

DATE: 04-14-2008

TO: City Clerk

FROM: Representative Beto O'Rourke

ADDRESS 2 Civic Center Plaza, 10th Floor TELEPHONE 541-4123

Please place the following item on the (Check one): CONSENT REGULAR

Agenda for the Council Meeting of April 22, 2008

Item should read as follows: Appointment of Eileen Karlsruher to the Civil Service Commission as requested by Representative Beto O'Rourke, District 8.

SPECIAL INSTRUCTIONS: _____

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: CIVIL SERVICE COMMISSION

NOMINATED BY: Representative Beto O'Rourke DISTRICT: 8

NAME OF APPOINTEE Eileen Karlsruher
(Please verify correct spelling of name)

BUSINESS ADDRESS: _____

CITY: _____ ST: TX ZIP: _____ PHONE: 877-4155

HOME ADDRESS: _____

CITY: El Paso ST: TX ZIP: 79912 PHONE: _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Lance Ruck

EXPIRATION DATE OF INCUMBENT: 05-06-2008

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED:
RESIGNED
REMOVED

DATE OF APPOINTMENT: 04-22-2008

EXPIRATION DATE OF NEW APPOINTEE: 04-22-2011

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM:
2nd TERM:
UNEXPIRED TERM:

EILEEN KARLSRUHER

Professional Resume

El Paso, TX 79912

Office: 915/877-4155
Email: ekarlsruher@elp.rr.com

Employment

Majority Owner and President of Karlsruhe, Inc. and CSA Design Group, Inc. a woman-owned business which was started on April 15, 1996. Karlsruhe, Inc. is a heavy civil (sitework) construction company dba CSA Engineers & Constructors. CSA Design Group Inc. is a civil engineering design firm.

Duties and Responsibilities

As President of CSA Design Group, Inc. and CSA Engineers & Constructors I manage all day-to-day financial and administrative matters for the corporation. This includes oversight of all accounting and administrative functions, hiring of all professional and technical staff. I am also responsible for preparation of proposals for engineering services and construction bids for heavy civil construction projects. This includes contract negotiations with public and private sector clients.

Past Employment

Hunt Building Corporation (1991 to 1996).

Alexander & Alexander, Inc. (Dallas, Texas) which is now known as AON Corporation (1978 to 1991).

TBL Adjusters (El Paso, Texas) from 1972 to 1977.

Civic Involvement

Chair, City of El Paso Parks & Recreation Advisory Board

Chair, City of El Paso Tree Board

Chair, Greater El Paso YMCA Board of Directors

Treasurer, El Paso Parks and Recreation Foundation

Member, Hispanic Chamber of Commerce

Member, Greater El Paso Chamber of Commerce

Member, Executive Forum