

DATE: March 10, 2011

TO: City Clerk

FROM: Mayor John F. Cook

ADDRESS 2 Civic Center Plaza, 10th Floor TELEPHONE (915) 541-4145

Please place the following item on the (Check one): CONSENT XXX REGULAR _____

Agenda for the Council Meeting of March 15, 2011

Item should read as follows: Appointment of Judy A. Balmer to the Revolving Loan Fund Board by Mayor John F. Cook.

SPECIAL INSTRUCTIONS: Board appointment to commence on April 27, 2011.

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Revolving Loan Fund Board

NOMINATED BY: John F. Cook DISTRICT: Mayor

NAME OF APPOINTEE Judy A. Balmer
(Please verify correct spelling of name)

BUSINESS ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: El Paso ST: TX ZIP: _____ PHONE: _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: VACANT

EXPIRATION DATE OF INCUMBENT: 04/26/11

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: _____
RESIGNED X
REMOVED _____

CITY COUNCIL APPROVAL DATE: 03/15/11

TERM BEGINS ON : 04/27/11

EXPIRATION DATE OF NEW APPOINTEE: 04/26/13

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: XX
2nd TERM: _____
UNEXPIRED TERM: _____

Judy A. Balmer

SUMMARY OF QUALIFICATIONS

- Experienced professional with a successful career in banking, business development and administration, spanning over 30 years.
- Excess of over 25 years experience as a commercial loan officer
- Experienced in branch management

PROFESSIONAL EXPERIENCE

June 2006 to Current

North Texas CDC
El Paso, Texas

Vice President – Business Development Officer

- SBA 504 Certified Lender for real estate & equipment financing

Solicitation of community business loans
Prepare, underwrite and analyze loan request packages for the SBA
Liaison between the direct lender and the SBA
- SBA 504 CDC Lender of the Year/El Paso District for 2008, 2009 & 2010

1999 to June 2006

First Federal Bank
El Paso, Texas

Division President – Commercial Lender

- Accountable for two El Paso branch locations including a staff of 12 employees. Quota requirements included loan production, business development calls, maintaining low past due ratios with minimal documentation exceptions.

1994 – 1999

Montwood National Bank
El Paso, Texas

Senior Vice President/Commercial Loan Officer/Branch Manager

1989 – 1994

El Paso Independent School District
El Paso, Texas

Elementary School Teacher

1989 – 1991

Montwood National Bank
El Paso, Texas

Vice President – Commercial Loan Officer

1984-1989

Mera Bank/First Financial
El Paso, Texas

- Responsible for overseeing a financial branch with assets of \$50 million and a staff of 10 employees. Quota requirements included loan production and business development calls.

Assistant Vice President – Credit Manager

1982-1984

Cielo Vista Bank
El Paso, Texas

- Responsible for managing the credit department to include processing, funding and maintaining credit files on all loan customers.

1876-1982

Western Bank
El Paso, Texas

Management Training Program

- Trained in all departments to include credit, bookkeeping, teller, new accounts, and collections department. Worked full time while attending UTEP.

Education

Southwestern Graduate School of Banking/Southern Methodist University
Texas Savings & Loan League: Consumer Lending Fundamentals
Management Action Program: Management Development
School of Banking of the South, Baton Rouge, LA: Commercial Credit/Lending
American Institute of Banking, Dallas, TX: Commercial Lending/Documentation
Texas Teaching Certificate/University of Texas at El Paso 1991
Bachelor's of Business Administration in Finance/University of Texas at El Paso, 1982

Community Reinvestment (Present and Past)

Past President of EPAGGL (El Paso Association of Government Guaranteed Lenders)
University of Texas EP Alumni Association
El Paso Rehabilitation Annual Fundraising Committee
El Paso County Historical Society
National Association of Bank Women
Lower Valley Water District Committee
American Heart Association Campaign
Rio Grande Girl Scouts of American Campaign
Treasurer of Coronado High School Baseball Booster Club
Polk Elementary School PTA Auditor

References available upon request.