

**CITY OF EL PASO, TEXAS
REQUEST FOR COUNCIL ACTION (RCA)**

DEPARTMENT: CITY OF EL PASO PUBLIC HEALTH DEPARTMENT

AGENDA DATE: APRIL 15, 2008

CONTACT PERSON/PHONE: BERTHA AMAYA, TERRENCE FREIBURG, PURCHASING MGR., 541-4313

DISTRICT(S) AFFECTED: 6

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend the current Building Space Rental-Lee Trevino WIC Health Clinic 79935/79936 with GGIA II for one (1) additional three (3) year period, pursuant to the provisions to an award approved by Board of Health on April, 20, 2005 and assigned to the City on December 26, 2007.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Provide WIC Health services to approximately 5,000 clients.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Prior Lease

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

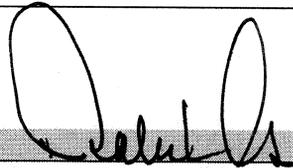
41150011-05530-502400, Project G4105WCADMN Health Administration (05)-Building Leases, DSHS WIC & User Fee Accounts. Monthly cost is \$4,378.83 at an annual cost of \$52,545.96. The Total cost for the next three years is \$157,637.88

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD:  _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: March 27, 2008

TO: Municipal Clerk

FROM: Terrence Freiberg

Ray Heredia

Financial Services, Purchasing Division

Procurement Analyst

Please place the following item on the CONSENT City Council Agenda of **APRIL 15, 2008**.

Item should read as follows:

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend the current Building Space Rental – Lee Trevino WIC Health Clinic contract with GGIA II for three (3) additional years, pursuant to the provisions to an award approved by Board of Health on April 20, 2005 and assigned to the City on December 26, 2008. Contract period April 20, 2008 to April 19, 2011.

OPTION NO.: ONE [OF TWO] _____

AMOUNT OF AWARD: \$52,545.96

ACCOUNT NO: 41150011-502400-05530 Project G4105wccadmd

FUNDING SOURCE: WIC Administration- Building Leases

DEPARTMENT: Public Health

----- City Clerk's Use -----

ITEM NO. _____



OFFICE OF THE CITY ATTORNEY

MEMORANDUM

**CONFIDENTIAL ATTORNEY-CLIENT AND/OR ATTORNEY WORK PRODUCT
COMMUNICATION
NOT INTENDED FOR PUBLIC DISSEMINATION**

TO: Carmen Arrieta-Candelaria, Chief Financial Officer
FROM: Theresa Cullen-Garney, Deputy City Attorney
SUBJECT: El Paso City-County Health District
Lease Assignments
DATE: December 26, 2007

I am forwarding the following lease assignments which have now been signed on behalf of the Lessors and the City-County Health District.

<u>Lessor</u>	<u>Property Address</u>
Carlos Martinez	12004 Socorro Road San Elizario, Texas
Edward and Mary Saucedo	2930 Pershing Drive El Paso, Texas
Tigua Center	500-D N. Carolina El Paso, Texas
GGIA II Limited	8500 Dyer #54 El Paso, Texas
GGIA II Limited	1840 Lee Trevino, Suite 201 El Paso, Texas

I am also forwarding the Facilities Use Agreement Assignment regarding Tenet Hospitals, Limited d/b/a Sierra Medical Center and the Ysleta Health Center, 110 Candelaria, as signed on behalf of Tenet and the Health District.

El Paso

The proposed Lease Assignment needs to be signed in three original copies so that the Lessor, the El Paso City County Health and Environmental District, and the City of El Paso can all have an original copy.

Please sign the three originals of each assignment and forward to the City Manager for her signature. The City Manager has authority to sign the assignments pursuant to the authority granted to her by the City Council in its November 6, 2007 resolution. A copy of the resolution will be attached to the memo for your convenience.

After the triplicate counterparts of each Lease/Facilities Use Agreement is signed by you and the City Manager, please forward the City's fully executed copy to the City Clerk for her files, and the appropriate original to each Lessor and the representative of the City-County Health District.

Please forward a copy of the signature page with the City's signatures for each agreement to me. I have told Jeff Belles that I would forward a fully executed copy of each of the Lease/Facility Use Agreements to him for his files.

Also, as a gentle reminder, please coordinate with the appropriate staff for a new agreement with Tenet Hospitals, Limited d/b/a Sierra Medical Center and the Ysleta Health Center. This agreement will expire Jan. 31, 2008.

In addition, new bids will need to be solicited for the following WIC clinics: 8500 Dyer; 500 N. Carolina #D, and 2930 Pershing. When the new leases are executed, please make sure that the present Lessors for these facilities are aware that the Lease Assignments are terminated.

According to my records, the City is waiting for executed copies of the following lease assignments:

<u>Lessor</u>	<u>Address</u>
El Paso County Hospital District d/b/a Thomason General	101 Potasio Fabens, Texas
River Oaks Properties, Ltd	1757 George Dieter, Suite 108-110 El Paso, Texas
The Secretary of the Army	51 Slater Fort Bliss, Texas
County of El Paso	4505 Alberta El Paso, Texas
Geode Limited Partnership	10720 North Loop Socorro, Texas

Please call me if you have any questions.