

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Public Health

AGENDA DATE: April 23, 2013

CONTACT PERSON/PHONE: Bruce A. Parsons, Interim Director Public Health, (915) 771-5702
Bruce D. Collins, Purchasing Manager, (915) 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

Exercise the option to extend contract #2010-020 Building Space Rental-North/Central WIC Clinic To: Robert Malooly owner of El Paso, TX as follows:
First Option Period of (3) years with an annual expenditure of \$51,600 with a total of \$154,800 for the three (3) years from May 31, 2013 to May 30, 2016.

BACKGROUND / DISCUSSION:

The WIC Program provides services to residents of El Paso/Hudspeth Counties, who meet income and nutritional need. Services include screening and assessment (height, weight, lab work, etc.) referral, education (individual and group classes) and supplemental food benefits. Foods are provided through the issuance of an electronic benefit card redeemed at approved local grocery stores. We are currently providing services to over 46,989 clients annually.

SELECTION SUMMARY:

N/A

PRIOR COUNCIL ACTION:

City Solicitation No. 2010-020 Initial Term Awarded February 23, 2010

AMOUNT AND SOURCE OF FUNDING:

Department: Public Health
Amount: \$51,600 annually, and \$154,800 for the First Option Three (3) Years
Funds Available: Dept. 341-524000-2140-G4113AD0 (Health Department-Building Leases-WIC Admin-DSHS)
Dept. 341-524000-2140-G4113NE0 (Health Department-Building Leases-WIC Nutrition-DSHS)

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____
Name Signature Date

COUNCIL PROJECT FORM
(CONTRACT EXTENSION)

*****POSTING LANGUAGE BELOW*****

Please place the following item on the CONSENT agenda (under PURCHASING REQUESTS, ETC.) for the Council Meeting of APRIL 23, 2013.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend current Contract 2010-020 (North Central WIC Clinic Lease) with Robert Malooly for Option 1 pursuant to the lease terms of an award approved by the City Council on February 23, 2010. The extended contract period will be from execution of lease to May 30,2016.

Department: Public Health
Award to: Robert Malooly
El Paso, TX

1st Option to Extend: 3 Years
Annual Estimated Amount: \$51,600.00
Estimated 3 year Amount: \$154,800.00

Total Estimated Amount: \$154,800.00

Account No.: 341-524000-2140-G4113ADO
WIC Admin-DSHS
341-524000-2140-G4113NEO
WIC Nutrition-DSHS

Funding Source: Health Department-Buildings Leases-WIC Admin-DSHS
Health District Department-Buildings Leases- WIC Nutrition-DSHS

District(s): All

This is a Best Value, Service contract

*****ADDITIONAL INFO BELOW*****

MOTION
FEBRUARY 23, 2010

Motion made by Representative Byrd, seconded by Representative Lilly, and unanimously carried to **AWARD** Solicitation No. 2010-020 (Building Space Rental – North Central WIC Clinic) to Robert Malooly for a total estimated award of \$144,000.

NOT PRESENT FOR THE VOTE: Representative O'Rourke

Department:	Department of Public Health – WIC Program
Award to:	Robert Malooly El Paso, TX
Items:	All
Option: 1:	\$154,800 (first 3-year option)
Option: 2:	\$165,600 (second 3-year option)
Funding Source:	TDH WIC Services-Building Leases-WIC Administration
Total Estimated Award:	\$144,000 (3 years)

The Departments of Financial Services, Purchasing Division, and Public Health – WIC Program recommend award to Robert Malooly, the vendor offering the best value bid.

Richarda Duffy Momsen, City Clerk

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Seven (7) Factor Option Memo

To: Financial Services – Purchasing Division
From: Bruce A. Parsons, Interim Health Director _____
Subject: Seven (7) Factor Option
Date: March 19, 2013
Re: Solicitation No. 2010-020 Building Lease-North Central WIC Clinic (Extension)

Authorized Signature

The Department of Public Health recommends authorizing the Option to Extend 2010-020 Building Lease-North Central WIC Clinic for the lease at 3707 Pershing, El Paso, Texas 79903. Exercising this option would meet the following threshold considerations:

1. Are funds available for this Option to Extend?

Funds are available through WIC Services grant.

2. Does the Requirement covered by this option fill an existing need of the City?

This lease fills the existing need to provide WIC services to approximately 46,989 participants in the 79903 and 79930 area of the city.

3. Is the option price better than the current available market price?

The price in the 79903, 79930 areas have remained consistent and the option price is comparable to other facilities leased for WIC service delivery.

4. Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer?

A price reasonableness analysis in the 79903, 79930 area shows that this building is still the most advantageous as we are already occupying the building.

5. Does the attached Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better?

Yes

6. Is the vendor currently under debarred status as per System for Award Management (SAM) www.sam.gov? NO

7. Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form? NO

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Nee

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Cortney Carlisle Wiland

City Manager
Joyce A. Wilson



PURCHASING DIVISION
300 N. Campbell, 1st Floor, City Hall – El Paso, Texas 79901
(915) 541-4011



Texas Comptroller
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