

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: General Services

AGENDA DATE: April 10, 2012

CONTACT PERSON/PHONE: STUART ED, GENERAL SERVICES DIRECTOR, 621-6822
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

General Services requests that Mayor and Council approve a purchase order to D&H Petroleum & Environmental for the purchase of Fuel Pump/Tank Service, Parts and Repair. Estimated annual expenditures are \$50,000.00 (\$15,000 for parts and \$35,000 for services) and \$150,000.00 over the three year term of the contract.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The General Services - Fleet Division is recommending the award of the above bid to D&H Petroleum & Environmental who was the most, responsive, responsible bidder. The City is in need of service and repair of City owned fuel pumps and tank systems to include fuel pumps, underground tanks, conduit, service piping and electronic components. If approved, this contract will allow for more efficient, more environmentally-friendly, pump operations which could lead to possible cost savings to the City. Local business is being supported.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

No.

SELECTION SUMMARY:

This solicitation was advertised on January 31, 2012 and February 7, 2012, and opened on February 29, 2012. On January 31, 2012, postcards were mailed out, the solicitation was posted on the City's website on and the email (Purmail) notification was sent out. Eleven local (11) bidders were solicited and one (1) local bidder responded.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

37370155 - 502226 - 45202 - 37000 - General Services, Internal Service Fund

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Name

Signature

Date

**COUNCIL PROJECT FORM
(Best Value BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **APRIL 10, 2012**.

The award of Solicitation No. 2012-157 (Fuel Pump/Tank Service, Parts, and Repair) to D & H Petroleum and Environmental, for an initial term estimated award of \$150,000.00.

Department:	General Services – Fleet Division
Award to:	D & H Petroleum and Environmental El Paso, TX
Item(s):	All
Initial Term:	3 years
Option:	No Option Offered
Payment Terms:	Net 30
Annual Estimated Award:	\$50,000.00
Total Estimated Award:	\$150,000.00 (3 years)
Account:	37370155-502226-45202-37000
Funding Source:	General Services, Internal Service Fund
District(s):	All

This is a Best Value, requirements contract.

The Financial Services - Purchasing Division and General Services – Fleet Division recommend award as indicated to D & H Petroleum and Environmental, the sole responsive, responsible bidder.

*******ADDITIONAL INFO BELOW*******

Contacted five vendors as to why they did not respond to the solicitation and either provide fuel and pump service for vehicles and/or for water pumps or did not do service repairs for fuel storage tanks.



**CITY OF EL PASO
BID TABULATION FORM**



Bid Opening Date: February 29, 2012
 Project Name: Fuel Pump/Tank Service, Parts And Repair

Solicitation #: 2012-157
 Department: General Services

PART A: PRICE LIST PRICING		PRICE ADJUSTMENT FACTOR		
ITEM NO.	DESCRIPTION	NET <input checked="" type="checkbox"/> OR - ___% DISCOUNT <input type="checkbox"/> OR + ___% MARK-UP <input type="checkbox"/>	NET <input type="checkbox"/> OR - ___% DISCOUNT <input type="checkbox"/> OR + ___% MARK-UP <input type="checkbox"/>	NET <input type="checkbox"/> OR - ___% DISCOUNT <input type="checkbox"/> OR + ___% MARK-UP <input type="checkbox"/>
1.	FUEL PUMP AND TANK SYSTEM COMPONENT PARTS			
	PRICE LIST OR CATALOG <u>OPW FUELING</u> (Note Manufacturer or Brand Name, as applicable)	<u>OPW FUELING</u>	<u>OPW FUELING</u>	<u>OPW FUELING</u>
	List Number _____	<u>NPPP</u>	_____	_____
	Dated _____	<u>07/01/11</u>	_____	_____
	TYPE OF PRICE LIST:			
	WHOLESALER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	DISTRIBUTOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	JOBBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	DEALER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	RETAILER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	OTHER _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.
 The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY:

DATE: 3-7-2012



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: February 29, 2012
 Project Name: Fuel Pump/Tank Service, Parts And Repair

Solicitation #: 2012-157
 Department: General Services

PART A: PRICE LIST PRICING		PRICE ADJUSTMENT FACTOR		
ITEM NO.	DESCRIPTION	NET <input checked="" type="checkbox"/> OR	NET <input type="checkbox"/> OR	NET <input type="checkbox"/> OR
2.	FUEL PUMP AND TANK SYSTEM COMPONENT PARTS (ALTERNATE PRICE LIST)	- ___% DISCOUNT <input type="checkbox"/> OR + ___% MARK-UP <input type="checkbox"/>	- ___% DISCOUNT <input type="checkbox"/> OR + ___% MARK-UP <input type="checkbox"/>	- ___% DISCOUNT <input type="checkbox"/> OR + ___% MARK-UP <input type="checkbox"/>
PRICE LIST OR CATALOG <u>3 WIRE</u> <small>(Note Manufacturer or Brand Name, as applicable)</small>		<u>3 WIRE</u>	<u>3 WIRE</u>	<u>3 WIRE</u>
List Number _____		<u>www.3wire.com</u>	_____	_____
Dated _____		<u>BEV 2012</u>	_____	_____
TYPE OF PRICE LIST:				
WHOLESALER		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DISTRIBUTOR		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JOBBER		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DEALER		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RETAILER		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OTHER _____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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ITEM NO.	DESCRIPTION	NET <input checked="" type="checkbox"/> OR	NET <input type="checkbox"/> OR	NET <input type="checkbox"/> OR
3.	FUEL PUMP AND TANK SYSTEM COMPONENT PARTS (ALTERNATE PRICE LIST)	- ___% DISCOUNT <input type="checkbox"/> OR	- ___% DISCOUNT <input type="checkbox"/> OR	- ___% DISCOUNT <input type="checkbox"/> OR
		+ ___% MARK-UP <input type="checkbox"/>	+ ___% MARK-UP <input type="checkbox"/>	+ ___% MARK-UP <input type="checkbox"/>
	PRICE LIST OR CATALOG <u>FLEXING</u> <small>(Note Manufacturer or Brand Name, as applicable)</small>	<u>FLEXING</u>	<u>FLEXING</u>	<u>FLEXING</u>
	List Number _____	<u>NONE STATED</u>	_____	_____
	Dated _____	<u>NONE STATED</u>	_____	_____
TYPE OF PRICE LIST:				
	WHOLESALER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	DISTRIBUTOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	JOBBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	DEALER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	RETAILER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	OTHER _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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 roject Name: Fuel Pump/Tank Service, Parts And Repair

Solicitation #: 2012-157
 Department: General Services

PART A: PRICE LIST PRICING		PRICE ADJUSTMENT FACTOR		
ITEM NO.	DESCRIPTION			
4.	FUEL PUMP AND TANK SYSTEM COMPONENT PARTS (ALTERNATE PRICE LIST)	NET <input checked="" type="checkbox"/> OR - ___% DISCOUNT <input type="checkbox"/> OR + ___% MARK-UP <input type="checkbox"/>	NET <input type="checkbox"/> OR - ___% DISCOUNT <input type="checkbox"/> OR + ___% MARK-UP <input type="checkbox"/>	NET <input type="checkbox"/> OR - ___% DISCOUNT <input type="checkbox"/> OR + ___% MARK-UP <input type="checkbox"/>
	PRICE LIST OR CATALOG <u>PETROCLEAR & CHAMPION PNEUMATIC</u> <small>(Note Manufacturer or Brand Name, as applicable)</small>	<u>PETROCLEAR & CHAMPION PNEUMATIC</u>	<u>PETROCLEAR & CHAMPION PNEUMATIC</u>	<u>PETROCLEAR & CHAMPION PNEUMATIC</u>
	List Number _____	<u>PETROCLEAR</u>	_____	_____
	Dated _____	<u>10/19/09</u>	_____	_____
TYPE OF PRICE LIST:				
	WHOLESALER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	DISTRIBUTOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	JOBBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	DEALER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	RETAILER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	OTHER _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Solicitation #: 2012-157
 Department: General Services

PART A: PRICE LIST PRICING		PRICE ADJUSTMENT FACTOR		
ITEM NO.	DESCRIPTION	NET <input checked="" type="checkbox"/> OR	NET <input type="checkbox"/> OR	NET <input type="checkbox"/> OR
5.	FUEL PUMP AND TANK SYSTEM COMPONENT PARTS (ALTERNATE PRICE LIST)	- ___% DISCOUNT <input type="checkbox"/> OR	- ___% DISCOUNT <input type="checkbox"/> OR	- ___% DISCOUNT <input type="checkbox"/> OR
		+ ___% MARK-UP <input type="checkbox"/>	+ ___% MARK-UP <input type="checkbox"/>	+ ___% MARK-UP <input type="checkbox"/>
	PRICE LIST OR CATALOG <u>VEEDER ROOT</u> <small>(Note Manufacturer or Brand Name, as applicable)</small>	<u>VEEDER ROOT</u>	<u>VEEDER ROOT</u>	<u>VEEDER ROOT</u>
	List Number _____	<u>CURRENT</u>	_____	_____
	Dated _____	<u>01/01/2012</u>	_____	_____
TYPE OF PRICE LIST:				
	WHOLESALER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	DISTRIBUTOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	JOBBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	DEALER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	RETAILER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	OTHER _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Solicitation #: 2012-157
 Department: General Services

	D & H PETROLEUM & ENVIRONMENTAL		
SUBMITTED, WITH OFFER, TWO (2) ELECTRONIC COPIES (OR HARDCOPIES) OF EACH MANUFACTURER'S PRICE LIST(S) ON WHICH BID WAS BASED:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
ITEM NO. PART B: SAMPLE PRICING			
1.	Nozzle, Diesel OPW FUELING Part #OP7HB0400N Part #OP7HB0400N	Nozzle, Diesel OPW FUELING Part #OP7HB0400N Part #OP7HB0400N	Nozzle, Diesel OPW FUELING Part #OP7HB0400N Part #OP7HB0400N
DESCRIPTION			
MANUFACTURER PART NUMBER:			
BIDDER'S PART NUMBER:			
PRICE LIST COST (before Discount or Mark-up):	\$145.90	\$0.00	\$0.00
CITY'S COST (after Discount or Mark-up or Net):	\$145.90	\$0.00	\$0.00
LABOR COST (assume one (1) hour labor from PART C Regular Rate):	\$69.00	\$0.00	\$0.00
TOTAL COST (City's Cost + Labor Cost):	\$214.90	\$0.00	\$0.00
	BIDDER'S ACTUAL BID \$214.00		
2.	Valve, Dump 3 WIRE Part #BEV165637009 Part #BEV165637009	Valve, Dump 3 WIRE Part #BEV165637009 Part #BEV165637009	Valve, Dump 3 WIRE Part #BEV165637009 Part #BEV165637009
DESCRIPTION			
MANUFACTURER PART NUMBER:			
BIDDER'S PART NUMBER:			
PRICE LIST COST (before Discount or Mark-up):	\$153.89	\$0.00	\$0.00
CITY'S COST (after Discount or Mark-up or Net):	\$153.89	\$0.00	\$0.00
LABOR COST (assume one (1) hour labor from PART C Regular Rate):	\$69.00	\$0.00	\$0.00
TOTAL COST (City's Cost + Labor Cost):	\$222.89	\$0.00	\$0.00

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 Department: General Services

ITEM NO.	PART B: SAMPLE PRICING	D & H PETROLEUM & ENVIRONMENTAL EL PASO, TEXAS		
3.	DESCRIPTION	Switch, Proximity 3 WIRE	Switch, Proximity 3 WIRE	Switch, Proximity 3 WIRE
	MANUFACTURER PART NUMBER:	Part #BEV630900798	Part #BEV630900798	Part #BEV630900798
	BIDDER'S PART NUMBER:	Part #BEV630900798	Part #BEV630900798	Part #BEV630900798
	PRICE LIST COST (before Discount or Mark-up):	\$24.71	\$0.00	\$0.00
	CITY'S COST (after Discount or Mark-up or Net):	\$24.71	\$0.00	\$0.00
	LABOR COST (assume one (1) hour labor from PART C Regular Rate):	\$69.00	\$0.00	\$0.00
	TOTAL COST (City's Cost + Labor Cost):	\$93.71	\$0.00	\$0.00
4.	DESCRIPTION	Balance, Safety Break	Balance, Safety Break	Balance, Safety Break
	MANUFACTURER PART NUMBER:	OPW FUELING Part #OP66CL0250	OPW FUELING Part #OP66CL0250	OPW FUELING Part #OP66CL0250
	BIDDER'S PART NUMBER:	OPW FUELING Part #OP66CL0250	OPW FUELING Part #OP66CL0250	OPW FUELING Part #OP66CL0250
	PRICE LIST COST (before Discount or Mark-up):	\$135.90	\$0.00	\$0.00
	CITY'S COST (after Discount or Mark-up or Net):	\$135.90	\$0.00	\$0.00
	LABOR COST (assume one (1) hour labor from PART C Regular Rate):	\$69.00	\$0.00	\$0.00
	TOTAL COST (City's Cost + Labor Cost):	\$204.90	\$0.00	\$0.00
5.	DESCRIPTION	Hose	Hose	Hose
	MANUFACTURER PART NUMBER:	FLEXING Part #FXFLHFR301000	FLEXING Part #FXFLHFR301000	FLEXING Part #FXFLHFR301000
	BIDDER'S PART NUMBER:	FLEXING Part #FXFLHFR301000	FLEXING Part #FXFLHFR301000	FLEXING Part #FXFLHFR301000
	PRICE LIST COST (before Discount or Mark-up):	\$100.28	\$0.00	\$0.00
	CITY'S COST (after Discount or Mark-up or Net):	\$100.28	\$0.00	\$0.00
	LABOR COST (assume one (1) hour labor from PART C Regular Rate):	\$69.00	\$0.00	\$0.00
	TOTAL COST (City's Cost + Labor Cost):	\$169.28	\$0.00	\$0.00

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Solicitation #: 2012-157
Department: General Services

		D & H PETROLEUM & ENVIRONMENTAL		
TEM NO.	PART B: SAMPLE PRICING			
6.	DESCRIPTION Filter, Gas PETROCLEAR AND MANUFACTURER PART NUMBER: CHAMPION PNEUMATIC Part #PC40510DAD BIDDER'S PART NUMBER: CHAMPION PNEUMATIC Part #PC40510DAD PRICE LIST COST (before Discount or Mark-up): \$28.71 CITY'S COST (after Discount or Mark-up or Net): \$28.71 LABOR COST (assume one (1) hour labor from PART C Regular Rate): \$69.00 TOTAL COST (City's Cost + Labor Cost): \$97.71	Filter, Gas PETROCLEAR AND CHAMPION PNEUMATIC Part #PC40510DAD CHAMPION PNEUMATIC Part #PC40510DAD CHAMPION PNEUMATIC Part #PC40510DAD \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Filter, Gas PETROCLEAR AND CHAMPION PNEUMATIC Part #PC40510DAD CHAMPION PNEUMATIC Part #PC40510DAD CHAMPION PNEUMATIC Part #PC40510DAD \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Filter, Gas PETROCLEAR AND CHAMPION PNEUMATIC Part #PC40510DAD CHAMPION PNEUMATIC Part #PC40510DAD CHAMPION PNEUMATIC Part #PC40510DAD \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
7.	DESCRIPTION Sensor, Interstitial Steel Tank MANUFACTURER PART NUMBER: VEEDER ROOT Part #VR794390420 BIDDER'S PART NUMBER: VEEDER ROOT Part #VR794390420 PRICE LIST COST (before Discount or Mark-up): \$330.00 CITY'S COST (after Discount or Mark-up or Net): \$330.00 LABOR COST (assume one (1) hour labor from PART C Regular Rate): \$69.00 TOTAL COST (City's Cost + Labor Cost): \$399.00	Sensor, Interstitial Steel Tank VEEDER ROOT Part #VR794390420 VEEDER ROOT Part #VR794390420 VEEDER ROOT Part #VR794390420 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Sensor, Interstitial Steel Tank VEEDER ROOT Part #VR794390420 VEEDER ROOT Part #VR794390420 VEEDER ROOT Part #VR794390420 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Sensor, Interstitial Steel Tank VEEDER ROOT Part #VR794390420 VEEDER ROOT Part #VR794390420 VEEDER ROOT Part #VR794390420 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
	TOTAL	\$1,402.39 BIDDER DID NOT INCLUDE TOTAL	\$0.00	\$0.00
	PART C: SERVICE LABOR RATES	PER HOUR	PER HOUR	PER HOUR
	SERVICE: REGULAR	\$69.00		
	SERVICE: AFTER HOURS/WEEKENDS	\$103.50		
	SERVICE: HOLIDAYS	\$138.00		

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Solicitation #: 2012-157
 Department: General Services

	D & H PETROLEUM & ENVIRONMENTAL		
<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u>			
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.			
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:			
ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NO OPTION OFFERED	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>PAYMENT TERMS:</u>	NET 30 DAYS		
<u>BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:</u>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
BIDS SOLICITED: 12	BIDS RECEIVED: 1	BIDS LOCAL: 11	NO BIDS: 0

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D & H PETROLEUM AND
ENVIRONMENTAL SERVICES
1221 TOWER TRAIL LANE
EL PASO, TX 79907

KACHINA PETROLEUM EQUIPMENT CO.
3700 BUCKNER ST.
EL PASO, TX 79925

TANKNOLOGY, INC.
PO BOX 201567
AUSTIN, TX 78720-1567

DIESEL FUEL INJECTION CO.
3700 GATEWAY EAST
EL PASO, TX 79925

EL PASO FUEL INJECTION
128 CHELSEA
EL PASO, TX 79905

SOUTHWEST FUEL INJECTION
2022 EAST YANDELL
EL PASO, TX 79902

SOUTHWEST BIODIESEL LLC
1914 BASSETT AVE
EL PASO, TX 79901

*BN - A - NK
WTF*

ALPHA SOUTHWEST INC
11105 DYER ST.
EL PASO, TX 79924

B & M MACHINERY CO
7170 COPPERQUEEN DR
EL PASO, TX 79915

HYDRO FLUID & SUPPLY - LLC
~~1430 E WYOMING AVE~~ *new address*
EL PASO, TX 79902

1801 Wyoming Ave Ste 206

WISCO SUPPLY INC
815 S SAINT VRAIN ST
EL PASO, TX 79901

WYLER INDUSTRIAL WORKS INC
711 ST VRAIN ST
EL PASO, TX 79901