

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: El Paso Zoo _____

AGENDA DATE: March 16, 2010 _____

CONTACT PERSON/PHONE: Steve Marshall, Zoo Director 521-1850 _____

DISTRICT(S) AFFECTED: ALL Carmen Arrieta-Candelaria, CFO, X4293 *EH*

SUBJECT:

That the City Manager be authorized to sign a contract between the City and Prudential Overall Supply of El Paso, Texas, as recommended for BID# 2010-111 as the lowest cost responsive and responsible bidder to provide uniform rental services for the El Paso Zoo for a period of 48 month with an option to extend for an additional 24 months.

BACKGROUND / DISCUSSION:

Contract provides for the rental and laundry service of uniforms for designated staff. The utilization of a uniform service provides for the professional appearance of staff as well as minimizes the possibility of cross-contamination among the varied species within our collection.

PRIOR COUNCIL ACTION:

January 2006, BID# 2006-054

AMOUNT AND SOURCE OF FUNDING:

Dept. 52152001 - Zoo Gate Revenues - Administration
Fund 15445 - Zoo Gate Operations,
Account 502222 - Linen & Industrial
\$ 41,118.00 estimated annual amount
\$164,472.00 estimated contract amount

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD:  _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

APPROVED FOR AGENDA

PROJECT FORM

DATE: March 3, 2010

PROJECT: Uniform Rental Service
SOLICITATION NO: 2010-111
FUNDING SOURCE: Zoo Gate Operations/Gate Revenues
REPRESENTATIVE DISTRICT(S): All

DEPARTMENT: Zoo

RECOMMENDATION: Vendor: Prudential Overall Supply
El Paso, TX
Item(s): All
Annual Amount: \$41,118.00

This is a requirements type contract with an initial term of forty-eight (48) months.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The vendor offers the City the option of extending the term of the contract for two additional years at the same unit price(s), if the option is exercised prior to the expiration of the original term of the contract.

Vendor does not offer a prompt payment discount.

The Zoo and Financial Services Departments recommend award as indicated to the lowest responsive, responsible bidder.

BIDS SOLICITED 9 (6 local)
BIDS RECEIVED 5
"NO BID" RECEIVED 0

TOTAL RECOMMENDED AWARD: \$164,472.00

COUNCIL APPROVED REJECTED MUNICIPAL CLERK _____

APPROVED:

COUNCIL MEETING DATE: March 16, 2010

Carmen Arrieta-Candelaria, CFO

CITY OF EL PASO BID TABULATION

BID ITEM: UNIFORM RENTAL SERVICE
 BID DATE: JANUARY 20, 2010

BID # 2010-111
 DEPARTMENT: ZOO

PART A - UNIFORMS		AMERICAN LINEN SUPPLY OF NM INC. LAS CRUCES, NM		AMERIPRIDE LINEN AND APPAREL SERVICES ROSWELL, NM		MISSION LINEN SUPPLY EL PASO, TX		PRUDENTIAL OVERALL SUPPLY EL PASO, TX	
GROUP I - FACILITIES UNIFORM RENTALS									
ITEM NO.	DESCRIPTION	WEEKLY RENTAL PRICE/GARMENT	REPLACEMENT COST DAMAGED OR LOST	WEEKLY RENTAL PRICE/GARMENT	REPLACEMENT COST DAMAGED OR LOST	WEEKLY RENTAL PRICE/GARMENT	REPLACEMENT COST DAMAGED OR LOST	WEEKLY RENTAL PRICE/GARMENT	REPLACEMENT COST DAMAGED OR LOST
1]	LONG SLEEVE SHIRT (65/35 BLEND)	\$0.48	\$18.50	\$0.37	\$16.00	\$0.19	\$16.00	\$0.15	\$10.00
		PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT
MANUFACTURER		RED KAP		REED		RED KAP		RED KAP	
CATALOG NO.		SP14		#2365		2009		SP14 LT/SG	
2]	SHORT SLEEVE SHIRT (65/35 BLEND)	\$0.48	\$18.50	\$0.37	\$16.00	\$0.19	\$13.00	\$0.15	\$10.00
		PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT
MANUFACTURER		RED KAP		REED		RED KAP		RED KAP	
CATALOG NO.		SP24		#2364		2009		SP24 LT/SG	
3]	TROUSERS (65/35 BLEND)	\$0.50	\$22.80	\$0.43	\$18.00	\$0.19	\$21.70	\$0.17	\$12.00
		PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT
MANUFACTURER		RED KAP		REED		RED KAP		NONE STATED	
CATALOG NO.		PT60		#2403		2009		PT20 KH SG	
4]	CARGO PANTS (65/35 BLEND)	\$0.56	\$29.30	\$0.43	\$18.00	\$0.30	\$25.56	\$0.22	\$17.00
		PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT
MANUFACTURER		DICKIES		VF IMAGEWEAR		RED KAP		RED KAP	
CATALOG NO.		211-2372		#2463		2009		PT 18 KH	
		(HIDDEN ZIPPER CLOSURE ON CARGO POCKETS NOT AVAILABLE IN DARK GREEN/KHAKI ONLY)							

APPROVED BY: 
 DATE: 1/22/2010

CITY OF EL PASO BID TABULATION

BID ITEM: UNIFORM RENTAL SERVICE

BID # 2010-111

BID DATE: JANUARY 20, 2010

DEPARTMENT: ZOO

PART A - UNIFORMS GROUP II - COLLECTION/AMC/ EDUCATION UNIFORM RENTALS			AMERICAN LINEN SUPPLY OF NM INC. LAS CRUCES, NM		AMERIPRIDE LINEN AND APPAREL SERVICES ROSWELL, NM		MISSION LINEN SUPPLY EL PASO, TX		PRUDENTIAL OVERALL SUPPLY EL PASO, TX	
ITEM NO.	DESCRIPTION	WEEKLY RENTAL PRICE/GARMENT	REPLACEMENT COST DAMAGED OR LOST	WEEKLY RENTAL PRICE/GARMENT	REPLACEMENT COST DAMAGED OR LOST	WEEKLY RENTAL PRICE/GARMENT	REPLACEMENT COST DAMAGED OR LOST	WEEKLY RENTAL PRICE/GARMENT	REPLACEMENT COST DAMAGED OR LOST	
1]	LONG SLEEVE SHIRT (65/35 BLEND)	\$0.48	\$18.50	\$0.37	\$16.00	\$0.19	\$16.00	\$0.15	\$10.00	
	PER GARMENT		PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	
	MANUFACTURER	RED KAP		REED		RED KAP		RED KAP		
	CATALOG NO.	SP14		#2365		2009		SP14 LT/SG		
2]	SHORT SLEEVE SHIRT (65/35 BLEND)	\$0.48	\$18.50	\$0.37	\$16.00	\$19.00	\$13.00	\$0.15	\$10.00	
	PER GARMENT		PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	
	MANUFACTURER	RED KAP		REED		RED KAP		RED KAP		
	CATALOG NO.	SP24		#2364		2009		SP24 LT/SG		
3]	TROUSERS (65/35 BLEND)	\$0.50	\$22.80	\$0.43	\$18.00	\$0.19	\$21.70	\$0.17	\$12.00	
	PER GARMENT		PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	
	MANUFACTURER	RED KAP		REED		RED KAP		NONE STATED		
	CATALOG NO.	PT60		#2403		2009		PT20 KH/SG		
4]	CARGO PANTS (65/35 BLEND)	\$0.56	\$29.30	\$0.43	\$18.00	\$0.30	\$25.56	\$0.22	\$17.00	
	PER GARMENT		PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	PER GARMENT	
	MANUFACTURER	DICKIES		VF IMAGEWEAR		RED KAP		RED KAP		
	CATALOG NO.	211-2372		#2463		2009		PT18KH		

APPROVED BY:

DATE: 1/22/2010

CITY OF EL PASO BID TABULATION

BID ITEM: UNIFORM RENTAL SERVICE
 BID DATE: JANUARY 20, 2010

BID # 2010-111
 DEPARTMENT: ZOO

	AMERICAN LINEN SUPPLY OF NM INC. LAS CRUCES, NM		AMERIPRIDE LINEN AND APPAREL SERVICES ROSWELL, NM		MISSION LINEN SUPPLY EL PASO, TX		PRUDENTIAL OVERALL SUPPLY EL PASO, TX	
SAMPLE PRICING SAMPLE PRICING SCENARIO #1	NO. OF GARMENTS BILLED PER WEEK	WEEKLY RENTAL PRICE/GARMENT	NO. OF GARMENTS BILLED PER WEEK	WEEKLY RENTAL PRICE/GARMENT	NO. OF GARMENTS BILLED PER WEEK	WEEKLY RENTAL PRICE/GARMENT	NO. OF GARMENTS BILLED PER WEEK	WEEKLY RENTAL PRICE/GARMENT
L/S SHIRTS (65/35 BLEND)	5 CHANGES	X \$0.48 (ITEM #1) =	200	X \$0.37 (ITEM #1) =	440	X \$0.19 (ITEM #1) =	11 PER EMPLOYEE	X \$0.15 (ITEM #1) =
COST BILLED WEEKLY	\$2.40		\$74.00		\$83.60		\$1.65 (PER PERSON)	
TROUSERS (65/35 BLEND)	5 CHANGES	X \$0.50 (ITEM #3) =	200	X \$0.43 (ITEM #3) =	440	X \$0.19 (ITEM #3) =	11 PER EMPLOYEE	X \$0.17 (ITEM #3) =
COST BILLED WEEKLY	\$2.50		\$86.00		\$83.60		\$1.87 (PER PERSON)	
TOTAL SCENARIO #1:	\$4.90		\$160.00		\$167.20		\$3.52 (BIDDER'S TOTAL SCENARIO #1: \$140.80*) (*\$3.52 PER PERSON X 40 PEOPLE)	
SAMPLE PRICING SCENARIO #2	NO. OF GARMENTS BILLED PER WEEK	WEEKLY RENTAL PRICE/GARMENT	NO. OF GARMENTS BILLED PER WEEK	WEEKLY RENTAL PRICE/GARMENT	NO. OF GARMENTS BILLED PER WEEK	WEEKLY RENTAL PRICE/GARMENT	NO. OF GARMENTS BILLED PER WEEK	WEEKLY RENTAL PRICE/GARMENT
S/S SHIRTS (65/35 BLEND)	5 CHANGES	X \$0.48 (ITEM #2) =	300	X \$0.37 (ITEM #2) =	660	X \$0.19 (ITEM #2) =	11 PER EMPLOYEE	X \$0.15 (ITEM #2) =
COST BILLED WEEKLY	\$2.40		\$111.00		\$125.40		\$1.65 (PER PERSON)	
CARGO PANTS (65/35 BLEND)	5 CHANGES	X \$0.56 (ITEM #4) =	300	X \$0.43 (ITEM #4) =	660	X \$0.30 (ITEM #4) =	11 PER EMPLOYEE	X \$0.22 (ITEM #4) =
COST BILLED WEEKLY	\$2.80		\$129.00		\$198.00		\$2.42 (PER PERSON)	
TOTAL SCENARIO #2:	\$5.20		\$240.00		\$323.40		\$4.07 (BIDDER'S TOTAL SCENARIO #2: \$244.20*) (*\$4.07 PER PERSON X 40 PEOPLE)	
GRAND TOTAL (PART A) SCENARIOS 1 & 2:	\$10.10 (BIDDER'S GRAND TOTAL: \$12.50)		\$400.00		\$490.60		\$7.59 (BIDDER'S GRAND TOTAL: \$389.07)	

APPROVED BY:

DATE: 1/22/2010

CITY OF EL PASO BID TABULATION

BID ITEM: UNIFORM RENTAL SERVICE						BID # 2010-111			
BID DATE: JANUARY 20, 2010						DEPARTMENT: ZOO			
PART B		AMERICAN LINEN SUPPLY OF NM INC. LAS CRUCES, NM		AMERIPRIDE LINEN AND APPAREL SERVICES ROSWELL, NM		MISSION LINEN SUPPLY EL PASO, TX		PRUDENTIAL OVERALL SUPPLY EL PASO, TX	
GROUP III - EMBROIDERY									
ITEM #	DESCRIPTION	EACH	PER 1,000						
1]	EMBROIDERED [EL PASO ZOO] LOGO PATCH SEWN TO GARMENT	\$2.25	\$2,250.00	\$2.50	\$2,500.00	\$4.50	\$4,500.00	\$1.00	\$1,000.00
2]	EMBROIDERED NAME TAG SEWN TO GARMENT	\$1.00	\$1,000.00	\$1.00	\$1,000.00	\$1.75	\$1,750.00	\$0.65	\$650.00
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> <p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.</p> <p>NO OPTION OFFERED</p>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	
PAYMENT TERMS:		NET - 30 DAYS		NET - 30 DAYS		2% - 10 DAYS / NET - 30 DAYS		NET - 30 DAYS	
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
BIDDER'S PROMISED DELIVERY:									
Within ___ consecutive calendar days		21		21		20		21	
Within ___ hours or overnight after receipt of verbal order in cases of emergency		24		24		24		24	
BIDS SOLICITED:		BIDS RECEIVED:		BIDS LOCAL:		NO BIDS:			

APPROVED BY: 
 DATE: 1/22/2010

CITY OF EL PASO BID TABULATION

BID ITEM: UNIFORM RENTAL SERVICE
 BID DATE: JANUARY 20, 2010

BID # 2010-111
 DEPARTMENT: ZOO

		UNIFIRST CORPORATION EL PASO, TX					
PART A - UNIFORMS							
GROUP I - FACILITIES UNIFORM RENTALS							
ITEM NO.	DESCRIPTION	WEEKLY RENTAL PRICE/GARMENT	REPLACEMENT COST DAMAGED OR LOST				
1]	LONG SLEEVE SHIRT (65/35 BLEND)	\$0.15 <small>PER GARMENT</small>	\$10.82 <small>PER GARMENT</small>				
MANUFACTURER		UNIFIRST					
CATALOG NO.		#0102					
2]	SHORT SLEEVE SHIRT (65/35 BLEND)	\$0.15 <small>PER GARMENT</small>	\$9.06 <small>PER GARMENT</small>				
MANUFACTURER		UNIFIRST					
CATALOG NO.		#0202					
3]	TROUSERS (65/35 BLEND)	\$0.20 <small>PER GARMENT</small>	\$14.78 <small>PER GARMENT</small>				
MANUFACTURER		UNIFIRST					
CATALOG NO.		#1002					
4]	CARGO PANTS (65/35 BLEND)	\$0.25 <small>PER GARMENT</small>	\$18.36 <small>PER GARMENT</small>				
MANUFACTURER		UNIFIRST					
CATALOG NO.		#10AI					

APPROVED BY: 
 DATE: 1/22/2010

CITY OF EL PASO BID TABULATION

BID ITEM: UNIFORM RENTAL SERVICE
 BID DATE: JANUARY 20, 2010

BID # 2010-111
 DEPARTMENT: ZOO

PART A - UNIFORMS		UNIFIRST CORPORATION EL PASO, TX					
GROUP II - COLLECTION/AMC/ EDUCATION UNIFORM RENTALS							
ITEM NO.	DESCRIPTION	WEEKLY RENTAL PRICE/GARMENT	REPLACEMENT COST DAMAGED OR LOST				
		PER GARMENT	PER GARMENT				
1]	LONG SLEEVE SHIRT (65/35 BLEND)	\$0.15	\$10.82				
MANUFACTURER		UNIFIRST					
CATALOG NO.		#0102					
2]	SHORT SLEEVE SHIRT (65/35 BLEND)	\$0.15	\$9.06				
MANUFACTURER		UNIFIRST					
CATALOG NO.		#0202					
3]	TROUSERS (65/35 BLEND)	\$0.20	\$14.78				
MANUFACTURER		UNIFIRST					
CATALOG NO.		#1002					
4]	CARGO PANTS (65/35 BLEND)	\$0.25	\$18.36				
MANUFACTURER		UNIFIRST					
CATALOG NO.		#10AI					

APPROVED BY: 

DATE: 1/20/2010

CITY OF EL PASO BID TABULATION

BID ITEM: UNIFORM RENTAL SERVICE
 BID DATE: JANUARY 20, 2010

BID # 2010-111
 DEPARTMENT: ZOO

		UNIFIRST CORPORATION EL PASO, TX					
SAMPLE PRICING		NO. OF GARMENTS BILLED PER WEEK	WEEKLY RENTAL PRICE/GARMENT				
SAMPLE PRICING SCENARIO #1							
L/S SHIRTS (65/35 BLEND)		11	X \$0.15 (ITEM #1) =				
COST BILLED WEEKLY		\$1.65					
TROUSERS (65/35 BLEND)		11	X \$0.20 (ITEM #3) =				
COST BILLED WEEKLY		\$2.20					
TOTAL SCENARIO #1:		\$3.85					
SAMPLE PRICING SCENARIO #2							
S/S SHIRTS (65/35 BLEND)		11	X \$0.15 (ITEM #2) =				
COST BILLED WEEKLY		\$1.65					
CARGO PANTS (65/35 BLEND)		11	X \$0.25 (ITEM #4) =				
COST BILLED WEEKLY		\$2.75					
TOTAL SCENARIO #2:		\$4.40					
GRAND TOTAL (PART A) SCENARIOS 1 & 2:		\$8.25					

APPROVED BY:

DATE: 1/22/2010

CITY OF EL PASO BID TABULATION

BID ITEM: UNIFORM RENTAL SERVICE BID # 2010-111
 BID DATE: JANUARY 20, 2010 DEPARTMENT: ZOO

PART B		UNIFIRST CORPORATION EL PASO, TX					
GROUP III - EMBROIDERY							
ITEM #	DESCRIPTION	EACH	PER 1,000				
1]	EMBROIDERED [EL PASO ZOO] LOGO PATCH SEWN TO GARMENT	\$1.75	\$1,750.00				
2]	EMBROIDERED NAME TAG SEWN TO GARMENT	\$0.65	\$650.00				
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR: TWO (2)-ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT. NO OPTION OFFERED		(ANY ENVIRONMENTAL, FUEL OR OTHER CHARGES IN WEEKLY RENTAL PRICES: 3% - 3 DEFE CHARGE, PER INVOICE)		<input checked="" type="checkbox"/>			
PAYMENT TERMS:		NET - 30 DAYS					
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>				
BIDDER'S PROMISED DELIVERY:							
Within ___ consecutive calendar days		21					
Within ___ hours or overnight after receipt of verbal order in cases of emergency		24					
BIDS SOLICITED: 9		BIDS RECEIVED: 5		BIDS LOCAL: 6		NO BIDS: 0	

APPROVED BY: RO
 DATE: 1/22/2010

AMERICAN LINEN SUPPLY
ATTN: MARK LAYNE
550 N CHURCH ST
LAS CRUCES, NM 88001

ATTN: JACOB MARTINEZ
MARCOBO UNIFORMS
3555 YARBROUGH DR
EL PASO, TX 79925

ATTN: LORNA DEAN
MISSION LINEN & UNIFORM SERVICE
1409 TEXAS AVE
EL PASO, TX 79901

DIRECT ACTION UNIFORMS
6800 GATEWAY EAST BLVD 1B
EL PASO TX 79915

AR-NDAA

ATTN: HOWARD GOLDBERG
SUPREME LAUNDRY
2631 E WYOMING AVE
EL PASO, TX 79903

UNIFIRST
6920 COMMERCE AVE
EL PASO TX 79915

PRUDENTIAL OVERALL SUPPLY
11501 ROJAS - SUITE A
EL PASO, TX 79936

ATTN: THOMAS THORPE
PRUDENTIAL OVERALL SUPPLY
8344 CORONA LOOP, N.E.
ALBUQUERQUE, NEW MEXICO 87113

AMERIPRIDE LINEN AND APPAREL
SERVICES
ATTN: BRAD HINDS
515 N. VIRGINIA
ROSWELL, NM 88201

*12/21/09
added*