CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: DEVELOPMENT SERVICES

AGENDA DATE: MARCH 14, 2006

CONTACT PERSON/PHONE: LILIANA ESPARZA /

DISTRICT(S) AFFECTED: 8

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

St. Patrick Cathedral School to hold a parade on March 17, 2006 from 9:30 a.m. to 10:30 a.m. Route: Start in alley between St. Patrick Cathedral and St. Patrick School to Nevada, turn right on Nevada to Stanton, turn left on Stanton to River, turn right on River to Kansas, turn right on Kansas to Arizona, turn right on Arizona to alley between cathedral and school, turn right into alley way and finish. Approximately 400 persons, 5 vehicles will take part and 250 spectators are anticipated. This request includes permission to use amplification (2 microphones and 2 speakers). **(District 8)** [Liliana Esparza]

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Development Services recommends approval for St. Patrick Cathedral School to hold a parade on March 17, 2006. The department has no objections with this event.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

N/A

**********REQUIRED AUTHORIZATION**********

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

DATE: February 27, 2006

TO: CITY CLERK

FROM: St. Patrick Cathedral School
Liliana Esparza

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

March 14, 2006

Item should read as follows:

St. Patrick Cathedral School to hold a parade on March 17, 2006 from 9:30 a.m. to 10:30 a.m. Route: Start in alley between St. Patrick Cathedral and St. Patrick School to Nevada, turn right on Nevada to Stanton, turn left on Stanton to River, turn right on River to Kansas, turn right on Kansas to Arizona, turn right on Arizona to alley between cathedral and school, turn right into alley way and finish. Approximately 400 persons, 5 vehicles will take part and 250 spectators are anticipated. This request includes permission to use amplification (2 microphones and 2 speakers). **(District 8)** [Liliana Esparza]

SPECIAL INSTRUCTIONS:

PERMIT # 06-014

DEVELOPMENT SERVICES USE **Item No.**_____

✓ POLICE DEPARTMENT
✓ FIRE DEPARTMENT
✓ SUN METRO
N/A PARKS DEPARTMENT
✓ ENGINEERING/TRAFFIC
N/A TXDOT
N/A STREET DEPARTMENT
N/A CIVIC CENTER
✓ **COMPLETE**

CITY OF EL PASO PAID FEB 23 2006 DEVELOPMENT SERVICES DEPT.

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: $15.75 One event to take place on one day. [36010119/4041231]
$21.00 Multiple permits for two or more similar events to take place on consecutive days. (**Please note**: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant: St Patrick Cathedral School
(Person/Organization)

Contact Person: Liliana Esparza
Name

Street Number City State Zip Code Telephone No.
Between 8:00 AM - 5:00 PM

2. Type of Event: Parade

(Moving)
X Parade
____Demonstration
____Foot Race/Walk
____Bike Race
____ Other: _____

(Stationary)
____Block party
____Bazaar
____Festival
____Sidewalk Sale
____ Other: _____

3. Date of Event: Friday, March 17, 2006

Total Time of Event: from 9:30 a.m. (Time) to 10:30 A.M. (Time).

Time in which police traffic control services will be needed:

from 10:00 am to 10:30 am

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

3/14

4. Approximate number of participants:
400 Persons 5 Vehicles N/A Animals N/A Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 250

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

School Activity

If this is a fund-raiser and you estimate that you will raise over $500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)
ATTACH A CLEAR AND SPECIFIC *HAND DRAWN* MAP

E. on Nevada, N. on Stanton, E. on River, S. on Kansas, W. on Arizona, turn Rt. in Church alleyway

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.
If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Development Services or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: X Yes ___ No
Use permitted only between the hours of 7 a.m. and 10 p.m.
If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

entertainment 2 microphones + 2 speakers

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

trash bags + clean-up crew

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Development Services Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Liliane Espay
Signature of Applicant

2/17/06
Date

For St. Patrick Cathedral School
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

\52009
Revised 07/2002

For Office Use Only

Event: **ST. PATRICK CATHEDRAL SCHOOL PARADE**

$15.75 Fee Paid: **4200600000000001167**
$21.00

City Council Hearing: **MARCH 14, 2006**

Copy to:

X	Police Department	X	Engineering-Traffic Div.
X	Fire Department		Highway Department
X	Sun Metro		Street Department
	Parks Department		Civic Center

Comments:

PERMIT

EVENT: **ST. PATRICK CATHEDRAL SCHOOL PARADE**

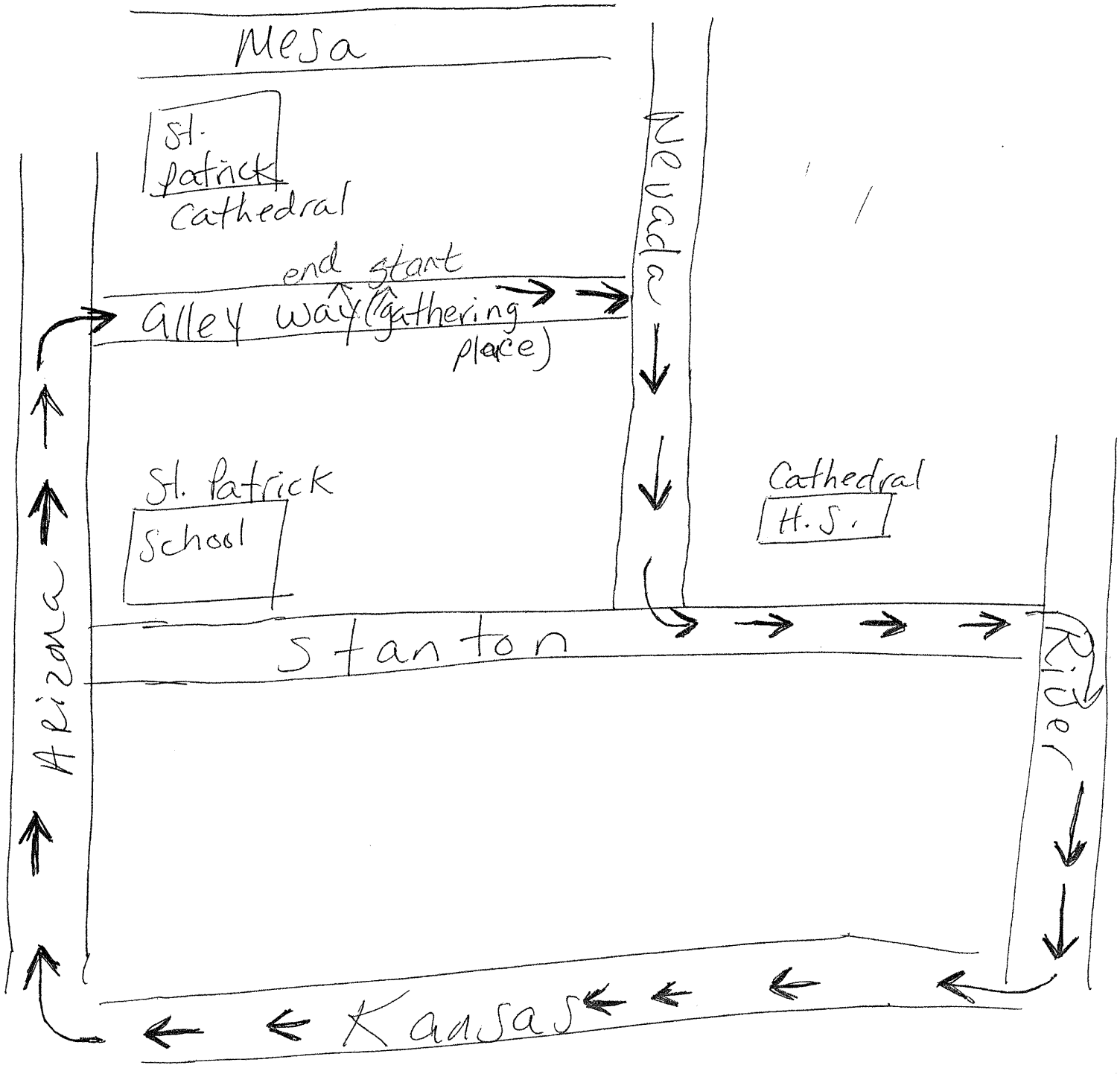
LOCATION **ALLEY BETWEEN ST. PATRICK CATHEDRAL & ST. PATRICK SCHOOL, NEVADA, STANTON, RIVER, KANSAS AND ARIZONA**

DATE OF EVENT: **MARCH 17, 2006 FROM 9:30 A.M. TO 10:30 A.M.**

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR


Mesa
St. Patrick Cathedral
end
start
alley way (gathering place)
Nevada
St. Patrick School
Cathedral H.S.
Stanton
Rider
Kansas
Arizona

2/23/2006
3:15:47PM

Receipt #: 4200600000000001167

Date: 02/23/2006

Station ID: 4

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Pa
		BPI_PARADE	Parade Permits - 15.7500 @ $1.0000	36010119-404123	15.7
				Line Item Total:	**$15.7**

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Pa
Cash					In Person	20.0
Change					In Person	(4.2
					Payment Total:	**$15.7**

This is a receipt for payment only.
This is not a permit or license

cReceipt.

For Office Use Only

Event: ST. PATRICK CATHEDRAL SCHOOL PARADE

$15.75 Fee Paid: 4200600000000001167
$21.00

City Council Hearing: MARCH 14, 2006

Copy to:

X Police Department MDC
X Fire Department
X Sun Metro
___ Parks Department
X Engineering-Traffic Div.
___ Highway Department
___ Street Department
___ Civic Center

Comments:

PERMIT

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$15.75 Fee Paid: **4200600000000001167**
$21.00

City Council Hearing: **MARCH 14, 2006**

Copy to:

X	Police Department	X	Engineering-Traffic Div.
X	Fire Department		Highway Department
X	Sun Metro		Street Department
	Parks Department		Civic Center

Comments: No objections: usc

PERMIT

EVENT: **ST. PATRICK CATHEDRAL SCHOOL PARADE**

LOCATION **ALLEY BETWEEN ST. PATRICK CATHEDRAL & ST. PATRICK SCHOOL, NEVADA, STANTON, RIVER, KANSAS AND ARIZONA**

DATE OF EVENT: **MARCH 17, 2006 FROM 9:30 A.M. TO 10:30 A.M.**

City Council Action: [ ] Approved [ ] Disapprove [ ] Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

For Office Use Only

Event: **ST. PATRICK CATHEDRAL SCHOOL PARADE**

$15.75 Fee Paid: **4200600000000001167**
$21.00

City Council Hearing: **MARCH 14, 2006**

Copy to:

X	Police Department	X	Engineering-Traffic Div.
X	Fire Department		Highway Department
X	Sun Metro		Street Department
	Parks Department		Civic Center

Comments: Engineering Dept, Traffic Div has no objection to the proposed route. Police Dept will provide traffic control for the event. Keith Bennett (Traffic Controls Planning Supervisor). 3/1/06

PERMIT

EVENT: **ST. PATRICK CATHEDRAL SCHOOL PARADE**

LOCATION **ALLEY BETWEEN ST. PATRICK CATHEDRAL & ST. PATRICK SCHOOL, NEVADA, STANTON, RIVER, KANSAS AND ARIZONA**

DATE OF EVENT: **MARCH 17, 2006 FROM 9:30 A.M. TO 10:30 A.M.**

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

For Office Use Only

Event: **St. Patrick Cathedral School Parade**

$15.75 ☐ **Fee Paid:** **4200600000000001167**
$21.00 ☐ Date

City Council Hearing: March 14, 2006
Date

Copy To:

- ☒ Police Department
- ☒ Fire Department
- ☒ Sun Metro
- ☐ Parks Department
- ☒ Engineering – Traffic Div.
- ☐ Highway Department
- ☐ Street Department

Comments:

The El Paso Police Department has no objections with this event.
The Department will police the event with 4 officers and 4 vehicles.
Estimated cost to city: $75.00 Estimated cost to applicant: $25.00

PR 06-014

PERMIT

EVENT **St. Patrick Cathedral School Parade**

LOCATION: **Alley between St. Patrick Cathedral & St. Patrick School, Nevada, Stanton, River, Kansas and Arizona**

DATE OF EVENT: **March 17, 2006 from 9:30 a.m. to 10:30 a.m.**

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

_____
Building Permits & Inspections Director

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN, JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

MARCH 6, 2006

DEVELOPMENT SERVICES DEPARTMENT

St. Patrick Cathedral School
Liliana Esparza

FROM: Development Services
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Development Services to the Mayor and Council. They will make the final determination at the City Council Meeting on March 14, 2006 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

St. Patrick Cathedral School to hold a parade on March 17, 2006 from 9:30 a.m. to 10:30 a.m. Route: Start in alley between St. Patrick Cathedral and St. Patrick School to Nevada, turn right on Nevada to Stanton, turn left on Stanton to River, turn right on River to Kansas, turn right on Kansas to Arizona, turn right on Arizona to alley between cathedral and school, turn right into alley way and finish. Approximately 400 persons, 5 vehicles will take part and 250 spectators are anticipated. This request includes permission to use amplification (2 microphones and 2 speakers). **(District 8)** [Liliana Esparza] Permit # 06-014

RESPONSES:

No objections from Fire, Sun Metro and Traffic/Engineering. The El Paso Police Department has no objections with this event. The Department will police the event with 4 officers and 4 vehicles. Estimated cost to city: $75.00 Estimated cost to applicant: $25.00. The office of Development Services recommends approval.

R. ALAN SHUBERT, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

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