

DATE: April 14, 2005
TO: CITY CLERK
FROM: Virginia Marquez

CITY CLERK DEPT.
05 APR 18 PM 3:14

Telephone No
(8:00 AM – 5:00 PM)

Please place the following item on the CONSENT Agenda for the Council Meeting of:

April 26, 2005

Item should read as follows:

Virginia Marquez to block off Roxbury between River Bend and Frontera on April 30, 2005 from 3:00 p.m. to 7:00 p.m. for a block party. Approximately 30 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 8) [Virginia Marquez]

SPECIAL INSTRUCTIONS:

PERMIT # 05-042

BUILDING PERMITS & INSPECTIONS USE Item No. _____

- POLICE DEPARTMENT
- FIRE DEPARTMENT
- SUN METRO
- N/A PARKS DEPARTMENT
- ENGINEERING/TRAFFIC
- N/A TXDOT
- N/A STREET DEPARTMENT
- N/A CIVIC CENTER
- COMPLETE

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: APRIL 26, 2005

CONTACT PERSON/PHONE: VIRGINIA MARQUEZ /

DISTRICT(S) AFFECTED: 8

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Virginia Marquez to block off Roxbury between River Bend and Frontera on April 30, 2005 from 3:00 p.m. to 7:00 p.m. for a block party. Approximately 30 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 8) [Virginia Marquez]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for Virginia Marquez to block off Roxbury between River Bend and Frontera on April 30, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

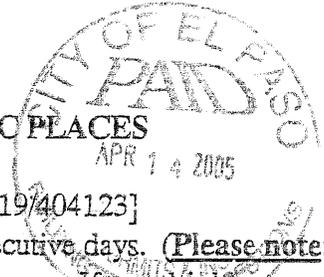
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES



Fees: \$15.75 One event to take place on one day. [36010119/404123]
\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

VIRGINIA MARQUEZ
(Person/Organization)

Contact Person:

Virginia Marquez
Name

Street Number DRIVE City State Zip Code Telephone No.
Between 8:00 AM - 5:00 PM

2. Type of Event:

9 YEAR OLD - BIRTHDAY PARTY

(Moving)

- Parade
- Demonstration
- Foot Race/Walk
- Bike Race
- Other: _____

(Stationary)

- Block party
- Bazaar
- Festival
- Sidewalk Sale
- Other: _____

3. Date of Event:

SATURDAY APRIL 30, 2005

Total Time of Event:

from 3:00 PM to 7:00 PM
(Time) (Time)

Time in which police traffic control services will be needed:

from _____ to _____

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

4/26

4. Approximate number of participants:
30 Persons _____ Vehicles _____ Animals _____ Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: _____

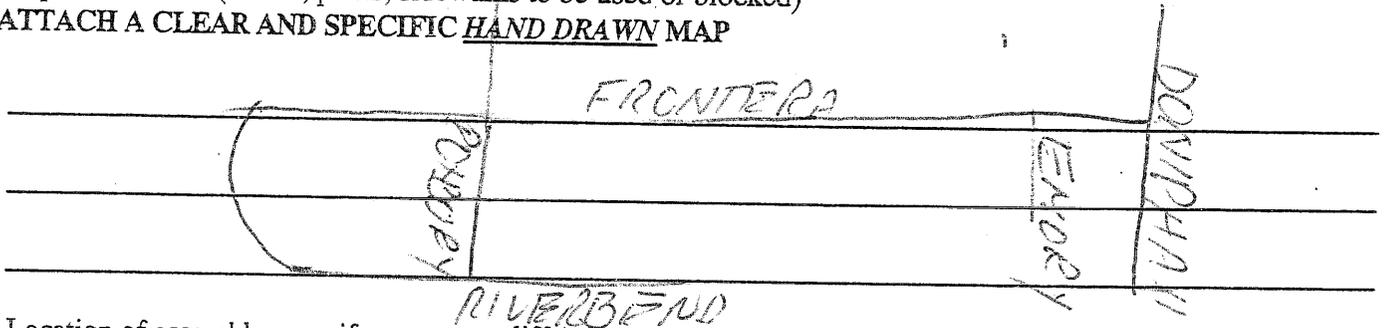
6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

9 YEAR OLD BIRTHDAY PARTY

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP



Location of assembly area, if separate or different: _____

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

ENTERTAINMENT

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

self

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Virginia Marquez
Signature of Applicant

4/14/05
Date

For _____
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: VIRGINIA MARQUEZ BLOCK PARTY

\$15.75 Fee Paid: 62005000000000000837

\$21.00

City Council Hearing: APRIL 26, 2005

Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments:

PERMIT

EVENT: VIRGINIA MARQUEZ BLOCK PARTY

LOCATION BLOCK OFF ROXBURY BETWEEN RIVER BEND AND FRONTERA

DATE OF EVENT: APRIL 30, 2005 FROM 3:00 P.M. TO 7:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

April 10, 2005

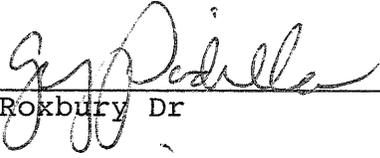
To whom it may concern:

We, residents of Roxbury Dr between Frontera St and River Bend, do not object to having a nine-year-old's birthday street party close Roxbury Dr on April 30, 2005 from 3pm to 7pm.

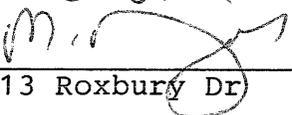
Signed,
4000 Roxbury Dr



4001 Roxbury Dr



4007 Roxbury Dr



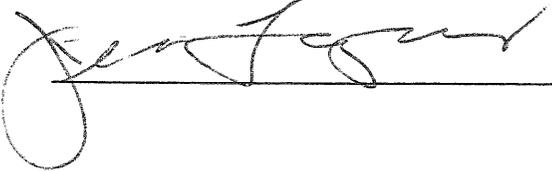
4013 Roxbury Dr



4014 Roxbury Dr



4019 Roxbury Dr



4019 Roxbury Dr

DONIPHAN JT

EMORY

LITTLE LN

FORTER

4019

4013

4007

4001

ROXBURY DR.

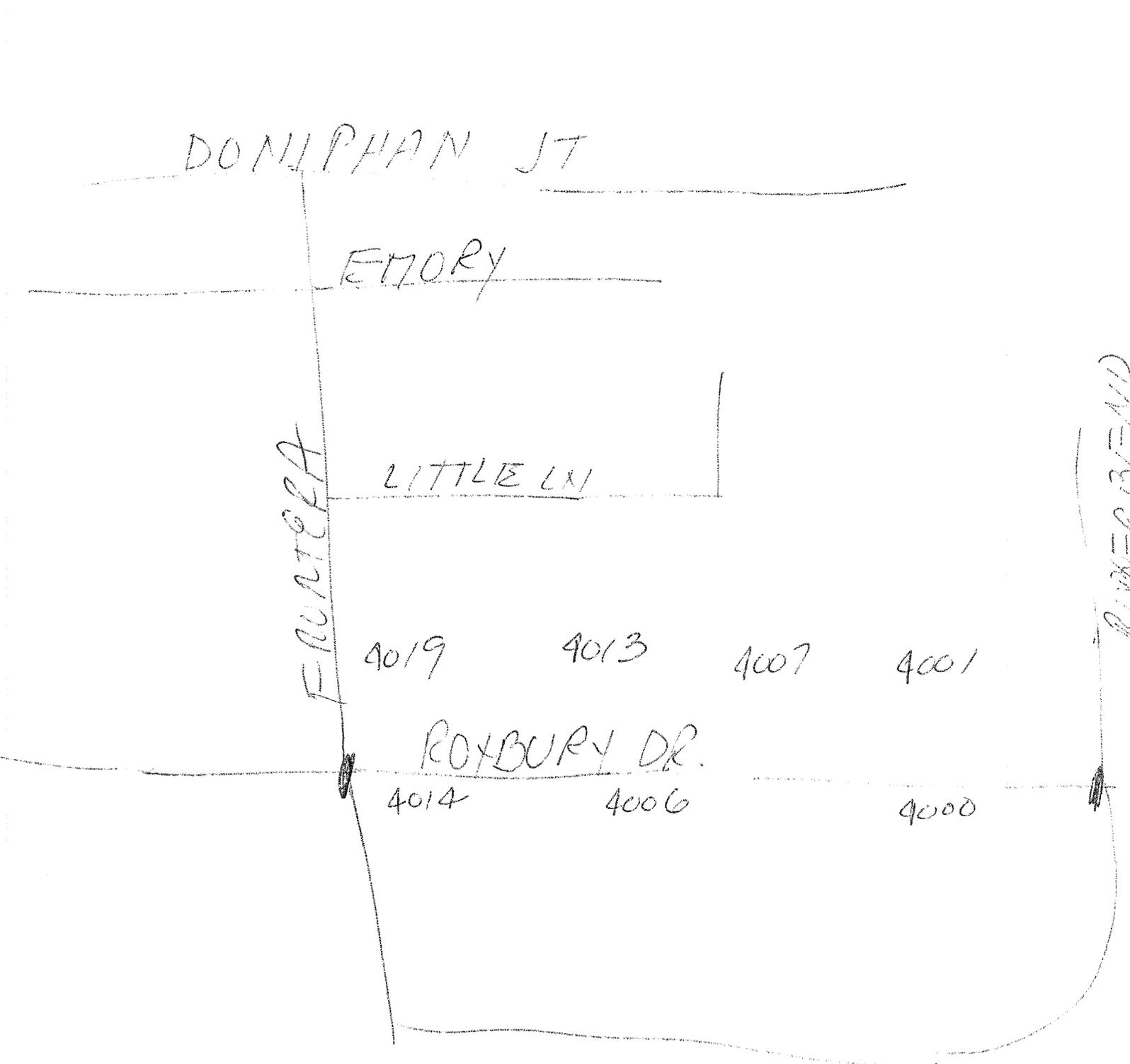
4014

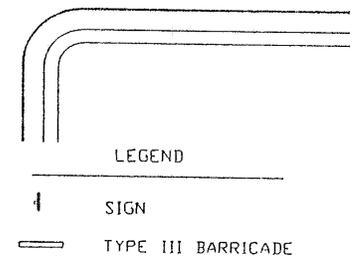
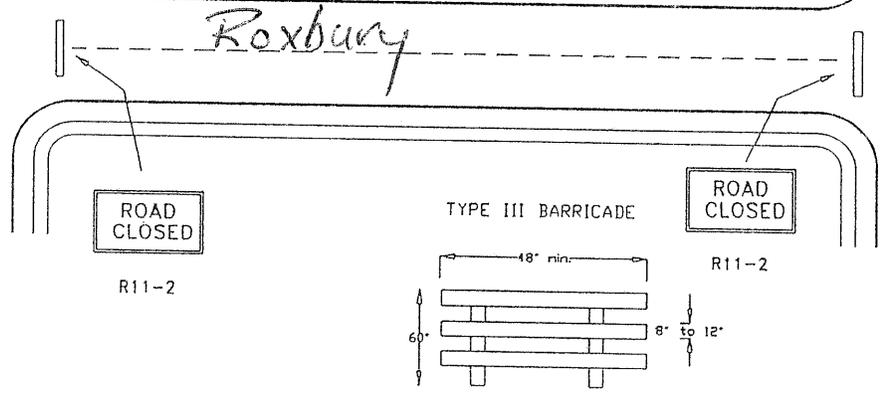
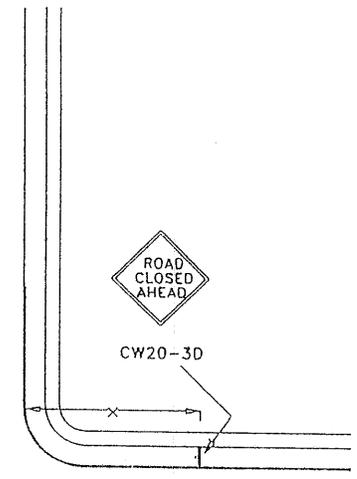
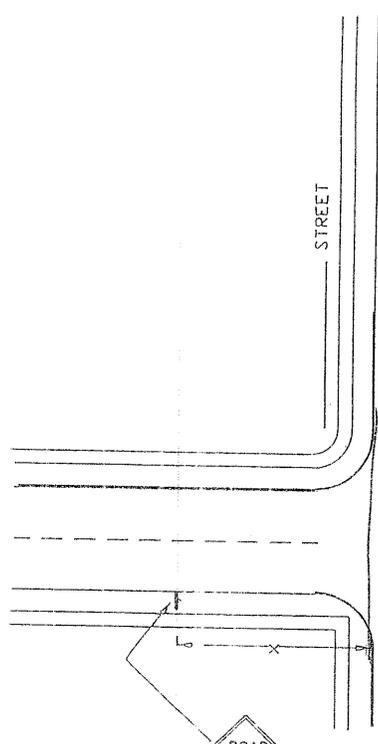
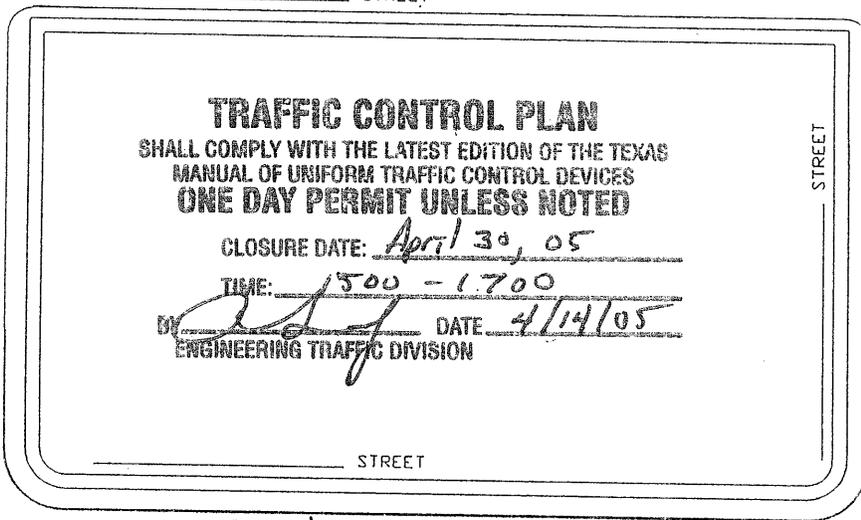
4006

4000

RIVERBLAND

MAP ~~ROXBURY~~





POSTED SPEED (MPH)	"X" SIGN SPACING (FEET)
30	120
35	160
40	240
45	320
50	400
55	500

NOTE: 1. FLASHING WARNING LIGHTS WILL BE USED FOR NIGHT TIME BARRICADING.

APPLICANT'S NAME: VIRGINIA MARQUEZ
 ADDRESS: 4006 ROXBURY DR.
 TELEPHONE: 585 8831
 DATE OF CLOSURE: APRIL, 30, 2005

PROJECT NAME: TRAFFIC CONTROL PLAN
 TYPICAL STREET CLOSURE
 NEIGHBORHOOD BLOCK PARTY
 CITY OF EL PASO
 ENGINEERING

SCALE: AS SHOWN
 DRAWN BY: [unclear]
 CHECKED BY: [unclear]
 DATE: [unclear]

ENGINEER'S SEAL: [unclear]

SHEET TITLE: [unclear]

SHEET: [unclear]



Riveband

Roxbury

FRONTERA



4/14/2005
12:10:16PM

Receipt #: 620050000000000837

Date: 04/14/2005

Station ID: 6

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:					\$15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Cash					In Person	20.00
Change					In Person	(4.25)
Payment Total:						\$15.75



For Office Use Only

Event: VIRGINIA MARQUEZ 9 YEAR OLD'S BIRTHDAY BLOCK PARTY

\$15.75 Fee Paid: 6200500000000000837
\$21.00

City Council Hearing: APRIL 26, 2005

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

Sun Metro has no objection
to the street closure!

L. Lynn 4/14/05

PERMIT

EVENT: VIRGINIA MARQUEZ 9 YEAR OLD'S BIRTHDAY BLOCK PARTY

LOCATION BLOCK OFF ROXBURY BETWEEN RIVER BEND AND FRONTERA

DATE OF EVENT: APRIL 30, 2005 FROM 3:00 P.M. TO 7:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



For Office Use Only

Event: VIRGINIA MARQUEZ BLOCK PARTY

\$15.75 Fee Paid: 6200500000000000837

\$21.00

City Council Hearing: APRIL 26, 2005

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

TRAFIC HAS NO OBJECTIONS TO PROPOSED EVENT. TRAFIC CONTROL AS PER SUBMITTED PLAN.

By: ARTURO SANCHEZ (15 April 2005)

Arturo Sanchez 15 Apr 05

PERMIT

EVENT: VIRGINIA MARQUEZ BLOCK PARTY

LOCATION BLOCK OFF ROXBURY BETWEEN RIVER BEND AND FRONTERA

DATE OF EVENT: APRIL 30, 2005 FROM 3:00 P.M. TO 7:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

JOE WARDY
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR



April 18, 2005

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN F. COOK
DISTRICT NO. 4

PRESI ORTEGA
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY W. COBOS
DISTRICT NO. 8

Virginia Marquez
4006 Roxbury
El Paso, TX 79922

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on April 26, 2005 at 9:00 a.m. We recommend a representative be present to answer to answer any questions that City Council may have.

REQUEST:

Virginia Marquez to block off Roxbury between River Bend and Frontera on April 30, 2005 from 3:00 p.m. to 7:00 p.m. for a block party. Approximately 30 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 8) [Virginia Marquez] Permit # 05-042

RESPONSES:

No objections from Fire, Sun Metro and Traffic/Engineering. The El Paso Police Department has no objection with this event. The Department will monitor the event as necessary with the district car. There will be no cost to city or applicant. The office of Building Permits & Inspections recommends approval.

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR