACTUAL AND PROFESSIONAL SERVICES</u>		CJD	Cash	In-Kind	Total
					\$0
<u>TRAVEL AND TRAINING</u>		CJD	Cash	In-Kind	Total
In State Training: One Shocap officer will attend the Texas Gang Investigators Conference in Houston, Texas. One officer will attend the National Conference on Juvenile Justice in Orlando, Florida. The program will fund the cost of travel, conference fee, lodging, and a \$46 daily per diem.		\$2,400			\$2,400
<u>EQUIPMENT</u>		CJD	Cash	In-Kind	Total
					\$0
<u>SUPPLIES AND DIRECT OPERATING EXPENSES</u>		CJD	Cash	In-Kind	Total
					\$0
<u>INDIRECT COSTS (the Direct Costs Against Which the Indirect Rate is Charged)</u>		CJD Direct Costs	Match Direct Costs	Indirect Rate	Total
					\$0

BUDGET SUMMARY

BUDGET CATEGORIES	CJD	CASH	IN-KIND	TOTAL
PERSONNEL	\$20,144	\$2,505	\$0	\$22,649
CONTRACTUAL AND PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0
TRAVEL AND TRAINING	\$2,400	\$0	\$0	\$2,400
EQUIPMENT	\$0	\$0	\$0	\$0
SUPPLIES AND DIRECT OPERATING EXPENSES	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS:	\$22,544	\$2,505	\$0	\$25,049
INDIRECT COSTS	\$0	\$0	\$0	\$0
TOTAL:	\$22,544	\$2,505	\$0	\$25,049

Actual Total Match:	\$2,505
Actual Match Percentage Applied to this Budget:	10.00%

Match & Generated Program Income (GPI) Form

Legal Name of Organization:	City of El Paso		
Title of Project:	Serious Habitual Offender Comprehensive Action Program		
Grant Period:	From:	8/1/2006	To: 7/31/2007
Current Grant Number (If Continuation):	13359-07		

A. CASH MATCH SOURCES AND AMOUNTS

1. a)	ENTER Source of Cash Match (e.g., program income, city, county, etc.):	b) ENTER Amount:	Cont'd	- ENTER Source of Cash Match	Cont'd	- ENTER Amount:
(1)	City of El Paso, El Paso Police Department Confiscated Fund.	\$ 2,505	(11)			
(2)			(12)			
(3)			(13)			
(4)			(14)			
(5)			(15)			
(6)			(16)			
(7)			(17)			
(8)			(18)			
(9)			(19)			
(10)			Total Cash Match			\$ 2,505

B. GENERATED PROGRAM INCOME (GPI) REPORTING

The information requested below is not calculated in the computations as part of this grant application. It is for reporting purposes to CJD only. Even though some program income may be listed as "CASH MATCH" within the Budget Form, all program income on-hand must be shown below.

ENTER Program Income On-Hand as of the grant application submission date:	\$2,505
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Fund-Specific Criteria Forms

Legal Name of Organization:	City of El Paso		
Title of Project:	Serious Habitual Offender Comprehensive Action Program		
Grant Period:	From:	8/1/2006	To: 7/31/2007
Current Grant Number (If Continuation):	13359-07		

PART 1: FUND-SPECIFIC CERTIFICATIONS

All applicants must certify to the following requirements for the Juvenile Accountability Block Grant (JABG) fund:

Disproportionate Minority Contact (DMC) - This project will address the issue of disproportionate minority contact. DMC may be addressed through implementation of juvenile delinquency prevention efforts and system improvement efforts designed to reduce the disproportionate number of juvenile members of minority groups who come into contact with the juvenile justice system.

Local Advisory Board Resolution - A Local Advisory Board Resolution has been signed by members of the local juvenile justice advisory board and is on file with the applicant agency. Applicants who receive Title V funds and have an established Prevention Policy Board may utilize this board's membership to satisfy the requirement of the local JABG Advisory Board, providing that membership meets the minimum requirements for both groups.

The organization's Authorized Official certifies that the project for which this application is submitted will adhere to all of the requirements listed above:

SELECT One:
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Fund-Specific Criteria Forms

PART 2: GOVERNOR'S JUVENILE JUSTICE ADVISORY BOARD PRIORITIES

Select the appropriate priority area(s) and identify how the project addresses each priority. Definitions are located in the Application Instruction Kit.

Select	Board Priority & Explanation
<input checked="" type="checkbox"/>	<p>Family Stability</p> <p>Juveniles who are selected for the SHOCAP program will also be considered for referral services. Participating agencies may recommend the following services for the youth and their family:</p> <p>A. Counseling B. Community Service C. Tutoring, school transfers, Placement and Considerations E. Volunteer work F. Mentor programs G. Identify consequences / reward programs</p>
<input type="checkbox"/>	<p>Substance Abuse Early Intervention and Prevention</p>
<input checked="" type="checkbox"/>	<p>Education</p> <p>The staff assigned to this program regularly conduct school visits with the candidate participants. The unannounced visits are conducted at various hours of the day and evening as well as weekends. The SHOCAP program ensures that targeted juveniles attend school regularly, comply with their terms of probation and parole, and all other school rules. The candidates grades and behavior is often checked by the program's staff. Constant lines of communication are kept between the program's staff and</p>
<input checked="" type="checkbox"/>	<p>Disproportionate Minority Contact (DMC)</p> <p>The City of El Paso has a large number of minority youth, for the most part hispanic youth with non-english speaking family members. The program is cognizant of this special need and provides the appropriate referrals and services to properly address the needs of this minority population.</p>
<input checked="" type="checkbox"/>	<p>Justice System Impact</p> <p>The SHOCAP program has established a partnership between the El Paso Police Department, the Juvenile Probation Department, Texas Youth Commission, area schools, and several social service agencies to improve the practices within the Juvenile Justice System. Members of the task force work with the Juvenile Probation Department, the Juvenile Court, and the County Attorney's Office on a daily basis to ensure that the targeted candidates are in compliance with their terms and conditions of</p>
<input checked="" type="checkbox"/>	<p>Gang Prevention</p> <p>The SHOCAP program ensures that participating candidates refrain from associating with gang members or peers who have committed criminal offenses. The terms and conditions of their probation set forth by the Juvenile Court are set to specifically discourage gang involvement and culture.</p>
<input checked="" type="checkbox"/>	<p>Rural Access</p> <p>The County of El Paso has several small towns outside the city limits. This jurisdictional boundaries do not affect the program as services are also provided to youth and families living outside the city, which are still within the County of El Paso.</p>
<input checked="" type="checkbox"/>	<p>Training</p> <p>The program's staff, law enforcement, probation officers, juvenile prosecutor's, social service providers constantly work on sharing information and training opportunities for all program partners. Law Enforcement officers assigned to the program receive specialize training in juvenile crime issues.</p>

Fund-Specific Criteria Forms

PART 3: PURPOSE AREAS

Select the purpose area(s) this project will address and specify the percentage of your project that is applicable to each type. Be sure that your percentages total 100%.

Select	Percentage	Purpose Area
<input checked="" type="checkbox"/>	30	1: Graduated Sanctions
<input type="checkbox"/>		2: Corrections/Detention Facilities *
<input type="checkbox"/>		3: Court Staffing and Pretrial Services
<input type="checkbox"/>		4: Prosecutors (Staffing)
<input type="checkbox"/>		5: Prosecutors (Funding)
<input checked="" type="checkbox"/>	30	6: Training for Law Enforcement and Court Personnel
<input type="checkbox"/>		7: Juvenile Gun Courts
<input type="checkbox"/>		8: Juvenile Drug Courts
<input type="checkbox"/>		9: Juvenile Records Systems
<input checked="" type="checkbox"/>	20	10: Information Sharing
<input checked="" type="checkbox"/>	20	11: Accountability
<input type="checkbox"/>		12: Risk and Needs Assessment
<input type="checkbox"/>		13: School Safety
<input type="checkbox"/>		14: Restorative Justice
<input type="checkbox"/>		15: Juvenile Courts and Probation
<input type="checkbox"/>		16: Detention/Corrections Personnel

* Note: If you selected Purpose Area # 2, enter the amount of CJD and/or Cash Match Costs here:

CJD Funds:

\$

Cash Match:

\$

Fund-Specific Criteria Forms

PART 4: LOCAL ADVISORY BOARD MEMBERSHIP

Local and regional projects must complete the list below identifying the organization and name of individuals involved in the local advisory board in their local geographic area. At least one individual, unless impractical must be shown for each group listed.

Description of Group	Name of Agencies Represented	Name of Individuals in the Group
Police Departments	El Paso Police Department	Chief of Police, Richard Wiles
Sheriff Offices	Sheriff's Department - Marfa, Tx El Paso County Sheriff's Dept.	Sheriff Danny Dominguez Sheriff Leo Samaniego
Prosecutors	El Paso District Atorneys Office	Jaime Esparza
Juvenile Courts	Presidio County Judge	Honorable Jerry C. Agan
Schools	Socorro Independent School District	Ray Rodriguez
Businesses	Dairy Queen in Van Horn	Comissioner Molinar
Social Service Agencies (e.g., faith-based, fraternal, non-profit, etc.)	EL Paso CAP-Project Bravo Crime Victims Rights Council	Sofia Moreno Denna Spencer

Fund-Specific Criteria Forms

PART 5: WAIVER OF FUNDS

Any entity receiving a local allocation may waive their allocation back to CJD or to a neighboring jurisdiction that may still benefit the waiving agency's area. The grant applicant that is requesting funding is responsible for obtaining the written authorization on the JABG waiver of funds form from each entity that chooses to waive their allocation. This form can be downloaded from CJD's website at <http://www.governor.state.tx.us/divisions/cjd/formsapps/view> and must be faxed to CJD by April 15, 2006 at (512) 475-2440. Below, please provide the name of the entity(ies) waiving funds to your agency.

Name of Waiving Entity	Amount of Funds Waived
	\$
	\$
	\$
	\$
	\$
	\$

Project Narrative Forms

Legal Name of Organization:	City of El Paso			
Title of Project:	Serious Habitual Offender Comprehensive Action Program			
Grant Period:	From:	8/1/2006	To:	7/31/2007
Current Grant Number (If Continuation):	13359-07			

PART 1: PROBLEM STATEMENT AND DATA

1.1 Problem Statement

Provide a brief statement of the specific problem or problems this project is designed to address.

Although the City of El Paso is considered a relatively safe city, it experiences proportionally more violent juvenile criminal behavior than other areas of the State, and that behavior is reflected in the referrals to the Juvenile Probation Department. Additionally, El Paso County has an extensive history of gang and drug related criminal activity that impacts juvenile delinquency in the region.

Project Narrative Forms

1.2 Supporting Data

Provide data that supports the problem. Use only data that is verifiable and relevant to your target population. The data should be derived from baseline statistics. For example, do not use statewide data for a local problem and do not use national data for a statewide problem. Also, provide citations for the sources of your data.

Although juvenile crime in El Paso has declined significantly, it is declining at a much slower rate than adult crimes. In some violent crime categories, El Paso has experienced an actual increase. The Texas Juvenile Probation Commission 2001 Annual Report indicates that violent crime referrals for juveniles peaked in 1994, and by 2001 declined by 27% statewide. For the same period, however, violent crime in El Paso increased by 5%. Significant increases include a 90% increase in sexual assaults, and a 36% increase in aggravated assaults. Referrals for drug related offenses have also experienced a significant increase from 37 in 1994 to 160 in 2001. El Paso County has an extensive history of gang related activity. Although many government agencies have attempted to curtail gang membership, it continues to increase. As of November 2003, there were 443 active gangs identified in El Paso County with over 6009 active gang members. In the period from November 2001 thru November 2003, gang membership increased from 5066 to 6009. Approximately 66 % of the juveniles in the Shocap program have been identified as active gang members.

In 2002, El Paso exceeded the state rate for referrals of violent felons, referring 3.83 per 1000 of its juvenile population compared to 3.01 statewide, and doubling the statewide percentage of referrals for violent felonies compared to all referrals. As is shown above, in 2001 the rate of referrals for juveniles accused of violent felonies in El Paso was 43% higher than the state average, and considerably higher than for any of the urban counties other than Tarrant County. In El Paso County, 332 of 2771 referrals were for violent felonies, or 11.9%. Statewide, only 5.6% of referrals were for violent felonies. Yet again, El Paso County more than doubled the state rate. Distressingly, this is the norm for recent years and not an anomaly.

Despite the data on violent felonies in El Paso, its comparative and actual rates of incarceration in Texas Youth Commission (TYC) facilities is lower than its percentage of the state population would indicate and low compared to the other major cities, which in the main, do contribute to the TYC population in proportion to their percentage of the population. Over the past five years, the relative percentage and the actual numbers of juveniles committed to TYC facilities have been dwindling, such that in 2002 only 33 juveniles were sent representing slightly more than 1% of the juvenile population in TYC facilities. El Paso County juveniles comprise 3.2% of the state's juvenile population. The differential cannot be explained by the number of juveniles who certified as adults, as this action is rare in this region.

Project Narrative Forms

1.3 Community Plan

If this is a local or regional project, the grant applicant must have participated in a local community planning process or the proposed project has to be in response to priorities set in a community plan. IDENTIFY what priority(ies) this project addresses within your community plan. (See T.A.C. §3.51)

El Paso County has a Community Planning Alliance which has a Juvenile Justice Focus Group with established goals and objectives to meet the needs of El Paso's children. The following goals/ needs identified in this plan are addressed through the activities of this grant.

1. To provide youths with support services to prevent juvenile delinquency.
2. Adopt intensive gang intervention counseling with youths and parents.
3. Foster a positive police image through mentoring and counseling.
4. Instruct youth in discipline, self control, self esteem, goal setting, problem solving, communication, and other life skills.
5. Promote respect for the law through educational presentations, and community services by police officers on school campuses and in community settings.
6. Reduce absenteeism and promote truancy assessment, intervention, and referral.
7. Promote early identification of violent juveniles and early intervention to curtail future criminal behavior.
8. Reduce violent youth crimes and hold juveniles offenders accountable for their actions.
9. Devise and implement an aggressive and comprehensive approach to counteract gangs and gang related activities.

Project Narrative Forms

PART 2: GOAL STATEMENT

Based on your problem statement, provide a brief goal statement. It should be a general statement reflecting the overall impact that you intend the project to attain. Do NOT list activities in the goal.

The SHOCAP program attempts to reduce juvenile related crime by focusing resources on the habitual juvenile offender and by addressing their involvement in gangs. The primary objective is to reduce juvenile related crime through prevention and intervention programs and offender accountability.

Project Narrative Forms

PART 3: TARGET GROUP

Briefly explain the target group for your project. Include the geographic area targeted, the target audience, and the relevant characteristics of those persons.

3.1 Geographic Area

El Paso, Texas is the fifth largest city in the state and is the 22nd largest city in the U.S., with a 2000 census population approaching 700,000. Predominately Hispanic (72%), El Paso is contiguous with Ciudad Juarez, Chihuahua, Mexico, and a community with a population approaching 2 million people. This bi-national community is the largest metropolitan area along the 2,000-mile U.S. - Mexico border. A corresponding effect regarding gang recruitment is evident in the organized narcotic trafficking gangs along the U.S./Mexico border.

In El Paso, approximately 30% of residents live below the Federal Poverty level, making it one of the four poorest

3.2 Target Audience

The program targets juveniles between the ages of ten and sixteen years of age who have been referred to the SHOCAP unit by the juvenile court for a serious felony offense, a weapons offense, a drug offense, or where the safety of the community is at risk. The targeted area will be the City and County of El Paso. Members of the SHOCAP task force will work with the Juvenile Probation Department (Probation Officers and Trackers) and the County Attorney's Office on a daily basis to ensure that the targeted candidates are in compliance with their terms and conditions of probation. Should a targeted candidate become involved in additional criminal activities, SHOCAP officers will conduct criminal investigations and will work closely with prosecutors to ensure swift

3.3 Gender

The SHOCAP program will offer its service to both genders.

3.4 Ages

The program targets juveniles between the ages of ten and sixteen years of age.

3.5 Special Characteristics

The police and probation officers regularly conduct home and school visits with candidate participants. The unannounced visits are conducted at various hours of the day and evening as well as weekends. The SHOCAP program ensures that targeted juveniles attend school regularly, comply with their terms of probation and parole, and refrain from associating with identified gang members or peers who have committed criminal offenses. Officers report all violations to the Juvenile Probation Department and take juveniles into custody maintaining a zero-tolerance stance with these targeted youth.

Project Narrative Forms

PART 4: PROJECT ACTIVITIES

4.1 Program Type

Designate the Program Type that best describes the primary purpose for this project. Definitions are located in the Application Instruction Kit. Note: Active program types will vary by fund source. While you can view all Program Types, you can only select one that is active for this fund source. (**SELECT** only one)

- Enforcement/Investigation Prosecution Alternative Sanctions Supervision Training/Education
 Treatment/Counseling Prevention Early Intervention Victim Advocacy Crisis Intervention

Other (Specify):

4.2 Activity Description

Describe the activities or services your project provides. Be sure the activities support the goal statement and are consistent with the selections made in the Fund-Specific Criteria tab.

1. Provide youth with support services to prevent juvenile delinquency.
2. Adopt intensive gang intervention counseling with youth and their parents.
3. Foster a positive police image through mentoring and counseling.
4. Instruct youth in discipline, self control, self esteem, goal setting, problem solving, communication, and other life skills.
5. Promote respect for the law through educational presentations, and community services by police officers on school campuses and in community settings.
6. Reduce absenteeism and promote truancy assessment, intervention, and referral.
7. Promote early identification of violent juveniles and early intervention to curtail future criminal behavior.
8. Reduce violent youth crimes and hold juvenile offenders accountable for their actions.
9. Devise and implement an aggressive and comprehensive approach to counteract gangs and gang related activities.

The SHOCAP Task Force, which includes all participating agencies, will meet quarterly to discuss current candidates, new candidates, changes in terms of probation, and the types of referrals offered to juveniles. Data will be maintained and calculated on a daily basis and a monthly statistical report will be produced which will assist in the evaluation of the program. The program evaluation will measure and evaluate the program's effect on juvenile crime, recidivism, juvenile gang related activity, and the academic and scholastic progress of the program participants.

Project Narrative Forms

PART 5: PROJECT OBJECTIVES

5.1 Performance Measures

Note: Applicants will **SKIP** Part 5 of this form and instead use the *JABG Performance Measures Addendum*. This form can be downloaded from CJD's website at <http://www.governor.state.tx.us/divisions/cjd/formsapps/view>. Definitions are located in the Application Instruction Kit.

	<u>Current Annual Activity</u>	<u>Target Level of Activity for the Grant Period</u>
Output Measures - Required for All Projects		
Enter text here... do not exceed the maximum allowed area within any of the text boxes.		

	<u>Current Annual Activity</u>	<u>Target Level of Activity for the Grant Period</u>
Outcome Measures - Required for All Projects		
Enter text here... do not exceed the maximum allowed area within any of the text boxes.		

Project Narrative Forms

5.2 Continuation Projects

For continuation projects only, if your current or previous year's project is NOT on schedule in accomplishing the stated objectives, briefly describe the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application. (Data may be calculated on a pro-rated basis depending on how long the current or previous year's project has been operating.)

Enter text here...do not exceed the maximum allowed area within the text box.

Project Narrative Forms

PART 6: PROJECT SUMMARY

Briefly summarize the entire application, including the project's problem statement, supporting data, goal, target group, activities, and objectives. Be sure that the summary is easy to understand by a person not familiar with your project and that you are confident and comfortable with the information if it were to be released under a public information request.

Through the SHOCAP program, the City of El Paso intends to reduce the number of juvenile related crimes and the involvement of juveniles in gangs. The program intends to reduce juvenile crime by holding juvenile offenders accountable for their actions and by closely monitoring the serious habitual juvenile offender through intensive supervision. The program will attempt to reduce juvenile gang membership through public education and active intervention. The SHOCAP officers will reduce gang membership by providing gang awareness training and by enforcing the conditions of probation prohibiting program participants from associating or recruiting gang membership. All SHOCAP candidates who violate the terms and conditions of probation will be referred to the Juvenile Probation Department. The program will endorse a zero tolerance philosophy and the County Attorney, who is a member of the SHOCAP committee, will work with the SHOCAP officers to ensure that offenders are properly prosecuted and that the community is properly protected from repeat offenders. The program targets juveniles between the ages of ten and sixteen years of age who have been referred to the SHOCAP unit by the juvenile court for a serious felony offense, a weapons offense, a drug offense, or where the safety of the community is at risk. The targeted area will be the City and County of El Paso. The number of juveniles targeted will range between 60-80 juveniles, of both genders. Members of the SHOCAP task force will work with the Juvenile Probation Department (Probation Officers and Trackers) and the County Attorney's office on a daily basis to ensure that the targeted candidates are in compliance with their terms and conditions of probation. Should a targeted candidate become involved in additional criminal activities, SHOCAP officers will conduct criminal investigations and will work closely with prosecutors to ensure swift prosecution. SHOCAP officers will take an active role in the program. Officers will conduct daily home and school checks at various hours of the day and evening, as well as weekends to ensure compliance with the terms and conditions of probation. Officers will report all violations to the Juvenile Probation Department and will take juveniles into custody for all probation violations and criminal offenses maintaining a zero-tolerance stance with the targeted youth. SHOCAP officers will attend at least one training course dealing with serious habitual juvenile offenders and will provide training and disseminate the information to the SHOCAP task force, other Department personnel, and the community at large. SHOCAP officers will also meet with juvenile probation officers involved in SHOCAP on a weekly basis to exchange information and strategies. The SHOCAP Task Force, which includes all participating agencies, will meet quarterly to discuss current candidates, new candidates, changes in terms of probation, and the types of referrals offered to juveniles. Data will be maintained and calculated on a daily basis and a monthly statistical report will be produced which will assist in the evaluation of the program. The program evaluation will measure and evaluate the program's effect on juvenile crime, recidivism, juvenile gang related activity, and the academic and scholastic progress of the program participants.

Supporting Documents Forms

Legal Name of Organization:	City of El Paso			
Title of Project:	Serious Habitual Offender Comprehensive Action Program			
Grant Period:	From:	8/1/2006	To:	7/31/2007
Current Grant Number (If Continuation):	13359-07			

PART I: COMPREHENSIVE CERTIFICATION AND ASSURANCES

Applicants must complete and submit this form to CJD before they will receive state and/or federal funds. Recipients of state and/or federal funds must fully understand and comply with the requirements listed for the Assurances on pages 8-11 of the Application Instruction Kit for this project. Failure to comply may result in the withholding of funds, termination of the award, or other sanctions.

1.1 Certifications and Assurances

The applicant has read and will fully comply with the *Comprehensive Certifications and Assurances* stated on pages 8-11 of the *Application Instruction Kit* for this project:

SELECT One:

Yes

1.2 Audit Certification

Applicant agencies who expend combined federal funding or combined state funding of \$500,000 or more during the fiscal year are required to submit an annual single audit by an independent auditor in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133. In the spaces provided below please provide the total combined federal funds expended and the total combined state funds expended during the most recently completed fiscal year.

a) Total combined Federal Funds expended by agency or local unit of government:	\$55,930,067
b) Total combined State Funds expended by agency or local unit of government:	\$12,476,665
c) Enter agency fiscal year:	9/1/2005-8/31/2006

(e.g., 9/1/05 - 8/31/06)

Note: applicants who expend less than \$500,000 in combined federal or combined state funds are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Supporting Documents Forms

1.3 Equal Employment Opportunity Plan (EEOP) Certification

Definitions:

Type I Entity - An applicant that meets one or more of the following criteria:

- (a) the applicant has less than 50 employees;
- (b) the applicant is a non-profit organization;
- (c) the applicant is a medical institution;
- (d) the applicant is an Indian tribe;
- (e) the applicant is an educational institution; or
- (f) the applicant is receiving a single award of less than \$25,000.

Federal law exempts a Type I Entity from the EEOP requirements.

Type II Entity - An applicant that has 50 or more employees and is receiving a single award of \$25,000 or more, but less than \$500,000. **Federal law requires a Type II Entity to formulate an EEOP and keep it on file.**

Type III Entity - An applicant that does not qualify as a Type I Entity or Type II Entity. **Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.**

If the applicant organization is a Type I, II, or III Entity, SELECT one of the following:

SELECT One:

Option 3

Option 1: I certify that:

- (a) the applicant is not required to prepare an EEOP because it is a **Type I Entity** as defined above, pursuant to 28 CFR 42.302; and
- (b) the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Option 2: I certify that:

- (a) the applicant is a **Type II Entity** as defined above;
- (b) the applicant has formulated an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- (c) the EEOP has been formulated and signed into effect within the past two years by the proper authority;
- (d) the EEOP is on file in the office of *(insert name and address)*:

The City of El Paso
222 Civic Center Plaza
El Paso, TX 79901

- (e) the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations; and
- (f) the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Option 3: I certify that:

- (a) the applicant is a **Type III Entity** as defined above;
- (b) the EEOP has been formulated and signed into effect within the past two years by the proper authority;
- (c) the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and

Supporting Documents Forms

1.3 Equal Employment Opportunity Plan (EEOP) Certification (cont'd)

(d) the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

1.4 Debarment Certification

A. The applicant certifies that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
2. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses unenumerated in section 1.2(a) of this form; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local terminated for cause or default; or

B. If the applicant is unable to certify to the above statements, **SELECT 'Unable to Certify'** and provide an explanation below:

Unable to Certify

Supporting Documents Forms

PART 3: NON-PROFIT FINANCIAL CAPABILITY QUESTIONNAIRE

(T.A.C. §3.2023)

All nonprofit corporations applying for CJD grant funds that **have not previously received a CJD grant** must complete this questionnaire. Failure to comply may result in the denial of an award by CJD.

3.1 Organizational Information

1. Enter the year in which the corporation was founded:

2. Enter the date that the IRS letter granted 501(c)(3) tax exemption status:

(Provide a copy of the IRS letter via facsimile.)

3. Enter the Employer Identification Number assigned by the IRS:

4. Enter the charter number and the date assigned by the Texas Secretary of State:

Charter Number:

Date Assigned:

5. In the space provided below state the purpose of the organization as stated in the Articles of Incorporation or the Bylaws:

Enter text here...do not exceed the maximum allowed area within any of the text boxes.

6. If any member of the board is related to one another or an employee of the nonprofit corporation, in the space provided below explain the relationship:

3.2 Financial Management Information

A. Accounting System

The grantee organization needs to incorporate an accounting system that will track costs between direct and indirect costs (**general ledger**) as well as direct costs by project (**project ledger**). The grantee will also need to establish a **time and effort reporting system** to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

If the answer is 'No', to any question, explain what action will be taken to ensure accountability.

1. Is there a chart of accounts? (This is a list of a grantee organization's accounts identified by a specific number.)

SELECT One:

Enter text here...do not exceed the maximum allowed area within any of the text boxes.

2. Does the accounting system include a project ledger providing for the recording of expenditures for each program by required budget cost categories?

SELECT One:

3. Is there a timekeeping system that allows for grant personnel to delineate activity and also requires the signatures of the employee and his or her supervisor?

SELECT One:

Supporting Documents Forms

B. Financial Capability

The grantee should prepare financial statements at least annually. At a minimum, current internal **balance sheet** and **income statements** are required. A **balance sheet** is a statement of financial position of a grantee disclosing the assets, liabilities, and retained earnings at a given point in time. An **income statement** is a summary of the revenue and expenses of a grantee for a specified period of time, usually for an accounting or fiscal year.

If the answer is 'No', to any question, explain the corrective action that will be taken to ensure accountability.

1. Has an independent audit been conducted of the organization? **If yes, provide a copy of the most recent audit report. If no, provide copies of the most recent Balance Sheet and Income Statement.**

SELECT One:

2. Does the organization prepare financial statements at least annually?

SELECT One:

3. According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

SELECT One:

C. Budgetary Controls

The grantee should establish a system to track expenditures against budget and/or funded amounts.

If the answer is 'No', to any question, explain the corrective action that will be taken to ensure accountability.

1. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to preclude drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

SELECT One:

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

SELECT One:

D. Internal Controls

The organization must safeguard cash receipts and disbursements and ensure a segregation of duties exists. For example, one person should not have control over all aspects of the accounting system, such as signing checks and making deposits.

If the answer is 'No', to any question, explain the corrective action that will be taken to ensure accountability.

1. Has the organization instituted safeguards to ensure adequate controls regarding the following:

a) Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

SELECT One:

b) Is there separation of responsibility in the receipt, payment, and recording of cash?

SELECT One:

Other:

*Texas Department of Public Safety
600 W. Kilpatrick
Cleburne, Tx 76031*

*Angelina Sheriff's Department
2311 E. Lufkin Ave.
P.O. Box 114
Lufkin, Texas 75901*

*Abilene Police Department
450 Pecan Street
P.O. Box 174
Abilene, Texas 79604-0174*

*Amarillo Police Department
200 S.E. 3rd
Amarillo, Texas 79101*

*Austin Police Department
PO Box 689001
Austin, Texas 78768-9001*

*Houston Police Department
1200 Travis Street
Houston TX 77002*

*Benbrook Police Department
1080 Mercedes Street
Benbrook, Texas 76126*

*Houston Police Department
East Patrol (Magnolia)
7425 Sherman
Houston, TX 77011*

*Houston Police Department
Kingwood Patrol
3915 Rustic Woods
Kingwood, TX 77339*

*Houston Police Department
Northwest Patrol
6000 Teague
Houston, TX 77041*

*Bedford Police Department
2121 L. Don Dodson Drive
Bedford, Texas, 76021*

*Amarillo Police Department
509 S.E. Seventh Avenue
P.O. Box 1971
Amarillo, Texas 79101*

*Arlington Police Department
620 W. Division St.
Arlington, Texas 76011*

*Austin County Sheriff's Department
417 North Chesley St.
Bellville, Texas 77418*

*Bells Police Department
101 N. Broadway
P.O. Box 95
Bells, Texas 75414-0095*

*Bayou Vista Police Department
2929 HWY 6
Bayou Vista, Texas 77563*

*Houston Police Department
Central Patrol
61 Riesner
Houston, TX 77002*

*Houston Police Department
Fondren Patrol
11168 Fondren
Houston, TX 77096*

*Houston Police Department
North Patrol
9455 West Montgomery
Houston, TX 77088*

*Houston Police Department
South Central Patrol
2202 St Emanuel
Houston, TX 77004*

*Amarillo Police Department
509 S.E. Seventh Avenue
P.O. Box 1971
Amarillo, Texas 79101*

*Angelina Sheriff's Department
2311 E. Lufkin Ave.
P.O. Box 114
Lufkin, Texas 75901*

*Bonham Police Department
301 E. 5th St.,
Bonham, TX 75418-4093*

*Austin I.S.D. Police Department
1111 W. 6th Street, C-120
Austin, TX 78703*

*City of Bastrop Police Department
104 Grady Truck Lane
P.O. Box 427
Bastrop, Texas 78602*

*Bell County Sheriff's Office
111 West Central Avenue
Belton, Texas 76513*

*Houston Police Department
Clear Lake Patrol
2815 Bay Area Blvd
Houston, TX 77058*

*Houston Police Department
Intercontinental Airport
3100 Terminal Road North
Houston, TX 77032*

*Houston Police Department
Northeast Patrol
8301 Ley Road
Houston, TX 77026*

*Houston Police Department
Southeast Patrol
8300 Mykawa
Houston, TX 77051*

Tennessee Dept of Correction
320 6th Avenue North
4th Floor, Rachel Jackson Bldg.
Nashville, TN 37243-0465

Tennessee Office Of Criminal Justice Programs
312 8th Ave N, 21st Floor
Tennessee Tower
Nashville, TN 37243

J.R. Martinez
Director Of Security & Safety
YISD Police Department
9600 Sims Dr.
El Paso, Texas 79925

Mocksville Police Department
278 N. Main Street
Mocksville, NC 27028

Clark County Park Police Department
2901 E. Sunset Rd.
Las Vegas, Nevada 89120

Crittenden County Sheriff's Office
350 Afco Road
West Memphis, Ar. 72301

California Highway Patrol
5001 Blum Rd.
Monterrey, Ca. 94553

Eureka Springs Police Department
147 Passion Play Rd.
Eureka Springs, Ar. 72633-9495

Florence Police Dept. 3
03 W. Athens
Florence, S.C. 29505-3444

Orange County Corrections Dept.
Main Facility
P.O. Box 4970
Orlando, FL. 32839

Orange County Corrections
Administrator
3723 Vision Blvd.
Orlando, Florida 32839-8600

Orange County Corrections Dept.
Central Booking Facility
3803 Vision Blvd.
Orlando, Fl. 32839-8600

US. Border Patrol
12122 S. Avenue A
Yuma, AZ. 85365

US Border Patrol
4035 S. Avenue A
Yuma AZ 65365-5002

Richmond County Board of Education
Public Safety
1688 Broad Street
Augusta, Georgia 30901

Volusia County Sheriff's Office
116 West Indiana Ave.
Deland, Florida 32720

Chula Vista Police Department
276 Fourth Avenue
Chula Vista, Ca. 91910

US Border Patrol
6202 9th
Dublin, Ca, 94568

Us Border Patrol
3400 J. Street
Deming NM 88030

US Border Patrol
2320 S. Washington Street
Grand Forks, ND 58201

Sarasota County Sheriff's Office
2020 Main St
Sarasota, Fl 34237

Stanislaus County Sheriff's Office
PO Box 242
Denair, Ca. 95316

California Alcohol Beverage Control
3927 Lennane Drive # 100
Sacramento, California 95834

Houston Police Department
Southwest Patrol
4503 Beechnut
Houston, TX 77096

Houston Police Department
Special Operations (Downtown Patrol)
1415 Fannin, Suite 200
Houston, TX 77002

Houston Police Department
Westside Patrol
3203 South Dairy Ashford
Houston, TX 77082

Beverly Hills Department of Public Safety
18600 W. 13 Mile Road Beverly Hills,
Michigan USA 48025

Bexar County Sheriff's Department
200 North Comal
San Antonio, Texas 78207-3505

Bay City Police Department
2201 Avenue H
Bay City, Texas 77414

University of Dallas,
Office of Campus Safety
1845 E. Northgate Drive
Irving, TX 75062-4736

Dumas Police Department
P.O. Box 438
124 W. 6th Street,
Dumas, TX 79029

Duncanville Police Department
203 E. Wheatland Road
P.O. Box 380280
Duncanville, TX 75138-0280

Edwards County Sheriff's
404 West Austin Street
P.O. Box 156
Rocksprings, Tx. 78880

JABG Performance Measures Addendum

A. IDENTIFYING INFORMATION

ENTER the identifying information for the organization and this project. (Note: The information will automatically prefill on each subsequent sheet within this file.)

1. Legal name of the organization:	City of El Paso			
2. Title of the project:	Serious Habitual Offender Comprehensive Action Program			
3. Grant period:	From:	8/1/2006	To:	7/31/2007
4. Current grant number (If Continuation):	13359-07			

B. PERFORMANCE MEASURES

All applicants will be asked to track and report federally required standard performance measures **based on only those purpose area(s) you selected** in Part 3 of the *Fund-Specific Criteria Form* within the *Application Kit - Forms* file. Please identify *at least one* output measure, short-term measure, and intermediate measure per selected purpose area that this project will track. An official reporting packet containing detailed requirements will be sent from the Public Policy Research Institute (PPRI) at Texas A&M University following notification of award.

PURPOSE AREA 1: GRADUATED SANCTIONS

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

<u>1.1 Output Measures (select one or more)</u>	<u>Current Data</u>	<u>Target Data</u>
<input type="checkbox"/> Number of graduated sanctions policies instituted.	[]	[]
<input checked="" type="checkbox"/> Number of juvenile justice units that are implementing graduated sanctions programs.	2	2
<input checked="" type="checkbox"/> Number and percent of programs using graduated sanctions.	1	1
<input checked="" type="checkbox"/> Number and percent of youth served to whom graduated sanctions were applied.	100 / 100%	100 / 100%
<input type="checkbox"/> Number of supervision meetings per youth in graduated sanctions programs.	[]	[]
<input type="checkbox"/> Number and percent of youth who had a behavioral contract developed when they entered a program that was part of a graduated sanctions approach.	[]	[]
<input type="checkbox"/> Number of sanctioning options available at each level (immediate, intermediate, secure care, and aftercare/reentry).	[]	[]
<input type="checkbox"/> Number and percent of staff trained on the use of graduated sanctions.	[]	[]

JABG Performance Measures Addendum

1.2 Short-Term Measures (select one or more)

Current Data

Target Data

Number and percent of sanctions that were successfully contested.

0

0

Number of hours of service received per youth.

Cost savings.

Number and percent of cases that result in alternatives to detention.

Number and percent of cases that result in: community service, monetary restitution, and direct service to victims.

Number and percent of sanction changes that were from a less restrictive to a more restrictive sanction.

1.3 Intermediate Measures (select one or more)

Current Data

Target Data

Time in hours from infraction to sanction.

24 hours

24 hours

Number and percent of youth who were monitored according to the terms in their behavioral contracts.

100 / 100%

100 / 100%

Number and percent of successful program completions.

Number of non-compliant events (e.g., missing appointments) and percent of all events that were non-compliant.

JABG Performance Measures Addendum

Legal Name of the Organization:	City of El Paso			
Title of the Project:	Serious Habitual Offender Comprehensive Action Program			
Grant Period:	From:	8/1/2006	To:	7/31/2007
Current Grant Number (If Continuation):	13359-07			

B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 2: CORRECTIONS/DETENTION FACILITIES

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

2.1 Output Measures (select one or more)

	<u>Current Data</u>	<u>Target Data</u>
<input type="checkbox"/> Number and percent of new secure detention beds.	[]	[]
<input type="checkbox"/> Number and percent of new non-secure corrections beds.	[]	[]
<input type="checkbox"/> Number and percent of square feet of improved space.	[]	[]
<input type="checkbox"/> Number of square feet of operational client space.	[]	[]
<input type="checkbox"/> Number and percent of new client service slots (non-residential)	[]	[]
<input type="checkbox"/> Number and percent of staff salaries paid.	[]	[]
<input type="checkbox"/> Amount spent on program supplies and percent of total supply budget.	[]	[]
<input type="checkbox"/> Amount spent on other operating costs and percent of total other operating costs.	[]	[]

2.2 Short-Term Measures (select one or more)

	<u>Current Data</u>	<u>Target Data</u>
<input type="checkbox"/> Amount and percent of staff time spent on security.	[]	[]
<input type="checkbox"/> Amount and percent of staff time spent on behavioral management.	[]	[]
<input type="checkbox"/> Amount and percent of staff time spent on individual counseling.	[]	[]
<input type="checkbox"/> Number of square feet per youth.	[]	[]

JABG Performance Measures Addendum

2.2 Short-Term Measures (cont'd)

Current Data

Target Data

- | | | |
|--|--|--|
| <input type="checkbox"/> Percent of capacity. | | |
| <input type="checkbox"/> Number and percent of youth fulfilling their court-determined length of stay. | | |
| <input type="checkbox"/> Number and percent of days operated at full capacity. | | |
| <input type="checkbox"/> Percent of space that is used as intended. | | |

2.3 Intermediate Measures (select one or more)

Current Data

Target Data

- | | | |
|---|--|--|
| <input type="checkbox"/> Number of safety violations. | | |
| <input type="checkbox"/> Number of disciplinary actions against youth. | | |
| <input type="checkbox"/> Number of disciplinary actions against staff. | | |
| <input type="checkbox"/> Number of physical injuries to youth. | | |
| <input type="checkbox"/> Number of physical injuries to staff. | | |
| <input type="checkbox"/> Number and percent of youth held in secure detention. | | |
| <input type="checkbox"/> Number of hours youth were held in secure detention. | | |
| <input type="checkbox"/> Number and percent of youth placed elsewhere because of lack of space. | | |

JABG Performance Measures Addendum

Legal Name of the Organization:	City of El Paso			
Title of the Project:	Serious Habitual Offender Comprehensive Action Program			
Grant Period:	From:	8/1/2006	To:	7/31/2007
Current Grant Number (If Continuation):	13359-07			

B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 3: COURT STAFFING AND PRETRIAL SERVICES

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

<u>3.1 Output Measures (select one or more)</u>	<u>Current Data</u>	<u>Target Data</u>
<input type="checkbox"/> Amount of funds spent on pretrial services.	[]	[]
<input type="checkbox"/> Number and percent of each of the following types of staff hired: judges, probation officers, defenders, special advocates, pretrial service staff.	[]	[]
<input type="checkbox"/> Number of cases per staff member.	[]	[]
<input type="checkbox"/> Number and percent of vacant positions for each of the following staff types: judges, probation officers, defenders, special advocates, pretrial service staff.	[]	[]
<input type="checkbox"/> Number of pretrial service types.	[]	[]
<input type="checkbox"/> Number of pretrial service slots.	[]	[]
<input type="checkbox"/> Number of hours of training about pretrial services offered to staff.	[]	[]
<input type="checkbox"/> Number and percent of staff trained in pretrial services (including screening).	[]	[]
<u>3.2 Short-Term Measures (select one or more)</u>	<u>Current Data</u>	<u>Target Data</u>
<input type="checkbox"/> Number of youth to receive pretrial services.	[]	[]
<input type="checkbox"/> Number of pretrial services received per youth.	[]	[]
<input type="checkbox"/> Number of hours per week and percent of staff time spent directly serving clients.	[]	[]

JABG Performance Measures Addendum

3.2 Short-Term Measures (cont'd)

Current Data

Target Data

Number and percent of youth screened.

Number and percent of youth assessed.

Average time in hours from first contact to screening.

Average time in hours from screening to assessment.

3.3 Intermediate Measures (select one or more)

Current Data

Target Data

Number and percent of youth to receive mental health services.

Average time in days from case assignment to first meeting between staff member and youth or family.

Number and percent of complete case files.

Average time in days from referral to pretrial services to completion of pretrial processing.

Number and percent pretrial appointments missed by youth or families.

Number and percent of youth to go through the system as intended (no service gaps, in the intended order, etc.)

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B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 4: PROSECUTORS (STAFFING)

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

4.1 Output Measures (select one or more)

Current Data

Target Data

- Number and percent of new prosecutors hired.
- Number and percent of vacant prosecutor positions.
- Ratio of prosecutors to cases involving violent offenders.

4.2 Short-Term Measures (select one or more)

Current Data

Target Data

- Number and percent of specialized prosecutors.
- Length of employment in months per prosecutor.
- Number and percent of court units restructured.
- Number of staff per manager.

4.3 Intermediate Measures (select one or more)

Current Data

Target Data

- Average number of days from arrest to first court date (days).
- Number of days from arrest to case disposition (days).
- Number and percent of days per youth spent in detention between arrest and case disposition.

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B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 5: PROSECUTORS (FUNDING)

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

5.1 Output Measures (select one or more)

Current Data

Target Data

- Amount of funds allocated to programs that help prosecutors address cases involving drugs, gangs, or youth violence.
- Amount of funds spent on equipment for prosecution of cases involving drugs, gangs, or youth violence.
- Number and percent of prosecutors trained in topics related to drugs, gangs, or youth violence.
- Number of hours of training offered to prosecutors on topics related to drugs, gangs, or youth violence.
- Number of hours of mentoring that new prosecutors receive in their first 6 months.

5.2 Short-Term Measures (select one or more)

Current Data

Target Data

- Number and percent of prosecutors that handle cases involving juvenile offenders exclusively.
- Number and percent of cases disposed involving drugs, gangs, or youth violence.
- Number and percent of violent offenders cases prosecuted on a "fast track".
- Number of options available for handling cases involving drugs, gangs, or youth violence.
- Time in hours spent per month by prosecution staff coordinating between other court units.

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5.2 Short-Term Measures (cont'd)

- Number and percent of cases involving drugs, gangs, or youth violence to be prosecuted through a community prosecution program.

Current Data

Target Data

5.3 Intermediate Measures (select one or more)

- Time in days from a case being assigned to the prosecution unit to disposition for cases involving drugs, gangs, or youth violence.
- Ratio of senior staff to junior staff.
- Hours and percent of prosecutor hours per month spent on cases involving first time offenders.

Current Data

Target Data

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B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 6: TRAINING FOR LAW ENFORCEMENT AND COURT PERSONNEL

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

<u>6.1 Output Measures (select one or more)</u>	<u>Current Data</u>	<u>Target Data</u>
<input checked="" type="checkbox"/> Number and percent of law enforcement staff trained in preventing or controlling juvenile crime.	56 / 20%	56 / 20%
<input type="checkbox"/> Number and percent of court personnel trained in preventing or controlling juvenile crime.		
<input checked="" type="checkbox"/> Number of hours of training offered to law enforcement staff.	40 hours	40 hours
<input type="checkbox"/> Number of hours of training offered to court personnel.		
<u>6.2 Short-Term Measures (select one or more)</u>	<u>Current Data</u>	<u>Target Data</u>
<input type="checkbox"/> Number and percent of staff to rate the training received as helpful.		
<input checked="" type="checkbox"/> Number and percent of staff trained who take additional courses on prevention and control of juvenile crime.	6 / 50%	7 / 100%
<input type="checkbox"/> Number and percent of sick days taken by law enforcement staff or court personnel.		
<input type="checkbox"/> Number and percent days law enforcement staff or court personnel are late to work.		
<input type="checkbox"/> Number and percent of law enforcement staff or court personnel rated as improved by supervisors.		
<input type="checkbox"/> Number and percent of law enforcement staff or court personnel to leave the office/unit.		

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6.3 Intermediate Measures (select one or more)

Current Data

Target Data

Number of staff/youth conflicts.

0

0

Number of staff reprimands.

Number of complaints about staff filed by youth.

0

0

Number and percent of policies based on a public health approach to crime control and prevention.

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B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 7: JUVENILE GUN COURTS

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

7.1 Output Measures (select one or more)

Current Data

Target Data

- Number and percent of staff trained on gun court procedures.
- Number of hours of training on gun court procedures offered.
- Number and percent of arrests for gun offenses in which a juvenile offender is assessed for participation in the gun court.
- Number and percent of families of youth charged with gun offenses who are assessed.
- Number of agencies involved in the gun court.
- Number of gun court slots.

7.2 Short-Term Measures (select one or more)

Current Data

Target Data

- Time in days from arrest to enrollment in the gun court.
- Number of treatment (clinical) slots available to the gun court.
- Number of types of treatment (clinical) offered through the gun court.
- Number of service (non-clinical) slots available to the gun court.
- Number of types of service offered through the gun court.

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B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 8: JUVENILE DRUG COURTS

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

8.1 Output Measures (select one or more)

Current Data

Target Data

- Number and percent of staff trained on drug court procedures.
- Number of hours of training on drug court procedures offered.
- Number and percent of youth charged with drug offenses, who are assessed.
- Number and percent of families of youth charged with drug offenses, who are assessed.
- Number of agencies involved in the drug court.
- Number of drug court slots.
- Time in days from arrest to enrollment in the drug court.

8.2 Short-Term Measures (select one or more)

Current Data

Target Data

- Number of clinical treatment slots available to the drug court.
- Number of types of treatment (clinical) offered through the drug court.
- Number of service (non-clinical) slots offered through the drug court.
- Number of types of non-clinical service offered through the drug court.
- Frequency of drug testing.

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B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 9: JUVENILE RECORDS SYSTEMS

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

9.1 Output Measures (select one or more)	Current Data	Target Data
<input type="checkbox"/> Number and percent of units of local government (ULG) that have automated data systems.	[]	[]
<input type="checkbox"/> Number and percent of cases that are in the automated systems.	[]	[]
<input type="checkbox"/> Number and percent of data elements that are automated.	[]	[]
<input type="checkbox"/> Number and percent of staff trained to use the automated systems.	[]	[]
<input type="checkbox"/> Number of hours of training provided on the automated systems.	[]	[]
9.2 Short-Term Measures (select one or more)	Current Data	Target Data
<input type="checkbox"/> Number and percent of case files that are completely automated.	[]	[]
<input type="checkbox"/> Number and percent of staff with access to the automated system.	[]	[]
<input type="checkbox"/> Number and percent of programs about which the data are complete.	[]	[]
<input type="checkbox"/> Number of complaints about data accuracy (including timeliness).	[]	[]
9.3 Intermediate Measures (select one or more)	Current Data	Target Data
<input type="checkbox"/> Time in hours from contact to information being entered into the system.	[]	[]
<input type="checkbox"/> Time required for client administration.	[]	[]
<input type="checkbox"/> Percent of redundant assessments/intakes performed.	[]	[]

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9.3 Intermediate Measures (cont'd)

Current Data

Target Data

Number and percent of requests for missing information about a youth or case.

Number and percent of data/information requests that must be submitted more than once.

Number and percent of units with agreements to use common intake/assessment forms.

Number of data queries.

Number of different standard reports that are programmed into the system.

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B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 10: INFORMATION SHARING

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

10.1 Output Measures (select one or more)

Current Data

Target Data

<input checked="" type="checkbox"/> Number of partner agencies.	15	15
<input type="checkbox"/> Number of data elements shared among partner agencies.		
<input checked="" type="checkbox"/> Number and percent of youth about who there is a complete case file.	100 / 100%	100 / 100%
<input checked="" type="checkbox"/> Number and percent of staff trained on information sharing.	48 hours	48 hours
<input type="checkbox"/> Number of hours of training provided about the information sharing.		

10.2 Short-Term Measures (select one or more)

Current Data

Target Data

<input checked="" type="checkbox"/> Staff time required to access client data from outside agencies.	1 hour	1 hour
<input type="checkbox"/> Number of interagency information requests.		
<input checked="" type="checkbox"/> Average time in hours from information request to information receipt.	24 hours	24 hours
<input type="checkbox"/> Number and percent of youth that are referred for similar services through different agencies or staff (i.e., redundant referrals).		
<input type="checkbox"/> Number and percent of youth on waiting lists for treatment or service.		
<input type="checkbox"/> Number and percent of days youth spend on waiting lists for treatment or service.		
<input type="checkbox"/> Number and percent of youth who cannot receive identified services (e.g., slots full, service not provided locally).		

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10.3 Intermediate Measures (select one or more)

Current Data

Target Data

<input type="checkbox"/>	Time to service (days).		
<input type="checkbox"/>	Number and percent of youth about whom information is shared across agencies.		
<input checked="" type="checkbox"/>	Number and percent of youth to enter services or treatment to which they are referred.	100 / 100%	100 / 100%
<input type="checkbox"/>	Number and percent of services and treatments successfully completed by youth.		

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B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 11: ACCOUNTABILITY

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

11.1 Output Measures (select one or more)	Current Data	Target Data
<input checked="" type="checkbox"/> Number and percent of staff trained in accountability programming.	6 / 50 %	7 / 100%
<input checked="" type="checkbox"/> Number of hours of training about accountability programming offered.	24 hours	24 hours
<input type="checkbox"/> Number of accountability programs in operation.		
<input type="checkbox"/> Number and percent of justice agencies providing accountability programming.		
<input checked="" type="checkbox"/> Number of accountability program slots.	100	110
11.2 Short-Term Measures (select one or more)	Current Data	Target Data
<input checked="" type="checkbox"/> Number of supervision meetings per youth per month.	32	32
<input type="checkbox"/> Time in days from offender intake into the accountability program to receipt of a sanctions schedule.		
<input checked="" type="checkbox"/> Number and percent of youth with a behavioral contract developed at their intake into the accountability program.	100 / 100%	100 / 100%
11.3 Intermediate Measures (select one or more)	Current Data	Target Data
<input checked="" type="checkbox"/> Time in hours from infraction to sanction.	24 hours	24 hours
<input type="checkbox"/> Number and percent of sanctions that are successfully contested by youth or their families.		
<input type="checkbox"/> Number and percent of youth referrals across departments, organizations, agencies or units.		

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<u>11.3 Intermediate Measures (cont'd)</u>	<u>Current Data</u>	<u>Target Data</u>
<input checked="" type="checkbox"/> Number and percent of eligible youth to enter an accountability program.	100 / 100%	100 / 100%
<input type="checkbox"/> Number and percent of youth to receive aftercare services.		
<input type="checkbox"/> Average percent of days youth received treatment/services.		
<input type="checkbox"/> Number and percent of youth assigned to alternatives to detention.		
<input checked="" type="checkbox"/> Number of days of program participation per youth.	270	270
<input checked="" type="checkbox"/> Number and percent of youth to complete their accountability program successfully.	100 / 100%	100 / 100%

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B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 12: RISK AND NEEDS ASSESSMENT

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

12.1 Output Measures (select one or more)	Current Data	Target Data
<input type="checkbox"/> Number and percent of intake units using valid and reliable risk assessments.	[]	[]
<input type="checkbox"/> Number and percent of intake units using valid and reliable needs assessments.	[]	[]
<input type="checkbox"/> Number of sources used in assessment process.	[]	[]
<input type="checkbox"/> Number and percent of assessment staff with specialized training.	[]	[]
12.2 Short-Term Measures (select one or more)	Current Data	Target Data
<input type="checkbox"/> Number and percent of youth fully assessed using risk and needs assessments.	[]	[]
<input type="checkbox"/> Of the total number of youth identified as needing substance abuse treatment, the percent identified through the screening/assessment process.	[]	[]
<input type="checkbox"/> Of the total number of youth identified as needing mental health services, the percent identified through the screening/assessment process.	[]	[]
<input type="checkbox"/> Average time in hours from first justice contact for current offense to youth screening.	[]	[]
<input type="checkbox"/> Average time in hours from screening to assessment.	[]	[]
<input type="checkbox"/> Average time in days from assessment to first service receipt.	[]	[]

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12.2 Short-Term Measures (cont'd)

Current Data

Target Data

- Number and percent of referrals to primary prevention services.
- Number and percent of referrals to secondary prevention services.
- Number of different service referrals per youth.

12.3 Intermediate Measures (select one or more)

Current Data

Target Data

- Number and percent of times services identified through youth assessment are actually received by the assessed youth.
- Number and percent of cases assigned to alternatives to detention.
- Number and percent of youth who cannot receive identified services (e.g., slots full, service not provided locally).

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B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 13: SCHOOL SAFETY

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

13.1 Output Measures (select one or more)

- Percent of time per week spent on accountability programming.
- Number and percent of school staff trained to implement accountability programming.
- Number of graduated sanctions options per level (immediate, intermediate, secure care, aftercare).
- Number of accountability programs operating.
- Number of graduated sanctions slots per level (immediate, intermediate, secure care, aftercare).

Current Data

Target Data

13.2 Short-Term Measures (select one or more)

- Number and percent of staff participating in accountability programs.
- Number of school-community partnerships.
- Number of school-justice partnerships.
- Number of school safety programming options in place.
- Number and percent of youth to receive a sanctions schedule at school orientation.

Current Data

Target Data

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13.3 Intermediate Measures (select one or more)

Current Data

Target Data

Time in hours from infraction to sanction.

Number and percent of misconduct events handled using accountability sanctions/guidelines.

Number of target youth referred to the justice system.

Number of formal incident reports.

Number of crimes reported to the police.

Number and percent of teachers threatened at school.

Number of weapons seized.

Average number of hours youth spend out of learning activities.

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B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 14: RESTORATIVE JUSTICE

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

14.1 Output Measures (select one or more)

Current Data

Target Data

- | | | |
|--|---|---|
| <input type="checkbox"/> Number of restorative justice programs implemented. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number of any of the following events: victim offender mediation/dialogue; family group conferencing; peacemaking circles; restitution; personal services to victims; community services; apologies; victim/community impact panels; community/neighborhood impact statements; victim empathy groups/classes. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Amount of funds allocated to restorative justice programming. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number of restorative justice program slots. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number of hours of restorative justice training offered to justice staff by type (orientation, continuing education, cross training with community-based organizations). | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number of hours of community outreach about restorative justice programming. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |

14.2 Short-Term Measures (select one or more)

Current Data

Target Data

- | | | |
|--|---|---|
| <input type="checkbox"/> Number and percent of times restorative justice is part of case dispositions of juvenile offenders. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number and percent of target youth to receive restorative justice programming. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |

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14.2 Short-Term Measures (cont'd)

Current Data

Target Data

- Number of restorative justice sanctioning options available.
- Number and percent of offenses for which restorative justice is an option.
- Number and percent of crime victims to participate in restorative justice programming.

14.3 Intermediate Measures (select one or more)

Current Data

Target Data

- Average time in hours from crime report to first contact between victim and victim advocate.
- Average time in hours spent by victim advocates with victims.
- Average number of contacts between victim and victim advocate.
- Number and percent of cases in which victims had input into the offender's disposition.
- Number and percent of cases in which community members had input into the offender's sentence.
- Number and percent of offenders to pay monetary restitution.
- Number and percent of offenders to receive skills building training.
- Number and percent of youth to successfully complete their restorative justice requirements.

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B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 15: JUVENILE COURTS AND PROBATION

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

15.1 Output Measures (select one or more)

Current Data

Target Data

- | | | |
|---|---|---|
| <input type="checkbox"/> Number of accountability programs in operation. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number of types of accountability programs. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Amount of funds allocated to accountability programming. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number of court/probation units with accountability programs in place. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number of accountability program slots. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |

15.2 Short-Term Measures (select one or more)

Current Data

Target Data

- | | | |
|--|---|---|
| <input type="checkbox"/> Number and percent of cases for which accountability options are used as part of the court/probation process. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number and percent of cases for which the judge has complete youth case files prior to sentencing. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number and percent of youth that go through the court or probation system to participate in accountability programming. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number of accountability sanctioning options available. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number and percent of juvenile justice offenses for which accountability programs are an option. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number of youth per probation officer. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |
| <input type="checkbox"/> Number of supervision meetings per youth per month. | <input style="width: 100%;" type="text"/> | <input style="width: 100%;" type="text"/> |

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15.2 Short-Term Measures (cont'd)

Current Data

Target Data

Number and percent of non-compliance events (e.g., missed court dates, positive drug tests).

Number and percent of probation contacts that are proactive.

Number and percent of youth to have a behavioral contract developed at intake.

Average time in hours from infraction to sanction.

15.3 Intermediate Measures (select one or more)

Current Data

Target Data

Number and percent of modifications that resulted in more restrictive release conditions.

Number and percent of youth to have revocation hearings.

Number and percent of youth to complete their justice requirements successfully.

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B. PERFORMANCE MEASURES (cont'd.)

PURPOSE AREA 16: DETENTION/CORRECTIONS PERSONNEL

Provide both output and outcome measures for this project. Output measures show the level of activity of a project. They reflect the amount of services being provided (e.g., number of people served; number of classes held). They are not intended to show impact. Outcome measures show impacts of a project in targeted areas (e.g., percentage of program graduates). They reflect the extent to which the goals of the project have been achieved. Definitions are located in the *Application Instruction Kit*.

16.1 Output Measures (select one or more)

	<u>Current Data</u>	<u>Target Data</u>
<input type="checkbox"/> Number and percent of staff hired.	[]	[]
<input type="checkbox"/> Number and percent of vacant positions.	[]	[]
<input type="checkbox"/> Ratio of youth to staff.	[]	[]
<input type="checkbox"/> Number and percent of programs with vacant staff positions.	[]	[]
<input type="checkbox"/> Number and percent of staff trained in improving facility practices and/or programming.	[]	[]
<input type="checkbox"/> Number of hours of training offered in improving facility practices and/or programming.	[]	[]

16.2 Short-Term Measures (select one or more)

	<u>Current Data</u>	<u>Target Data</u>
<input type="checkbox"/> Staff time spent on security.	[]	[]
<input type="checkbox"/> Number and percent of staff to rate the training received as helpful.	[]	[]
<input type="checkbox"/> Number and percent of staff trained who take additional courses on improving facility practices and programming.	[]	[]
<input type="checkbox"/> Number and percent of sick days taken.	[]	[]
<input type="checkbox"/> Number and percent of days employees are late to work.	[]	[]
<input type="checkbox"/> Number and percent of staff rated as improved by supervisors.	[]	[]
<input type="checkbox"/> Number and percent of staff to leave the office/unit.	[]	[]

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16.3 Intermediate Measures (select one or more)

Current Data

Target Data

- Number of hours that youth are held in isolation.
- Number and percent of youth held in isolation.
- Average time in hours from infraction to sanction.
- Number and percent of available accountability programming options used.
- Number and percent of sanction changes that were from a less restrictive to a more restrictive sanction.