

DATE: 4/20/05

TO: City Clerk

FROM: Representative Susan Austin

ADDRESS

TELEPHONE

541-4886

Please place the following item on the (Check one): CONSENT

REGULAR

Agenda for the Council Meeting of April 26, 2005

Item should read as follows: BOARD APPOINTMENT: Shari S. Schwartz to the History Museum Board. (Representative Susan Austin, District 1, 541-4886).

SPECIAL INSTRUCTIONS:

Item No.

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: History Museum Board

NOMINATED BY: Representative Susan Austin

DISTRICT:

1

NAME OF APPOINTEE: Shari S. Schwartz

(Please verify correct spelling of name)

BUSINESS ADDRESS:

CITY:

ST:

ZIP:

PHONE:

HOME ADDRESS:

CITY:

ST:

ZIP:

PHONE:

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

Frank Gorman

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE):

TERM EXPIRED:

RESIGNED

REMOVED

OTHER (SPECIFY):

EXPIRATION DATE OF INCUMBENT:

4/05

EXPIRATION DATE OF NEW APPOINTEE:

4/07

PLEASE CHECK ONE OF THE FOLLOWING:

1st TERM:

2nd TERM

UNEXPIRED TERM:

OTHER

Shari S. Schwartz

OBJECTIVE

To utilize my experience, talents, and skills in a dynamic work environment which encourages an exchange of ideas and solutions.

EXPERIENCE

INSTITUTIONAL ADVANCEMENT MAJOR GIFTS OFFICER 2001-PRESENT
UNIVERSITY OF TEXAS AT EL PASO

Coordinate fundraising efforts for the Colleges of Health Sciences and Business Administration.
FOCUS ON FIRST GRADERS, PROGRAM MANAGER 1995-2001
EL PASO INDEPENDENT SCHOOL DISTRICT

Supervised a staff of social workers and coordinated social services for Focus on First Graders families on nine elementary campuses; managed the program's \$150,000 budget, secured funding from HUD's Community Development Block Grant program through the City of El Paso.

EXECUTIVE DIRECTOR - EL PASO ARTS ALLIANCE 1980-1981

Supervised federally funded staff and multi-disciplined arts team (CETA grant)

PUBLIC INFORMATION DIRECTOR - KCOS PUBLIC TELEVISION 1979-1980

COMMUNITY INVOLVEMENT - RECENT

President, Coronado High School Parent Teacher Student Association 2000-2002

President, Junior League of El Paso 1999-2000

Founding President, EPISD Fund: A Foundation for School Community Enrichment 1994-1995

EPISD Districtwide Education Improvement Committee 1996-1998

Board Member, El Paso Community Partners' Rainbow Room Board 2000-2002

Board Member, Greater Texas Community Partners 2001-2002

Leadership Texas 1998

Leadership El Paso 1985-1986

Danforth Youth Collaborative 1992-1993

Board Member, City of El Paso Arts Resources Department Advisory 1986-1992

EDUCATION

Bachelor of Biological Sciences 1974 - 1976
Baylor College of Dentistry, Dallas, Texas

University of Missouri, Columbia, Missouri 1972 - 1974