

**CITY OF EL PASO, TEXAS
REQUEST FOR COUNCIL ACTION (RCA)**

DEPARTMENT: Financial Services Department-Purchasing Division
AGENDA DATE: March 20, 2007
CONTACT PERSON/PHONE: Enrique Acosta, C.P.M.- Procurement Analyst, 541-4321
DISTRICT(S) AFFECTED: 3 Terrence Freiburg, 541-4313

SUBJECT:

Authorize the issuance of a Purchase Order in the amount of \$383,124.00 to E-Z-GO Division of Textron for the purchase of Golf Carts for the Butterfield Trail Golf Club at El Paso International Airport.

BACKGROUND / DISCUSSION:

On February 27, 2007, City Council adopted a resolution that the City of El Paso continue its participation in several purchasing programs designed to increase procurement efficiency and cost effectiveness. The items to be purchased are on the State of Texas Building and Procurement Commission Contract TXMAS-5-78010.

There are 88 carts which will be purchased, including Guest Golf Carts, Course Host Carts, Refreshment Carts, Utility Carts, Range Cart, and Handicapped Accessible Capability Cart.

Airport staff and Kemper Sports Management staff analyzed the benefits of lease versus purchase of the carts. It was determined that purchase of the carts was economically beneficial and would provide a higher level of customer service. When a determination is made that the carts have met their useful life and should be replaced, they can be sold or offered as trade-ins for new carts while they still have a residual value.

PRIOR COUNCIL ACTION:

N/A.

AMOUNT AND SOURCE OF FUNDING:

\$383,124.00 - 62620026-508027-41063-PAP0023 – EPIA Enterprise Funds

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____
DEPARTMENT HEAD: JARIC Acosta
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

FINANCIAL SERVICES DEPARTMENT-PURCHASING DIVISION

TO: Municipal Clerk
THRU: Terrence Freiburg
Purchasing Manager, ext. 4313
FROM: Enrique Acosta, C.P.M., A.P.P.
Procurement Analyst
DATE: March 20, 2007

Please place the following item on the CONSENT COUNCIL AGENDA for the Council Meeting of Tuesday, March 20, 2007.

Item should read as follows:

Request that the Purchasing Manager for Financial Services be authorized to issue a Purchase Order to E-Z GO, Division of Textron, Inc. under Contract No. TXMAS-5-78010, Wheel and Track Vehicles, for the purchase of 88 golf carts for the Butterfield Trail Golf Course. Total award is \$383,124.00

Contact person: Terrence Freiburg, Purchasing Manager at 541-4313.

Department: Department of Aviation
Funds Available: 62620026-508027-41063-PAP0023
Funding Source: EPIA Enterprise Funds
Amount: \$383,124.00
District(s): District 3 (2007-136C)

MUNICIPAL CLERK'S USE: ITEM NO. _____

Rebates: Pursuant to Texas Government Code § 2155.510(b), rebates generated from TXMAS contract purchases made using federal funds must be reported to the federal funding agency for reporting and reconciliation purchases. Each quarter of the State's fiscal year, TXMAS contractors rebate .75% of their TXMAS sales to the State of Texas via the Texas Building and Procurement Commission (TBPC). It is the purchasing entity's responsibility to report the amount of rebate using the above percent based on the total dollar value of the TXMAS purchase order.

Example: A purchasing entity receives and uses federal funds of \$50,000 to purchase items/services on a TXMAS contract. The purchasing entity must report to the federal fund-provider that a sales rebate of \$375 ($\$50,000 * .75\% = \375) will be paid to the State of Texas by the TXMAS contractor.



E-Z-GO, A TEXTRON COMPANY
Contract TXMAS-5-78010

On-Line Catalog/Order Processing

**SPORTS, PROMOTIONAL, OUTDOOR, RECREATION, TROPHIES AND SIGNS
 (SPORTS)**

Corporate Office:
 E-Z-GO / A TEXTRON COMPANY
 1451 MARVIN GRIFFIN ROAD
 AUGUSTA GA 30906
 USA

Send PO to:
 E-Z-GO, A TEXTRON COMPANY
 1451 MARVIN GRIFFIN ROAD
 AUGUSTA GA 30906
 USA

Vendor ID: 10503154683

Invoice From:
 E-Z-GO, A TEXTRON COMPANY
 1451 MARVIN GRIFFIN ROAD
 AUGUSTA GA 30906
 USA

Vendor ID:

Delivery: 60 DAYS ARO
 45 DAYS BASED ON AVAILABILITY

FOB Point: DESTINATION

Terms: NET 30 DAYS

Remit To: E-Z-GO, A TEXTRON COMPANY
 1451 MARVIN GRIFFIN ROAD
 AUGUSTA GA 30906-3852
 USA

Vendor ID:

Vendor ID: 10503154683

Business Type: Small

DUNS #: 001338979

Effective: 10/4/2004

Expires: 9/30/2010

CONTACT: MIKE STETZ
 Phone 706-792-5826
mstetz@textron.com

Effective Date: This Texas Multiple Award Schedule (TXMAS) contract is effective beginning 10/4/2004 through 9/30/2010 and is automatically renewed on the date that the General Services Administration (GSA) exercises the renewal option. All State of Texas terms and conditions will continue and apply to all renewal periods by mutual agreement. The contractor has certified that the prices reflected in the contractor's catalog are the same as the prices contained in the most current modification to GSA Contract No. GS-07F-8894D.

Placement of Orders: Purchasing entities must use both the instructions on the contractor's web page and the terms and conditions in the federal supply schedule to place orders. Purchasing entities may use either a departmental purchase order or the contractor's on-line ordering system to place orders. Purchasing entities may opt out of using the contractor's on-line ordering system if it is incompatible with the entity's purchasing procedures. The contractor is not

required to accept orders below the minimum listed below. Orders between the minimum and maximum listed below are subject to GSA preferred customer pricing. For orders above the maximum, purchasing entities are entitled to negotiate for lower prices than those listed on the on-line federal supply schedule price list.

Order Limitation:

Minimum Order: \$300.00

Maximum Order: \$100,000.00 TO \$500,000.00

Approved Products/Services: Only products or services listed in the TBPC approved GSA contract may be purchased from this TXMAS contract, with one exception. Incidental, off-schedule items may be purchased as "best value, open market" items provided that they are necessary for product integration or product completeness. The purchasing entity is responsible for ensuring that the quoted price for such incidental items is fair and reasonable. These incidental items may be added to the TXMAS purchase order if they are clearly labeled as "open market (OM), best value" items.

State Contracts: All Texas Council for Purchasing from People with Disabilities contracts and Texas Correctional Industries (TCI) term contracts take precedence over this TXMAS contract. If similar products or services are listed on this TXMAS contract and a TBPC term contract, a determination should be made that will result in a best value purchase.

Payment Due Date: Payment will be due on the thirtieth (30) calendar day after the later of: (a) the date the State actually receives a proper invoice at the office designated in the applicable purchase order to receive it; or (b) the date the State accepts the products or services. The post mark date on the envelope for the State warrant (State's equivalent to a check) or banking information showing when a direct deposit transaction was received will be considered the date payment is made. Interest starts accruing on the first day that payment is late. The rate of interest for late payments is set at one percent per month.

Special Note: The State of Texas, including but not limited to its Agencies, cooperative purchasing members and any local governmental entity authorized by law to use the Texas Multiple Award Schedule method for purchasing is not obligated to procure any products or services from this TXMAS contract. This schedule contract shall not be construed to prevent the State from purchasing products or services using other procurement methods as authorized by law.

Contact Us

If you have any suggestions on how to improve TXMAS or this web site, please send an email to txmas@tbpc.state.tx.us or call 512-463-8839 or 512-463-3421.

Designed using web standards, XHTML, CSS