

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Engineering and Construction Management

AGENDA DATE: April 5, 2011

CONTACT PERSON/PHONE: R. Alan Shubert, P.E., City Engineer, 541-4423

DISTRICT(S) AFFECTED: 8

SUBJECT:

Award bid 2011-088 for Westside Branch Library Improvement to H-Squared Industries, Inc. for a total amount of \$99,000.00.

BACKGROUND / DISCUSSION:

The objective of the Westside Branch Library Improvement project consist of adding approximately 400 square feet to the staff workroom and remodel a portion of the existing office area. The added space and office modifications will improve staff operations.

The total contract time is for a period of 75 consecutive calendar days, 60 calendar days for substantial completion and 15 calendar days for remaining work.

The Competitive Sealed Proposal method and criteria as noted in the bid documents allows for factors other than price be used to select the highest ranked contractor. These factors, in addition to price, include past offeror performance on City projects or references for work outside the City and the provision for company employee health insurance. The ranking was approved by the City Manager per the policy and an appeal has been addressed. The Scope of Work, the Competitive Sealed Proposal Evaluation Sheet, Summary of Cost Proposals and Recommendation are attached as well as the Engineering and Construction Management's CSP Offeror certification. H Squared Industries, Inc. received the highest ranked score (85.00) for the project. Final negotiations have been completed and there are no changes to the scope or bid price. This is the final contract award.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Library Restriction Donations

BOARD / COMMISSION ACTION:

N/A

CITY CLERK DEPT.
2011 MAR 28 PM 12:19

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

Contractor Experience Reference Form

Contractor

H-Squared Industries, Inc.

Project 1

Parks Upgrades 2009-Phase 2

Project 1 Scope

The Contractor shall install concrete sidewalks, ramps, and a perimeter rockwall for playground area. Playgroud equipment not included as part of scope. Contract award \$119,480.62

Project 1 Comments

The construction started last month and is on schedule . The Contractor is following contract requirements.

Project 2

Project 2 Scope

Project 2 Comments

Project 3

Project 3 Scope

Project 3 Comments

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**CONSTRUCTION PROJECT FORM
Lump Sum**

DATE: March 24, 2011
PROJECT: Westside Branch Library Improvements
SOLICITATION NO: 2011-088
FUNDING SOURCE: Library Restriction Donations
DEPARTMENT: Engineering & Construction Management
DISTRICT(S): 8 **LOCATION:** 125 Belvidere

AGENDA DATE: April 5, 2011 **Competitive Sealed Proposal**
CONTRACTOR: H-Squared Industries, Inc.
AMOUNT: \$99,000.00

RECOMMENDATION:

Award of Solicitation No. 2011-088 for Westside Branch Library Expansion to H-Squared Industries, Inc. for an estimated total amount of \$99,000.00. H-Squared Industries, Inc. has provided the highest ranked proposal (85.00).

It is requested that the City Manager of the City of El Paso be authorized to sign any contracts or other documents required to effectuate this award.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed \$25,000.00 per numbered change order without further authorization by City Council.

This is a lump-sum contract. The Engineering & Construction Management Department recommends award to the offeror who submitted the highest ranked proposal.

DESCRIPTION OR EXPLANATION:

Base Bid \$99,000.00

TOTAL RECOMMENDED AWARD: \$99,000.00
TIME FOR COMPLETION: 75 Consecutive work days
SUBSTANTIAL COMPLETION: 60 Consecutive Calendar Days
REMAINING WORK: 15 Consecutive Calendar Days
LIQUIDATED DAMAGES: \$ 250.00/Consecutive work day
\$ 100.00/Consecutive work day

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APPROVED:



R. Alan Shubert, P.E.
City Engineer

Dedicated to Outstanding Customer Service for a Better Community

S E R V I C E S O L U T I O N S S U C C E S S



MEMORANDUM

Date: March 24, 2011

To: Michelle Le Page
Contract Compliance

From: Javier Reyes, P.E.,
Engineering Design Division Manager

Subject: Westside Branch Library Expansion-Letter of
Recommendation

RECOMMENDATION

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson

We have met and negotiated the terms of the contract with the highest ranked offeror, H-Squared Industries, Inc. The meeting was held on March 23rd, 2011. No changes to the term of the contract were made. It is recommended that the Base Bid be awarded to H-Squared Industries, Inc., meeting the criteria requisitioned and receiving the highest ranked score of 85.00, through the Competitive Sealed Proposal evaluation process. The total contract ward is \$99,000.

If you have any questions feel free to contact me at x4630.

CITY OF EL PASO
WESTSIDE BRANCH LIBRARY IMPROVEMENTS
Proposal No. 2011-088

Scope of Work

OBJECTIVE

The objective of the Westside Branch Library Improvement project consist of adding approximately 400 square feet to the staff workroom and remodel a portion of the existing office area. The added space and office modifications will improve staff operations. The improvements are located at 125 Belvidere.

BASE BID

The contractor shall provide all labor, equipment, materials and incidentals for the improvements. Demolition consists of removing concrete stoop, concrete curb, trees and shrubs, a portion of CMU masonry wall, existing metal stud partition wall, existing door, and existing carpet to make room for improvements. The contractor shall make modifications to the irrigation system. The contractor shall relocate existing door chime, keyed entry system and alarm system, existing hose bib faucet, existing down spout, and existing discharge line from water heater. The contractor shall change and modify existing door to swing outwards. The contractor shall grade, construct building pad, construct reinforced concrete footings and slab, construct masonry walls, install ceramic tile, construct acoustic ceiling grid, construct wood rafters and deck, install all necessary soffits, fascia and trim, install wall and roof insulation, and place CSPE Single Ply Membrane Roofing. The contractor shall construct textured gypsum board metal stud insulated partition walls. The contractor shall construct all shelves, counters, countertops, and cabinets. The contractor shall install HVAC units with all necessary ductwork, diffusers, return air, controls, plumbing, and platforms. The contractor shall install all electrical systems such as switches, outlets, fluorescent lights and electrical panel. The contractor shall install conduit and outlets for voice and data cabling. The improvements are necessary to construct 400 square foot +/- addition. The contractor shall construct a textured gypsum board metal stud insulated partition wall to divide existing office. The contractor shall relocate all necessary electrical outlets, switches, and HVAC thermostats, registers, etc. The contractor shall install concrete ramps, ADA pavement striping, and accessible sidewalks to the ADA parking stalls.

The project will be accomplished as shown below or as approved by the City of El Paso Engineering and Construction Management Department. All work shall begin at Notice to Proceed, and must be completed within the indicated time frame.

- A single Notice to Proceed shall be issued for the entire project and liquidated damages shall apply at the end of the project duration.

Prior to commencement of any work contractor should submit and obtain approval from El Paso Engineering and Construction Management Department for the Sequence of Construction, Schedule of Work, and Haul/Waste Route to an approve disposal site. Contractor shall provide written approved documentation from the owner or operator of the waste site.

The description of this scope of work, as shown above, is only a general overview of this project. Contractor shall refer to the project plans and specifications for further information.

This is a lump sum competitive sealed bid proposal

CITY OF EL PASO SUMMARY OF COST PROPOSALS ¹									
BID TITLE: WESTSIDE BRANCH LIBRARY IMPROVEMENTS								BID NO: 2011-088	
BID DATE: December 15, 2010								DEPARTMENT: LIBRARY	
				BLAIR - HALL CO., INC. EL PASO, TX		CPME, LLC EL PASO, TX		DRAFTING & CONSTRUCTION SPECIALTIES, INC. EL PASO, TX	
ITEM #	EST. QTY	UNITS	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BASE BID				\$119,000.00		\$112,315.00		\$117,296.00	
BID BOND				YES		YES		YES	

CITY OF EL PASO SUMMARY OF COST PROPOSALS ¹									
BID TITLE: WESTSIDE BRANCH LIBRARY IMPROVEMENTS								BID NO: 2011-088	
BID DATE: December 15, 2010								DEPARTMENT: LIBRARY	
				F. T. JAMES CONSTRUCTION, INC. EL PASO		GOETTING CONSTRUCTION COMPANY EL PASO, TX		H SQUARED INDUSTRIES, INC. EL PASO, TX	
ITEM #	EST. QTY	UNITS	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BASE BID				\$131,131.00		\$186,321.00		\$99,000.00	
BID BOND				YES		YES		YES	

CITY OF EL PASO SUMMARY OF COST PROPOSALS ¹									
BID TITLE: WESTSIDE BRANCH LIBRARY IMPROVEMENTS								BID NO: 2011-088	
BID DATE: December 15, 2010								DEPARTMENT: LIBRARY	
				LOMELI & SONS LANDSCAPING COMPANY, INC. EL PASO, TX		SMART CONSTRUCTION MANAGERS EL PASO, TX			
ITEM #	EST. QTY	UNITS	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
BASE BID				\$119,000.00		\$108,000.00			
BID BOND				YES		YES			

¹ THIS PORTION IS PART "A" OF THE COMPETITIVE SEALED PROPOSAL OFFEROR CRITERIA EVALUATION

Approved By: *MA*

COMPETITIVE SEALED PROPOSAL (CSP) EVALUATION SHEET

Westside Branch Library Improvements Project

Solicitation No. 2011-088

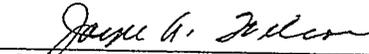
CRITERIA	H-Squared Industries, Inc.	Smart Construction Managers	CPME, LLC.	Blair-Hall Co., Inc.	Drafting & Construction Specialties, Inc.	Lomeli & Sons Landscaping, Inc.	F.T. James Construction, Inc.	Goetting Construction Company
Part A: Offeror's Price								
Maximum 75 Points	75.00	69.00	66.00	62.25	63.00	62.25	56.25	39.75
<i>Low Offer / Offer * 75</i>	\$99,000.00	\$108,000.00	\$112,315.00	\$119,000.00	\$117,296.00	\$119,000.00	\$131,131.00	\$186,321.00
Health Insurance								
Maximum 5 Points	0.00	3.00	5.00	5.00	3.00	0.00	5.00	0.00
<i>Provides Insurance and pays 100% = 5 points</i>								
<i>Provides Insurance and pays 60% or higher = 4 points</i>								
<i>Provides Insurance and pays > 40% but < 60% = 3 points</i>								
<i>Offers insurance but pays less than 40% = 2 points</i>								
<i>Offers insurance but does not pay any portion of it. = 1 point</i>								
<i>Does not offer insurance. = 0 points</i>								
Part B: Offeror's Past Performance with Owner								
Maximum 20 points	10.00	10.00	10.00	10.34	10.00	9.80	10.34	0.00
TOTAL POINTS EARNED	85.00	82.00	81.00	77.59	76.00	72.05	71.59	39.75
RANKING	1	2	3	4	5	6	7	8

APPROVED:


City Engineer

1/26/11
Date

APPROVED:


City Manager

Date

**CITY OF EL PASO
COMPETITIVE SEALED PROPOSAL
OFFEROR CERTIFICATION**

**Westside Branch Library Improvements Project
Solicitation No. 2011-088**

The evaluation of offers for this Competitive Sealed Proposal has been completed.

The Offeror, H-Squared Industries, Inc., has received the highest score,
(Contractor's Name)

85.0, and is, therefore, certified as offering the City of El Paso the Best Value for this project. The amount of the award will be \$99,000.00.

This amount includes the following proposal components, alternates and/or options with their corresponding amounts:

PROPOSAL COMPONENT	AMOUNT
BASE BID:	\$99,000.00

I, [Signature], of Engineering and Construction Management
(Name) (Department or Firm)

Concur with this Certification on this the 19th day of January 2011.

I, ALFREDO BOCANEGRA, of ENGR. & CONST. MANAGEMENT
(Name) (Department or Firm)

Concur with this Certification on this the 19th day of JAN. 2011

I, Michelle LePage, of Eng. & Constr. Mgmt
(Name) (Department or Firm)

Concur with this Certification on this the 19th day of January 2011.

I, _____, of _____
(Name) (Department or Firm)

Concur with this Certification on this the _____ day of _____ 20____.

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