

DATE: April 9, 2005

TO: CITY CLERK

FROM: Sageland Elementary School
Sylvia I Berry

CITY CLERK DEPT.
05 APR 18 PM 3:14

Telephone No.
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

April 26, 2005

Item should read as follows:

Sageland Elementary School to block off Santa Monica between Venado and La Paz on April 29, 2005 from 10:30 a.m. to 1:00 p.m. for a block party. Approximately 500 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices." This request includes permission to use amplification (1 microphone and 2 speakers). (District 3) [Sylvia I Berry]

SPECIAL INSTRUCTIONS:

PERMIT # 05-036

BUILDING PERMITS & INSPECTIONS USE Item No. _____

POLICE DEPARTMENT

FIRE DEPARTMENT

SUN METRO

N/A PARKS DEPARTMENT

ENGINEERING/TRAFFIC

N/A TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

COMPLETE

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: APRIL 26, 2005

CONTACT PERSON/PHONE: SYLVIA I BERRY / _____

DISTRICT(S) AFFECTED: 3

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Sageland Elementary School to block off Santa Monica between Venado and La Paz on April 29, 2005 from 10:30 a.m. to 1:00 p.m. for a block party. Approximately 500 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices." This request includes permission to use amplification (1 microphone and 2 speakers). (District 3) [Sylvia I Berry]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for Sageland Elementary School to block off Santa Monica between Venado and La Paz on April 29, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: \$15.75 One event to take place on one day. [36010119/404123]
\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Sageland Elementary School

(Person/Organization)

Contact Person:

Sylvia I. Berry

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Block Party

(Moving)

Parade

Demonstration

Foot Race/Walk

Bike Race

Other: _____

(Stationary)

Block party

Bazaar

Festival

Sidewalk Sale

Other: _____

3. Date of Event:

04/29/05

Total Time of Event:

from 10:30 am to 1:00 PM

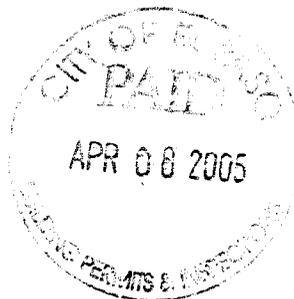
(Time)

(Time)

Time in which police traffic control services will be needed:

from 10:30 am to 1:00 PM

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.



4626

4. Approximate number of participants:
500 Persons ___ Vehicles ___ Animals ___ Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: _____

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

School activity, Funday For Students

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: 140

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Close Santa Monica street between Venado
e la Paz

Location of assembly area, if separate or different:

Same

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

(1) microphones & (2) speakers

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Stephia Berres
Signature of Applicant

04/8/05
Date

For SageLand Elementary School
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

52009

Revised 07/2002

For Office Use Only

Event: SAGELAND ELEMENTARY SCHOOL BLOCK PARTY

\$15.75 Fee Paid: 4200500000000001121

\$21.00

City Council Hearing: APRIL 26, 2005

Copy to:

Police Department

Fire Department

Sun Metro

Parks Department

Engineering-Traffic Div.

Highway Department

Street Department

Civic Center

Comments:

PERMIT

EVENT: SAGELAND ELEMENTARY SCHOOL BLOCK PARTY

LOCATION BLOCK OFF SANTA MONICA BETWEEN VENADO AND LA PAZ

DATE OF EVENT: APRIL 29, 2005 FROM 10:30 A.M. TO 1:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



Sageland Elementary MicroSociety School
 7901 Santa Monica Court
 El Paso, Texas, 79915
 (915) 434-2900 (915) 591-9228 (fax)



Administration
 & Cultural Arts Center

2070 Sims Drive
 El Paso, Texas 79925-7225
 (915) 434-0000

April 7, 2005

Dear Sageland Neighbors:

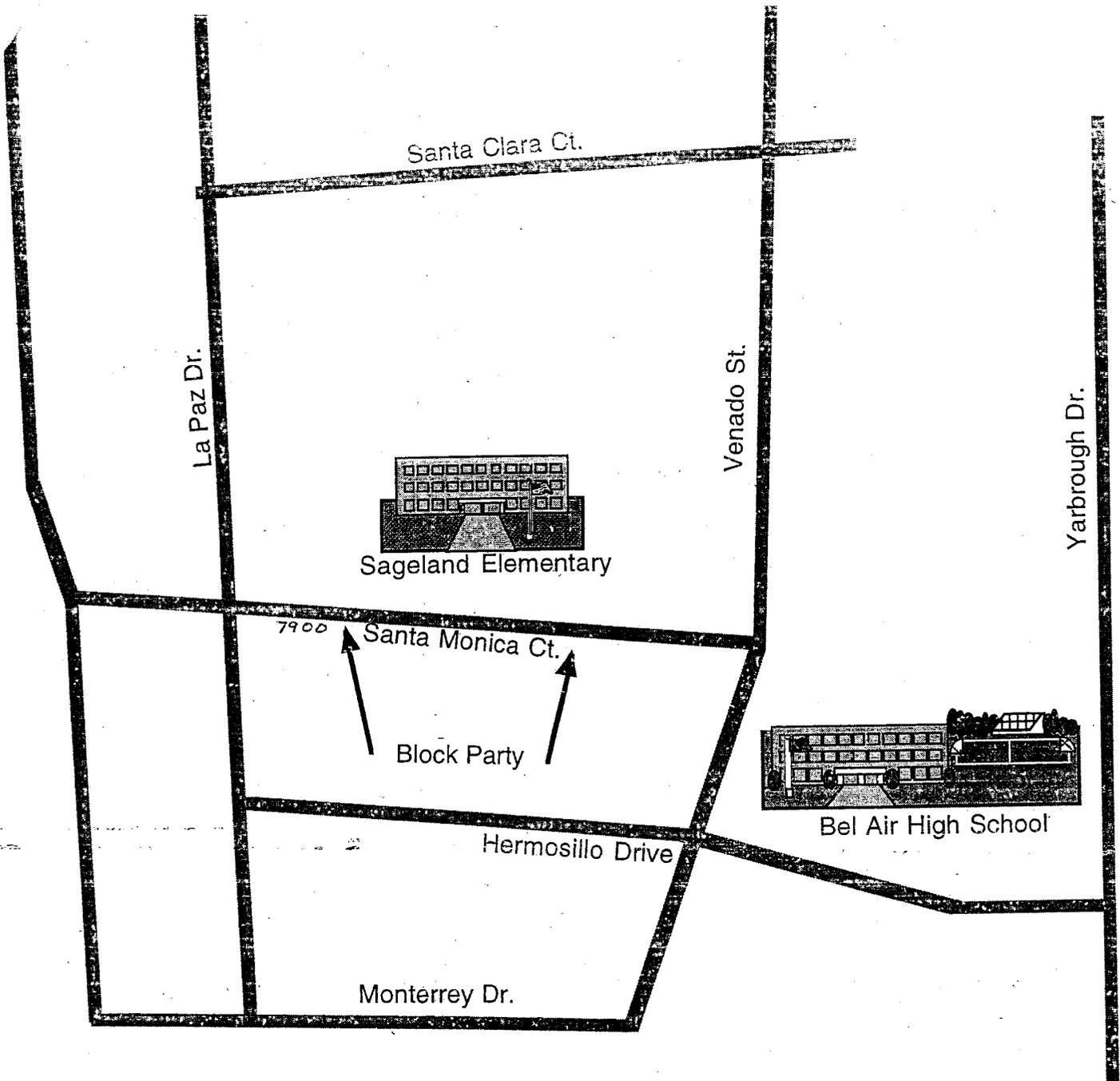
It is time to prepare for our annual block party celebration to be held Friday, April 29, 2005 from 10:30 to 1:00p.m. As in the past we are requesting your permission to close traffic on Santa Monica Street between Venado and La Paz streets during that time.

Signing this petition will give us your permission to close the street for this event.

Thank you for supporting Sageland MicroSociety School.

| Printed Name | Santa Monica Address | Signature |
|-----------------|----------------------|-----------------|
| LUPITA ESPINO | | Lupita Espino |
| SANDRA ROBLES | | Sandra Robles |
| Connie Urbina | | Connie Urbina |
| ALFREDO LEON | | Alfredo Leon |
| Eustacia Cordes | | Eustacia Cordes |
| Celia Vasquez | | Celia Vasquez |
| Elena Murray | | Elena P. Murray |
| Rosa Sales | | Rosa Sales |
| Willie Young | | Willie Young |
| Leticia Muriel | | Leticia Muriel |
| NANCY SANCHEZ | | Nancy Sanchez |
| Willie Green | | Willie Green |



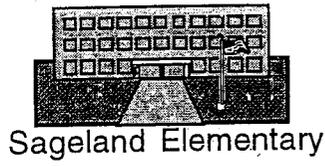


Santa Clara Ct.

La Paz Dr.

Venado St.

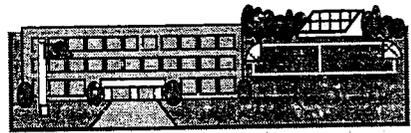
Yarborough Dr.



7900

Santa Monica Ct.

Block Party

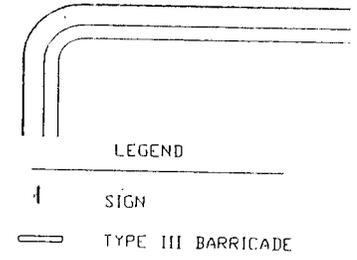
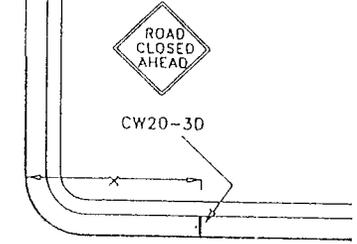
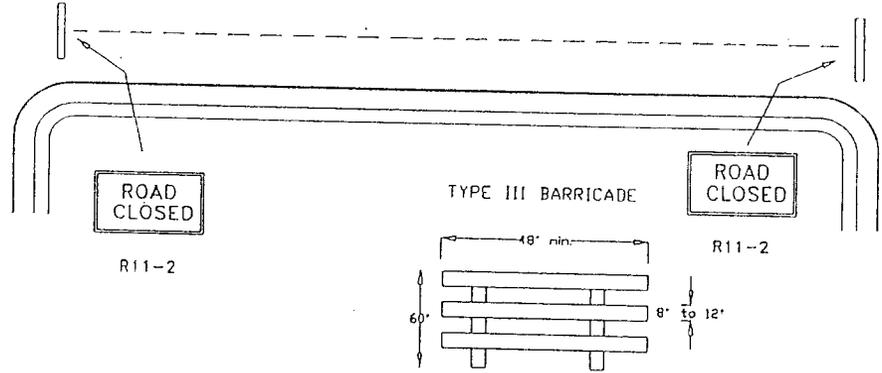
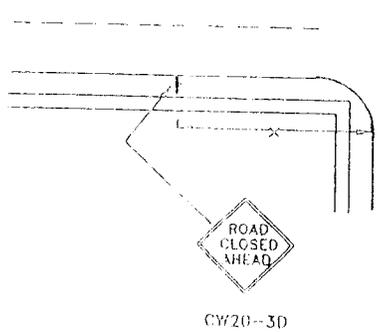
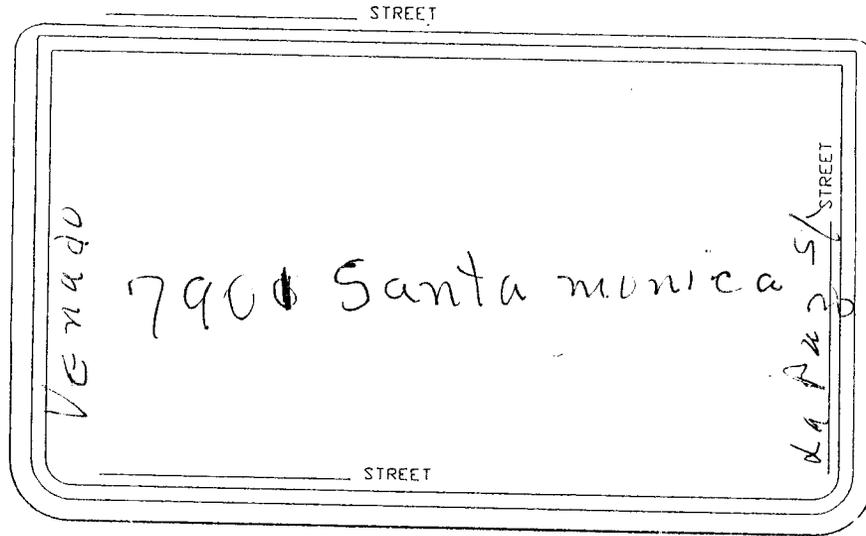


Hermosillo Drive

Monterrey Dr.

TRAFFIC CONTROL PLAN

NO. 30 4/29/05
 13:00
 N. CHAUER
 CIVIL ENGINEER



| POSTED SPEED (MPH) | "X" SIGN SPACING (FEET) |
|--------------------|-------------------------|
| 30 | 120 |
| 35 | 160 |
| 40 | 240 |
| 45 | 320 |
| 50 | 400 |
| 55 | 500 |

NOTE: 1. FLASHING WARNING LIGHTS WILL BE USED FOR NIGHT TIME BARRICADING.

APPLICANT'S NAME: Sylvia Berry
 ADDRESS: 7901 Monica St
 TELEPHONE: (915) 434-2400
 DATE OF CLOSURE: 4/29/05

CITY OF EL PASO
 ENGINEERING

PROJECT NAME: TRAFFIC CONTROL PLAN
 TYPICAL STREET CLOSURE
 NEIGHBORHOOD BLOCK PARTY

ENGINEER'S SEAL

SCALE

DATE

DRAWN BY

CHECKED BY

PROJECT TITLE

SHEET



4/8/2005
9:51:31AM

Receipt #: 420050000000001121

Date: 04/08/2005

Station ID: 4

Line Items:

| Case No | Address | Tran Code | Description | Revenue Account No | Amount Paid |
|-------------------------|---------|------------|-------------------------------------|--------------------|----------------|
| | | BPI_PARADE | Parade Permits - 15.7500 @ \$1.0000 | 36010119-404123 | 15.75 |
| Line Item Total: | | | | | \$15.75 |

Payments:

| Method | Payer | Bank No | Account No | Confirm No | How Received | Amount Paid |
|-----------------------|---|---------|------------|------------|--------------|----------------|
| Check | SAGELAND BOOSTER CLUB/SYLIVIA I. BERRY | | 1025 | | In Person | 15.75 |
| Payment Total: | | | | | | \$15.75 |

APR 0 2005 2:52PM

CITY OF EL PASO

No. 9070 P. 5/9

For Office Use Only

Event: SAGELAND ELEMENTARY SCHOOL BLOCK PARTY

\$15.75 Fee Paid: 420050000000001121

\$21.00

City Council Hearing: APRIL 26, 2005

Copy to:

- Police Department
- Fire Department *AKC*
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

PERMIT

EVENT: SAGELAND ELEMENTARY SCHOOL BLOCK PARTY

LOCATION BLOCK OFF SANTA MONICA BETWEEN VENADO AND LA PAZ

DATE OF EVENT: APRIL 29, 2005 FROM 10:30 A.M. TO 1:00 P.M.

City Council Action: Approved Disapprove Approve w/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



For Office Use Only

Event: SAGELAND ELEMENTARY SCHOOL BLOCK PARTY

\$15.75 Fee Paid: 4200500000000001121
\$21.00

City Council Hearing: APRIL 26, 2005

Copy to:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

Sun Metro has no objection to the event.
L Ryan 4/11/05

PERMIT

EVENT: SAGELAND ELEMENTARY SCHOOL BLOCK PARTY

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R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: SAGELAND ELEMENTARY SCHOOL BLOCK PARTY

\$15.75 Fee Paid: 4200500000000001121
\$21.00

City Council Hearing: APRIL 26, 2005

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT.
TRAFFIC CONTROL AS PER SUBMITTED PLAN.

By: ARTURO SANCHEZ (April 11, 2005)

Arturo Sanchez "April 05"

PERMIT

EVENT: SAGELAND ELEMENTARY SCHOOL BLOCK PARTY

LOCATION BLOCK OFF SANTA MONICA BETWEEN VENADO AND LA PAZ

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R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: Sageland Elementary School Block Party

Fee Paid: 42005000000000001121
 Date

City Council Hearing: April 26, 2005
Date

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

The El Paso Police Department has no objection with this event.

The Department will monitor the event as necessary with the district car.

There will be no cost to city or applicant.

05-036

PERMIT

EVENT Sageland Elementary School Block Party

LOCATION: Block off Santa Monica between Venado and La Paz

DATE OF EVENT: April 29, 2005 from 10:30 A.M. to 1:00 P.M.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOE WARDY
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR



April 18, 2005

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN F. COOK
DISTRICT NO. 4

PRESI ORTEGA
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY W. COBOS
DISTRICT NO. 8

Sageland Elementary School
Sylvia I Berry
7901 Santa Monica Ct
El Paso, TX 79915

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on April 26, 2005 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

Sageland Elementary School to block off Santa Monica between Venado and La Paz on April 29, 2005 from 10:30 a.m. to 1:00 p.m. for a block party. Approximately 500 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices." This request includes permission to use amplification (1 microphone and 2 speakers). (District 3) [Sylvia I Berry] Permit # 05-036

RESPONSES:

No objections from Fire, Sun Metro and Traffic/Engineering. The El Paso Police Department has no objection with this event. The Department will monitor the event as necessary with the district car. There will be no cost to city or applicant. The office of Building Permits & Inspections recommends approval.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

**R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR**