

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: DEVELOPMENT SERVICES
AGENDA DATE: MARCH 14, 2006
CONTACT PERSON/PHONE: MELISSA VILLELA / _____
DISTRICT(S) AFFECTED: 1 & 4

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Tour Del Paso to hold a bike race on April 8 and April 9, 2006 from 7:00 a.m. to 2:00 p.m. Route: Start at Doña Ana Community College in Anthony, New Mexico to Martin Luther King Jr Blvd, turn right on Martin Luther King Jr Blvd to Gateway South, turn right on Gateway South to Transmountain Rd, turn right on Transmountain Rd to Doniphan, turn right on Doniphan to Highway 28, turn left on Highway 28 and finish at Doña Ana Community College. Approximately 200 persons and 10 vehicles will take part. (Districts 1 & 4) [Melissa Villela]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Development Services recommends approval for Tour Del Paso to hold a bike race on April 8 and April 9, 2006. The department has no objections with these events.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: February 27, 2006

TO: CITY CLERK

FROM: Tour Del Paso
Melissa Villela

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

March 14, 2006

Item should read as follows:

Tour Del Paso to hold a bike race on April 8 and April 9, 2006 from 7:00 a.m. to 2:00 p.m. Route: Start at Doña Ana Community College in Anthony, New Mexico to Martin Luther King Jr Blvd, turn right on Martin Luther King Jr Blvd to Gateway South, turn right on Gateway South to Transmountain Rd, turn right on Transmountain Rd to Doniphan, turn right on Doniphan to Highway 28, turn left on Highway 28 and finish at Doña Ana Community College. Approximately 200 persons and 10 vehicles will take part.

(Districts 1 & 4) [Melissa Villela]

SPECIAL INSTRUCTIONS:

----- PERMIT # 06-015

DEVELOPMENT SERVICES USE

Item No. _____

POLICE DEPARTMENT

FIRE DEPARTMENT

SUN METRO

N/A PARKS DEPARTMENT

ENGINEERING/TRAFFIC

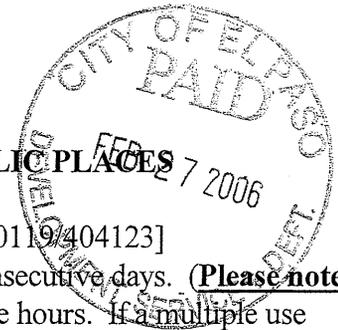
TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

COMPLETE

**REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**



Fees: \$15.75 One event to take place on one day. [36010119/404123]
\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Tour del Paso
(Person/Organization)

Contact Person:

Melissa Villela
Name

Street Number City State Zip Code Telephone No.
Between 8:00 AM - 5:00 PM

2. Type of Event:

Bike Race

(Moving)

- Parade
- Demonstration
- Foot Race/Walk
- Bike Race
- Other: _____

(Stationary)

- Block party
- Bazaar
- Festival
- Sidewalk Sale
- Other: _____

3. Date of Event:

April 8 + 9, 2006

Total Time of Event: from 7am to 2pm
(Time) (Time)

Time in which police traffic control services will be needed:

from 7am to 2pm

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

3/14

4. Approximate number of participants:
200 Persons 10 Vehicles _____ Animals _____ Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: _____

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

fund raiser

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: ~~713-600-1234~~

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)
ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Development Services or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Self

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Development Services Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Meli Viel

Signature of Applicant

2/6/06

Date

For *El Paso Sports Commission*

(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: TOUR DEL PASO BIKE RACE

\$15.75 Fee Paid: _____

\$21.00 520060000000001126

City Council Hearing: MARCH 14, 2006

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

PERMIT

EVENT: TOUR DEL PASO BIKE RACE

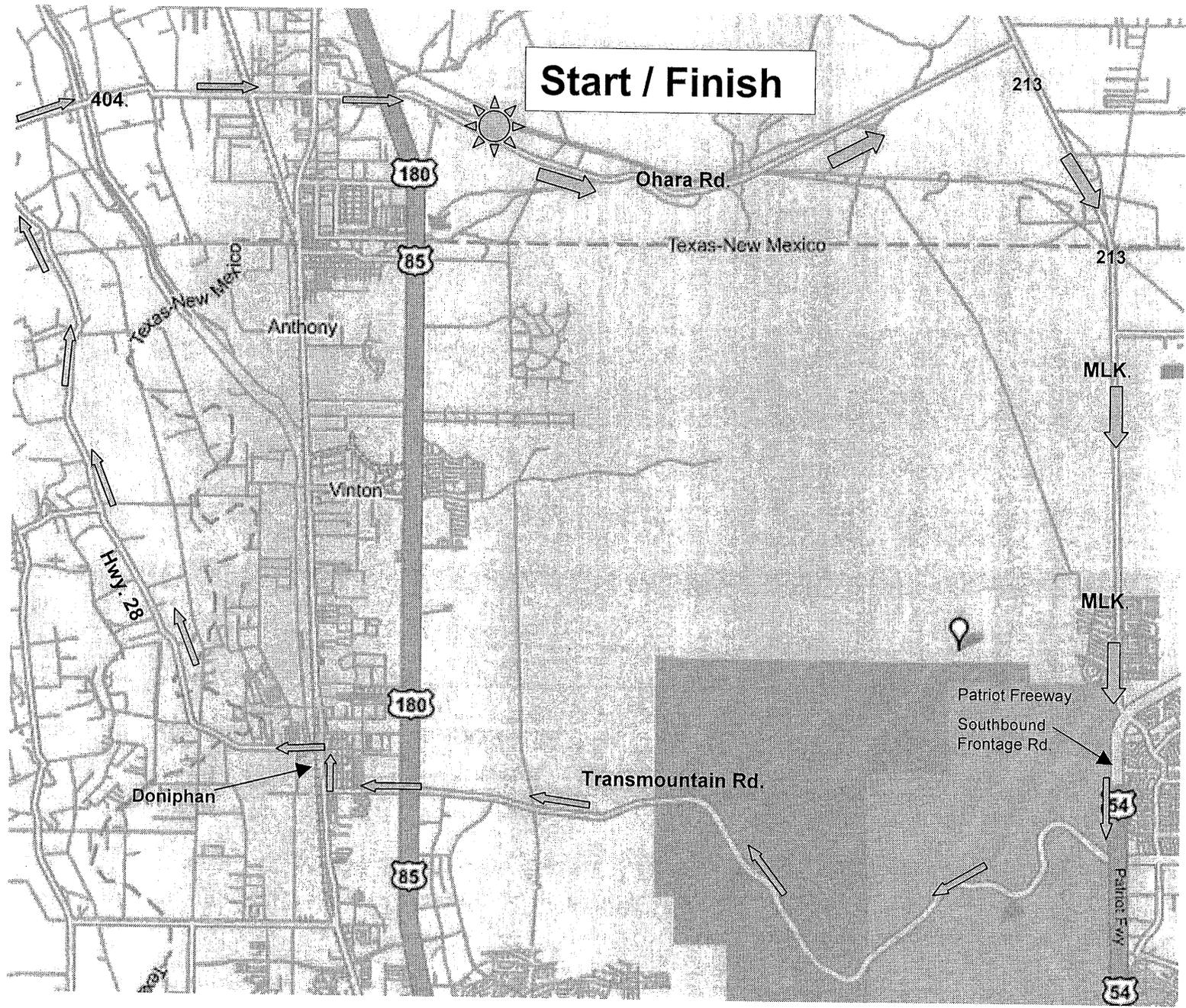
LOCATION MARTIN LUTHER KING JR BLVD, GATEWAY SOUTH,
TRANSMOUNTAIN RD, DONIPHAN AND HWY 28

DATE OF EVENT: APRIL 8 AND APRIL 9, 2006 FROM 7:00 A.M. TO 2:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR



Start / Finish

404

180

Ohara Rd.

213

Texas-New Mexico

85

Texas-New Mexico

213

Anthony

MLK

Vinton

Hwy. 28

MLK

Doniphan

Transmountain Rd.

Patriot Freeway

Southbound Frontage Rd.

180

54

85

Patriot Fwy

54



2/27/2006
1:18:29PM

Receipt #: 520060000000001126

Date: 02/27/2006

Station ID: 5

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 21.0000 @ \$1.0000	36010119-404123	21.00
Line Item Total:					\$21.00

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Check	EL PASO TICKETING		1605		By Mail	21.00
Payment Total:						\$21.00

Mar. 1. 2006 10:07AM CITY OF EL PASO

No. 6154 P. 5/1

For Office Use Only

Event: TOUR DEL PASO BIKE RACE

\$15.75 Fee Paid:

\$21.00 520060000000001126

City Council Hearing: MARCH 14, 2006

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

MAR

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

PERMIT

EVENT: TOUR DEL PASO BIKE RACE

LOCATION MARTIN LUTHER KING JR BLVD, GATEWAY SOUTH,
TRANSMOUNTAIN RD, DONIPHAN AND HWY 28

DATE OF EVENT: APRIL 8 AND APRIL 9, 2006 FROM 7:00 A.M. TO 2:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

Mar. 1. 2006 10:09AM

CITY OF EL PASO

No. 6155 P. 5/7

For Office Use Only

Event: TOUR DEL PASO BIKE RACE

\$15.75 Fee Paid: _____
\$21.00 520060000000001126

City Council Hearing: MARCH 14, 2006

Copy to:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department | <input checked="" type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments: NO OBJECTIONS:
URC

PERMIT

EVENT: TOUR DEL PASO BIKE RACE

LOCATION: MARTIN LUTHER KING JR BLVD, GATEWAY SOUTH,
TRANSMOUNTAIN RD, DONIPHAN AND HWY 28

DATE OF EVENT: APRIL 8 AND APRIL 9, 2006 FROM 7:00 A.M. TO 2:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

For Office Use Only

Event: TOUR DEL PASO BIKE RACE

\$15.75 Fee Paid: _____
\$21.00 520060000000001126

City Council Hearing: MARCH 14, 2006

Copy to:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department | <input checked="" type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments: Engineering Dept, Traffic Div has no objection to the proposed Bike Race Route. Police Dept will provide traffic control for the event. Keith Bennett (Traffic Controls Planning Supervisor). 3/1/06.

PERMIT

EVENT: TOUR DEL PASO BIKE RACE

LOCATION MARTIN LUTHER KING JR BLVD, GATEWAY SOUTH,
TRANSMOUNTAIN RD, DONIPHAN AND HWY 28

DATE OF EVENT: APRIL 8 AND APRIL 9, 2006 FROM 7:00 A.M. TO 2:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR



Texas Department of Transportation

13301 GATEWAY BLVD. WEST • EL PASO, TEXAS 79928-5410 • (915) 790-4200

March 7, 2006

Subject: Bike Race
 Control: 665-1 167-1 2552-1 1-1
 Highway: FM 3255 Patriot Fwy. Transmtn Rd. Doniphan
 County: El Paso El Paso El Paso El Paso

Ms. Melissa Villela
 El Paso Sports Commission

Post-it® Fax Note	7671	Date	3/7/06	# of pages	2
To	Cris Garcia	From	M. O'Kane		
Co./Dept.	City	Co.	El Paso		
Phone #		Phone #			
Fax #	541 4815	Fax #			

Dear Ms. Villela:

Reference is made to your application of March 1, 2006 requesting use of Martin Luther King Jr. Blvd., Patriot Freeway, Gateway South, Transmountain Rd., and Doniphan for the proposed Tour del Paso on Sunday, April 9, 2006.

It is not our desire to discourage this activity, but we need to stress the outright danger involved in using state highways for this type of activity. We must, in good judgment, recommend against the use of these highways for the proposed Tour del Paso. If, after consideration of the danger and liability involved, your organization remains resolute in its intentions, then this department can only suggest you comply with the following guidelines to provide safety for the event:

1. The local authorities, El Paso Police Department, shall provide adequate traffic control throughout portions of the Tour del Paso. This shall include advance warnings to motorists and continuous motorized escorts by police units thru intersections to ensure that the traveling public is aware of participants as well as more areas of safety by slowing down motorists.
2. Preparation and termination areas of event shall be located off the highway right-of-way, and no road closures will be permitted
3. It is recommended the event proceed in the same direction as the normal traffic flow.

If you have any questions concerning this matter, please contact Ms. Monica O'Kane at (915) 790-4309.

Sincerely,

Carlos V. Chavez, P.E.
 Director of Transportation Operations

cc: Cris Garcia, City of El Paso
 David Halloburton, Tour del Paso

For Office Use Only

Event: Tour Del Paso Bike Race

\$15.75 Fee Paid: 520060000000001126
\$21.00 Date

City Council Hearing: March 14, 2006
Date

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering – Traffic Div.
- Highway Department
- Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 6 officers and 6 vehicles.

Estimated cost to city: \$582.00 Estimated cost to applicant: \$1518.00

The Bike Race will only be within the city limits on April 9, 2006 as the time trials will be held in NM on April 8, 2006

PR 06-015

PERMIT

EVENT Tour Del Paso Bike Race

LOCATION: Martin Luther King Jr. Blvd., Gateway South, Transmountain Rd., Doniphan and Hwy 28

DATE OF EVENT: April 8 and April 9, 2006 from 7:00 a.m. to 2:00 p.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR



CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN, JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

MARCH 7, 2006

DEVELOPMENT SERVICES DEPARTMENT

Tour Del Paso
Melissa Villela

FROM: Development Services
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Development Services to the Mayor and Council. They will make the final determination at the City Council Meeting on March 14, 2006 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

Tour Del Paso to hold a bike race on April 8 and April 9, 2006 from 7:00 a.m. to 2:00 p.m. Route: Start at Doña Ana Community College in Anthony, New Mexico to Martin Luther King Jr Blvd, turn right on Martin Luther King Jr Blvd to Gateway South, turn right on Gateway South to Transmountain Rd, turn right on Transmountain Rd to Doniphan, turn right on Doniphan to Highway 28, turn left on Highway 28 and finish at Doña Ana Community College. Approximately 200 persons and 10 vehicles will take part. (Districts 1 & 4) [Melissa Villela] Permit # 06-015

RESPONSES:

No objections from Fire, Sun Metro and Traffic/Engineering. TX DOT form letter. The El Paso Police Department has no objections with this event. The Department will police the event with 6 officers and 6 vehicles. Estimated cost to city: \$582.00 Estimated cost to applicant: \$1518.00. The Bike Race will only be within the city limits on April 9, 2006 as the time trials will be held in NM on April 8, 2006. The office of Development Services recommends approval.

R. ALAN SHUBERT, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

2 Civic Center Plaza, 5TH Floor, El Paso, Texas 79901
915.541.4290 Telephone • 915.541.4815 Fax • www.elpasotexas.gov