

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: General Services

AGENDA DATE: TBD - March 22, 2011

CONTACT PERSON/PHONE: Stuart Ed - Director, General Services (915) 621-6822
Bruce Collins - Purchasing Manager (915) 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

Extend the following contract: 2008-152 Ground Maintenance City Facilities
To: Evergreen Lawn Service of El Paso, TX
Estimated Annual Expenditures: \$50,000.00
Total Estimated Expenditures: \$100,000.00 for two (2) years

BACKGROUND / DISCUSSION:

The General Services Department is recommending the extension of the above contract. This contract allows for grounds maintenance of all City facilities and enhances the overall appearance of the facilities. Evergreen Lawn Service has provided excellent services to the City during its contract term and pricing has remained the same. Local business is being supported.

PRIOR COUNCIL ACTION:

Council approved original contract on May 6, 2008.

AMOUNT AND SOURCE OF FUNDING:

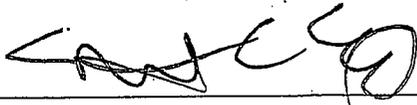
Department: General Services
Amount: \$100,000.00
Funds Available: 31010325-502221-01101-31010
Funds Source: General Services Dept, General Fund

BOARD / COMMISSION ACTION:

N/A.

*****AUTHORIZATION*****

DEPARTMENT HEAD:



MOTION
MAY 6, 2008

Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2008-152 (Grounds Maintenance – City Facilities) to Evergreen Lawn Service for a total estimated award of \$150,000.

Department:	General Services
Award to:	Evergreen Lawn Service El Paso, TX
Items:	All
Options:	2 years
Annual Estimated Amount:	\$50,000
Account No.:	31010325 – 502221 – 01101 and 31010326 – 502221 – 01101
Funding Source:	General Services Department/ Facilities Maintenance Division
Total Estimated Award:	\$150,000 (3-year total)

This is a 36-month requirements type contract for Grounds Maintenance - City Facilities.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and General Services recommend award as indicated to the lowest responsive, responsible bidder.

Richarda Duffy Momsen, City Clerk