

DATE: April 8, 2005

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.  
Director of Purchasing x 4313 

THRU: Aurora Wells  
Bid Clerk ext. 4038

Please place the following item on the **CONSENT** agenda for the Council Meeting of **APRIL 19, 2005**.

Item should read as follows:

Solicitation No. 2005-110 Janitorial Services Pavo Real Recreation Center  
Award to: Carefree Janitorial Services  
El Paso, TX  
Item (s): All  
Amount: \$23,004.00 (estimated yearly)

Department: Parks & Recreation  
Funds available: 51010256-01101-502206 & 51510115-16312-502206  
Funding source: Parks Operating Account & Users Fee,  
Maintenance Service Contracts - Janitorial  
Total award: \$69,012.00 (estimated)  
District (s): 3

Parks & Recreation, Center Staff and Purchasing recommend award as indicated,  
Carefree Janitorial Services is the lowest responsive bidder and meets the Best Value  
Criteria.

This is a thirty-six month contract with no option to renew. Carefree Janitorial Services  
offers a 1%-10 Days, Prompt Payment Discount.

Contact person: Ray Heredia, Procurement Analyst at 541-4316.

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AGENDA FOR: **APRIL 19, 2005**

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**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Parks & Recreation

**AGENDA DATE:** APRIL 19, 2005

**CONTACT PERSON/PHONE:** Norman Merrifield (541-4331)

**DISTRICT(S) AFFECTED:** 3

**SUBJECT:**

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve award of Solicitation 2005-110 Janitorial Services Pavo Real Recreation Center, to Carefree Janitorial Services. Parks & Recreation, Center Staff and Purchasing recommend award as indicated, Carefree Janitorial Services is the lowest responsive bidder and meets the Best Value Criteria \$23,004.00 Estimated/year, Total Award \$69,012.00. This is a thirty-six month contract, with no option to renew. Carefree janitorial Services offers a 1%-10 Days, Prompt Payment Discount.

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Janitorial services for Pavo Real Recreation Center

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one?

Yes, prior janitorial contracts

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

51010256/01101-502206 & 51510115-16312-502206, Parks Operating Account & User Fees, Maintenance Service Contracts - Janitorial

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** Norman Merrifield

(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Council Agenda for April 19, 2005**

BID NO.: 2005-110 Janitorial Services  
Pavo Real Recreation Center

Award to: Carefree Janitorial Services  
El Paso, TX

Item(s) All

Award Amount \$23,004.00 Est./Yr

This is a thirty-six (36) month contract.

Department: Parks & Recreation  
Funds available: 51010256-01101-502206 & 51510115-16312-502206  
Funding source: Parks, Operating Account & User Fees,  
Maintenance Service Contracts - Janitorial  
Total Award: \$69,012.00 Estimated  
District(s): 3

## CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES - PAVO REAL RECREATION CENTER										BID # 2005-110			
BID DATE: FEBRUARY 16, 2005										DEPARTMENT: PARKS AND RECREATION			
		<b>CAREFREE JANITORIAL SERVICES EL PASO, TEXAS</b>			<b>CLEAN WINDOWS 'N' MORE EL PASO, TX</b>			<b>CMC &amp; MAINTENANCE INC. BANGOR, ME</b>			<b>GLOBAL CLEAN EL PASO, TX</b>		
ITEM NO.	DESCRIPTION	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL
1.	PAVO REAL RECREATION CENTER	\$7.50	\$1,827.00	\$21,924.00	\$13.10	\$3,191.16	\$38,293.92	\$13.02	\$3,171.67	\$38,060.06	\$7.90	\$1,924.44	\$23,093.28
2.	AFTER RENTAL CLEANING 36X YR	\$30.00 PER CLEANING		\$1,080.00 TOTAL YEAR	\$210.00 PER CLEANING		\$7,560.00 TOTAL YEAR	\$100.00 PER CLEANING		\$3,600.00 TOTAL YEAR	\$50.00 PER CLEANING		\$1,800.00 TOTAL YEAR
<b>PAYMENT TERMS:</b>		<b>1%-10 DAYS</b>			<b>1%-10 DAYS NET 30 DAYS</b>			<b>NET 30 DAYS</b>			<b>1.5% - 10 DAYS</b>		

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: \_\_\_\_\_



DATE: 2-25-05

## CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES - PAVO REAL RECREATION CENTER										BID # 2005-110			
BID DATE: FEBRUARY 16, 2005										DEPARTMENT: PARKS AND RECREATION			
		<b>LUCY'S CLEANING SERVICES EL PASO, TX</b>			<b>MAHEIR JANITORIAL SERVICE EL PASO, TX</b>			<b>P &amp; S JANITORIAL SERVICES EL PASO, TX</b>			<b>PROFESSIONAL BUILDING MAINT. SERVICES EL PASO, TX</b>		
ITEM NO.	DESCRIPTION	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL
1.	PAVO REAL RECREATION CENTER	\$5.90	\$1,437.24	\$17,246.88	\$7.65	\$1,863.54	\$22,362.48	\$8.00	\$1,948.80	\$23,385.60	\$8.10	\$1,973.16	\$23,677.92
2.	AFTER RENTAL CLEANING 36X YR	\$25.00 PER CLEANING		\$900.00 TOTAL YEAR	\$40.00 PER CLEANING		\$1,440.00 TOTAL YEAR	\$50.00 PER CLEANING		\$1,800.00 TOTAL YEAR	\$35.50 PER CLEANING		\$1,278.00 TOTAL YEAR
<b>PAYMENT TERMS:</b>		<b>3% - 10 DAYS</b>			<b>2% - 10 DAYS</b>			<b>2% - 10 DAYS</b>			<b>2% - 10 DAYS</b>		

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: \_\_\_\_\_



DATE: 2-25-05

## CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES - PAVO REAL RECREATION CENTER										BID # 2005-110			
BID DATE: FEBRUARY 16, 2005										DEPARTMENT: PARKS AND RECREATION			
		<b>PROFESSIONAL JANITORIAL SERVICES EL PASO, TX</b>			<b>STAR CLEAN M. EL PASO, TX</b>			<b>SUPERIOR BUILDING SERVICES ADDISON, TX</b>			<b>TOTAL CLEANING SERVICES EL PASO, TX</b>		
ITEM NO.	DESCRIPTION	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL
1.	PAVO REAL RECREATION CENTER	\$10.87	\$2,647.93	\$31,775.18	\$7.75	\$1,887.90	\$22,654.80	\$10.10	\$2,460.36	\$29,524.32	\$7.75	\$1,887.90	\$22,654.80
2.	AFTER RENTAL CLEANING 36X YR	\$92.00 <small>PER CLEANING</small>		\$3,312.00 <small>TOTAL YEAR</small>	\$40.00 <small>PER CLEANING</small>		\$1,440.00 <small>TOTAL YEAR</small>	\$40.00 <small>PER CLEANING</small>		\$1,440.00 <small>TOTAL YEAR</small>	\$38.50 <small>PER CLEANING</small>		\$1,386.00 <small>TOTAL YEAR</small>
<b>PAYMENT TERMS:</b>		<b>1.0% - 10 DAYS</b>			<b>NET 30 DAYS</b>			<b>1% - 10 DAYS</b>			<b>1.5% - 20 DAYS</b>		

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY:   
 DATE: 2-25-05

## CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES - PAVO REAL RECREATION CENTER										BID # 2005-110					
BID DATE: FEBRUARY 16, 2005										DEPARTMENT: PARKS AND RECREATION					
		<b>UPSCALE CLEANING SERVICE INC. HEMPSTEAD, NEW YORK</b>			<b>Y &amp; C JANITORIAL SERVICES EL PASO, TX</b>										
ITEM NO.	DESCRIPTION	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL		
1.	PAVO REAL RECREATION CENTER	\$9.50	\$2,314.20	\$27,770.40	\$10.00	\$2,436.00	\$29,232.00								
2.	AFTER RENTAL CLEANING 36X YR	\$30.00 <small>PER CLEANING</small>		\$1,080.00 <small>TOTAL YEAR</small>	\$40.00 <small>PER CLEANING</small>		\$1,440.00 <small>TOTAL YEAR</small>								
PAYMENT TERMS:		NET 30 DAYS			2% - 10 DAYS										
BIDS SOLICITED: 47				BIDS RECEIVED: 14				BIDS LOCAL: 34				NO BIDS: 0			

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY:   
 DATE: 2-25-05

**BID # 2005-110  
JANITORIAL SERVICES PAVO REAL RECREATION CENTER**

ITEMS 1 & 1A	WEIGHT BY %	CAREFREE JANITORIAL SERVICES		MAJEIR JANITORIAL SERVICES		TOTAL CLEANING SERVICES		STAR-CLEAN MAINTENANCE		GLOBAL CLEAN	
		SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS
COST/PRICE	30	5	150	4	120	3	90	2	60	1	30
PERFORMANCE											
CLIENT HISTORY	15	3	60	4	60	4	60	3	45	4	60
REFERENCES	15	4	60	4	60	4	60	3	45	4	60
MEDICAL BENEFITS INCENTIVES	15	2	30	3	45	3	45	3	45	0	0
CERTIFICATION TRAINING	15	0	0	0	0	0	0	0	0	0	0
COMPLIANCE WITH BID	10	3	30	3	30	3	30	3	30	3	30
<b>TOTAL</b>			<b>330</b>		<b>315</b>		<b>285</b>		<b>225</b>		<b>180</b>
<b>RANK</b>											

Lucy's bid lower than 2002 bid. We will be recommending for award of 2 contracts, but do not want to overburden.

**BID # 2005-110  
JANITORIAL SERVICES PAVO REAL RECREATION CENTER**

ITEMS 2 & 2A	WEIGHT BY %	SUPERIOR BUILDING SERVICES		Y&C		PJS		CLEAN		UPSCALE	
		SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS
COST/PRICE	30	1	30	3	90	2	60	1	30	1	30
PERFORMANCE											
CLIENT HISTORY	15	0	0	4	60	4	60	3	45	0	0
REFERENCES	15	4	60	4	60	4	60	3	45	4	60
MEDICAL BENEFITS INCENTIVES	15	0	0	0	0	0	0	3	45	0	0
CERTIFICATION TRAINING	15	4	60	0	0	0	0	0	0	4	60
COMPLIANCE WITH BID	10	3	30	3	30	3	30	3	30	3	30
<b>TOTAL</b>			<b>200</b>		<b>240</b>		<b>240</b>		<b>195</b>		<b>200</b>

Lucy's bid lower than 2002 bid. We will be recommending for award of 2 contracts, but do not want to overburden.

C & L JANITORIAL SERVICES  
ATTN: CENSAR PEREZ  
1207 N GRAMA ST.  
EL PASO, TX 79903

RPM JANITORIAL SERVICES  
ATTN: RUBEN VALENZUELA/PEDRO  
7717 MONTANA AVE.  
EL PASO, TX 79923

J B JANITORIAL SERVICES  
ATTN: JORGE TELLEZ JR.  
12341 ANGIE BOMACH AVE.  
EL PASO, TX 79927

CAREFREE JANITORIAL  
ATTN: CARMEN RUBIO  
12264 CHISHOLM PASS DR.  
EL PASO, TX 79936

AJ MAINTENANCE SERVICE  
8057 BOWEN ROAD  
EL PASO, TX 79915-4701

DJ'S JANITORIAL SERVICES  
ATTN: RAUL DELGADO  
P O BOX 370305  
EL PASO, TX 79937-0305

TOTAL CLEANING SERVICES  
ATTN: RAUL TORRES  
1026 NAVARRETTE  
EL PASO, TX 79907

PROFESSIONAL JANITORIAL SVCS  
ATTN: MARISELA VELEZ  
2110 WYOMING A VENUE  
EL PASO, TX 79903

PEDUS BLDG SERVICES  
303 TEXAS AVENUE #706  
EL PASO, TX 79901

ATTN: REZ LINEN  
PROFESSIONAL BUILDING  
MAINTENANCE SERVICES  
4312 LOMA ALEGRE  
EL PASO, TX 79934

B J JANITORIAL  
ATTN: MANUEL SAENZ  
2007 HAPPER ST  
EL PASO, TX 79903

STAR-CLEAN  
ATTN: ARTURO RUBIO  
8120 ROGERS  
EL PASO, TX 79907

O J SERVICE TWO  
ATTN: LORI HENSON  
P O BOX 5549  
N LITTLE ROCK, AR 72119

ATTN: EVELYN ESCOBAR  
ELIM CLEANING SERVICES  
12232 SITTING BULL  
EL PASO, TX 79936

JAMES ENTERPRISE  
ATTN: JOANNA JAMES  
605 CEDAR ST.  
CEDAR HILL, TX 75104

ATTN: DANNETTE HEETH  
SUPERIOR BUILDING SERVICES  
15565 WRIGHT BROTHERS  
ADDISON, TX 75001-4274

CARRANCO PRODUCTS  
ATTN: SERGIO CARRANCO  
3733 SHELL, SUITE A  
EL PASO, TX 79925

EXECUTIVE MAINTENANCE  
ATTN: LUIS HERNANDEZ  
4305 LOMA DE ORO  
EL PASO, TX 79934

ATTN: NORMA FLORES  
EPCC-CONTRACT OPPORTUNITIES  
CENTER  
1359 LOMALAND, ROOM 522  
EL PASO, TX 79935

TANDEM JANITORIAL SERVICES  
P O BOX 1282  
UPPER MARLBORO, MD 20773

THE EAGLE JANITORIAL SERVICES  
ATTN: FRANK CORRAL  
2919 AURORA AVE.  
EL PASO, TX 79930

MAHEIR JANITORIAL SERVICES  
ATTN: HECTOR RODRIGUEZ  
12156 YVONNE RICHARDSON AVE.  
EL PASO, TX 79936

ADEFTO BUILDING & GROUND SVS  
ATTN: E J OVERTON  
7740 MUSTANG AVE.  
EL PASO, TX 79915

MARTINEZ JANITORIAL SERVICES  
3121 TIERRA RIO ROAD  
EL PASO, TX 79938-4483

ANNA'S CLEANING SERVICE  
ATTN: ANA FIERRO  
12862 CHAUCER RD.  
EL PASO, TX 79927

P&S JANITORIAL SERVICES  
ATTN: VIRGINIA SANCHEZ  
12158 VALLEY QUAIL  
EL PASO, TX 79936

GLOBAL CLEAN  
ATTN: JORGE GONZALEZ  
3737 N MESA, SUITE D1 PMB 105  
EL PASO, TX 79902

ATTN: ERICH HUNTER  
CMC & MAINTENANCE, INC.  
4 UNION STREET SUITE 24  
BANGOR, ME 04401

ATTN: HECTOR RODRIGUEZ  
DUSTBUNNIES CLEANING SERVICES  
1319 E. YANDELL DRIVE  
EL PASO, TX 79901

MODERN ENTERPRISES  
ATTN: LETICIA HERNANDEZ  
10209 SUGARBERRY DR.  
EL PASO, TX 79925

STEAMATIC  
ATTN: EMA BERNAL  
8001 N. MESA E-207  
EL PASO, TX 79932

ATTN: JAMES SPANN  
JS SURGICAL  
1321 BOULDER COURT  
200DSTOCK, IL 60098

ATTN: BILL FONDREN  
A-ONE JANITORIAL  
P. O. BOX 960127  
EL PASO, TX 79996

ATTN: SASHA SILVA  
KLEEN-TECH SERVICES CORPORATION  
7100 N. BROADWAY 6-L  
DENVER, CO 80221

PM JANITORIAL SERVICES  
WOMEN OWNED  
10413 VALLE FERTIL  
SOCORRO, TX 79927

ATTN: YVONNE M. TELLEZ  
2447 DOWING STREET  
DENVER, CO 80205

AMAZING INDUSTRIES INC.  
ATTN: KYM JORGENSEN  
P O 260447  
PLANO, TX 75026

LUCY'S CLEANING SERVICES  
305 GRAPHITE  
EL PASO TX 799321

ATTN: SASHA SILVA  
KLEEN-TECH SERVICES CORP.  
7100 N. BROADWAY 6-L  
DENVER, CO 80221

UPSCALE CLEANING SERVICE INC.  
254 BENNETT AVENUE  
HEMPSTEAD, NY 11550

ATTN: CLARA YVETEE GARAY  
TRDI INCORPORATED  
11601 PELLICANO SUITE B-4  
EL PASO, TX 79936

D + G JANITORIAL &  
MAINTENANCE SERVICE  
10824 QUARTZ ST.  
EL PASO, TX 79924

ATTN: CYNTHIA CHAVEZ  
QUEST  
6601 MONTANA, SUITE E  
EL PASO, TX 79925

ATTN: LUPE FERNANDEZ  
ENTRUST ONE FACILITY SERVICES  
11880 GREENVILLE AVE. SUITE 108  
DALLAS, TX 75243

ATTN: M.E. D'EL CAMPO  
Y & C JANITORIAL SERVICES  
3021 E. MISSOURI  
EL PASO, TX 79903

CLEAN WINDOWS 'N' MORE  
ATTN: ALFONSO SANDOVAL  
7225 IMPERIAL RIDGE  
EL PASO, TX 79912

ATTN: DELLA WILIAMS  
D & G JANITORIAL *Quartz*  
10824 ~~COURT~~ STREET  
EL PASO, TX 79924

BID INFORMATION SERVICE  
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER  
PO BOX 5600  
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE  
ONE CIVIC CENTER PLAZA  
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE  
2829 MONTANA AVE, B-100  
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER  
CLASSIFIED/LEGAL SECTION  
PO BOX 20  
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER  
4791 N. MESA  
EL PASO, TX 79902

SAM'S CLUB  
7970 NORTH MESA  
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION  
PO BOX 3612  
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY  
2626 NORTHEAST #103  
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE  
ONE CIVIC CENTER PLAZA  
EL PASO, TX 79901