DATE: April 7, 2005

TO: CITY CLERK

FROM: Rio Bravo Healthy Communities Council
Isabel Olague

Telephone No. (915)
(8:00 AM – 5:00 PM)

Please place the following item on the **REGULAR** Agenda for the Council Meeting of:

April 19, 2005

Item should read as follows:

Rio Bravo Healthy Communities Council to hold a march on April 27, 2005 from 12:00 p.m. to 3:30 p.m. Route: Start at the corner of Florence and Seventh St, proceed on Seventh to Stanton, turn left on Stanton to the Bridge of the Americas, turn back around on Stanton to Father Rahm, turn right on Father Rahm to Florence and finish at Armijo Park. Approximately 120 persons will take part. This request includes permission to use amplification (1 microphone, 1 amplifier – 120 watts and 2 speakers – 60 watt). Request waiver of fees for processing the application ($15.75) and for the necessary police traffic assistance. Signed affidavit submitted. **(District 8)** [Isabel Olague]

SPECIAL INSTRUCTIONS: PERMIT #05-032

BUILDING PERMITS & INSPECTIONS USE **Item No.**_____

✓ POLICE DEPARTMENT

✓ FIRE DEPARTMENT

✓ SUN METRO

✓ PARKS DEPARTMENT

✓ ENGINEERING/TRAFFIC

N/A TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

✓ **COMPLETE**

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: APRIL 19, 2005

CONTACT PERSON/PHONE: ISABEL OLAGUE /

DISTRICT(S) AFFECTED: 8

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

Rio Bravo Healthy Communities Council to hold a march on April 27, 2005 from 12:00 p.m. to 3:30 p.m. Route: Start at the corner of Florence and Seventh St, proceed on Seventh to Stanton, turn left on Stanton to the Bridge of the Americas, turn back around on Stanton to Father Rahm, turn right on Father Rahm to Florence and finish at Armijo Park. Approximately 120 persons will take part. This request includes permission to use amplification (1 microphone, 1 amplifier – 120 watts and 2 speakers – 60 watt). Request waiver of fees for processing the application ($15.75) and for the necessary police traffic assistance. Signed affidavit submitted. **(District 8)** [Isabel Olague]

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for Rio Bravo Healthy Communities Council to hold a march on April 27, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

N/A

********************REQUIRED AUTHORIZATION*********************

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

REQUEST FOR TEMPORARY USE OF CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: $15.75 One event to take place on one day. [36010119/404123]
$21.00 Multiple permits for two or more similar events to take place on consecutive days. (**Please note**: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant: RIO BRAVO HEALTHY COMMUNITIES COUNCIL
(Person/Organization)

Contact Person: ISABEL OLAGUE
Name

Street Number City State Zip Code Telephone No.
Between 8:00 AM - 5:00 PM

2. Type of Event: MARCH

(Moving)	(Stationary)
___ Parade	___ Block party
___ Demonstration	___ Bazaar
✓ Foot Race/Walk (MARCH)	___ Festival
___ Bike Race	___ Sidewalk Sale
___ Other: _____	✓ Other: COMMUNITY FAIR

3. Date of Event: 04/27/05

Total Time of Event: from 12:00 (Time) to 3:30 (Time)

Time in which police traffic control services will be needed:

from 1:30 to 2:45

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

4/19

4. Approximate number of participants:
120 Persons ____ Vehicles ____ Animals ____ Other Specify: ____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: Ø

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

CONDUCT A COMMUNITY FAIR AT ARMIJO PARK STARTING AT 12:00 P.M. AND MARCH TOWARDS STANTON INTERNATIONAL BRIDGE AT 1:30 P.M. TO RECEIVE DOCUMENT FROM MEXICO DELEGATION. NEXT, WALK BACK TO PARK AND CONCLUDE EVENT AT APPROXIMATELY 3:30 P.M.

If this is a fund-raiser and you estimate that you will raise over $500, please list your Charitable Solicitation Permit number: N/A

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)
ATTACH A CLEAR AND SPECIFIC *HAND DRAWN* MAP

ATTACHMENT

Location of assembly area, if separate or different:

ARMIJO PARK

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: ✓ Yes ____ No
Use permitted only between the hours of 7 a.m. and 10 p.m.
If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

1 MICROPHONE, 1 AMPLIFIER MODEL KPM 4100, 120 WATTS.
2 SPEAKERS KSC10, 60 WATTS.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:
SELF CLEANING

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Signature of Applicant

4/5/05
Date

For RIO BRAVO HEALTHY COMMUNITIES
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

\52009
Revised 07/2002

For Office Use Only

Event: **RIO BRAVO HEALTHY COMMUNITIES COUNCIL MARCH**

$15.75 Fee Paid:
$21.00

City Council Hearing: **APRIL 19, 2005**

Copy to:

X	Police Department	X	Engineering-Traffic Div.
X	Fire Department		Highway Department
X	Sun Metro		Street Department
X	Parks Department		Civic Center

Comments:

PERMIT

EVENT: **RIO BRAVO HEALTHY COMMUNITIES COUNCIL MARCH**

LOCATION **ARMIJO PARK - CAMPBELL, SEVENTH ST, KANSAS, STANTON, FR RAHM AND FLORENCE**

DATE OF EVENT: **APRIL 27, 2005 FROM 12:00 P.M TO 3:30 P.M.**

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

AFFIDAVIT
(on behalf of an Organization)

THIS FORM IS ONLY TO BE USED BY ORGANIZATIONS REQUESTING A WAIVER OF FEES ON THE BASIS THAT THEY ARE INDIGENT. THIS FORM IS NOT TO BE USED TO MAKE A REQUEST THAT THE CITY SPONSOR OR CO-SPONSOR AN EVENT.

STATE OF TEXAS)
) KNOW ALL MEN BY THESE PRESENTS
COUNTY OF EL PASO)

I, Isabel Olague (Name) as member (Title) am

the authorized representative of Rio Bravo Healthy Communities, hereinafter referred to as "ORGANIZATION." We are requesting a permit for

✓ Amplification— permit to use a sound amplifying device on a street, sidewalk, city park or other place held by the city for public use.

✓ Use of the City Streets—for a parade or temporary event as stated on our application.

On behalf of the ORGANIZATION, I state that it is indigent and unable to pay the fees required by City ordinance and therefore, we are requesting a waiver pursuant to Sections 13.28.070 or 13.32.120 of the El Paso City Code for the following, as checked, and we provide the below financial information in support of our claim of indigency:

Check one or more, as applicable:

✓ the fee for processing the application for permit.

✓ fees for the necessary police traffic assistance for a parade.

_____ the fee for the use of the stage at San Jacinto Plaza (in conjunction with an amplification permit for San Jacinto Plaza).

YOU MUST BE AS SPECIFIC AS POSSIBLE IN LISTING ASSETS, DEBTS AND EXPENSES AND YOU MUST PROVIDE DOCUMENTATION.

Nature of entity Coalition of Organizations
(corporation, association, etc.)

(continue on following page)

Length of time of existence of entity 2/1/15

Annual income (including grants, gifts, etc.) 0

Property owned 0

Cash or checking accounts 0
(list the dollar amount of funds held by the organization)

Other assets 0

Debts 0

Annual expenses (state the total amount and list each expense of $50.00 or more annually)

0

NOTE: You must attach copies of financial or other documentation of the organization that support your claim of indigency, or attach an explanation on a separate sheet as to why you cannot provide such documentation.

Has this organization, within the last two years, solicited or engaged in any fund-raising activities?

✓ Yes. If yes, please explain the types of activities and the results: submitted Grant proposal to Robert Wood Johnson Foundation but it did not get funded. In addition submitted request to Pass del Norte but it did not get funded

___ No. If no, please explain why no such activities have taken place: _____

(continue on following page)

(AFFIDAVIT on behalf of an Organization, page 3)

I hereby swear or affirm, under the penalty of perjury, that the information provided on this affidavit is true and correct and that the ORGANIZATION is indigent and unable to pay the fees as required by Sections 13.28.020 or 13.32.110 of the El Paso City Code. I am authorized by the ORGANIZATION to provide this information and to sign this affidavit.

This affidavit is not being submitted for the purpose of requesting that the City Council sponsor or co-sponsor an event.

Signature of Affiant

Title

ACKNOWLEDGEMENT

THE STATE OF TEXAS)
)
COUNTY OF EL PASO)

This instrument was acknowledged before me on this 6th day of April, ~~19~~ 2005 by Isabel M. Alegre
(Name)

as Secretary, on behalf of the above-named
(Title)

ORGANIZATION.

Notary Public, State of Texas

My commission expires:

BERTHA R. BENNETT
NOTARY PUBLIC
In and for the State of Texas
My commission expires
August 9, 2008

52226:ESH
10/21/97

Rio Bravo Healthy Communities

April 7, 2005

The City of El Paso
Building Permits Department
2 Civic Center Plaza
El Paso Texas, 79901

To Whom It May Concern:

The Rio Bravo Healthy Communities Council (RBHC) is a coalition of 7 organizations that includes members from El Paso, TX., Southern New Mexico, and Cd. Juarez , Chih. The coalition was formed for the purpose to create, nurture, and promote a healthy bi-national border community region by unifying our communities in collaborating together by advocating, exchanging skill, ideas, and support.

One priority the RBHC has identified in its community's needs assessment is the need to affirmatively address the family violence problem affecting our communities, especially against woman. As a strategy to promote fairness and equality for women, the RBHC is participating in a world-wide event in which organizations from 50 countries will develop a document that has been named "The Women's Global Letter" The purpose of this document is to promote the need of a world based on equality, liberty, solidarity, and peace.

The Women's Global Letter is traveling the 50 participating countries and its only stop in the United States will be in El Paso, Texas on April 27, 2005 at Armijo Park before it travels to Canada and continues it's final destination in Africa. The RBHC is coordinating a community forum on this day at 12:00 p.m. The purpose of the event is to promote available resources for victims of violence, discuss the needs our community faces, and hear victims' testimony to promote awareness of victims' rights. In addition, the coalition is planning a march at 1:30 p.m. from Armijo Park to the Downtown international port of entry located on Stanton St. to receive the document from our partnering organizations in Mexico at 2:00 p.m.

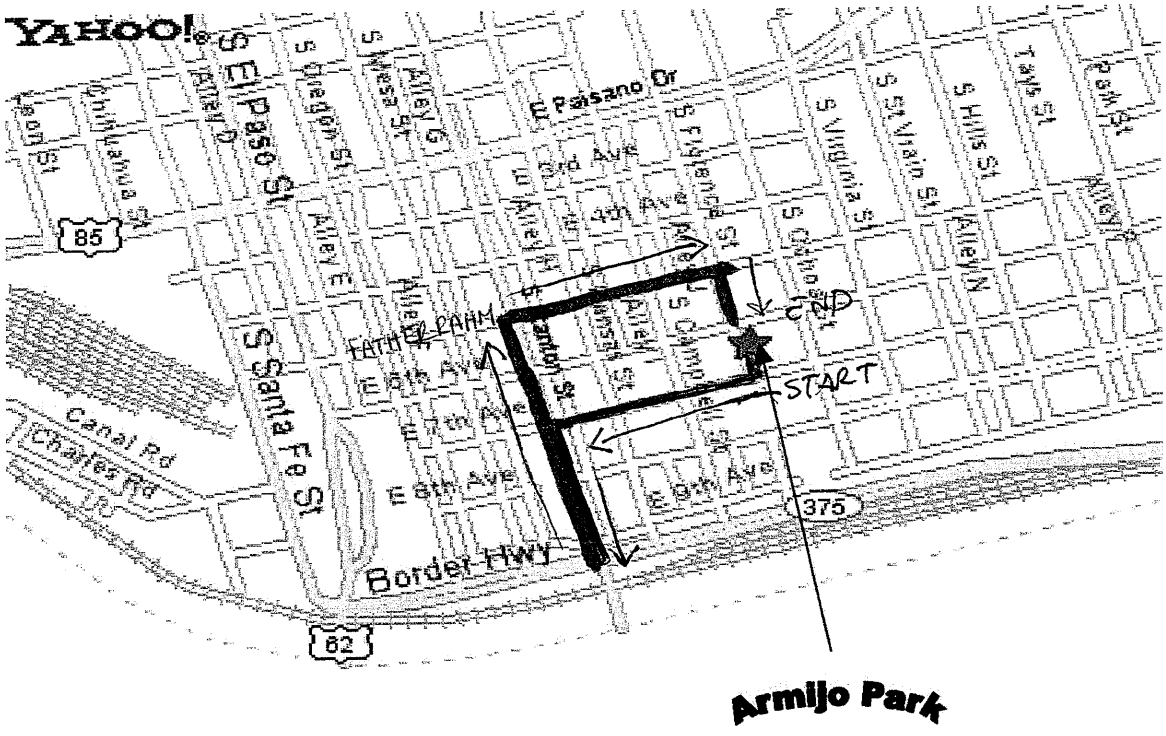
The RBHC is requesting the City of El Paso to wave the city permits and police escort fees associated with this event. As stated above, the RBHC is a coalition of organizations and it is not an incorporated entity. The coalition has submitted two grant proposals to the Robert Wood Johnson and Paso Del Norte Foundations for funding support but unfortunately non have been funded. The RBHC was approached to participate in this very important and symbolic act of solidarity approximately one month ago and because of the time and resources associated with the coordination of the event we have not been able to successfully fundraise any money. With the limited time available the BFHC has sent letters of request for financial support to corporation but we have not received any response. For this reason the RBHC does not have the funds to cover the cost of permits and services being requested from the City of El Paso.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Isabel Olague

Isabel Olague
RBHC, Secretary



200 m
1000 ft
©2005 Yahoo! Inc

©2004 NAVTEQ

Route to return to event

Route to March towards Stanton Bridge

At 1:30 p.m. start March in the corner of ~~Campbell~~ Florence and 7th St. walk west on 7th street, pass Kansas turn left on Stanton, St. walk one block south and stop at port of entry to conduct ceremony at bridge at approximately 2:00 p.m. at conclusion of ceremony begin walk back at 2:15 p.m. start at port of entry walking north on Stanton three block and turn right on Father Rahm. Walk two block east and turn right of Florence, next walk two blocks south on Florence and stop in the corner of 7th St. and Florence.

City of El Paso, Texas
Parks and Recreation Department
"The Department That Works!"

April 5, 2005

Rio Bravo Healthy Communities
c/o Isabel Olague

Dear Ms. Olague,

The Parks and Recreation Department will allow Rio Bravo Healthy Communities to use a portion of Armijo Park located at 710 E. Seventh Avenue from 12:00 p.m. to 3:00 p.m. on Wednesday, April 27, 2005 for a free public community fair and ceremony to provide information on available resources to prevent family violence. Tables and chairs will be used for this event.

The conditions placed on the activity are that an amplification permit from the Building Services Department will be required ***if*** amplification is used. The use of amplification would not go beyond 3:00 PM. **No vehicle will be driven or allowed onto the park grass areas.** There shall be no exchange of money in the park. No amusement devices or jumping balloons will be allowed in the park areas. No possession or consumption of alcoholic beverages will be allowed in the park. All trash and litter generated by this activity will be removed from the park areas and contiguous area upon departure by event organizers. No restriction for the use of the park areas or streets by the public shall be imposed. No excavation or placing stakes into the ground will be allowed unless the location for such excavation or stake is approved and marked by the Department of Parks and Recreation.

If you have any questions or concerns, please call me at 541-4333.

Sincerely,

Rosa Ayala
Parks and Recreation

cc: Victor Flores

For Office Use Only

Event: **RIO BRAVO HEALTHY COMMUNITIES COUNCIL MARCH**

$15.75 Fee Paid:
$21.00

City Council Hearing: **APRIL 19, 2005**

Copy to:

X	Police Department	X	Engineering-Traffic Div.
X	Fire Department		Highway Department
X	Sun Metro		Street Department
X	Parks Department		Civic Center

Comments:

PERMIT

EVENT: **RIO BRAVO HEALTHY COMMUNITIES COUNCIL MARCH**

LOCATION **ARMIJO PARK - CAMPBELL, SEVENTH ST, KANSAS, STANTON, FR RAHM AND FLORENCE**

DATE OF EVENT: **APRIL 27, 2005 FROM 12:00 P.M TO 3:30 P.M.**

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: **RIO BRAVO HEALTHY COMMUNITIES COUNCIL MARCH**

$15.75 Fee Paid:
$21.00

City Council Hearing: **APRIL 19, 2005**

Copy to:

- X Police Department
- X Fire Department
- X Sun Metro
- X Parks Department
- X Engineering-Traffic Div.
- ____ Highway Department
- ____ Street Department
- ____ Civic Center

Comments:

Sun Metro has no objection to the event.
L Lujan 4-7-05

PERMIT

EVENT: **RIO BRAVO HEALTHY COMMUNITIES COUNCIL MARCH**

LOCATION **ARMIJO PARK - CAMPBELL, SEVENTH ST, KANSAS, STANTON, FR RAHM AND FLORENCE**

DATE OF EVENT: **APRIL 27, 2005 FROM 12:00 P.M TO 3:30 P.M.**

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R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: **RIO BRAVO HEALTHY COMMUNITIES COUNCIL MARCH**

$15.75 Fee Paid:
$21.00

City Council Hearing: **APRIL 19, 2005**

Copy to:

X	Police Department	X	Engineering-Traffic Div.
X	Fire Department		Highway Department
X	Sun Metro		Street Department
X	Parks Department		Civic Center

Comments: Ia

PERMIT

EVENT: **RIO BRAVO HEALTHY COMMUNITIES COUNCIL MARCH**

LOCATION **ARMIJO PARK - CAMPBELL, SEVENTH ST, KANSAS, STANTON, FR RAHM AND FLORENCE**

DATE OF EVENT: **APRIL 27, 2005 FROM 12:00 P.M TO 3:30 P.M.**

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Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: **RIO BRAVO HEALTHY COMMUNITIES COUNCIL MARCH**

$15.75 Fee Paid: _____
$21.00

City Council Hearing: **APRIL 19, 2005**

Copy to:

X	Police Department	X	Engineering-Traffic Div.
X	Fire Department	_____	Highway Department
X	Sun Metro	_____	Street Department
X	Parks Department	_____	Civic Center

Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT.
TRAFFIC CONTROL BY POLICE OFFICERS.

By: ARTURO SANCHEZ (April 11, 2005)

PERMIT

EVENT: **RIO BRAVO HEALTHY COMMUNITIES COUNCIL MARCH**

LOCATION **ARMIJO PARK - CAMPBELL, SEVENTH ST, KANSAS, STANTON, FR RAHM AND FLORENCE**

DATE OF EVENT: **APRIL 27, 2005 FROM 12:00 P.M TO 3:30 P.M.**

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: **Rio Bravo Healthy Communities Council March**

$15.75 ☐ **Fee Paid:** _____
$21.00 ☐ Date

City Council Hearing: April 19, 2005
Date

Copy To:

- ☒ Police Department
- ☒ Fire Department
- ☒ Sun Metro
- ☒ Parks Department
- ☒ Engineering – Traffic Div.
- ☐ Highway Department
- ☐ Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 10 officers and 10 vehicles.

Estimated cost to city: $639.00 Estimated cost to applicant: $1111.00

PR 05-032

PERMIT

EVENT: **Rio Bravo Healthy Communities Council March**

LOCATION: Armijo Park – Campbell, Seventh St., Kansas, Stanton, Fr. Rahm and Florence

DATE OF EVENT: **April 27, 2005 from 12:00 p.m. to 3:30 p.m.**

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

_____
Building Permits & Inspections Director

JOE WARDY
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN F. COOK
DISTRICT NO. 4

PRESI ORTEGA
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY W. COBOS
DISTRICT NO. 8

April 11, 2005

BUILDING PERMITS & INSPECTIONS DEPARTMENT

Rio Bravo Healthy Communities Council
Isabel Olague

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on April 19, 2005 at 9:00 a.m. We recommend a representative be present to answer to answer any questions that City Council may have.

REQUEST:

Rio Bravo Healthy Communities Council to hold a march on April 27, 2005 from 12:00 p.m. to 3:30 p.m. Route: Start at the corner of Florence and Seventh St, proceed on Seventh to Stanton, turn left on Stanton to the Bridge of the Americas, turn back around on Stanton to Father Rahm, turn right on Father Rahm to Florence and finish at Armijo Park. Approximately 120 persons will take part. This request includes permission to use amplification (1 microphone, 1 amplifier – 120 watts and 2 speakers – 60 watt). Request waiver of fees for processing the application ($15.75) and for the necessary police traffic assistance. Signed affidavit submitted. **(District 8)** [Isabel Olague]

RESPONSES:

No objections from Fire, Sun Metro, Parks and Traffic / Engineering. The El Paso Police Department has no objections with this event. The Department will police the event with 10 officers and 10 vehicles. Estimated cost to city: $639.00 Estimated cost to applicant: $1111.00. The office of Building Permits & Inspections recommends approval.

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

#2 Civic Center Plaza, 5TH Floor, El Paso, Texas 79901
915.541.4557 Telephone • 915.541.4814 Fax • www.elpasotexas.gov