

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Public Health

AGENDA DATE: CCA 04/09/13

CONTACT PERSON NAME AND PHONE NUMBER: Bruce Parsons, 771-5702

DISTRICT(S) AFFECTED: All

SUBJECT:

That the City Manager or designee be authorized to sign and submit amendment 010A to Contract number 2013-041082 and other related documents for the Texas Department of State Health Services' RLSS/Local Public Health System – PnP, and to increase the total reimbursable amount to \$189,327, and to allow the City to utilize approximately 5% of personnel time to support emergency response efforts; and that the City Manager or designee be authorized to sign any amendments thereto to extend the project for up to twelve months, to make adjustments to the contract program budget that do not change the contract amount, and to sign all related certifications.

BACKGROUND / DISCUSSION:

PRIOR COUNCIL ACTION:

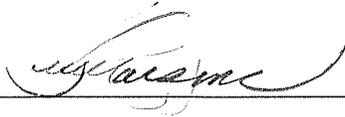
Original contract approved by Council on 08/14/12

AMOUNT AND SOURCE OF FUNDING:

BOARD/COMMISSION ACTION:

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Information copy to appropriate Deputy City Manager

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT the City Manager or designee be authorized to sign and submit amendment 010A to Contract number 2013-041082 and other related documents for the Texas Department of State Health Services' RLSS/Local Public Health System - PnP, and to increase the total reimbursable amount to \$189,327, and to allow the City to utilize approximately 5% of personnel time to support emergency response efforts; and that the City Manager or designee be authorized to sign any amendments thereto to extend the project for up to twelve months, to make adjustments to the contract program budget that do not change the contract amount, and to sign all related certifications.

PASSED AND APPROVED this _____ day of _____, 2013.

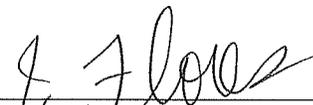
CITY OF EL PASO

John F. Cook
Mayor

ATTEST:

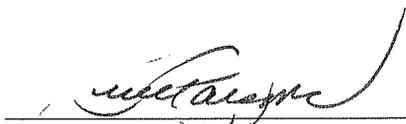
Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Josette Flores
Assistant City Attorney

APPROVED AS TO CONTENT:



Bruce A. Parsons, Interim Director
Department of Public Health

DEPARTMENT OF STATE HEALTH SERVICES



Amendment
To

The Department of State Health Services (DSHS) and CITY OF EL PASO (Contractor) agree to amend the Program Attachment # 010 (Program Attachment) to Contract # 2013-041082 (Contract) in accordance with this Amendment No. 010A : RLSS/LOCAL PUBLIC HEALTH SYSTEM-PnP, effective 03/13/2013.

The purpose of this Amendment is to increase the contract amount due to restoration of PHHSBG funds and to revise the General Provisions to include the potential need for utilization of 5% for public health emergencies and/or training.

Therefore, DSHS and Contractor agree as follows:

The Program Attachment number is revised as follows:

ATTACHMENT NO. ~~010~~ 010A

SECTION VIII. SPECIAL PROVISIONS, is revised as follows:

General Provisions, ARTICLE II SERVICES, Section 2.02 Disaster Services, is revised to include the following:

In the event of a local, state, or federal emergency the Contractor has the authority to utilize approximately 5% of staff's time supporting this Program Attachment for response efforts. DSHS shall reimburse Contractor up to 5% of this Program Attachment funded by Center for Disease Control and Prevention (CDC) for personnel costs responding to an emergency event. Contractor shall maintain records to document the time spent on response efforts for auditing purposes. Allowable activities also include participation of drills and exercises in the pre-event time period. Contractor shall notify the Assigned Contract Manager in writing when this provision is implemented.

The categorical budget is revised as attached.

All other terms and conditions not hereby amended are to remain in full force and effect. In the event of a conflict between the terms of this contract and the terms of this Amendment, this Amendment shall control.

Department of State Health Services

Contractor

Signature of Authorized Official

Signature of Authorized Official

Date: _____

Date: _____

Janna Zumbrun, M.S.S.W.

Name: David R. Almonte

Acting Assistant Commissioner for Prevention and
Preparedness Services

Title: Deputy City Manager

1100 WEST 49TH STREET
AUSTIN, TEXAS 78756

Address: 5115 El Paso Drive
El Paso, TX 79905

512.776.7111

Phone: 915-541-4855

Janna.Zumbrun@dshs.state.tx.us

Email: AlmonteDR@elpasotexas.gov



DEPARTMENT OF STATE HEALTH SERVICES



1100 WEST 49TH STREET
AUSTIN, TEXAS 78756-3199

CATEGORICAL BUDGET CHANGE REQUEST

DSHS PROGRAM: RLSS/LOCAL PUBLIC HEALTH SYSTEM-PnP

CONTRATOR: CITY OF EL PASO

CONTRACT NO: 2013-041082

CONTRACT TERM: 09/01/2012 THRU: 08/31/2013

BUDGET PERIOD: 09/01/2012 THRU: 08/31/2013

CHG: 010A

DIRECT COST (OBJECT CLASS CATEGORIES)			
	Current Approved Budget (A)	Revised Budget (B)	Change Requested
Personnel	\$116,433.00	\$116,433.00	\$0.00
Fringe Benefits	\$40,460.00	\$40,460.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$3,320.00	\$7,434.00	\$4,114.00
Contractual	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$25,000.00	\$25,000.00
Total Direct Charges	\$160,213.00	\$189,327.00	\$29,114.00
INDIRECT COST			
Base (\$)	\$0.00	\$0.00	\$0.00
Rate (%)	0.00%	0.00%	0.00%
Indirect Total	\$0.00	\$0.00	\$0.00
PROGRAM INCOME			
Program Income	\$0.00	\$0.00	\$0.00
Other Match	\$0.00	\$0.00	\$0.00
Income Total	\$0.00	\$0.00	\$0.00
LIMITS/RESTRICTIONS			
Advance Limit	\$0.00	\$0.00	\$0.00
Restricted Budget	\$0.00	\$0.00	\$0.00
SUMMARY			
Cost Total	\$160,213.00	\$189,327.00	\$29,114.00
Performing Agency Share	\$0.00	\$0.00	\$0.00
Receiving Agency Share	\$160,213.00	\$189,327.00	\$29,114.00
Total Reimbursements Limit	\$160,213.00	\$189,327.00	\$29,114.00
JUSTIFICATION			
The restoration of PHHSBG funds brings the contract back to level funding. These funds will help support the much needed supplies and network link to billing system in support of program activities outlined in the Service Delivery Plan.			

Financial status reports are due: 12/31/2012, 03/29/2013, 06/28/2013, 10/30/2013