

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Police

**AGENDA DATE:** April 19, 2011

**CONTACT PERSON/PHONE:** Eric Shelton – Assistant Chief, Police Department (915) 564-7310  
Bruce Collins – Purchasing Manager (915) 541-4313

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend current Contract 2010-187 (Towing, Storage & Sale of Motor Vehicles) with Sun City Towing & Recovery for six additional months pursuant to the provisions of an award approved by the City Council on June 8, 2010. The extended contract period will be from June 27, 2011 to December 26, 2011.

**BACKGROUND / DISCUSSION:**

Sun City Towing & Recovery is the current contractor for the El Paso Police Department providing towing and recovery services in order to remove any vehicle which has become disabled, abandoned or creates a hazard of which the City has the right pursuant to law to remove. The contract also provides an area for storage and the sale of motor vehicles.

**PRIOR COUNCIL ACTION:**

Yes. The current Towing, Storage and Sale of Motor Vehicles contract was awarded by City Council on June 8, 2010.

**AMOUNT AND SOURCE OF FUNDING:**

Department: Police  
Total Estimated Amount: \$750,000.00 for six (6) additional months  
Funds Available: 21150064 - 504406 – 16413 – P500235  
Funds Source: Abandoned Auto – Restricted Fund

**BOARD / COMMISSION ACTION:**

N/A.

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\*\*\*\*\*AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** \_\_\_\_\_

**MOTION**  
**JUNE 8, 2010**

Motion made by Representative Robinson, seconded by Representative Ortega, and carried to **APPROVE** the award of Solicitation No. 2010-187 (Towing, Storage and Sale of Motor Vehicles) to Sun City Towing and Recovery for a total estimated amount of \$1,500,000.

AYES: Representatives Lilly, Byrd, Robinson, Ortega and O'Rourke

NAYS: Representative Quintana

ABSTAIN: Representative Holguin

ABSENT: Representative Acosta

Department:

Police

Award to:

Sun City Towing and Recovery

El Paso, TX

Items:

All

Options:

- (1) Extend 6 month period if the option is exercised prior to the expiration of the original contract term.
- (2) Extend 6 month or 1 year period if option is exercised prior to the expiration of the first 6 month option.

Funding Source:

Abandoned Auto – Restricted Fund

Total Estimated Award:

\$1,500,000

This is a twelve month requirements type contract for Towing, Storage and Sale of Motor Vehicles.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and Police recommend award as indicated to the lowest responsive, responsible bidder.

Richarda Duffy Momsen, City Clerk