CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: ENVIRONMENTAL SERVICES AND CODE ENFORCEMENT

AGENDA DATE: APRIL 24, 2012

CONTACT PERSON/PHONE: ELLEN A. SMYTH, DEPARTMENT DIRECTOR, 621-6719
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

Environmental Services Department recommends award to the following bidders for solicitation 2012-191R Veterinarian Services-Animal Shelter for a 3-year total of $705,000.00.

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Environmental Services Department is looking for Veterinarian services to be provided for the City of El Paso and it is required that a Veterinarian is in place at all times. Environmental Services Department has reviewed solicitation 2012-191R Veterinarian Services and recommends the contract be awarded to Bernie Ray Page, DVM (V1) for an estimated annual amount of $150,000; Lawrence Koym,DVM (V2) for an estimated annual amount of $40,000; Alvaro Medina, DVM (V3) for items for an estimated annual contract of $30,000 and Dennis W. Flosi, DVM (V4) for an estimated annual amount of $15,000. These verterinarians meet the specifications required.

SELECTION SUMMARY:

Solicitation was advertised on 3/20/12 and 3/27/12. The postcards were mailed out on 3/20/12. The solicitation was posted on City website on 3/20/12. The email (Purmail) notification was sent out on 3/20/12. A total of forty-eight bidders including forty-five local vendors were solicited. A total of four bids were received including three being local vendors.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one?

N/A

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

01101-32010288-502215 Outside Contracts Animal Services– General Fund

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

N/A

**********REQUIRED AUTHORIZATION**********

DEPARTMENT HEAD: _____ 4-16-12
Name Signature Date

COUNCIL PROJECT FORM
(RESOLUTION)

**********POSTING LANGUAGE BELOW**********

Please place the following item on the **REGULAR** agenda under for the Council Meeting of **APRIL 24, 2012.**

That the City Manager be authorized to sign a three year agreement for Veterinary Services - Animal Shelter by and between the CITY OF EL PASO and Dennis W. Flosi, DVM, for a total contract amount not to exceed FORTY FIVE THOUSAND AND 00/100 DOLLARS ($45,000.00).

Department: Environmental Services and Code Enforcement
Districts: ALL

**********ADDITIONAL INFO BELOW**********

COMMITTEE SCORE SHEET

SOLICITATION NO: **2012-191R**

SOLICITATION TITLE: **Veterinary Services - Animal Shelter**

Criteria	Maximum Points	**Dennis W. Flosi, DVM** El Paso, TX	**Lawrence M. Koym, DVM** Mason, TX	**Dr. Alvaro Medina, Mobile Pet Vet** El Paso, TX	**Bernie Ray Page, DVM** El Paso, TX
Qualifications and Experiences of the Respondent	30	25	28	25	28
References	15	6	13	9	10
Malpractice Insurance	10	10	10	10	7
(Maximum 55 Points) GRAND TOTAL		**41**	**51**	**44**	**45**

CITY OF EL PASO
REQUEST FOR QUALIFICATIONS TABULATION FORM

Bid Opening Date: April 4, 2012
Project Name: Veterinary Services - Animal Shelter

Solicitation #: 2012-191R
ironmental Services and Code Enforcement

Dennis W. Flosi, DVM	El Paso, Texas
Lawrence M. Koym, DVM	Mason, Texas
Dr. Alvaro Medina, Mobile Pet Vet	El Paso, Texas
Bernie Ray Page, DVM	El Paso, Texas

RFQs SOLICITED: 48 RFQs RECEIVED 4 RFQs LOCAL: 3 NO RFQs: 0

NOTE: The information contained in this rfp tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED: DATE: 4/4/12

ABRIGADO VETERINARIAN SERVICE
ATTN: DR. MARK COX
900 COUNTRY CLUB ROAD
SANTA TERESA, NM 88008

ABRIGADO VETERINARIAN SERVICE
ATTN: DR. CARLA HIBBS
900 COUNTRY CLUB ROAD
SANTA TERESA, NM 88008

ADOBE ANIMAL HOSPITAL
ATTN: DR. JAMES GEARHART
3140 TRAWOOD DR.
EL PASO, TX 79936

ADOBE ANIMAL HOSPITAL
ATTN: DR. CHRISTOPHER HOPP
3140 TRAWOOD DR.
EL PASO, TX 79936

ALLSTAR ANIAML HOSPITAL
ATTN: DR. JORGE NAVAR
8490 ALAMEDA AVE.
EL PASO, TX 79907

AMERICAS ANIMAL CLINIC
ATTN: DR. WILEY HEATH
630 AMERICAS AVE
EL PASO, TX 79907

ANIMAL EMERGENCY CENTER
ATTN: DR. JOHN BRUKER
1220 AIRWAY BLVD.
EL PASO, TX 79925

ANIMAL EMERGENCY CENTER
ATTN: DR. PETER KOPLES
1220 AIRWAY BLVD.
EL PASO, TX 79925

ANTHONY ANIMAL CLINIC
ATTN: DR. JOSEPH KINCAID
901 EAST FRANKLIN ST.
ANTHONY, TX 79821

BELVIDERE ANIMAL CLINIC
ATTN: DR. RICHARD BONART
7096 WESTWIND DR.
EL PASO, TX 79912

CORONADO ANIMAL CLINIC
ATTN: DR. ROGER FREUND
6238 N. MESA ST.
EL PASO, TX 79912

COUNTRY CLUB ANIMAL CLINIC
ATTN: DR. NANCY HARVEY
5470 DONIPHAN DR.
EL PASO, TX 79932

CROSSROADS ANIMAL HOSPITAL
ATTN: DR. JIM KOSCHMANN
4910 CROSSROADS DR.
EL PASO, TX79922

DESERT EAST ANIMAL HOSPITAL
ATTN: DR. ROBERT COLVIN
11635 PELLICANO DR.
EL PASO, TX 79936

EAST EL PASO ANIMAL HOSPITAL
ATTN: DR. ORLAND GARZA
3370 WEDGEWOOD DR.
EL PASO, TX 79925

EASTWOOD ANIMAL CLINIC, INC.
ATTN: DR. GEORGE GIBSON
9509 MONTANA AVE
EL PASO, TX 79925

FOOTHILLS ANIMAL CLINIC
ATTN: DR. JERRY SIMMONS
710 BELVIDERE ST.
EL PASO, TX 79903

FORT BLISS VET SERVICES
ATTN: CPT. SUSAN BURGER
BLDG. 6077 CARTER RD.
FORT BLISS, TX 79916

HARWOOD VETERINARY CLINIC
ATTN: DR. NANCY HARWOOD
4404-A EDGAR PARK AVE
EL PASO, TX 79904

HORIZON ANIMAL HOSPITAL
ATTN: DR. RUSSELL JOHNSON
752 HORIZON BLVD.
EL PASO, TX 79927

JOHNSEN ANIMAL HOSPITAL
ATTN: DR. GUY JOHNSEN
1851 N. LEE TREVINO DR.
EL PASO, TX 79936

MCCOMBS VETERINARY CLINIC
ATTN: DR. JIM WENTWORTH
9204 MCCOMBS ST.
EL PASO, TX 79924

MCRAE ANIMAL HOSPITAL
ATTN: DR. TOBERT ROHRBAUGH
1292 GILES RD.
EL PASO, TX 79915

MESA PAWS N HOOVES
VETERINARY CLINIC
ATTN: DR. AMY STARR
5355 N. MESA ST.
EL PASO, TX 79912

MONTANA ANIMAL CLINIC
ATTN: DR. PAMELA SCHLIETER
1015 CHELSEA ST.
EL PASO, TX 79903

NORTHEAST VETERINARY CLINIC
ATTN: DR. THOMAS MCCABE
9405 DYER ST.
EL PASO, TX 79924

RAINBOWS HOPE MOBILE CLINIC
ATTN: DR. NANCY CRIDER
4931 MARIE TOBIN DR.
EL PASO, TX 79924

ST. FRANCIS PET CLINIC
ATTN: DR. GAIL PATRICK
12717 SOCORRO RD.
EL PASO, TX 79849

VISTA HILLS ANIMAL HOSPITAL
ATTN: DR. RANDY SHINAUT
1426 LOMALAND DR.
EL PASO, TX 79935

WELLNESS SERVICES, PC
ATTN: DR. MARTHA COLEMAN
550 YARBROUGH DR.
EL PASO, TX 79915

YSLETA VETERINARY CLINIC
ATTN: DR. JOHN MCHALFFEY
1251 ZARAGOZA RD.
EL PASO, TX 79907

ZARGUES ANIMAL CLINIC, INC
ATTN: DR. SUE ZARGES
5820 DONIPHAN DR.
EL PASO, TX 79932

CROSSROADS ANIMAL HOSPITAL
ATTN: DR. BARBARA CREWS
4910 CROSSROADS DR.
EL PASO, TX79922

DESERT EAST ANIMAL HOSPITAL
ATTN: DR. RACHAEL KLEIN
11635 PELLICANO DR.
EL PASO, TX 79936

DESERT EAST ANIMAL HOSPITAL
ATTN: DR. KATHARINE NENNI
11635 PELLICANO DR.
EL PASO, TX 79936

EASTWOOD ANIMAL CLINIC, INC.
ATTN: DR. DONNA ROBINSON
9509 MONTANA AVE
EL PASO, TX 79925

FOOTHILLS ANIMAL CLINIC
ATTN: DR. EDDIE WILSON
710 BELVIDERE ST.
EL PASO, TX 79903

FORT BLISS VET SERVICES
ATTN: FRANKEE ELIOT
BLDG. 6077 CARTER RD.
FORT BLISS, TX 79916

FORT BLISS VET SERVICES
ATTN: CPT. M. ARAKAKI
BLDG. 6077 CARTER RD.
FORT BLISS, TX 79916

JOHNSEN ANIMAL HOSPITAL
ATTN: DR. BERNIE PAGE
1851 N. LEE TREVINO DR.
EL PASO, TX 79936

MCRAE ANIMAL HOSPITAL
ATTN: DR. ROBERT GARRICK
1292 GILES RD.
EL PASO, TX 79915

MESA PAWS N HOOVES
VETERINARY CLINIC
ATTN: DR. TAMILA SCOTT
5355 N. MESA ST.
EL PASO, TX 79912

ZARGUES ANIMAL CLINIC, INC
ATTN: DR. SID ZARGES
5820 DONIPHAN DR.
EL PASO, TX 79932

ZARGUES ANIMAL CLINIC, INC
ATTN: DR. KRISTI ZARGES
5820 DONIPHAN DR.
EL PASO, TX 79932

EL PASO VETERINARY HOSPITAL
ATTN: DR. JIM WENTWORTH
4101 MONTANA AVE
EL PASO, TX 79903

BANFIELD CLINICS – PETSMART
1836 JOE BATTLE BLVD.
EL PASO, TX 79936

BANFIELD CLINICS – PETSMART
10501 GATEWAY BLVD. WEST
EL PASO, TX 79925

BANFIELD CLINICS – PETSMART
655 SUNLAND PARK DR.
EL PASO, TX 79912

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to sign a three year Agreement for Veterinary Services-Animal Shelter by and between the CITY OF EL PASO and Dennis W. Flosi, DVM, for a total contract amount not to exceed FORTY FIVE THOUSAND AND 00/100 DOLLARS ($45,000.00).

APPROVED THIS _____DAY OF_____, 2012.

THE CITY OF EL PASO:

_____
John F. Cook
Mayor

ATTEST:

_____
Richarda Duffy Momsen
Municipal Clerk

APPROVED AS TO FORM:

_____
Sol M. Cortez
Assistant City Attorney

APPROVED AS TO CONTENT:

_____
Bruce D. Collins
Purchasing Manager, Financial Services

STATE OF TEXAS)
)
COUNTY OF EL PASO)

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement"), made this _____ day of ____, 2012, by and between the **CITY OF EL PASO**, hereinafter called "City," and Dennis W. Flosi, DVM, hereinafter referred to as "Contractor," witnesseth:

1. **HIRING OF CONTRACTOR.** The City hereby agrees to retain the Contractor and the Contractor agrees to perform professional veterinary services for the City's Environmental Services Department. The Contractor shall complete the Scope of Services as further described in **Attachment "A".**

1.1 The City will ensure that all information regarding policy and procedures, quality assurance site reviews, etc., will be provided to the Contractor for review.

1.2 PROOF OF CITIZENSHIP. Contractor agrees to comply with the Immigration Reform and Control Act. Contractor agrees to complete all necessary forms or documents including Form I-9 and to provide proof of United States citizenship or lawful residency and work status within three days of the execution of this Agreement.

1.3 LOCATION OF PERFORMANCE. Such services shall be performed in the City and County of El Paso, State of Texas.

2. **PAYMENT TO CONTRACTOR.** The City shall pay to the Contractor an amount not to exceed FORTY FIVE THOUSAND AND 00/100 DOLLARS ($45,000.00) for the entire term of this contract, which equals FIFTEEN THOUSAND AND NO/100 DOLLARS ($15,000.00) for each separate twelve month period during the term for all services performed pursuant to this Agreement. The Contractor's rates for the performance of all listed services is attached hereto as **Attachment "B".**

2.1 Contractor shall bill the City not more often than monthly, through written invoices pursuant to **Attachment "C"**.

2.1.1 Each invoice shall contain at a minimum, the current invoiced amount.

2.1.2 The City agrees to pay invoices for all services performed as soon as reasonably possible, but not later than thirty (30) days from receipt. Upon dispute, however, the City may, upon notice to the Contractor, withhold payment to the Contractor for the amount in dispute only, until such time as the exact amount of the disputed amount due the Contractor is determined. The total amount paid to Contractor shall not exceed Contractor's fee proposal, except by written amendment to this Agreement, executed by both parties.

2.2 COSTS NOT ENUMERATED. Except as specifically set forth in this Agreement and its attachments, all costs related to the completion of the services requested herein shall be borne by the Contractor and not passed on to the City or otherwise paid by the City, unless a written amendment to this Agreement is executed by both parties allowing for additional costs.

3. **TERM.** This Agreement shall be in full force and effect for a thirty-six month term commencing on May 1, 2012 and ending on April 30, 2015.

3.1 Should Contractor be in full compliance with this Agreement, the City, in its sole discretion may offer Contractor a twelve (12) month extension of this Agreement, under terms acceptable to both parties in writing.

4. **INDEPENDENT CONTRACTOR.** Nothing contained herein shall be construed as creating the relationship of employer and employee between the City and the Contractor. The Contractor shall be deemed at all times to be an independent contractor.

5. **INSURANCE.** Contractor agrees to carry his own professional liability insurance in the amount of FIVE HUNDRED THOUSAND (500,000.00) AND N0/100 DOLLARS, and to provide proof of such insurance to the Environmental Services Department prior to commencement of services pursuant to this Agreement. Said professional liability insurance policy limitations shall be in accordance with the accepted standards of the local medical community. The proof of coverage shall show the policy to be in full force and effect at all times during this Agreement. Failure to maintain said insurance shall be considered a material breach of this Agreement.

5.1 Contractor shall maintain said insurance with a solvent insurance company authorized to do business in Texas. Contractor shall file a copy of the policy binder and a certificate of insurance with the Environmental Services Department within ten (10) days of execution of this Agreement. Such policy or certificate shall provide that the insurance cannot be cancelled or the amount of coverage changed without thirty (30) days prior written notice to the Environmental Services Department.

6. **INDEMNIFICATION.** CONTRACTOR SHALL INDEMNIFY, DEFEND AND HOLD THE CITY OF EL PASO AND ITS OFFICERS, AGENTS, VOLUNTEERS AND EMPLOYEES COMPLETELY HARMLESS FROM AND AGAINST ANY AND ALL LIABILITIES, LOSSES, SUITS, CLAIMS, JUDGMENTS, FINES OR DEMANDS ARISING BY REASON OF INJURY OR DEATH OF ANY PERSON OR DAMAGE TO ANY PROPERTY,

INCLUDING ALL REASONABLE COSTS FOR INVESTIGATION AND DEFENSE THEREOF (INCLUDING, BUT NOT LIMITED TO ATTORNEY FEES, COURT COSTS AND EXPERT FEES), OF ANY NATURE WHATSOEVER ARISING OUT OF OR INCIDENT TO THIS CONTRACT, WHICH ARE THE RESULT OF ACTS OF NEGLIGENCE OF CONTRACTOR OR CONTRACTOR'S AGENTS OR EMPLOYEES. CONTRACTOR SHALL GIVE TO THE CITY REASONABLE NOTICE OF ANY SUCH CLAIMS OR ACTIONS. CONTRACTOR SHALL USE LEGAL COUNSEL REASONABLY ACCEPTABLE TO THE CITY IN CARRYING OUT ITS OBLIGATIONS HEREUNDER. THE PROVISIONS OF THIS SECTION SHALL SURVIVE THE EXPIRATION OR EARLY TERMINATION OF THIS CONTRACT.

7. **TERMINATION.** This Agreement may be terminated as provided herein.

7.1 . TERMINATION BY CITY. It is mutually understood and agreed by the Contractor and the City that the City may terminate this Agreement, in whole or in part for the convenience of the City, upon thirty (30) consecutive calendar days written notice. It is also understood and agreed that upon such notice of termination, the Contractor shall cease the performance of services under this Agreement. Upon such termination, the Contractor shall provide one final invoice for all services completed and incurred prior to the City's notice of termination. The City shall compensate Contractor in accordance with this Agreement; however, the City may withhold any payment to the Contractor that is held to be in dispute for the purpose of setoff until such time as the exact amount due the Contractor from the City is determined. Nothing contained herein or

elsewhere in this Agreement shall require the City to pay for any services that are not in compliance with the terms of this Agreement and its attachments.

7.2 TERMINATION BY EITHER PARTY. It is further understood and agreed by the Contractor and the City that either party may terminate this Agreement in whole or in part. Such a termination may be made for failure of one party to substantially fulfill its contractual obligations, pursuant to this Agreement, and through no fault of the other party. No such termination shall be made, unless the other party being terminated is granted: a) written notice of intent to terminate enumerating the failures for which the termination is being sought; b) a minimum of ten (10) consecutive calendar days to cure such failures; and c) an opportunity for consultation with the terminating party prior to such termination. However, the City retains the right to immediately terminate this Agreement for default if the Contractor violates any local, state, or federal laws, rules or regulations that relate to the performance of this Agreement. This agreement shall automatically terminate in the event that Contractor ceases to be a competent veterinary physician with a reputable professional standing who is legally qualified to practice veterinary medicine in Texas. In the event of termination by the City pursuant to this subsection, the City may withhold payments to the Contractor for the purpose of setoff until such time as the exact amount due the Contractor from the City is determined.

7.3 TERMINATION SHALL NOT BE CONSTRUED AS RELEASE. Termination by either party shall not be construed as a release of any claims that the terminating party may be lawfully entitled to assert against the terminated party.

Further, the terminated party shall not be relieved of any liability for damages sustained by the terminating party by virtue of any breach of this Agreement.

8. **GENERAL PROVISIONS.**

8.1 NOTICES. All notices, communications and reports under this Agreement shall be either hand-delivered or mailed, postage pre-paid in the United States Postal Service, to the respective parties at the respective addresses shown below, unless and until either party is otherwise notified in writing:

CITY: Environmental Services Department
Attn: Director
7969 San Paulo
El Paso, Texas 79907

CONTRACTOR: Dennis W. Flosi, DVM
5614 Burning Tree Drive
El Paso, Texas 79912

8.2. LAW GOVERNING CONTRACT. For the purpose of determining the place of contract and the law governing same, this Agreement is entered into in the City and County of El Paso, State of Texas, and shall be governed by the laws of the State of Texas. Venue shall be in El Paso County, Texas.

8.3 SUCCESSORS AND ASSIGNS. This Agreement shall be binding on the City and the Contractor, their successors and assigns. Neither party may assign, sublet, or transfer its interest in this Agreement without the written consent of the other.

8.4 VENUE. For the purpose of determining place of Agreement and the law governing the same, this Agreement is entered into in the City and County of El Paso, the State of Texas, and shall be governed by the laws of the State of Texas. Venue shall be in the County of El Paso, Texas.

8.5 COMPLIANCE WITH LAWS. Contractor shall comply with applicable Federal, State and local laws and ordinances applicable to the work contemplated herein.

8.6 CAPTIONS. The captions of this Agreement are for information purposes only, and shall in no way affect the substantive terms or conditions of this Agreement.

8.7 SEVERABILITY. Should any section, paragraph or other provision of this Agreement be found invalid, such invalidity shall not affect the remaining provisions of this Agreement.

8.8 CONFLICTING PROVISIONS. Any provision contained in any Attachments to this Agreement, which may be in conflict or inconsistent with any of the provisions in this Agreement shall be void to the extent of such conflict or inconsistency.

8.9 ENTIRE AGREEMENT. This Agreement, including attachments, constitutes and expresses the entire agreement between the parties and supersedes all prior negotiations, representations or agreements, whether written or oral. This Agreement shall not be amended or modified, except by written amendment, executed by both parties.

(Signatures follow on next page)

STATE OF TEXAS)
)
COUNTY OF EL PASO)

PROFESSIONAL SERVICES AGREEMENT

Signature Page

WITNESS THE FOLLOWING SIGNATURES AND SEALS:

CITY OF EL PASO

Joyce A. Wilson
City Manager

CONTRACTOR:

Dennis W. Flosi, DVM

Name Printed: Dennis W. Flosi, DVM

APPROVED AS TO FORM:

Josette Flores
Assistant City Attorney

APPROVED AS TO CONTENT:

Ellen A. Smyth, P.E., Director
Environmental Services Department

ATTACHMENT "A"

Veterinarian **Scope of Duties – Basic Services**

General Purpose:
Under general direction, supervise and provide contracted veterinary services for the Animal Services Division of Environmental Services.

Typical Duties:

- Evaluate impounded animals, and provide treatment as necessary.
- Provide surgical services in the spay/Neuter Mobile Van or at the Animal Shelter.
- Administer appropriate vaccines as required.
- Provide surgeries which include spays and castrations and the administration or the supervision of the administration of anesthesia.
- Make determinations regarding animal cruelty or neglect cases.
- Provide or directly supervise the vaccination of surgical animals with rabies vaccine, and implantation of microchip as necessary.
- Remain on site at surgical location to ascertain the patient is out of danger during the post surgical period.
- Monitor animals being held under rabies quarantine.

Minimum Qualifications:

Education and Experience: A Doctor of veterinary medicine degree and two (2) years of professional veterinary experience in animal medicine, or exotic animal medicine and surgery or completion of residency in zoological medicine.

Licenses and Certificates: Licensed to practice veterinary medicine in the State of Texas by the State Board of Veterinary Medical Examiners.

Texas and Federal Controlled Substance Registration, USDA Accreditation by time of appointment.

Texas Class "C" Driver's License or equivalent from another states.

ATTACHMENT "B"

RATE SHEET

Veterinary Services Clinical (Monday-Friday)

Year 1 $60/hour
Year 2 $60/hour
Year 3 $65/hour

Veterinary Services Surgical (Monday-Friday)
Year 1 $20/surgery
Year 2 $20/surgery
Year 3 $25/surgery
(Minimum 5 surgeries/day)

Veterinary Services Surgical (Saturday-Sunday)
Year 1 $25/surgery
Year 2 $25/surgery
Year 3 $25/surgery
(Minimum 5 surgeries/day)

ATTACHMENT "C"

BIWEEKLY TIME
SHEET

Veterinary Services

Pay period start da

Pay period end dat

Contractor: _____

Contractor phone:

Contractor e-mail:

Day		Clinic Hours	# of Surgeries	Surgery Hours	
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					

Total hours/days				
Rate per hour/day				
Total pay				

Contractor
signature

Manager
signature

Item 18
Veterinary Services

Veterinary services have traditionally been contracted

Contract services include:

surgical (spay/neuter, adoption preparation)

clinical services (rabies vaccination, daily wellness checks)

City has two contractors currently, making one FTE

Vision is to have FT City Veterinarian with services (surgical and clinical) supported by these contracts

RFQ was sent out to our local veterinary community

Advertised – 3/20/12 and 3/27/12

Postcards mailed (48) – 3/20/12

Four (4) responded to the RFQ – looking to award all four and use as needed over the next three (3) year period.

	Clinical		Surgical	
	M-F	Sa-Su	M-F	Sa-Su
Dr. Flosi	X		X	X
Dr. Koym	X	X	X	
Dr. Medina	X		X	
Dr. Page	X	X	X	