

DATE: March 9, 2007

TO: City Clerk

FROM: City Representative Melina Castro

ADDRESS #2 Civic Center Plaza, 10th Floor

TELEPHONE 915-541-4400

Please place the following item on the (Check one): CONSENT XXX REGULAR _____

Agenda for the Council Meeting of March 20, 2007

Item should read as follows: Re-appointment of Jane Ratcliff to the Art Museum Advisory Board by City Representative Melina Castro, District #4. {Contact: Rep. Castro – 915-541-4400}

SPECIAL INSTRUCTIONS: _____

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Arts Museum Advisory Board

NOMINATED BY: City Representative Melina Castro

DISTRICT: #4

NAME OF APPOINTEE Jane Ratcliff

(Please verify correct spelling of name)

BUSINESS ADDRESS: N/A – Retired

CITY: El Paso

ST: TX

ZIP: _____

PHONE: _____

HOME ADDRESS: _____

CITY: _____

PHON: _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: _____

Re-Appointment

EXPIRATION DATE OF INCUMBENT: _____

03/18/2007

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE):

TERM EXPIRED: XX

RESIGNED _____

REMOVED _____

DATE OF APPOINTMENT: _____

03/20/2007

EXPIRATION DATE OF NEW APPOINTEE: _____

03/18/2009

PLEASE CHECK ONE OF THE FOLLOWING:

1st TERM: XX

2nd TERM: _____

UNEXPIRED TERM: _____

APPLICATION
FOR
BOARDS AND COMMISSIONS
CITY OF EL PASO

NAME Jane Ratliff District 4

Home Address _____

Home Phone _____

Business Address _____

Business Phone _____

Length of Residency in the City of El Paso 42 years Date of Birth _____

Educational Background See enclosure

Employment Background See enclosure

Volunteerism, Organizations, Community Service, Special Qualifications
See enclosure

Commissions and Boards in which you are particularly interested City of El Paso
Civic, Convention & Tourism Advisory Board; Community
Development Steering Com. Mass Transit, Museum

Signature Jane Ratliff

Date 1-13-06

Jane Ratchiff

Vita

I was born in Kansas, the home of Dorothy from the Wizard of OZ. I graduated from Atwood Community High School.

For two years I attended Phillips University. There were no fraternities at Phillips, but I was a member of the Comet Club. At this university we could not say "dance". We had to call dancing "rhythmic movements".

From Phillips, I transferred to the University of Kansas.

My first job, other than being a soda jerk, started in Harrisburg, Illinois. From 1957 to 1958, I taught junior high music and supervised five elementary schools in music.

While working for the Harrisburg school district, I experienced the extreme conservativeness of the board. The school board frowned at teachers dating. I wasn't crazy about this, since I was dating five bachelors, who were car dealers. We always had to go out of town to see a movie or to go dancing.

So, I moved to New Westminister, Canada (part of Vancouver). There I supervised 23 elementary schools and wrote their music curriculum and guide. It was exciting to organize a 200-voice choir from 1958 to 1960.

From 1967 to 1996, I taught in the EPISD schools. At Rusk School, I slipped on some rotten portable steps. I had to undergo 13 surgeries, which left me unable to walk or stand without the assistance of crutches or a cane. As a result, I had to end my district teaching. Even though my fall at school caused me to retire, I am still teaching private voice, piano, flute violin, and organ.

Jane E. Ratcliff

SUMMARY

Music Instructor with extensive experience in music education and teaching. Proficient in music education instruction and techniques for all levels of learning in flute, piano, and voice. Versatile and flexible in teaching style.

PROFESSIONAL EXPERIENCE

Private Teacher 1969 to Present

- Instruction for piano, organ, flute, violin, clarinet, recorder and voice

El Paso Independent School District, El Paso, Texas 1972—1997
Vocal Music Instructor and Choir Director

Rusk Elementary School (1972 to 1974, 1976 to 1979, and 1989 to 1997)

- Vocal music instructor for grades 4th through 6th
- Taught all subjects including music at the 5th grade level during 1989 to 1997
- Conducted school choir

Fannin Elementary School (1979—1989)

- Taught all subjects including music for 5th and 6th grade.
- Conducted school choir

Bliss Elementary School (1974 to 1976)

- Vocal music instructor for grades 4th through 6th
- Conducted school choir

Schuster and Stanton Elementary Schools (1970 to 1972)

- Vocal music instructor for grades 4th through 6th
- Conducted school choir

Dowell Elementary School, El Paso, Texas (1968 to 1970)

- Elementary instructor for grades 4th through 6th
- Conducted school choir

Newman Elementary School, (1967 to 1968)

- Elementary instructor for 4th grade
- Conducted school choir

Kansas Medical Center, Kansas City, Kansas 1960-1961

Private Secretary

- Performed duties of a secretary for the Chief of OBGYN

Walter Reed hospital, Washington D.C.

1961—1966

Private Secretary

- Performed duties of a secretary for the Chief of Neurology and the Chief of Psychiatry

New Westminster Independent School District

1958—1960

New Westminster, British Columbia, Canada

Elementary Music Supervisor

- Performed as music supervisor for at 23 elementary schools
- Initiated and coordinated plans to set up a elementary music department
- Developed a music guide for these schools.
- Organized a 200-voice choir.

Harrisburg Independent School District, Harrisburg, Illinois

1957—1958

Vocal Music Supervisor

- Acted as supervisor for 5 elementary schools.

Vocal Music Teacher

- Taught vocal music at the junior high level.

EDUCATION

University of Texas at El Paso

Texas Music Education certification and advanced work

Transmountain Community College

University of Kansas

Bachelor of Music Education degree

University of Colorado and Colorado College

Courses in music and education

University of Hawaii

Courses in music and education

Phillips University Theological

History study in Europe

Two years undergraduate work

AWARDS and RECOGNITIONS

Older Mayor's Hall of Fame award (May 2003)

El Paso City Council Certification of Appreciation

El Paso Independent School District Employee of the Month (1992-1993)

Community Builder's Award from the Masonic Grand Lodge of Texas

Award of Excellence for outstanding achievement from the Heroes of 76 from the

National Sojourners, Inc.

Queen for the movie "Private War of Major Benson"

Runner-up for Miss Kansas

Miss Dodge City

Miss Lawrence

AWARDS and RECOGNITIONS (Continued)

Selected as a counselor (one of two adults in the nation) selected by the National Sojourner's Association for the Valley Forge High School week at the Sojourner's facility in Valley Forge, N H. (The counselor is selected for a select group of high school students from all over the nation. They attend seminars for a week at the Freedom Foundation outside Philadelphia, PA, on 105 acres of Valley Forge. Freedom Foundation is a non-profit, non-sectarian, non-partisan educational organization dedicated to teaching students about American and promoting responsible citizenship. Each year over 2600 young people from all 50 states and several foreign countries participate)

PROFESSIONAL AFFILIATIONS AND ACTIVITIES

Counselor for the Kansas University band camp
Member of the Comet Club Band fraternity at Phillips University
Instigated the Emergency Fund for Retired Teachers
El Paso Honor Choir Area Director and school honor choir director
Author of five teaching guides for Rusk school
Member of the Rusk School Advisory Committee
Founder and director of the Crescendo Club for Musical Young People of El Paso. (Affiliated with the National Music Federation Clubs of America)
Member of the National Music Federation
Member of Board of Directors of Texas Classroom Teachers' Association
President of El Paso Classroom Teachers Association
El Paso Federation Teachers' Association (EPFTA) representative
El Paso Independent School District board member for the superintendent's breakfast
Coordinator and speaker at TMEA workshop in El Paso
Texas Music Education Association (TMEA) representative to the state convention in Austin
Texas State Teachers' Association District delegate
Texas Music Education Association member
Music Educators National Association member
Organized and directed 80th anniversary program for Rusk school
International Reading Association (IRA) member and committee worker
Member and chairman of book adoption committee
Committee member to rewrite language arts curriculum for El Paso Independent School District
Association of Childhood Education member
Adults and Children with Disabilities Association (ACDA) member
Taught many teacher workshops and organized fine arts listening sessions
Organized the school Special Education Social Club (Silver Streaks) in coordination with ACLD

PROFESSIONAL AFFILIATIONS AND ACTIVITIES (Continued)

Member of AAUW Educational Organization and honored for my years in
AAUW
Presented co-operative learning workshops
Organized Grandparent's Day at Rusk School
Organized school pen pals with Canada
El Paso Independent School District School PTA member for Rusk, Fannin, Park,
Canyon Hills, Irvin, Bliss, Schuster, Dowell, and Newman schools
Secretary of Campus Improvement Team (CIT)
Grade Level Communications Representative
Conductor of Peyton Kazoo Band for Sun Carnival Parade
Bliss Bi-Centennial Choir
Organize and direct recitals for private students
Organized Christmas caroling at various schools
Organized school Grandparent's Day
Teacher for first El Paso boy to Texas Boys' Choir in Fort Worth, Texas
Mentor for new teachers
Organized speakers for 5th grade (Mayor, commissioner, council representative,
famous authors, Sojourners, etc.)
Adopted soldiers in Gulf War
School and city science fair judge
Member of City Kid's Voting committee
Orff Association member
Organized school activity involving sending food, clothes, toys to hurricane
victims in Florida
Instructor for student teachers
KWL teaching model for teachers
Award medal from the General at Ft. Bliss Army base in El Paso, Texas
Organized the student display of Constitutional amendments, which were in the El
Paso City County building
Organized student performances for City Councils, Commissioners Courts, and a
General from Ft. Bliss Army Base in El Paso, Texas
Organized all school voting for president
Conducted Maypole festivals
Organized May Day festivities
Organized voting rallies for students
School carnivals
Adopted class from Bassett
Director of school musical programs
Proclaimed Music Week in El Paso by mayor

COMMUNITY AFFILIATIONS AND ACTIVITIES

Created and established the Glenn Hausler Scholarship Fund
Member of the Youth Services Advisory Board
Northeast Area Interfaith Choir director
Secretary (United States) for KU International Club
Directed Trinity Presbyterian Choir
Directed First Christian Church bell choir
Organ guild member
Member of the Optimistic choir
Model for Mannequin Manor
Park Foothills Swim Board
Co-organized Parents without Partners in El Paso
Counselor for Tri-State Band Camp
Police Academy for Citizens
Border Patrol Academy for Citizens
Sunday school music director, vacation bible schoolteacher, drama group
member, orchestra and choir member at the First Baptist Church in El Paso
Singer in the First Baptist Living Christmas Tree
Board Treasurer, Historian, and board member of the El Paso Neighborhood
Watch organization.
Member of the El Paso Retired Teacher's Association and Legislative Committee.
Appointed by the El Paso City Council as to the Fair Housing
Task Force.
Served as Publicity Chairman for the Fair Housing Task Force
Board member of the Mayor's Accessibility Board
Member of the Border Coalition Board
Member of the President's Interagency Task Force for the Economic
Development of the Southwest Border
Republican Precinct Chairman and Executive Board member
Silver Hair Steering Committee member
Educational Summit 2000 board member
Testified for the El Paso Injured Workers of EPISD in Austin
Voting judge and clerk
National Republicans Association
Member of Eastside and Westside Republican Women Association
Participant of the city and state Republican Convention
BP-PEO member (Received 50-year pin)
Alpha Chi Omega sorority member (Received 50-year pinn)
Beta Sigma Phi sorority member
Delta Kappa Gamma educational sorority member
Sigma Alpha Iota music sorority member
Member of Northeast Business Alliance
Northeast Civic Association board member
Reporting representative at the Northeast Representative's breakfast

COMMUNITY AFFILIATIONS AND ACTIVITIES (Continued)

Member of Rio Grande Area Agency on Aging Advisory Council
Delegate to city and state Representative Republican Convention
Member of Make a Difference (MAD)
Eastern Star member
Texas A&M Mother's Club member
Committee member of Northeast 2000 and Northeast Healthy Community
Participated in city, state and national Republican political campaigns
Cancer Association volunteer
Participant for the El Paso summer reading program
Senior Citizens Nursing Facility volunteer
Assisted with Child Crisis Center activities
Formed the POWER organization for injured workers
Member of AARP
Elected as one of the directors needed for an El Paso Piano Festival
Involved in Scouting and received Doubled Curved bar in Girl Scouts
Singles alive member
Cadettes sponsor
United Campus Christian Ministry volunteer
Arts Alliance Summer Fiesta worker
Advocate for teachers, disabled, and injured workers
Member of National Jazz Association
Community Concert Team
Coordinated student honor recitals for El Paso Music Teachers' Association
(EPMTA)
Marcher for Dimes, Heart, Cancer, and M.S.
Member of Band Parent Organization
Northeast Civic Association
Northeast Civic Board and reporter for newsletter
Agency on Aging Advisory Board
Texas board
Precinct 58 chair
Republican ex-Board Member
NEBA Northeast Business Alliance
Retired Teachers Association
Sunrise Acres and Park Foothills Neighborhood Planning Board
Neighborhood Watch Association Historian and former Treasurer
Northeast Citizens Police Advisory Board
El Paso Summit
Police Academy for Citizens
Border Patrol Academy for Citizens
RSVP board
Disabled Patrol Committee Chair
Northeast Representative Melina Castro breakfasts
Central Representative Susie Byrd breakfast

COMMUNITY AFFILIATIONS AND ACTIVITIES (Continued)

Northeast Healthy Community Board
Eastside and Westside Republican Women
Mayor Advisory Christmas Stockings Committee
Texas Conference on Aging Planning Board
APS Silver Star Board
Alphas Chi Omega (get 50 year pins)
PEO—50 year pins
Private teaching
Member of the following organizations:
-Adult Protective Services Advisory Board
-Keystone Heritage Association
-Zoological Society
-Insights
-UTEP Tickel the Ivories
-Jazz Society
-Cielo Vista Church