

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: INFORMATION TECHNOLOGY

AGENDA DATE: April 7, 2009

CONTACT PERSON/PHONE: GARY GORDIER, CIO & IT DIRECTOR/541-4288

DISTRICT(S) AFFECTED: ALL TERRENCE FREIBURG, PURCHASING MANAGER, 541-4313

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order to Avaya, the current provider of the key, hybrid key, Definity PBX, and Communication Manager Phone Systems for maintenance support of these installed systems. These systems are a standardized platform throughout the city which allows certified COEP staff to work on the equipment providing savings to the City by eliminating the need to dispatch technicians on minor repair and software/translation issues while insuring timely complex repair items are addressed directly by the manufacturer's technicians. These services are provided by the use of a pre-established budgeted amount of money covering equipment and labor for the hours of Monday-Friday; 8:00 am-5:00 pm. These agreements allow for an additional 20% volume discount over the negotiated State of Texas DIR Contract No.-SDD-272 providing additional savings for the maintenance and support of the 25 PBX/Communication Managers and 50 Key and Hybrid Key Systems installed throughout the City. Every city department including Public Safety entities use the Avaya platform phone systems with exception of Fire Headquarters which will be upgraded FY09 to an Avaya Communications Managers. Avaya provides qualified and direct support for these systems and by contracting directly with Avaya the COEP eliminates the need to have any additional mark-up on the service fees as it is required to have Avaya technicians provide the technical support, the remote support, and the equipment associated with the maintenance of these systems. The IT Department has budgeted and will pay for the maintenance of these systems. This will insure the continued functionality of high priority systems which support all city departments and continue to provide cost effective and stable service. Total Amount \$102,000.00 for the balance of FY2009.

Additionally, it is requested authorization for City staff to negotiate, City Attorney's Office to review, and the City Manager be authorized to execute any related contract documents and agreements necessary during the contract.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

At the beginning of this fiscal year the Telecommunications Division of I.T. was acquiring this maintenance through the State of Texas DIR Contract No.-SDD-272 and making monthly payments as with all telecommunication utilities. When we realized the annualized amount would exceed the threshold for Council Approval, this item is brought forward. Total annualized amount approximates \$244,800. The current PO will cover the remaining five months of FY09. The Telecommunication Division was able to negotiate additional savings (20%) than the standard DIR quoted price due to volume and the segregation of technical support. The manufacturer, Avaya, guarantees the local and remote support by certified Avaya employed technicians. In addition, a program allowing the technicians of

the Telecommunications Division of the COEP are provided training and certification on all systems allowing cost effective in-house support for moves, adds and changes along with non-complex maintenance work. The maintenance agreement is required to provide support for both hardware and software associated with these systems installed throughout the city supporting all city departments. El Paso's strategic location as the largest international metroplex in the United States, its strong military presence, and its geographical location along a major east-west interstate arterial makes accessing voice communications critical to the operation of the COEP and mandatory the safety of First Responders and citizens of the community.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

No

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Total Estimated Amount Not to Exceed \$102,000.00

a. 01101 39010352 - 502215 - \$102,000.00

BOARD / COMMISSION ACTION:

Transit Board approval is required for the Sun Metro subtotal of \$239,178.00.

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ FINANCE: (if required) _____

DEPARTMENT HEAD: Gary Gordier, CIO and IT Director 

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: _____

CITY MANAGER: _____

DATE: _____

FINANCIAL SERVICES, PURCHASING DIVISION

DATE: March 30, 2009

TO: Municipal Clerk

FROM: Terrence Freiburg

Ray Heredia

FINANCIAL SERVICES,
PURCHASING DIVISION

PROCUREMENT ANALYST

Please place the following item on the Regular Agenda for the Council Meeting of APRIL 7, 2009.

Item should read as follows: That the Purchasing Manager be authorized to issue a Purchase Order(s) to Avaya in the amount of \$102,000.00 a State Department of Information Resources (DIR) contractor under DIR State Contract DIR-SDD-272, the current provider of the key, hybrid key, Definity PBX, and Communication Manager Phone Systems for maintenance support of these installed systems. Participation by the City of El Paso in the DIR Program was approved by Mayor and Council on February 27, 2007.

Award amount is \$102,000.00

Funds & Fund Source available in: 39010352 - 502215-01101
Telecommunications, Outside Contracts, Operating Account

Department: Information Technology

SPECIAL INSTRUCTIONS:

City Clerk's Use

ITEM NO. _____

**STATE OF TEXAS
DEPARTMENT OF INFORMATION RESOURCES
CONTRACT FOR PRODUCTS AND RELATED SERVICES**

AVAYA, INC.

1. Introduction

A. Parties

This Contract for products and related services is entered into between the State of Texas, acting by and through the Department of Information Resources (hereinafter "DIR") with its principal place of business at 300 West 15th Street, Suite 1300, Austin, Texas 78701, and AVAYA, Inc. (hereinafter "Vendor"), with its principal place of business at 211 Mt. Airy Road, Basking Ridge, NJ 07920.

B. Compliance with Procurement Laws

This Contract is the result of compliance with applicable procurement laws of the State of Texas. DIR issued a solicitation on the Texas Building and Procurement Commission's Electronic State Business Daily, Request for Offer (RFO) DIR-SDD-TMP-064, on July 21, 2005, for Data Networking/Telephone System Equipment & Services. Upon execution of this Contract, a notice of award for RFO DIR-SDD-TMP-064 shall be posted by DIR on the Electronic State Business Daily.

C. Order of Precedence

This Contract; Appendix A, Standard Terms and Conditions For Products and Related Services Contracts; Appendix B, Vendor's Historically Underutilized Businesses Subcontracting Plan; Appendix C, Product and Pricing Index; Appendix D, Avaya Customer Agreement including General Terms, Licensing and Services; Exhibit 1, Vendor's Response to RFO DIR-SDD-TMP-064, including all addenda; and Exhibit 2, RFO DIR-SDD-TMP-064, including all addenda; are incorporated by reference and constitute the entire agreement between DIR and Vendor. In the event of a conflict between the documents listed in this paragraph, the controlling document shall be this Contract, then Appendix A, then Appendix B, then Appendix C, then Appendix D, then Exhibit 1, and finally Exhibit 2. In the event and to the extent any provisions contained in multiple documents address the same or substantially the same subject matter but do not actually conflict, the more recent provisions shall be deemed to have superseded earlier provisions.

2. Term of Contract

The term of this Contract shall be two (2) years commencing on the last date of approval by DIR and Vendor. Prior to expiration of the original term, DIR and Vendor may extend the Contract, upon mutual agreement, for up to two (2) optional one-year terms.

3. Product and Service Offerings

A. Products

Products available under this Contract are limited to brands identified in Appendix C Product and Pricing Index. Vendor may incorporate changes to their product offering; however, any changes must be within the scope of products awarded based on the posting described in Section 1.B above.

B. Services

Services available under this Contract are limited to those services identified in Appendix C Product and Pricing Index. Vendor may incorporate changes to their service offering; however, any changes must be within the scope of services awarded based on the posting described in Section 1.B above.

4. Pricing

A. Manufacturer's Suggested Retail Price (MSRP)

MSRP is defined as the product sales price suggested by the manufacturer of a product.

B. Customer Discount

The minimum Customer discount for all products and services will be the percentages off MSRP as specified in Appendix C Products and Pricing Index.

C. Customer Price

1) The price to the Customer shall be calculated as follows:

$$\text{Customer Price} = \text{MSRP} - \text{Customer Discount}$$

2) Customers purchasing products and services under this Contract may negotiate more advantageous pricing or participate in special promotional offers. In such event, a copy of such better offerings shall be furnished to DIR upon request. Vendor agrees it shall offer and make available this DIR Contract as first choice for all sales of Products and Services identified in Section 3. above to eligible Texas DIR Customers during its term.

3) If pricing for products or services available under this Contract are provided at a lower price, based on a quantity of one, to: (i) an eligible Customer who is not purchasing those products or services under this Contract or (ii) any other entity or consortia authorized by Texas law to sell said products and services to eligible Customers, then the available Customer Price in this Contract shall be adjusted to that lower price. This Contract shall be amended within ten (10) business days to reflect the lower price.

D. DIR Administrative Fee

The administrative fee specified in Section 5 below shall not be broken out as a separate line item when pricing or invoice is provided to Customer.

E. Shipping and Handling Fees

The price to the Customer under this Contract shall include all shipping and handling fees. Shipments will be Free On Board Customer's destination. No additional fees shall be charged to the Customer for standard shipping and handling. If the Customer requests expedited delivery, Customer will be responsible for any charges for expedited delivery.

F. Tax-Exempt

As per Section 151.309, Texas Tax Code, Customers under this Contract are exempt from the assessment of State sales, use and excise taxes. Further, Customers under this Contract are exempt from Federal Excise Taxes, 26 United States Code Sections 4253(i) and (j).

G. Travel Expense Reimbursement

Pricing for services provided under this Contract are exclusive of any travel expenses that may be incurred in the performance of those services. Travel expense reimbursement may include personal vehicle mileage or commercial coach transportation, hotel accommodations, parking and meals; provided, however, the amount of reimbursement by Customers shall not exceed the amounts authorized by the current State Travel Regulations. Travel time may not be included as part of the amounts payable by Customer for any services rendered under this Contract. The DIR administrative fee specified in Section 5 below is not applicable to travel expense reimbursement. Anticipated travel expenses must be pre-approved in writing by Customer.

H. Changes to Prices

Vendor may change the price of any product or service at any time, based upon changes to the MSRP, but discount levels shall remain consistent with the discount levels specified in this Contract. Price decreases shall take effect automatically during the term of this Contract and shall be passed onto the Customer immediately.

5. DIR Administrative Fee

A) The administrative fee to be paid by the Vendor to DIR based on the dollar value of all sales to Customers pursuant to this Contract is two percent (2%). Payment will be calculated for all sales, net of returns and credits. For example, the administrative fee for sales totaling \$100,000 shall be \$2,000.

B) All prices quoted to Customers shall include the administrative fee. DIR reserves the right to change this fee upwards or downwards during the term of this Contract, upon written notice to Vendor. Any change in the administrative fee shall be incorporated in the price to the Customer.

6. Notification

All notices under this Contract shall be sent to a party at the respective address indicated below.

If sent to the State:

Sherri Parks, Service Delivery Division
Department of Information Resources
300 W. 15th St., Suite 1300
Austin, Texas 78701
Phone: (512) 475-4700
Facsimile: (512) 475-4759
Email: sherri.parks@dir.state.tx.us

If sent to the Vendor:

Jenifer Bond
Avaya, Inc.
10213 Sunningdale Cove
Austin, TX 78717
Phone: (713) 852-1161
Facsimile: (713) 852-1161
Email: jeniferbond@avaya.com

7. Software License and Service Agreements

A. Software License Agreement

1) Customers acquiring software licenses under the Contract shall hold, use and operate such software subject to compliance with the Avaya Customer Agreement set forth in Appendix D of this Contract. No changes to the Avaya Customer Agreement may be made unless previously agreed to between Vendor and DIR. Customers may not add, delete or alter any of the language in Appendix D. Order Fulfiller shall make the Avaya Customer Agreement available to all Customers at all times.

2) Compliance with the Avaya Customer Agreement is the responsibility of the Customer. DIR shall not be responsible for any Customer's compliance with the Avaya Customer Agreement. If DIR purchases software licenses for its own use under this Contract, it shall be responsible for its compliance with the Avaya Customer Agreement.

B. Shrink/Click-wrap License Agreement

Software provided in conjunction with the Equipment is licensed to Customer under the license provided by the software publisher or by the equipment manufacturer with which the software is provided. Customer shall, if required, execute a separate software license agreement in a form satisfactory to the software publisher or equipment manufacturer.

C. Service Agreement

Services provided under this Contract shall be in accordance with the Avaya Customer Agreement General Terms as set forth in Appendix D of this Contract. No changes to the Avaya Customer Agreement General Term's terms and conditions may be made unless previously agreed to by Vendor and DIR.

8. Authorized Exceptions to Appendix A, Standard Terms and Conditions for Product and Related Services Contracts.

A. Appendix A, Section 8. Contract Administration, Subsection C. Records and Audit, Paragraphs 2) and 3) are hereby amended to read as follows:

2) Vendor and Order Fulfillers shall maintain adequate records to establish compliance with the Contract until the later of a period of four (4) years after termination of the Contract or until full, final and unappeasable resolution of all Compliance Check or litigation issues that arise under the Contract. Such records shall include per transaction: the Order Fulfiller's company name if applicable, Customer name, invoice date, invoice number, description, part number, manufacturer, quantity, unit price, extended price, Customer Purchase Order number, contact name, Customer's complete billing address, the calculations supporting each administrative fee owed DIR under the Contract, Historically Underutilized Businesses Subcontracting reports, and such other directly relevant and reasonable documentation as DIR may request.

3) Vendor and/or Order Fulfillers shall grant access to all paper and electronic records, books, documents, accounting procedures, practices and any other items relevant to the performance of the Contract to DIR, including the compliance checks designated by DIR, the State Auditor's Office and of the United States, and such other persons or entities designated by DIR for the purposes of inspecting, Compliance Checking and/or copying such books and records. Vendor and/or Order Fulfillers shall provide copies and printouts requested by DIR without charge. DIR shall provide Vendor and/or Order Fulfillers thirty (30) business days' notice prior to inspecting, Compliance Checking, and/or copying Vendor's and/or Order Fulfiller's records. Vendor's and/or Order Fulfillers records, whether paper or electronic, shall be made available during regular office hours. Audits shall be limited to once annually. Vendor and/or Order Fulfiller personnel familiar with the Vendor's and/or Order Fulfiller's books and records shall be available to DIR staff and designees as needed. Vendor and/or Order Fulfiller shall provide adequate office space to DIR staff during the performance of Compliance Check.

B. Appendix A, Section 9. Vendor Responsibilities, Subsection A.2. Infringements Paragraphs b) and c) are hereby amended to read as follows:

b) Avaya will have no defense or indemnity obligation for any Claim based on: (i) a Product that has been modified by someone other than Avaya; (ii) a Product that has been modified by Avaya in accordance with Customer-provided specifications or instructions; (iii) use or combination of a Product with third party products; or (iv) Customer products or third party products. To the extent allowed by Texas law and constitution, Customer will defend Avaya against any Claim, and will indemnify Avaya for any judgments, settlements and reasonable attorney's fees resulting from a Claim to the extent the Claim is based on subsection (i) or (ii) above. For the purposes of the Agreement, "third party products" means any products manufactured by a party other than Avaya, and may include, without limitation, products ordered by Customer from third parties pursuant to Avaya's recommendations. However, components of Avaya-

branded Products are not third party products if they are both: (i) embedded in Products (i.e., not recognizable as standalone items); and (ii) are not identified as separate items on Avaya's price list, quotes, order specifications forms or documentation. THE FOREGOING STATES AVAYA'S ENTIRE LIABILITY, AND CUSTOMER'S SOLE AND EXCLUSIVE REMEDY, WITH RESPECT TO ANY INFRINGEMENT OR MISAPPROPRIATION OF ANY INTELLECTUAL PROPERTY RIGHTS OF ANY OTHER PARTY.

c) If a Product becomes, or Avaya reasonably believes use of a Product may become, the subject of a Claim, Avaya may, at its own expense and option: (i) procure for Customer the right to continue use of the Product; (ii) replace or modify the Product; or (iii) refund to Customer a pro-rated portion of the applicable fees for the Product based on a linear depreciation monthly over a five year useful life, in which case Customer will cease all use of the Product and return it to Avaya.

- C. **Appendix A, Section 9. Vendor Responsibilities, Subsection H. Security of Premises, Equipment, Data and Personnel** is hereby amended to read as follows:

H. Security of Premises, Equipment, Data and Personnel

Vendor and/or Order Filler may, from time to time during the performance of the Contract, have access to the personnel, premises, equipment, and other property, including data, files and /or materials (collectively referred to as "Data") belonging to the Customer. Vendor and/or Order Filler shall use their best efforts to ensure they do not cause damage or injury to the property or personnel of the Customer, in accordance with the instruction of the Customer. Vendor and/or Order Filler shall be responsible for damage to Customer's equipment, workplace, and its contents when such damage is negligently or willfully caused by its employees or subcontractors.

- D. **Appendix A, Section 10. Contract Enforcement, Subsection B. Termination, Paragraph 3. Termination for Convenience** is hereby amended to read as follows:

3) Termination for Convenience

DIR or Vendor may terminate the Contract, in whole or in part, by giving the other party thirty (30) calendar day's written notice. A Customer may terminate a Purchase Order if it is determined by the Customer that Order Filler will not be able to deliver product or services in a timely manner to meet the business needs of the Customer, after Customer gives the Vendor fifteen (15) days to cure the delay in progress pursuant to a written notice.

- E. **Appendix A, 10. Contract Enforcement, Subsection C. Force Majeure** is hereby amended to read as follows:

C. Force Majeure

DIR, Customer, or Order Filler may be excused from performance under the Contract for any period when performance is prevented as the result of an act of God, strike, war,

civil disturbance, epidemic, court order or other cause beyond the suffering party's control, provided that the party experiencing the event of Force Majeure has prudently and promptly acted to take any and all steps that are within the party's control to ensure performance and to shorten the duration of the event of Force Majeure. The party suffering an event of Force Majeure shall provide notice of the event to the other parties when commercially reasonable. Subject to this provision, such non-performance shall not be deemed a default or a ground for termination. However, a Customer may terminate a Purchase Order if it is determined by the Customer that Order Fulfiller will not be able to deliver product or services in a timely manner to meet the business needs of the Customer.

This Contract is executed to be effective as of the date of last signature.

Avaya, Inc.

**The State of Texas, acting by and through the
Department of Information Resources**

Authorized By: Signature on File

Authorized By: Signature on File

Name: David Ruggiero

Name: Brian S. Rawson

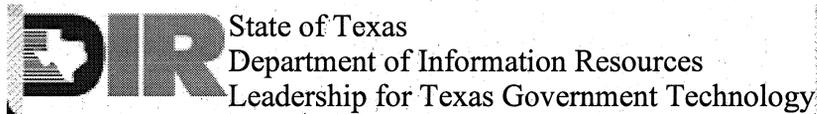
Title: Vice President

Title: Director of Service Delivery

Date: 7/19/06

Date: 7/27/06

Legal: Signature on File



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Go **DIRect**

for Avaya Networking Products and Services

Avaya and its participating resellers offer Avaya networking products and services to Texas governmental entities at discounted prices through DIR's Go DIRect Program.

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- [Contract Information](#)
- [Contacts](#)

How to Order

- To obtain product or pricing information please visit the [Avaya website](#).
- Contact one of the vendors linked below for a quote form.
- Generate a purchase order payable to the **participating vendor** of your choice.
Note: You must reference contract number **DIR-SDD-272** on your purchase order.
- Fax your purchase order to the selected vendor.

Contract Information

To access PDF files, use the free [Adobe Acrobat Reader](#).

[Contract DIR-SDD-272 expires 07/28/2009 \(48 KB\)](#)
[Appendix A, Standard Terms and Conditions \(167 KB\)](#)
[Appendix B, Subcontracting Plan \(92 KB\)](#)
[Appendix C, Product and Pricing Index \(48 KB\)](#)
[Appendix D, Customer Agreement General Terms \(208 KB\)](#)
[Appendix E, Master Lease Agreement \(98 KB\)](#)
[Amendment 1 \(24 KB\)](#)
[Amendment 2 \(21 KB\)](#)
[Amendment 3 \(31 KB\)](#)
[Amendment 4 \(43 KB\)](#)

Contacts

Vendor Name Vendor ID	HUB	Contact	Address
AT&T Vendor ID: 143-052- 9710-400	No	<u>Marcus Montemayor</u> Phone: 512-421-5160 Fax: 512-870-4388	712 East Huntland Room 313 Austin, TX 78752
Avaya Vendor ID: 122-371- 3430-400	No	<u>Jenifer Bond</u> Phone: 888-361-9709 Fax: 713-852-1161	10213 Sunningdale Cove Austin, TX 78717
Bearing Point Vendor ID: 122-368- 0505-200	No	<u>Bill Rogers</u> Phone: 512-542-5336 Fax: 512-382-3385	301 Congress Avenue 15th Floor Austin, TX 78701
CDW Government Vendor ID: 136-423- 0110-800	No	<u>Jay Carlisle</u> Phone: 866-224-6448 Fax: 312-705-9492	2300 N. Milwaukee Avenue Vernon Hills, IL 60061
Comprehensive Communication Services Vendor ID: 120-828- 5108-500	No	<u>Gary Collins</u> Phone: 972-772-2721	519 East Interstate 30 #225 Rockwall, Texas 75087
Cross Telecom Vendor ID: 141-186- 1853-800	No	<u>Stu Bailey</u> Phone: 512-535-6250	13600 Coletto Creek Trail Austin, TX 78732
Datavox Vendor ID: 176-025- 1479-000	No	<u>Neil Ferguson</u> Phone: 713-881-7107 Fax: 713-881-7207	2000 W. Sam Houston Parkway South 9th Floor Houston, TX 77042
Globalscope Communications Vendor ID: 174-302- 3291-200	Hispanic Female	<u>Carol Franz</u> Phone: 210-321-3700 Fax: 210-321-3774	7400 Blanco Road Suite 200 San Antonio, TX 78216
Lantana Communications Vendor ID: 175-232- 4280-200h	No	<u>Jonathan Irwin</u> Phone: 800-345-4211 Fax: 817-606-3380	1700 Tech Centre Parkway Suite 100 Arlington, TX 76014
Maron Structure Vendor ID: 120-129-	No	<u>Pam Hoover</u> Phone: 847-	6207 West Howard Niles, IL 60714

1503-400		626-6776	
North American Communications Resource Vendor ID: 141-176-3228-200	No	<u>David Garlich</u> Phone: 800-431-1333 Fax: 972-546-1701	555 Republic Drive Suite 400 Plano, TX 75074
Quagga Vendor ID: 120-110-6305-900	No	<u>Aileen Hopman</u> Phone: 916-673-5065	4110 Rio Bravo Street Suite 215 El Paso, TX 75244
Shamrock Communications Vendor ID: 176-049-2240-500	No	<u>Kelly Minnick</u> Phone: 281-600-0605	16528 Park Row Houston, TX 77084
Sharco Technologies, Inc. Vendor ID: 120-220-5169-700	Woman Owned	<u>Donna Brady</u> Phone: 512-258-0573	3000 Joe Dimaggio Blvd. Round Rock, TX
Source, Inc. Vendor ID: 175-136-9078-800	No	<u>Trey Logsdon</u> Phone: 972-371-2758 Fax: 972-371-2578	14060 Proton Road Dallas, TX 75244
Sunturn Vendor ID: 184-157-3723-0	No	<u>Kyle Wewe</u> Phone: 512-745-2615	110 Wild Basin Road, Suite 230 Austin, Texas 78746
Telephone Connections Vendor ID: 174-272-6004-100	No	<u>Marty Satterfield</u> Phone: 512-334-7810	8868 Research Blvd Austin, Texas 78758
The Via Group Vendor ID: 176-031-3762-500	No	<u>Susan Sanders</u> 281-716-1253	335 Pennbright, Suite 120 Houston, TX 77090-5909
Verizon Vendor ID: 116-133-7624-000	No	<u>Colleen R. Parker</u> Phone: 512-869-2240 Fax: 512-219-8758	1700 N. Austin Avenue Georgetown TX 78726
WalkerCom Vendor ID: 176-030-2758-600	Hispanic Male	<u>Rick Jacoby</u> Phone: 281-997-5704 Fax: 281-997-5723	2213 Garden Road Pearland, TX 77581

Note: Pricing for the products is the same no matter which vendor you choose.

Avaya Contact

Jenifer Bond

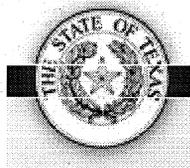
Phone: 888-361-9709

Fax: 713-852-1161

DIR Contract Contact

Lisa Maldonado

Phone: 512-463-5662



Department of Information Resources

300 West 15th St., Suite 1300

Austin, TX 78701 ([Map & Directions](#))

1-512-475-4700

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[DIR Contacts](#) | dirinfo@dir.state.tx.us

Last updated March 9, 2009