

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: DEVELOPMENT SERVICES
AGENDA DATE: MARCH 14, 2006
CONTACT PERSON/PHONE: VIOLA DEL TORO /
DISTRICT(S) AFFECTED: 3

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Viola Del Toro to block off Cortez Dr. between 636 and 668 on March 18, 2006 from 10:00 a.m. to 5:00 p.m. for a matachines block party. Approximately 25 persons will take part and 50 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 3) [Viola Del Toro]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Development Services recommends approval for Viola Del Toro to block off Cortez Dr. between 636 and 668 on March 18, 2006. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: February 27, 2006
TO: CITY CLERK
FROM: Viola Del Toro

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

March 14, 2006

Item should read as follows:

Viola Del Toro to block off Cortez Dr. between 636 and 668 on March 18, 2006 from 10:00 a.m. to 5:00 p.m. for a matachines block party. Approximately 25 persons will take part and 50 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 3) [Viola Del Toro]

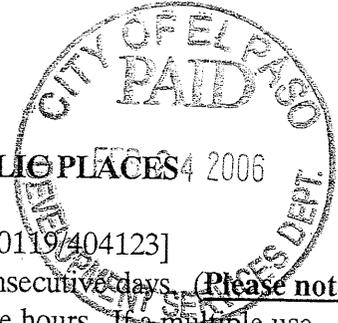
SPECIAL INSTRUCTIONS:

PERMIT # 06-013

DEVELOPMENT SERVICES USE Item No. _____

- POLICE DEPARTMENT
- FIRE DEPARTMENT
- SUN METRO
- N/A PARKS DEPARTMENT
- ENGINEERING/TRAFFIC
- N/A TXDOT
- N/A STREET DEPARTMENT
- N/A CIVIC CENTER
- COMPLETE

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES



Fees: \$15.75 One event to take place on one day. [36010119/404123]
\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant: Viola Del Toro
(Person/Organization)

Contact Person: Viola Del Toro
Name

Street Number _____ City _____ State _____ Zip Code _____ Telephone No. _____
Between 8:00 AM - 5:00 PM

2. Type of Event: Matachines Block Party

- | | |
|---|---|
| (Moving) | (Stationary) |
| <input type="checkbox"/> Parade | <input checked="" type="checkbox"/> Block party |
| <input type="checkbox"/> Demonstration | <input type="checkbox"/> Bazaar |
| <input type="checkbox"/> Foot Race/Walk | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Sidewalk Sale |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Other: _____ |

3. Date of Event: 3/18/06

Total Time of Event: from 10:00am to 5:00 AM
(Time) (Time)

Time in which police traffic control services will be needed:
from _____ to _____

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

3/14

4. Approximate number of participants:
25 Persons _____ Vehicles _____ Animals _____ Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 50

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

matachines block party

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Development Services or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: _____ Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Self

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Development Services Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

X. Vito Del Toro

Signature of Applicant

2/24/06

Date

For _____
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: VIOLA DEL TORO MATACHINES BLOCK PARTY

\$15.75 Fee Paid: 420060000000001205

\$21.00

City Council Hearing: MARCH 14, 2006

Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments:

PERMIT

EVENT: VIOLA DEL TORO MATACHINES BLOCK PARTY

LOCATION BLOCK OFF CORTEZ BETWEEN 636 AND 668

DATE OF EVENT: MARCH 18, 2006 FROM 10:00 A.M. TO 5:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

Request permission to block the street on Saturday, **March 18, 2006** from 10:00 am to 5:00pm for "**San Jose Feast**". Thank You for your cooperation.

Address

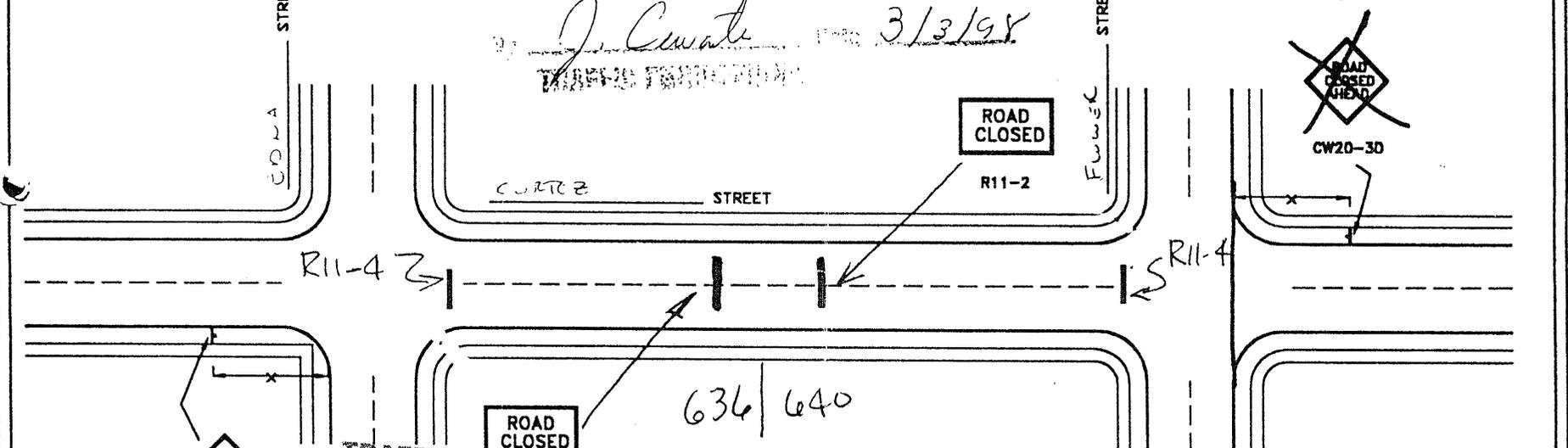
Signature

1. Corya S. Ochoa
2. San Jose
3. All Hall
4. Maria de la Luz Rojas
5. Mrs. Mrs. Roberto Garcia Roda
6. Guadalupe Galvan
7. Antonia Rojas
8. Delia R. Garcia
9. Mary Lilly
10. Isabel Martin
11. Lydia Rubio
12. Frederico Perez
13. Josuan Esteban
14. Josuan Reyes
15. _____
16. _____
18. _____
19. _____
20. _____

TRAFFIC CONTROL PLAN
 SHALL COMPLY WITH THE LATEST
 EDITION OF THE TEXAS MANUAL ON

TRAFFIC CONTROL PLAN
 SHALL COMPLY WITH THE LATEST
 EDITION OF THE TEXAS MANUAL ON
 UNIFORM TRAFFIC CONTROL DEVICES

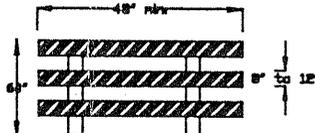
APPROVED
 Date 3-11-99
 TRAFFIC & TRANSPORTATION DEPT
 BY [Signature] DATE 6 Mar 2000
 TRAFFIC AND TRANSPORTATION DEPARTMENT



ROAD CLOSED
 R11-2

TRAFFIC CONTROL PLAN
 SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
 MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
 ONE DAY PERMIT UNLESS NOTED

TYPE III BARRICADE



LEGEND

- ↑ SIGN
- TYPE III BARRICADE

CLOSURE DATE: 3/18/06
 TIME: 10am - 5pm
 BY Alexz Serrate DATE 2/24/06
 ENGINEERING TRAFFIC DIVISION

NOTE: 1. FLASHING WARNING LIGHTS WILL BE USED FOR NIGHT TIME BARRICADING.

POSTED SPEED (MPH)	"X" SIGN SPACING (FEET)
30	120
35	160
40	240
45	320
50	400
55	500

APPLICANT'S NAME: Viola Del Toro
 ADDRESS: _____
 TELEPHONE: _____
 DATE OF CLOSURE: MARCH 14, 1998
March 19, 2000

PROJECT NAME: _____
 TRAFFIC CONTROL PLAN
 TYPICAL STREET CLOSURE
 NEIGHBORHOOD BLOCK PARTY
 CITY OF EL PASO
 ENGINEERING



2/24/2006
2:48:59PM

Receipt #: 420060000000001205

Date: 02/24/2006

Station ID: 4

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Pa
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.7:
Line Item Total:					\$15.7:

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Pai
Cash					In Person	15.7:
Payment Total:						\$15.7:

This is a receipt for payment only.
This is not a permit or license

For Office Use Only

Event: VIOLA DEL TORO MATACHINES BLOCK PARTY

\$15.75 Fee Paid: 4200600000000001205

\$21.00

City Council Hearing: MARCH 14, 2006

Copy to:

- Police Department
- Fire Department *MRC*
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

PERMIT

EVENT: VIOLA DEL TORO MATACHINES BLOCK PARTY

LOCATION BLOCK OFF CORTEZ BETWEEN 636 AND 668

DATE OF EVENT: MARCH 18, 2006 FROM 10:00 A.M. TO 5:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.E.O.
DEVELOPMENT SERVICES DIRECTOR

For Office Use Only

Event: VIOLA DEL TORO MATACHINES BLOCK PARTY

\$15.75 Fee Paid: 420060000000001205
\$21.00

City Council Hearing: MARCH 14, 2006

Copy to:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

NO OBJECTIONS.
WZC

PERMIT

EVENT: VIOLA DEL TORO MATACHINES BLOCK PARTY

LOCATION BLOCK OFF CORTEZ BETWEEN 636 AND 668

DATE OF EVENT: MARCH 18, 2006 FROM 10:00 A.M. TO 5:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

For Office Use Only

Event: VIOLA DEL TORO MATACHINES BLOCK PARTY

\$15.75 Fee Paid: 420060000000001205

\$21.00

City Council Hearing: MARCH 14, 2006

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments: Engineering Dept, Traffic Div has no objection to the closure of Cortez for a block party. Barricades must be manned IAW TMUTCD. Keith Bennett (Traffic Controls Planning Supervisor) 3/1/06.

PERMIT

EVENT: VIOLA DEL TORO MATACHINES BLOCK PARTY

LOCATION BLOCK OFF CORTEZ BETWEEN 636 AND 668

DATE OF EVENT: MARCH 18, 2006 FROM 10:00 A.M. TO 5:00 P.M.

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R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

For Office Use Only

Event: Viola Del Toro Matachines Block Party

Fee Paid: _____

City Council Hearing: March 14, 2006
Date

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

The El Paso Police Department has no objection with this event.

The Department will monitor the event as necessary with the district car.

There will be no cost to city or applicant.

06-013

PERMIT

EVENT Viola Del Toro Matachines Block Party

LOCATION: Block off Cortez between 636 and 668

DATE OF EVENT: March 18, 2006 from 10:00 a.m. to 5:00 p.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR



CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN, JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

MARCH 6, 2006

DEVELOPMENT SERVICES DEPARTMENT

Viola Del Toro

FROM: Development Services
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Development Services to the Mayor and Council. They will make the final determination at the City Council Meeting on March 14, 2006 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

Viola Del Toro to block off Cortez Dr. between 636 and 668 on March 18, 2006 from 10:00 a.m. to 5:00 p.m. for a matachines block party. Approximately 25 persons will take part and 50 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 3) [Viola Del Toro] Permit # 06-013

RESPONSES:

No objections from Fire, Sun Metro and Traffic/Engineering. The El Paso Police Department has no objection with this event. The Department will monitor the event as necessary with the district car. There will be no cost to city or applicant. The office of Development Services recommends approval.

R. ALAN SHUBERT, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR