

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: General Services

AGENDA DATE: 04/23/2013

CONTACT PERSON/PHONE: STUART C. ED, GENERAL SERVICES DIRECTOR, 621-6822
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

Solicitation No. 2009-163, Security Guard Services, City Municipal Building

General Services requests that Mayor and Council terminate Contract No. 2009-163 with Ruiz Protective Services, El Paso, for the purchase of security services for convenience pursuant to Section C Clause No. 18A of the Contract, an item titled Termination for Convenience, whereby the City reserved the right to terminate the Contract for convenience.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The above referenced contract is near the original expenditure amount originally approved by City Council and subsequently must be re-bid. Also, as a result of the City Hall relocation, specifications were updated to properly reflect the necessary security service for the new City Hall campus. A new bid has been awarded that will allow for continued security services.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

No

SELECTION SUMMARY:

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

Name

Signature

Date

COUNCIL PROJECT FORM
(TERMINATION)

*****POSTING LANGUAGE BELOW*****

Please place the following item on the REGULAR agenda for the Council Meeting of APRIL 23, 2013.

That the Purchasing Manager is authorized to notify Ruiz Protective Services, Inc. that the City is terminating Contract No. 2009-163 for convenience pursuant to the provisions and requirements of Section C, Paragraph 8A of the Contract Clauses and that the termination shall be effective as of April 23, 2013. Vendor will be notified.

Department: General Services Department

*****ADDITIONAL INFO BELOW*****

**MOTION
JUNE 26, 2012**

Motion made, seconded, and unanimously carried to **AUTHORIZE** the Purchasing Manager for Financial Services, Purchasing Division to exercise the City's option to extend current Contract 2009-163 (Security Guard Services for City Municipal Building) with Ruiz Protective Service, Inc. for two additional years pursuant to the provisions of an award approved by the City Council on October 6, 2009. The extended contract period will be from October 7, 2012 to October 6, 2014.

Department:	General Services
Award to:	Ruiz Protective Service, Inc. El Paso, TX
Option:	One [of One]
Annual Estimated Amount:	\$195,070
Total Estimated Amount:	\$390,140 (2 years)
Account No.:	31010327 – 502212 – 01101
Funding Source:	General Services – General Fund

This is a Best Value, service contract.

Richarda Duffy Momsen, City Clerk

RESOLUTION

WHEREAS, on October 6, 2009, the City of El Paso awarded Contract No. 2009-163 (Security Guard Services for City Municipal Building) to Ruiz Protective Service, Inc., for the General Service Department; and

WHEREAS, on June 26, 2012, the City exercised the option to extend the Contract for an additional two (2) years; and

WHEREAS, City Hall has been relocated to the New City Hall Campus and as a result the specifications of the services performed by Ruiz Protective Service, Inc. under the current contract have changed making it necessary to rebid the contract; and

WHEREAS, pursuant to Section C, Paragraph 8A of the Contract (Termination for Convenience), the City is authorized to terminate the Contract for convenience; and

WHEREAS, the City desires to terminate the Contract for convenience.

NOW, THEREFORE, BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:

That the Purchasing Manager is authorized to notify Ruiz Protective Service, Inc., that the City is terminating Contract No. 2009-163 for convenience pursuant to the provisions and requirements of Section C, Paragraph 8A of the Contract Clauses and that the termination shall be as of April ____, 2013.

PASSED AND APPROVED this _____ day of _____, 2013.

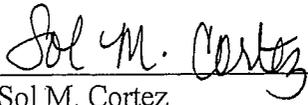
THE CITY OF EL PASO

John Cook,
Mayor

ATTEST:

Richarda Duffy Momsen,
Municipal Clerk

APPROVED AS TO FORM:



Sol M. Cortez
Assistant City Attorney

APPROVED AS TO CONTENT:

Bruce D. Collins
Purchasing Manager, Financial Services

Dedicated to Outstanding Customer Service for a Better Community

SERVICED SOLUTIONS SUCCEEDS

ELECTRONIC TRANSMITTAL & CERTIFIED MAIL



April 23, 2013

Ruiz Protective Service, Inc.
ATTN: Robert Contreras
5530 E. Paisano
El Paso, TX 79905

E-Mail: Roberto@ruizservices.com

RE: CONTRACT: 2009-163 Security Guard Services for Municipal Building

Dear Mr. Ruiz,

This letter is to inform you that contract 2009-163 Security Guard Services for Municipal Building has been terminated for convenience by City Council on April 24, 2013. Therefore the City of El Paso gives notice to Ruiz Protective Service, Inc., that the last day of service is thirty (30) days from City Council approval Date. Effective last date of service is May 24, 2013.

Rene Barraza, will be your contact Administrator, and can be reached at (915) 541-683. Mr. Barraza will assist you with any questions you may have, and any correspondence regarding this termination should be sent to his attention. The City of El Paso looks forward to working with you in future endeavors.

Sincerely,

Bruce D. Collins, CPPO
Purchasing Manager

cc: Stuart Ed, General Services Department
Rene Barraza, General Services Department
Bid File

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Suzie Byrd

District 3
Emma Acosta

District 4
Carl Robinson

District 5
Dr. Michel R. Noe

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Conney Carlisle Nilar

City Manager
Joyce A. Wilson



FINANCIAL SERVICES DEPARTMENT
2 Civic Center Plaza, 7th Floor, City Hall - El Paso, Texas 79901
(915) 541-4011



Texas Comptroller
Leadership Circle