

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Health

AGENDA DATE: April 1, 2008

CONTACT PERSON/PHONE: Ray A. Sim, Deputy Director Health/Animal Services 842-1010
Terrence Freiburg, Purchasing Manager, 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

The award of Solicitation No. 2008-098 (Animal Shelter Software) to HLP, Inc. of Lakewood, CO

BACKGROUND / DISCUSSION:

This shelter software program is intended to meet the animal services organizational needs to appropriately identify all citizens owning animals as well as to document all required vaccination, registration, and microchip information on owned animals. The shelter software program will document all citizen complaints and requests for field (animal control officer) services. The shelter software program will provide for documentation of all relevant information on all animals received at and released from the city's animal control center. The software application will provide for documenting all clinical procedures, treatments, examinations, vaccinations and medications performed on or provided to individual animals sheltered at the facility. Key management and statistical reports will be generated from the shelter management software application. The software will provide the ability to automatically post animal pictures and descriptions to an internet website to allow potential adopters and animal owners to view sheltered animals without the necessity of visiting the shelter.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

No

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

04250201/508010/27203/PMB0002130 - FY01 Certificates of Obligation/Data Processing Equipment - Budget Transfer not required

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ FINANCE: (if required) _____

DEPARTMENT HEAD: Ray A. Sim 3/20/08 Terrence Freiburg & Robert G. Simon
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

Committee Score Sheet

(Summary of Individual Raters Score Sheets)

Solicitation Number: 2008-098 Part 1

Part 1 Animal Shelter Management Shelter Software	HLP Inc Lakewood, CO	Shelter Management Pty Ltd San Francisco, CA	Shelter Management Pty Ltd (Alternative) San Francisco, CA	
Functionality & Technical Package (30 Points)	30	18	18	
Qualifications, Experience & Support Capabilities (10 Points)	10	6	6	
Timetable – Ability to meet schedules (5 Points)	5	4	4	
Cost (50 points)	49	50	29	
Oral Presentation (5 Points)	N/A	N/A	N/A	
GRAND TOTAL (Maximum 100 pts))	94	78	57	

Committee Score Sheet

(Summary of Individual Raters Score Sheets)

Solicitation Number: 2008-098 Part 2

Part 2 Microchip/Vaccination Database Software	HLP Inc Lakewood, CO	Shelter Management Pty Ltd San Francisco, CA		
Functionality & Technical Package (30 Points)	30	18		
Qualifications, Experience & Support Capabilities (10 Points)	10	6		
Timetable – Ability to meet schedules (5 Points)	5	4		
Cost (50 points)	50	12		
Oral Presentation (5 Points)	N/A	N/A		
GRAND TOTAL (Maximum 100 pts)	95	40		

CITY OF EL PASO BID TABULATION

BID ITEM: ANIMAL SHELTER SOFTWARE		BID # 2008-098		
BID DATE: FEBRUARY 6, 2008		DEPARTMENT: HEALTH		
PART 1 ANIMAL SHELTER MANAGEMENT SOFTWARE	HLP INC. LAKEWOOD, CO	ISLAND BUSINESS GROUP, INC. WESTHAMPTON, NY	SHELTER MANAGEMENT PTY LTD SAN FRANCISCO, CA	SHELTER MANAGEMENT PTY LTD SAN FRANCISCO, CA
DESCRIPTION	PRICE	PRICE	PRICE	PRICE
PART 1 (BASE BID I)				ALTERNATIVE
COST OF SOFTWARE LICENSING	\$12,000.00	\$5,000.00 AAF MASTER SQL LICENSE 650.00 @ CLIENT LICENSE	\$22,960.00 PLACEMENT OF SOFTWARE ON YOUR OWN SERVER	\$21,800.00 SOFTWARE TO RESIDE AT SHELTERBUDDY'S ISP
COST OF SPECIFIC HARDWARE (IF REQUIRED) (LIST EACH ITEM ON A SEPARATE PAGE)	NOT INCLUDED * MUST BE PURCHASED SEPARATELY	N/A /TOTAL	N/A /TOTAL	N/A /TOTAL
IMPLEMENTATION & MANAGEMENT COSTS	INCLUDED	N/A	INCLUDED IN OPTION 1	INCLUDED IN OPTION 2
TRAINING COSTS	\$4,500.00 * 5 DAYS ONSITE	\$1,500.00/DAY PLUS AF/TRAVEL/ACCOM OFF SITE INCLUDED	INCLUDED IN OPTION 1	INCLUDED IN OPTION 2
CUSTOMIZATION COSTS (IF REQUIRED)	N/A	\$145.00/HR	NOT APPLICABLE	NOT APPLICABLE
1ST YEAR SUPPORT/MAINTENANCE	\$10,560.00 * EST. FOR 10 WORKSTATIONS + 1 SERVER	\$400.00 PER YEAR	\$8,780.00	\$17,720.00
PART 1 (BASE BID I) TOTAL FOR ANIMAL SHELTER MANAGEMENT SOFTWARE	\$27,060.00 /TOTAL		\$31,740.00 /TOTAL OPTION 1	\$39,520.00 /TOTAL OPTION 2

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 

DATE: 2/11/2008

CITY OF EL PASO BID TABULATION

BID ITEM: ANIMAL SHELTER SOFTWARE		BID # 2008-098		
BID DATE: FEBRUARY 6, 2008		DEPARTMENT: HEALTH		
PART 1 ANIMAL SHELTER MANAGEMENT SOFTWARE	HLP INC. LAKEWOOD, CO	ISLAND BUSINESS GROUP, INC. WESTHAMPTON, NY	SHELTER MANAGEMENT PTY LTD SAN FRANCISCO, CA	SHELTER MANAGEMENT PTY LTD SAN FRANCISCO, CA
DESCRIPTION	PRICE	PRICE	PRICE	PRICE
<u>PART 1 (BASE BID II)</u>				ALTERNATIVE
ADDITIONAL FUTURE COST - 2ND - 5TH YEAR SUPPORT/MAINTENANCE	\$42,240.00 (\$10,560.00 PER YEAR)	\$0.00 INCLUDED W/BASE BID I	\$37,040 (\$9,260/YEAR)	\$77,360 (\$19,340/YEAR)
<u>PART 1 (BASE BID I & II) TOTAL</u>	<u>\$69,300.00</u>		<u>\$68,780.00</u>	<u>\$116,880.00</u>
<u>OPTION TO EXTEND</u>				
6TH - 10TH YEAR SUPPORT MAINTENANCE	\$52,800.00 (\$10,560.00 PER YEAR)	\$2,000 (\$400/YEAR)	\$60,825 (\$12,165/YEAR)	\$120,825 (\$24,165/YEAR)
OPTION TO EXTEND: TO THE EXTENT PROVIDED FOR IN THE CONTRACT, THE CITY, AT ITS SOLE OPTION, MAY EXTEND THE INITIAL TERM OF THIS CONTRACT FOR FIVE (5) ADDITIONAL YEARS PRIOR TO THE EXPIRATION OF THE CURRENT TERM. IF THE OPTION TO RENEW IS EXERCISED AND EXCEPTED, THE CONTRACT WILL CONTINUE UNDER THE SAME TERMS AND CONDITIONS SET FORTH HEREIN. THE TOTAL DURATION OF THIS CONTRACT, UNDER THIS CLAUSE, SHALL NOT EXCEED FIVE (5) YEARS.	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			

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	HLP INC. LAKEWOOD, CO	ISLAND BUSINESS GROUP, INC. WESTHAMPTON, NY	SHELTER MANAGEMENT PTY LTD SAN FRANCISCO, CA	
PART 2: MICROCHIP/VACCINATION DATABASE SOFTWARE				
DESCRIPTION	PRICE	PRICE	PRICE	
PART 2 (BASE BID I)				
COST OF SOFTWARE LICENSING	COVERED IN PART I	\$11,500 <small>(\$5000 AAF MASTER SQL LICENSE 650.00 @ CLIENT LICENSE) 10 * \$650 = \$6,500</small>	\$13,500.00 <small>(SUBCONTRACTED TO DANART SOFTWARE)</small>	
COST OF SPECIFIC HARDWARE (IF REQUIRED) <small>(LIST EACH ITEM ON A SEPARATE PAGE)</small>	\$0.00	N/A	\$6,750.00	
IMPLEMENTATION & MANAGEMENT COSTS	\$5,000.00 <small>(Web Licensing Fee)</small>	N/A	\$60,500.00	
TRAINING COSTS	Included in Part 1	Included in Part 1 (\$1500.00/DAY PLUS A/F +TRAVEL ACCOM. - OFF SITE INCLUDED)	\$2,000.00	
CUSTOMIZATION COSTS (IF REQUIRED)	\$10,000.00 <small>ESTIMATED, THIS MAY NOT BE NECESSARY</small>	\$145.00 <small>(@ HR)</small>	\$0.00	
1ST YEAR SUPPORT/MAINTENANCE	\$5,760.00 <small>*2 YRS UP FRONT REQUIRED FOR DISCOUNT</small>	\$400.00	\$8,000.00	
PART 2 (BASE BID I) TOTAL FOR MICROCHIP/ VACCINATION DATABASE SOFTWARE	\$20,760.00 /TOTAL	/TOTAL	\$90,750.00 /TOTAL	

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	HLP INC. LAKEWOOD, CO	ISLAND BUSINESS GROUP, INC. WESTHAMPTON, NY	SHELTER MANAGEMENT PTY LTD SAN FRANCISCO, CA	
PART 2:				
MICROCHIP/VACCINATION DATABASE SOFTWARE				
DESCRIPTION	PRICE	PRICE	PRICE	
<u>PART 2 (BASE BID I)</u>				
ADDITIONAL FUTURE COST - 2ND - 5TH YEAR SUPPORT/MAINTENANCE	\$8,640.00 (3 yrs @ \$2,880/yr)	\$400.00 PER YEAR	\$32,000 (\$8,000/year)	
<u>PART 2 (BASE BID I & II) TOTAL</u>	\$29,400.00		\$122,750.00	
TOTAL AWARD - PARTS 1 & 2	<u>\$98,700.00</u>		<u>\$191,530.00</u>	
<u>OPTION TO EXTEND</u>				
6TH - 10TH YEAR SUPPORT MAINTENANCE	\$14,400.00	\$400.00 PER YEAR	\$40,000 (\$8,000/year)	
OPTION TO EXTEND: TO THE EXTENT PROVIDED FOR IN THE CONTRACT, THE CITY, AT ITS SOLE OPTION, MAY EXTEND THE INITIAL TERM OF THIS CONTRACT FOR FIVE (5) ADDITIONAL YEARS PRIOR TO THE EXPIRATION OF THE CURRENT TERM. IF THE OPTION TO RENEW IS EXERCISED AND EXCEPTED, THE CONTRACT WILL CONTINUE UNDER THE SAME TERMS AND CONDITIONS SET FORTH HEREIN. THE TOTAL DURATION OF THIS CONTRACT, UNDER THIS CLAUSE, SHALL NOT EXCEED FIVE (5) YEARS.	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> <small>*MICROCHIP/VACCINATION IS INCLUDED IN THE BASIC CHAMELEON SOFTWARE PACKAGE. (PLEASE SEE QUOTE.) WEBLICENSING/WEBVET IS AN ADDITIONAL FUNCTION TO PROVIDE ONLINE LICENSING AND RABIES INFO.</small>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> <small>*SUPPORT FEES HAVE NOT INCREASED IN PAST 7 YEARS!!</small>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
PAYMENT TERMS:	NET - 30 DAYS	NET - 30 DAYS		
BIDS SOLICITED: 12	BIDS RECEIVED: 3	BIDS LOCAL: 0	NO BIDS: 3	

APPROVED BY: 
DATE: 2/11/2008

Visibility Corporation
200 Minuteman Road, Suite 202
Andover, MA 01810

Petlynx / Shelterlynx
Business Development Center
200 Pegasus Rd., NE
Calgary, Alberta, Canada T2E 8K7

ARK Shelter Software
6556 Willowick Rd.
Findlay, OH 45840

Island Business Group
P.O. Box 297
Westhampton Beach, NY 11978

PetPoint
3315 Algonquin Road East, Suite 450
Rolling Meadows, IL 60008

Sales and Support
HLP Inc. Chameleon Software
2595 S Lewis Way Ste B-124
Lakewood, Co 80227.

Multiple Options
P.O. Box 9507
Providence, RI 02940-9507

Danart Software
7096 Westwind
El Paso, TX 79912

HDL Companies
1340 Valley Vista Dr., Suite 200
Diamond Bar, CA 91765

ShelterBuddy
600 Townsend St., Suite 120e
San Francisco, CA 94103