

**CITY OF EL PASO, TEXAS**  
**REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:** Department of Aviation

**AGENDA DATE:** April 1, 2008

**CONTACT PERSON/PHONE:** Patrick Abeln - 780-4736 ; Terrence Freiburg, Purchasing Mgr., 541-4313

**DISTRICT(S) AFFECTED:** 3

**SUBJECT:**

Award Solicitation 2008-100, Item No. 1 – Four (4) Shuttle Buses to Capital Bus Sales and Service of Texas, Inc. in the amount of \$214,720.00. They were the sole responsive, responsible bidder. This is a fixed-price, single (one-time) purchase.

**BACKGROUND / DISCUSSION:**

The shuttle buses offered in this bid meet specifications and are within the amount budgeted for this purchase. The shuttle buses will be used to provide transportation of passengers between the Terminal Building and Long Term and Short Term Parking Lots. The Airport currently owns and operates nine shuttle buses however some are nearing the end of their useful life and will be replaced with the new buses.

**PRIOR COUNCIL ACTION:**

None

**AMOUNT AND SOURCE OF FUNDING:**

\$214,720.00  
62620020 - 508029 - 41022 - P500004  
Airport Enterprise Fund

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** Patrick Abeln \_\_\_\_\_

(Example: if RCA is initiated by Financial Services, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

PROJECT FORM

DATE: March 19, 2008

PROJECT: Shuttle Buses, 13 Passenger  
SOLICITATION NO: 2008-100  
BUDGET NO: 62620020 - 508029 - 41022 - P500004  
FUNDING SOURCE: Airport Enterprise Fund  
REPRESENTATIVE DISTRICT(S): 3

DEPARTMENT: Aviation

RECOMMENDATION: Vendor: Capital Bus Sales and Service of Texas, Inc.  
Leander, TX  
Item(s): All  
Total Award: \$214,720.00

The award of Solicitation No. 2008-100, Shuttle Buses, 13 Passenger, to Capital Bus Sales and Service of Texas, Inc for a total amount of \$214,720.00.

This is a fixed-price, single (one-time) purchase to purchase four 13 Passenger Shuttle Buses with an ADA wheelchair lift. No prompt payment discount was offered.

The Aviation and Financial Services Departments recommend award as indicated to the lowest responsive, responsible Bidder. One additional vendor mailed a response which was not received in a timely fashion because of weather delays. When received, the response was returned unopened in accord with normal procedure

BIDS SOLICITED              19   (2 local)  
BIDS RECEIVED                1      
"NO BID" RECEIVED           2    

TOTAL RECOMMENDED AWARD: \$214,720.00

\*\*\*\*\*  
COUNCIL APPROVED  REJECTED  MUNICIPAL CLERK \_\_\_\_\_  
\*\*\*\*\*

APPROVED:

COUNCIL MEETING DATE: April 1, 2008

  
Terrence Freiburg  
Purchasing Manager



# EL PASO INTERNATIONAL AIRPORT

TO: Pete Dunavant  
Financial Services Department-Purchasing Division

FROM: Patrick T. Abeln, A.A.E.  
Director of Aviation *Patrick Abeln*

DATE: March 19, 2008

**SUBJECT: SOLICITATION 2008-100 – SHUTTLE BUSES, 13 PASSENGER**

**RECOMMENDATION:**

Award Solicitation 2008-100, Item No. 1. - Four (4) Shuttle Buses to Capital Bus Sales and Service of Texas, Inc. They were the sole responsive, responsible bidder.

The shuttle buses meet specifications and are within the amount budgeted.

Amount: \$214,720.00

Funding is available in 62620020-508029-41022- P500004- EPIA Enterprise Funds

# CITY OF EL PASO BID TABULATION

**BID ITEM: SHUTTLE BUSES, 13-PASSENGER**

**BID DATE: JANUARY 23, 2008**

**BID # 2008-100**

**DEPARTMENT: AVIATION**

			<b>CAPITAL BUS SALES AND SERVICE OF TEXAS, INC. LEANDER, TX</b>					
ITEM	EST. QTY.	DESCRIPTION	PRICE PER UNIT	TOTAL PRICE				
1.	4 EACH	<b>SHUTTLE BUSES WITH (ADA) WHEELCHAIR LIFT</b>	\$53,680.00	\$214,720.00				
<b>MANUFACTURER</b>			<b>ELKHART COACH/FORD</b>					
<b>MODEL NUMBER</b>			<b>ECCII</b>					
<b>LICENSE:</b> It is a requirement of the City of El Paso to award this bid to a qualified bidder. For this purpose the City is requiring bidders to supply their Texas Franchised Dealer's License.			<b>DOES YOUR BID COMPLY WITH THIS REQUIRED?</b> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>					
<b>OPTIONAL ITEMS, SUBJECT TO AVAILABILITY OF FUNDING</b>								
O1.	<b>EXTENDED WARRANTY</b>		DEDUCT \$\$ <input type="checkbox"/> or ADD \$\$ <input type="checkbox"/>	<b>NONE STATED</b>				
O2.	Please list, on a separate attachment, other Dealer Options that may be available to the City though not specifically listed in this bid.							

APPROVED BY:

DATE: 1/30/2008

# CITY OF EL PASO BID TABULATION

**BID ITEM: SHUTTLE BUSES, 13-PASSENGER**

**BID DATE: JANUARY 23, 2008**

**BID # 2008-100**

**DEPARTMENT: AVIATION**

	<b>CAPITAL BUS SALES AND SERVICE OF TEXAS, INC. LEANDER, TX</b>				
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO PURCHASE AN ADDITIONAL QUANTITY OF ITEMS, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF PURCHASING UP TO ONE HUNDRED PERCENT (100%) OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:</p> <p>A. SIX (6) MONTHS FROM DATE OF AWARD OF THE CONTRACT.</p> <p>B. TEN (10) MONTHS FROM DATE OF AWARD OF THE CONTRACT.</p> <p>C. NO OPTION OFFERED</p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p style="margin-left: 40px;"><input checked="" type="checkbox"/></p>				
<b>PAYMENT TERMS:</b>	<b>NET - 30 DAYS</b>				
<b>BONDING IS REQUIRED: OFFEROR HAS FURNISHED CASHIER'S CHECK OR A BID BOND.</b>	CASHIER'S CHECK <input checked="" type="checkbox"/>	BID BOND <input type="checkbox"/>			
<b>BIDDER'S REQUIRED DELIVERY:</b>	<b>120 CONSECUTIVE DAYS</b>				
<p><b>IF BIDDERS DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL.</b></p> <p><b>A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR THE REJECTION OF THE BID.</b></p>					
<b>BIDS SOLICITED: 19</b>		<b>BIDS RECEIVED: 1</b>		<b>BIDS LOCAL: 2</b>	
				<b>NO BIDS: 2</b>	

APPROVED BY:     PPD    

DATE:     1/30/2008

ARIZONA BUS SALES  
ATTN JASON WALLE  
PO BOX 60038  
PHOENIX AZ 85082 0038

LASSETER BUS CO  
ATTN NICK ENGLAND  
820 OFFICE PARK CIR  
LEWISVILLE TX 75057

STEWART & STEVENSON  
PO BOX 1637  
HOUSTON TX 77251

CASA FORD  
6815 MONTANA AVE  
EL PASO TX 79925

MESA FORD  
4301 N MESA ST  
EL PASO TX 79902

SUPERIOR COACH SALES  
3909 E OVERTON RD  
DALLAS TX 75216

CHANCE INDUSTRIES  
PO BOX 12328  
WICHITA KS 67277

NATIONAL BUS SALES AND LEASING  
ATTN JOHN WALSH  
PO BOX 6549  
MARIETTA GA 30065 0549

TEXAS BUS SALES  
ATTN DIANNE LEDET  
1605 W 34<sup>TH</sup> ST  
HOUSTON TX 77018

DIAMOND COACH CO  
PO BOX 489  
OSWEGO KS 67356

PENSKI TRANSIT SERVICES  
ATTN DOUG ADAMSON  
11528 HARRY HINES BLVD  
DALLAS TX 75229 2201

THOMAS BUILT BUSES  
PO BOX 2450  
HIGHPOINT NC 27261

FREIGHTLINER  
4747 N CHANNEL AVE  
PORTLAND OR 97210

HEMPHILL BUS SALES  
1501 N ELM  
DENTON TX 76201

ATC THOMAS BUILT BUSES  
3040 IRVING BLVD.  
DALLAS, TX 75247

GOSHEN COACH  
1110 DI DR  
ELKHART IN 46514

SOUTHERN COACH  
PO BOX 360028  
BIRMINGHAM AL 35236

WORLD TRANS  
PO BOX 2946  
HUTCHINSON KS 67504 2946

LONGHORN BUS SALES  
6921 HOMESTEAD ROAD  
HOUSTON, TX 77028

No Bid

NO BID

JTF

JTF

JTF

JTF