CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: General Services – Fleet Division EH

AGENDA DATE: March 23, 2010

CONTACT PERSON NAME AND PHONE NUMBER: Stuart Ed, Director, General Service, (915) 621-6822
Carmen Arrieta-Candelaria, CFO, 541-4293

DISTRICT(S) AFFECTED: ALL

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

Approve Sanchez and Sons Trucking, Inc. dba Edge Kawasaki for the purchase Police Motorcycle Parts, Service and Maintenance. Sanchez and Sons Trucking dba Edge Kawasaki was the sole bidder for this solicitation. Total estimated expenditures over three (3) years are $606,000.00.

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The Police Department city currently owns 44 motorcycles that need replacement parts, service and/or maintenance. The approval of this contract would allow for the continual maintenance and upkeep of these motorcycles which also would allow for consistent, safe and efficient operation of these motorcycles while maintaining maximum reliability. Local business is being supported.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one?

Yes.

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

373705l0-504412-45202-37000 or 373370510-503125-45202-37000
General Services Dept, Internal Service Fund

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

********************REQUIRED AUTHORIZATION***********************

DEPARTMENT HEAD: _____
(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

PROJECT FORM

DATE: February 23, 2010

PROJECT: Police Motorcycles Parts, Service and Maintenance
SOLICITATION NO: 2010-120
DEPARTMENT: General Services
FUNDING SOURCE: Internal Service Fund
REPRESENTATIVE DISTRICT(S): All

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RECOMMENDATION:
Vendor: Sanchez & Sons Trucking, Inc. DBA Edge Kawasaki
El Paso, Texas
Item: All Items: Part A, Part B and Part D
Amount: $202,000.00 estimated annual expenditures

General Services and Financial Services Departments recommend award to the sole, responsive, responsible Bidder.

This is a thirty-six (36) month requirements type contract for Police Motorcycles Parts, Service and Maintenance. Vendor offers the City the option to extend the term of the contract at the same unit price for an additional one (1) year period if the option is exercised prior to the expiration of the original term of the contract. No prompt payment discount is offered.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

BIDS SOLICITED- 12 (10 local)
BIDS RECEIVED- 1
"NO BID" RECEIVED 0

TOTAL RECOMMENDED AWARD: $606,000.00
Estimated total 3 yr expenditures

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COUNCIL APPROVED ☐ REJECTED ☐ MUNICIPAL CLERK _____

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APPROVED:

COUNCIL MEETING DATE: March 23, 2010

_____
Carmen Arrieta-Candelaria
Chief Financial Officer, 541-4293
Financial Services Department, Purchasing Division

cc: Bid File

CITY OF EL PASO BID TABULATION

BID ITEM: POLICE MOTORCYCLES PARTS, SERVICE AND MAINTENANCE — BID # 2010-120

BID DATE: FEBRUARY 3, 2010 — DEPARTMENT: GENERAL SERVICES - FLEET

		SANCHEZ & SONS TRUCKING, INC. DBA EDGE KAWASAKI EL PASO, TX		
PART A: PRICE LIST PRICING		PRICE ADJUSTMENT FACTOR		
ITEM NO.	DESCRIPTION	NET OR % DISCOUNT OR MARKUP		
1.	PROPRIETARY MOTORCYCLE PARTS FOR HARLEY DAVIDSON MOTORCYCLES	NET ☐		
		- ___% DISCOUNT ☐		
		+ 30 % MARKUP ☒		
PRICE LIST OR CATALOG HARLEY DAVIDSON (NOTE: MANUFACTURER OR BRAND NAME, AS APPLICABLE)		(CHAMPION)		
List Number_____ Dated_____		SEE CD 2/3/2010	_____ _____	_____ _____
TYPE OF PRICE LIST		☐ WHOLESALER		
		☐ DISTRIBUTOR		
		☐ JOBBER		
		☒ DEALER		
		☐ RETAILER		
		☐ _____ (OTHER)		

APPROVED BY: /s/

DATE: 2/9/10

CITY OF EL PASO BID TABULATION

BID ITEM: POLICE MOTORCYCLES PARTS, SERVICE AND MAINTENANCE — BID # 2010-120

BID DATE: FEBRUARY 3, 2010 — DEPARTMENT: GENERAL SERVICES - FLEET

		SANCHEZ & SONS TRUCKING, INC. DBA EDGE KAWASAKI EL PASO, TX		
PART A: PRICE LIST PRICING		PRICE ADJUSTMENT FACTOR		
ITEM NO.	DESCRIPTION	NET OR % DISCOUNT OR MARKUP		
2.	PROPRIETARY MOTORCYCLE PARTS FOR KAWASAKI MOTORCYCLES	NET ☐ - ___% DISCOUNT ☐ + 30 % MARKUP ☒		
PRICE LIST OR CATALOG KAWASAKI (NOTE: MANUFACTURER OR BRAND NAME, AS APPLICABLE)				
List Number_____ Dated_____		(WILL RECEIVE PASSWORD AFTER BID POSTS) K-DEALER.COM 2/3/2010		
TYPE OF PRICE LIST		☐ WHOLESALER ☐ DISTRIBUTOR ☐ JOBBER ☒ DEALER ☐ RETAILER ☐ _____ (OTHER)		

APPROVED BY: /s/

DATE: 2/9/10

CITY OF EL PASO BID TABULATION

BID ITEM: POLICE MOTORCYCLES PARTS, SERVICE AND MAINTENANCE — BID # 2010-120

BID DATE: FEBRUARY 3, 2010 — DEPARTMENT: GENERAL SERVICES - FLEET

		SANCHEZ & SONS TRUCKING, INC. DBA EDGE KAWASAKI EL PASO, TX		
PART B: SERVICE LABOR RATES		PER HOUR		
SHOP BILLING RATE: REGULAR HOURS		$70.00		
SHOP BILLING RATE: AFTER HOURS / HOLIDAYS		$70.00		
ITEM NO.	PART C: SAMPLE PRICING	COST		
1.	DESCRIPTION/MANUFACTURER PART NUMBER:	HARLEY DAVIDSON #68572-64B SIGNAL DIRECTIONAL		
	BIDDER'S PART NUMBER:	NONE STATED		
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP):	$1.26		
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET):	$1.63		
	LABOR COST (ASSUME ONE [1] HOUR LABOR FROM PART B REGULAR RATE):	$35.00		
	TOTAL COST (CITY'S COST + LABOR [ASSUME ONE (1) HOUR LABOR FROM PART B REGULAR RATE):	$36.63		
2.	DESCRIPTION/MANUFACTURER PART NUMBER:	HARLEY DAVIDSON #65324-83B EXHAUST SEAL		
	BIDDER'S PART NUMBER:	NONE STATED		
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP):	$3.80		
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET):	$4.94		
	LABOR COST (ASSUME ONE [1] HOUR LABOR FROM PART B REGULAR RATE):	$140.00		
	TOTAL COST (CITY'S COST + LABOR [ASSUME ONE (1) HOUR LABOR FROM PART B REGULAR RATE):	$144.94		

APPROVED BY: /s/

DATE: 2/9/10

CITY OF EL PASO BID TABULATION

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BID DATE: FEBRUARY 3, 2010 — DEPARTMENT: GENERAL SERVICES - FLEET

		SANCHEZ & SONS TRUCKING, INC. DBA EDGE KAWASAKI EL PASO, TX		
ITEM NO.	PART C: SAMPLE PRICING	COST		
3.	DESCRIPTION/MANUFACTURER PART NUMBER:	HARLEY DAVIDSON #65989-97B BATTERY SEALED 19AH		
	BIDDER'S PART NUMBER:	NONE STATED		
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP):	$71.96		
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET):	$93.54		
	LABOR COST (ASSUME ONE [1] HOUR LABOR FROM PART B REGULAR RATE):	$70.00		
	TOTAL COST (CITY'S COST + LABOR [ASSUME ONE (1) HOUR LABOR FROM PART B REGULAR RATE):	$163.54		
4.	DESCRIPTION/MANUFACTURER PART NUMBER:	HARLEY DAVIDSON #25416-99C CLUTCH COVER GASKET		
	BIDDER'S PART NUMBER:	NONE STATED		
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP):	$4.98		
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET):	$6.45		
	LABOR COST (ASSUME ONE [1] HOUR LABOR FROM PART B REGULAR RATE):	$35.00		
	TOTAL COST (CITY'S COST + LABOR [ASSUME ONE (1) HOUR LABOR FROM PART B REGULAR RATE):	$41.45		
5.	DESCRIPTION/MANUFACTURER PART NUMBER:	KAWASAKI #16099-003 FILTER OIL		
	BIDDER'S PART NUMBER:	NONE STATED		
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP):	$5.09		
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET):	$6.61		
	LABOR COST (ASSUME ONE [1] HOUR LABOR FROM PART B REGULAR RATE):	$35.00		
	TOTAL COST (CITY'S COST + LABOR [ASSUME ONE (1) HOUR LABOR FROM PART B REGULAR RATE):	$41.61		

APPROVED BY: /s/

DATE: 2/9/10

CITY OF EL PASO BID TABULATION

BID ITEM: POLICE MOTORCYCLES PARTS, SERVICE AND MAINTENANCE — BID # 2010-120

BID DATE: FEBRUARY 3, 2010 — DEPARTMENT: GENERAL SERVICES - FLEET

		SANCHEZ & SONS TRUCKING, INC. DBA EDGE KAWASAKI EL PASO, TX		
ITEM NO.	PART C: SAMPLE PRICING	COST		
6.	DESCRIPTION/MANUFACTURER PART NUMBER:	KAWASAKI #BR7ES SPARK PLUG		
	BIDDER'S PART NUMBER:	NONE STATED		
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP):	$1.50		
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET):	$1.95		
	LABOR COST (ASSUME ONE [1] HOUR LABOR FROM PART B REGULAR RATE):	$70.00		
	TOTAL COST (CITY'S COST + LABOR [ASSUME ONE (1) HOUR LABOR FROM PART B REGULAR RATE):	$71.95		
7.	DESCRIPTION/MANUFACTURER PART NUMBER:	KAWASAKI #13156-4001 LEVER GEAR		
	BIDDER'S PART NUMBER:	NONE STATED		
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP):	$18.36		
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET):	$23.86		
	LABOR COST (ASSUME ONE [1] HOUR LABOR FROM PART B REGULAR RATE):	$35.00		
	TOTAL COST (CITY'S COST + LABOR [ASSUME ONE (1) HOUR LABOR FROM PART B REGULAR RATE):	$58.86		
8.	DESCRIPTION/MANUFACTURER PART NUMBER:	KAWASAKI #14026-1202 CHAIN COVER		
	BIDDER'S PART NUMBER:	NONE STATED		
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP):	$89.95		
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET):	$116.93		
	LABOR COST (ASSUME ONE [1] HOUR LABOR FROM PART B REGULAR RATE):	$35.00		
	TOTAL COST (CITY'S COST + LABOR [ASSUME ONE (1) HOUR LABOR FROM PART B REGULAR RATE):	$151.93		

APPROVED BY: /s/

DATE: 2/9/10

CITY OF EL PASO BID TABULATION

BID ITEM: POLICE MOTORCYCLES PARTS, SERVICE AND MAINTENANCE — BID # 2010-120

BID DATE: FEBRUARY 3, 2010 — DEPARTMENT: GENERAL SERVICES - FLEET

		SANCHEZ & SONS TRUCKING, INC. DBA EDGE KAWASAKI EL PASO, TX		
ITEM NO.	PART C: SAMPLE PRICING	COST		
9.	DESCRIPTION/MANUFACTURER PART NUMBER:	KAWASAKI #11013-1037 AIR CLEANER		
	BIDDER'S PART NUMBER:	NONE STATED		
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP):	$10.67		
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET):	$13.87		
	LABOR COST (ASSUME ONE [1] HOUR LABOR FROM PART B REGULAR RATE):	$70.00		
	TOTAL COST (CITY'S COST + LABOR [ASSUME ONE (1) HOUR LABOR FROM PART B REGULAR RATE):	$83.87		
ITEM NO.	PART D: SCHEDULED MAINTENANCE	PRICE		
1.	MILEAGE:	2,500 MILES SERVICE		
	SERVICE DESCRIPTION:	OIL/FILTER CHANGE FOR HARLEY DAVIDSON MOTORCYCLE		
	TOTAL PRICE PER SERVICE:	$244.32		
2.	MILEAGE:	2,500 MILES SERVICE		
	SERVICE DESCRIPTION:	OIL/FILTER CHANGE FOR KAWASAKI MOTORCYCLES		
	TOTAL PRICE PER SERVICE:	$288.58		
3.	MILEAGE:	5,000 MILES SERVICE		
	SERVICE DESCRIPTION:	(2,500 MILE SERVICE) PLUS AIR FILTER CHANGE WITH TUNE UP* FOR HARLEY DAVIDSON MOTORCYCLES		
	TOTAL PRICE PER SERVICE:	$423.01		

APPROVED BY: /s/

DATE: 2/9/10

CITY OF EL PASO BID TABULATION

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BID DATE: FEBRUARY 3, 2010 — DEPARTMENT: GENERAL SERVICES - FLEET

		SANCHEZ & SONS TRUCKING, INC. DBA EDGE KAWASAKI EL PASO, TX		
ITEM NO.	PART D: SCHEDULED MAINTENANCE	PRICE		
4.	MILEAGE:	5,000 MILES SERVICE		
	SERVICE DESCRIPTION:	(2,500 MILE SERVICE) PLUS AIR FILTER CHANGE WITH TUNE UP* FOR KAWASAKI MOTORCYCLES		
	TOTAL PRICE PER SERVICE:	$486.33		
5.	MILEAGE:	15,000 MILES SERVICE		
	SERVICE DESCRIPTION:	(5,000 MILE SERVICE) PLUS REPLACE CHAIN, REPLACE FRONT & REAR SPROCKET FOR HARLEY DAVIDSON MOTORCYCLES		
	TOTAL PRICE PER SERVICE:	$894.04		
6.	MILEAGE:	15,000 MILES SERVICE		
	SERVICE DESCRIPTION:	(5,000 MILE SERVICE) PLUS REPLACE CHAIN, REPLACE FRONT & REAR SPROCKET FOR KAWASAKI MOTORCYCLES		
	TOTAL PRICE PER SERVICE:	$978.28		

APPROVED BY: /s/

DATE: 2/9/10

CITY OF EL PASO BID TABULATION

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BID DATE: FEBRUARY 3, 2010 — DEPARTMENT: GENERAL SERVICES - FLEET

	SANCHEZ & SONS TRUCKING, INC. DBA EDGE KAWASAKI EL PASO, TX		
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:			
ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTACT.	[X]		
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.	[ ]		
NO OPTION OFFERED.	[ ]		
PAYMENT TERMS:	NET - 30 DAYS		
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES [X] NO [ ]		
BIDDER'S PROMISED DELIVERY: WITHIN _____ CONSECUTIVE HOURS	24		

IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE OF REJECTION OF THE BID.

BIDS SOLICITED: 12 — BIDS RECEIVED: 1 — BIDS LOCAL: 10 — NO BIDS: 0

APPROVED BY: /s/

DATE: 2/9/10

ARMADILLO MOTORCYCLES
5246 RUSHING RD.
EL PASO, TX 79924

BIKES AND BABES MOTORCYCLE
ACCESSORIES & APPAREL
6330 N. MESA, STE. E1
EL PASO, TX 79912

E-Z RIDER MOTORCYCLE
8422 DYER ST.
EL PASO, TX 79904

EDGE KAWASAKI MOTORSPORTS
10310 MONTANA AVE
EL PASO, TX 79925

MR. MOTORCYCLE
6020 GATEWAY EAST
EL PASO, TX 79905

PERFORMANCE CUSTOM CYCLE
1253 LOMALAND DR.
EL PASO, TX 79907

RPM MOTORCYCLES
11394 JAMES WATT DR. STE 514
EL PASO, TX 79936

SOUTHWESTERN CYCLE CO.
6911 ALAMEDA AVE
EL PASO, TX 79915

SUNLAND PARK YAMAHA
159 SUNLAND PARK DR. # 100
SUNLAND PARK, NM 88063

SANTA TERESA MOTORSPORTS
910 LIVINGSTON LP
SANTA TERESA, NM 88008

TNT MOTOWORX
5220 GATEWAY EAST
EL PASO, TX 79905

TEK MOTORSPORTS INC.
1681 N. ZARAGOZA RD.
EL PASO, TX 79936

2010-120 POLICE MOTORCYCLES PARTS, SERVICE AND MAINTENANCE
(PREVIOUS BID 2006-040 KAWASAKI MOTORCYCLE PARTS AND SERVICE, AND 2010-041 POLICE MOTORCYCLES PARTS AND SERVICE (REJECTED))

Prepared by Michael Lau