

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Environmental Services

AGENDA DATE: March 30, 2010 EM

CONTACT PERSON/PHONE: Ellen Smyth – Director, Environmental Services (915) 621-6822
Carmen Arrieta-Candelaria – Chief Financial Officer (915) 541-4293

DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Issue the following Purchase Order: 2010-134 – Field Computers for Inspection Divisions
To: Ingram User Interface, LLC of Austin, TX
Total Estimated Expenditures: \$367,035.28

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The Environmental Services Department is recommending that a Purchase Order be issued to Ingram User Interface, LLC, Inc. for the purchase of field computers for inspection divisions in various departments. This will initiate a standardization of equipment within the departments for all Accela Automation end users, including field inspection. This software is designed to meet the needs of the departments in portability, ruggedization, GPS, Barcoding and touchscreen technology. Each unit has an embedded WWAN and is capable of capturing digital signatures.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

N/A.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Department: Environmental Services
Amount: \$367,035.28
Funds Available: Dept #34010289 - Acct #508010 - Fund #40499 - Grant/Project #PSWM0010 - Class#3400
Funds Source: Environmental Services Operating Account - Data Processing Equipment

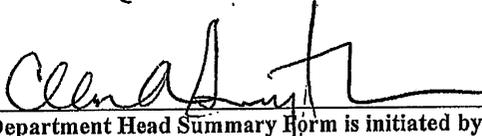
BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A.

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:


(If Department Head Summary Form is initiated by Purchasing, client department should also sign)

Information copy to appropriate Deputy City Manager

PROJECT FORM

FINANCIAL SERVICES DEPARTMENT, PURCHASING DIVISION

DATE: March 11, 2010 ~~EA~~
TO: Municipal Clerk
FROM: Carmen Arrieta-Candelaria, Chief Financial Officer, ext. 4293
Edward Hyatt, Administrative Analyst, ext. 4315

Please place the following item on the CONSENT Agenda for the Council Meeting of Tuesday, March 30, 2010.

Item should read as follows:

Request that the Purchasing Manager of Financial Services, Purchasing Division, be authorized to issue a Purchase Order to Ingram User Interface, LLC, under a State Department of Information Resources (DIR) Contract #DIR-SDD-568 (Motion Computing, Inc. Products and Related Services) for field computers for inspection divisions in various departments.

The participation by the City of El Paso in the Department of Information Resources Cooperative Program was approved by Mayor and City Council on February 27, 2007.

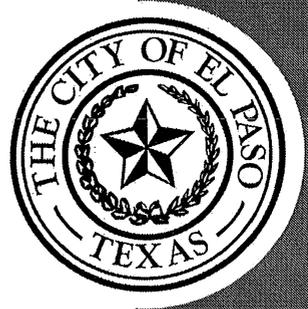
Department: Environmental Services
Amount: \$367,035.28
Funds Source: Environmental Services Operating Account - Data Processing Equipment
District (s): All

Municipal Clerk's Use

ITEM NO. _____

Dedicated to Outstanding Customer Service for a Better Community

S E R V I C E S O L U T I O N S S U C C E S S



Department Cooperative Purchase Memo

SLA

Re: 2010-134 Field Computers for Inspection Divisions – DIR-SDD-568

The Environmental Services Department recommends utilizing DIR-SDD-568 to issue a \$367,035.28 purchase order to Motion Computing, Inc. for field computers for Fire, Code Compliance, Health and Solid Waste inspection divisions. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. Is there an urgent need for the product/service? In other words, is time of the essence?

Yes. The equipment and training for this equipment should be in place prior to the implementation of the new Automation software. This will increase the success of the Accela Automation project.

2. Does the purchase through the Program promote the standardization of equipment?

Yes. The City is moving toward establishing Motion Computers as the standard for field inspection reporting. Ingram User Interface, LLC is a Motion Computer vendor, a DIR and HUB vendor in the state of Texas.

3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?

No. Local vendors were solicited and Ingram User Interface was substantially lower priced for the City of El Paso with a savings of \$30,000.00 over local DIR vendors.

4. Do the available vendors have prior work experience and/or familiarity with the City?

No. Ingram User Interface, LLC and Motion Computers are looking forward to building a business relationship with the City of El Paso.

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?

Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract.

The participation by the City of El Paso in the Department of Information Resources Cooperative Program was approved by Mayor and City Council on February 27, 2007. The standard factors used to determine the use of a Cooperative Purchasing program were approved by City Council on June 24, 2008.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson

FINANCIAL SERVICES DEPARTMENT, PURCHASING DIVISION

Dedicated to Outstanding Customer Service for a Better Community

S E R V I C E S O L U T I O N S S U C C E S S



MEMORANDUM

To: Ed Hyatt
Cc: Ellen Smyth
From: Suzanne Santo
Date: March 17, 2010
Subject: Accela Project Purchase via DIR contract

Mr. Hyatt,

We are taking advantage of the DIR state contract with Motion Computing, DIR-SDD-568, to purchase field inspection laptops for the Fire Department, Department of Public Health, Parks Department, and Environmental Services Department as part of the Accela Automation Project. By using this method, we are able to acquire the units before a cost increase goes into effect the end of April. This will save the City money and will allow the units to be acquired and distributed this spring. We solicited a local vendor quote for the identical equipment that was \$30,000.00 higher than the quote submitted.

This implementation must be done several months prior to the lengthy training for the Accela Automation software that the inspectors will be using. We are trying to implement and train the inspectors on the new computers, so that they will be comfortable with their laptops when they begin the Accela Automation training.

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City Manager
Joyce A. Wilson

ENVIRONMENTAL SERVICES DEPARTMENT

Technology Purchase Request

Complete this form and forward to Information Technology Department - Attention the Information Technology Director.

Department: Environmental Services Division: Accela Automation

Point of Contact: Suzy Santo Telephone #: 915.667.5485 Fax #: NA

Describe in detail the Equipment/Software/Services to be purchased: Slate, lightweight, rugged Laptops with Docking station and AC/DC adapter, training and carry case

Detail the intended use of the equipment/software/services described above: Standardize the field inspection and asset mgmt end users equipment. These will be used in Parks, Environmental Services, Fire and the Dept of Public Health that will be using Accela Automation software.

Is the intended use: New Service/Activity X Enhancement Replacement

Estimated cost of the equipment/software/services described above: \$367,035.28
See attached file – Vendor is a HUB and the DIR# is SDD-568.

Request Information Services to research costs: check here
(Information Services will research equipment/software/services based on your description of intended use.)

Quantify the benefit that will be derived through the purchase of the described equipment/software/services. Standardizing field end users equipment in multiple depts. with a laptop that has Camera, WWAN, GPS, weights less than 4 lbs, rugged and captures digital signatures. Transfer and promotion will not require computer training

Funding: Account: 508010 Fund: 40499 Class: 3400 Project: PSWM0010 Dept: 34010289

Date Submitted: August 3, 2009

X Approved

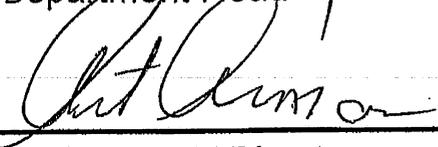
Disapproved


Department Head

Date Approved: _____

Approved

Disapproved


Art Armas, IT Director

Date Approved: 3/11/10

Information Technology Department

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Texas - Motion Authorized Government Reseller Partners

Motion Computing, Inc.
VID # 1743017604400

Texas DIR Contract # : DIR-SDD-568
Start Date 08-07-2007
End Date 08-09-2008 + 3 one year renewals

Contact Information

Contact Person: Larry Hines
Direct #: (512) 299-4865
Main #: (512) 637-1100
E-Mail Address: Lhines@MotionComputing.com
8601 RR 2222, Building II
Austin, TX 78730

To View Contract Pricing, Visit the Texas DIR Website



Texas Authorized Government Reseller Partners

ARC -- Austin Ribbon & Computer

7320 N. MoPac Expressway, Ste 301
Austin, TX 78731
Kristin Hunninghake, Account Executive
Kristin.hunninghake@arc-texas.com
Phone: 512-484-3945
Fax: 512-452-0691

CDW-G

One CDW Way (Has local office in Austin)
230 N. Milwaukee Ave.
Vernon Hills, IL 60061
Mark Griffith, Sr. Field Account Executive
mgriffith@cdwg.com
Phone: 512-698-0167
Fax: 866-332-2394

CompuCom Systems, Inc.

2731 Essex Terrace
Houston, TX 77027
Lary Barton, Sr. Account Executive
Lary.barton@compucom.com
Phone: 713-212-0075

GovConnection

706 Millford Road
Merrimack, NH 03054
James Glover, Account Executive
jglover@govconnection.com
Phone: 214-383-3003

Ingram User Interface Iic

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Austin, TX 78720-1832
Scott Ingram, President
scott@ingramui.com
Toll Free: 888-539-0992 x101
Phone: 512-632-7897
Fax: 512-857-9104

Insight Public Sector

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Jeff.fisher@insight.com
Phone: 512-633-7048

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Dallas, TX 75240
Richard Sanner, Account Executive
rsanner@qnetis.com
Phone: 214-341-7638 x7011

SHI (Software House International)

Susan Parken, Account Manager
Susan_parken@shi.com
Phone: 512-732-8020

West Technologies, Inc. (WTI)

7113 Burnet Road, Ste. 210
Austin, TX 78757
John Reynolds, Major Account Manager
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Phone: 512-914-6778

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