

**CITY OF EL PASO, TEXAS**  
**DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:** City Attorney's Office

**AGENDA DATE:** April 5, 2011

**CONTACT PERSON/PHONE:** Charlie McNabb, City Attorney

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$amount if applicable.

**APPROVE** the appointment of:

Robert Almonte II as Assistant City Attorney effective April 5, 2011 at a salary of \$71,501.69 per annum, plus benefits, to be increased to \$77,109.67 on September 1, 2012.

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when and how to enable Council to have reasonable complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

Mr. Almonte will be assigned as an Assistant City Attorney in the City Attorney's Office. He obtained his Doctorate of Jurisprudence from St. Mary's University School of Law in 2007, and he is licensed to practice law in Texas. Mr. Almonte is currently an Assistant District Attorney with the El Paso District Attorney's Office. He has the experience and knowledge necessary to perform the duties of an Assistant City Attorney.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one? If so, when? No

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

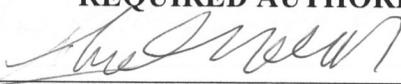
**This is a budgeted item.**

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

  
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(If Department Head Summary Form is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*