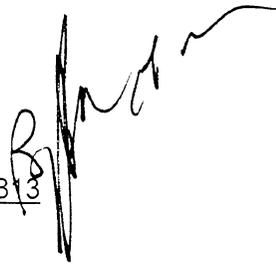




DATE: April 14, 2005  
TO: Municipal Clerk  
FROM: Byron E. Johnson, C.P.M.  
Director of Purchasing x 4313  
THRU: Aurora Wells  
Bid Clerk ext. 4038



Please place the following item on the **REGULAR** agenda for the Council Meeting of **APRIL 26, 2005**.

Item should read as follows:

Solicitation No. 2005-117 Janitorial Services for City Municipal Building  
Award to: Maheir Janitorial Services  
El Paso, TX  
Item (s): All  
Amount: \$177,972.00 (estimated yearly)  
  
Department: Fleet Service, Facilities Services  
Funds available: 31010326-01101-502206  
Funding source: Operating Account, City Wide Maintenance  
Janitorial Contracts  
Total award: \$533,916.00 (estimated)  
District (s): 7

Fleet Services Department and Purchasing recommend awards as Maheir Janitorial Services has provided the Best Value Bid.

This is a thirty-six (36) month contract with no option to extend the term of this contract. Additionally, Maheir Janitorial Services offers a prompt payment discount of 1%10 Days.

Contact person: Ray Heredia, Procurement Analyst at 541-4316.

\*\*\*\*\*  
**AGENDA FOR: APRIL 26, 2005**  
\*\*\*\*\*

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: FLEET SERVICES, FLEET SERVICES

AGENDA DATE: APRIL 26, 2005

CONTACT PERSON/PHONE: JEFFERY BELLES

DISTRICT(S) AFFECTED: 7

**SUBJECT:**

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve award of Solicitation 2005-117 Janitorial Services for City Hall to Maheir Janitorial Services. Fleet Services, and Purchasing recommend award as indicated, Maheir Janitorial Services meets the Best Value Criteria. \$177,972.00 Estimated per year, Total Award \$533,619.00 Estimated. This is a thirty-six month contract, with no option to renew. Additionally, Maheir Janitorial Services offers 1% 10 Days Prompt Payment Discount.

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Janitorial services for City Hall

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one?

Yes, prior janitorial contracts

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

31010326-01101-502206, Operating Account, City Wide Maintenance, Janitorial Contracts

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

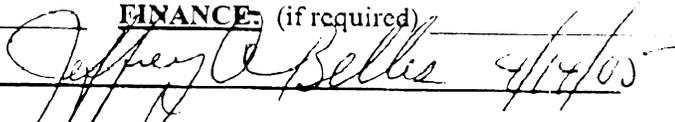
N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

LEGAL: (if required) \_\_\_\_\_

FINANCE: (if required) \_\_\_\_\_

DEPARTMENT HEAD: Jeffrey A Belles



(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

APPROVED FOR AGENDA:

CITY MANAGER: \_\_\_\_\_

DATE: \_\_\_\_\_

PROJECT FORM

DATE: APRIL 14, 2005

PROJECT: JANITORIAL SERVICES FOR CITY MUNICIPAL BUILDING  
BID NO.: 2005-117 DEPARTMENT: FLEET SERVICE, FACILITIES SERVICES  
BUDGET No.: 31010326-01101-502206  
FUNDING SOURCE: OPERATING ACCOUNT, CITY WIDE MAINTENANCE JANITORIAL CONTRACTS  
DISTRICT(S): 7

\*\*\*\*\*  
\*\*\*\*\*

RECOMMENDATION: VENDOR: MAHEIR JANITORIAL SERVICES  
EL PASO TX  
ITEM (S) ALL

TOTAL AWARD: \$177,972.00 ESTIMATED/YEAR

Fleet Services Department and Purchasing recommend awards as Maheir Janitorial Services has provided the Best Value Bid.

This is a thirty-six (36) month contract with no option to extend the term of this contract. Additionally, Maheir Janitorial Services offers a prompt payment discount of 1%10 Days.

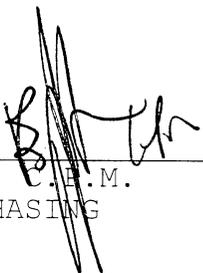
BIDS SOLICITED 52 BIDS LOCALS 38  
BIDS RECEIVED 16  
BIDS SVCS 06  
"NO BIDS" RECEIVED 00

CURRENT TAXES PAID \_\_\_\_\_  
OUT-OF-TOWN \_\_\_\_\_

TOTAL RECOMMENDED AWARDS: \$533,916.00  
\*\*\*\*\*

COUNCIL: APPROVED \_\_\_\_\_ REJECTED \_\_\_\_\_ CITY CLERK  
\*\*\*\*\*

APPROVED: COUNCIL MEETING OF APRIL 26, 2005

  
\_\_\_\_\_  
BYRON E. JOHNSON, P.M.  
DIRECTOR OF PURCHASING

**Regular Agenda for April 26, 2005**

BID NO. 2005-117 Janitorial Services  
City Municipal Building

Award to: Maheir Janitorial Service  
El Paso, TX

This is a thirty-six (36) month contract with no option to extend the term of this contract .

Department: Fleet Service, Facilities Services  
Funds available: 31010326-01101-502206  
Funding source: Operating Account, Janitorial Maintenance Service Contract  
Total Award: \$177,972.00 Est./Year  
District(s): 7



**Municipal Services  
Building Maintenance Division  
1059 Lafayette, Bldg. #3  
Phone: 621-6848 Fax: 621-6849**

April 7, 2005

TO: Ray Heredia  
Procurement Analyst

THRU : Jeffrey Belles  
Director of Fleet Services

FROM: Gabino Cortez Jr.  
Custodial Services Coordinator

SUBJECT: Bid Tabulations for City Hall

After reviewing the bid tabulations, the Building Maintenance Division of Municipal Services is recommending Bid #2005-117 to Maheir Janitorial for the rate of \$14,831.00 monthly and \$177,972.00 yearly with a discount of 1% - 10 days. If there are any questions, feel free to call me at 621-6848.

## CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES FOR CITY HALL				BID # 2005-117					
BID DATE: FEBRUARY 23, 2005				DEPARTMENT: MUNICIPAL SERVICES					
		ADEFTO BUILDING AND GROUNDS SERVICE EL PASO, TEXAS		CMC & MAINTENANCE INC BANGOW, ME		CTJ MAINTENANCE, INC IRVING, TEXAS		ENTRUST ONE FACILITY SERVICE, INC DALLAS, TEXAS	
ITEM NO.	DESCRIPTION	MONTHLY	ANNUAL	MONTHLY	ANNUAL	MONTHLY	ANNUAL	MONTHLY	ANNUAL
1.	JANITORIAL SERVICES FOR CITY HALL BUILDING	\$18,237.38	\$218,848.56	\$20,754.52	\$249,054.24	\$18,876.00	\$226,512.00	\$20,718.75	\$248,625.00
PAYMENT TERMS:		NET -30 DAYS		NET -30 DAYS		NET -30 DAYS		NET -30 DAYS	

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 

DATE: 2-24-05

NA

2005-117 JANITORIAL SERVICES FOR CITY HALL - MUNICIPAL SERVICES DEPARTMENT

## CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES FOR CITY HALL BID DATE: FEBRUARY 23, 2005				BID # 2005-117 DEPARTMENT: MUNICIPAL SERVICES					
		KLEEN-TECH SERVICE CORPORATION DENVER, CO		LUCY'S CLEANING SERVICE EL PASO, TEXAS		MAHEIR JANITORIAL SERVICE EL PASO, TEXAS		MARTINEZ JANITORIAL SERVICE EL PASO, TEXAS	
ITEM NO.	DESCRIPTION	MONTHLY	ANNUAL	MONTHLY	ANNUAL	MONTHLY	ANNUAL	MONTHLY	ANNUAL
1.	JANITORIAL SERVICES FOR CITY HALL BUILDING	\$14,948.00	\$179,376.00	\$12,499.91	\$149,998.92	\$14,831.00	\$177,972.00	\$19,200.00	\$230,400.00
PAYMENT TERMS:		1% -10 DAYS NE -30 DAYS		3% -10 DAYS		1% -10 DAYS NE -30 DAYS		3% -20 DAYS NE -30 DAYS	

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

BID ITEM: JANITORIAL SERVICES FOR CITY HALL BID DATE: FEBRUARY 23, 2005				BID # 2005-117 DEPARTMENT: MUNICIPAL SERVICES					
		PEDUS SERVICE INC EL PASO, TEXAS		PROFESSIONAL JANITORIAL SERVICE OF EL PASO, INC. EL PASO, TEXAS		P & S JANITORIAL SERVICES EL PASO, TEXAS		STAR - CLEAN M. EL PASO, TEXAS	
ITEM NO.	DESCRIPTION	MONTHLY	ANNUAL	MONTHLY	ANNUAL	MONTHLY	ANNUAL	MONTHLY	ANNUAL
1.	JANITORIAL SERVICES FOR CITY HALL BUILDING	\$14,585.80	\$175,029.60	\$15,774.00	\$189,288.00	\$15,500.00	\$186,000.00	\$14,496.00	\$173,952.00
PAYMENT TERMS:		NET -30 DAYS		1.0% -10 DAYS NET -30 DAYS		2% -10 DAYS NET -30 DAYS		NET -30 DAYS	

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY:   
 DATE: 2-25-05  
 NA

## CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES FOR CITY HALL				BID # 2005-117					
BID DATE: FEBRUARY 23, 2005				DEPARTMENT: MUNICIPAL SERVICES					
		THE EAGLE JANITORIAL EL PASO, TEXAS		TOTAL CLEANING EL PASO, TEXAS		TRDI, INC EL PASO, TEXAS		WESTERN JANITORIAL SERVICE, INC EL PASO, TEXAS	
ITEM NO.	DESCRIPTION	MONTHLY	ANNUAL	MONTHLY	ANNUAL	MONTHLY	ANNUAL	MONTHLY	ANNUAL
1.	JANITORIAL SERVICES FOR CITY HALL BUILDING	\$15,431.62	\$185,179.44	\$15,431.63	\$185,179.56	\$28,431.00	\$341,172.00	\$14,915.63	\$178,987.56
PAYMENT TERMS:		3% -20 DAYS NET -30 DAYS		1.75% -10 DAYS NET -30 DAYS		NET -30 DAYS		NET -30 DAYS	
BIDS SOLICITED: 52		BIDS RECEIVED: 16		LOCAL BIDS: 38		NO BIDS: 0			

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: \_\_\_\_\_

DATE: 2-25-05

NA

2005-117 JANITORIAL SERVICES FOR CITY HALL - MUNICIPAL SERVICES DEPARTMENT

C & L JANITORIAL SERVICES  
ATTN: CENSAR PEREZ  
1207 N GRAMA ST.  
EL PASO, TX 79903

RPM JANITORIAL SERVICES  
ATTN: RUBEN VALENZUELA/PEDRO  
7717 MONTANA AVE.  
EL PASO, TX 79923

J B JANITORIAL SERVICES  
ATTN: JORGE TELLEZ JR.  
12341 ANGIE BOMACH AVE.  
EL PASO, TX 79927

CAREFREE JANITORIAL  
ATTN: CARMEN RUBIO  
12264 CHISHOLM PASS DR.  
EL PASO, TX 79936

AJ MAINTENANCE SERVICE  
8057 BOWEN ROAD  
EL PASO, TX 79915-4701

DJ'S JANITORIAL SERVICES  
ATTN: RAUL DELGADO  
P O BOX 370305  
EL PASO, TX 79937-0305

TOTAL CLEANING SERVICES  
ATTN: RAUL TORRES  
1026 NAVARRETTE  
EL PASO, TX 79907

PROFESSIONAL JANITORIAL SVCS  
ATTN: MARISELA VELEZ  
2110 WYOMING A VENUE  
EL PASO, TX 79903

PEDUS BLDG SERVICES  
303 TEXAS AVENUE #706  
EL PASO, TX 79901

ATTN: REZ LINEN  
PROFESSIONAL BUILDING  
MAINTENANCE SERVICES  
4312 LOMA ALEGRE  
EL PASO, TX 79934

B J JANITORIAL  
ATTN: MANUEL SAENZ  
2007 HAPPER ST  
EL PASO, TX 79903

STAR-CLEAN  
ATTN: ARTURO RUBIO  
8120 ROGERS  
EL PASO, TX 79907

O J SERVICE TWO  
ATTN: LORI HENSON  
P O BOX 5549  
N LITTLE ROCK, AR 72119

ATTN: EVELYN ESCOBAR  
ELIM CLEANING SERVICES  
12232 SITTING BULL  
EL PASO, TX 79936

JAMES ENTERPRISE  
ATTN: JOANNA JAMES  
605 CEDAR ST.  
CEDAR HILL, TX 75104

ATTN: DANNETTE HEETH  
SUPERIOR BUILDING SERVICES  
15565 WRIGHT BROTHERS  
ADDISON, TX 75001-4274

CARRANCO PRODUCTS  
ATTN: SERGIO CARRANCO  
3733 SHELL, SUITE A  
EL PASO, TX 79925

EXECUTIVE MAINTENANCE  
ATTN: LUIS HERNANDEZ  
4305 LOMA DE ORO  
EL PASO, TX 79934

ATTN: NORMA FLORES  
EPCC-CONTRACT OPPORTUNITIES  
CENTER  
1359 LOMALAND, ROOM 522  
EL PASO, TX 79935

TANDEM JANITORIAL SERVICES  
P O BOX 1282  
UPPER MARLBORO, MD 20773

THE EAGLE JANITORIAL SERVICES  
ATTN: FRANK CORRAL  
2919 AURORA AVE.  
EL PASO, TX 79930

MAHEIR JANITORIAL SERVICES  
ATTN: HECTOR RODRIGUEZ  
12156 YVONNE RICHARDSON AVE.  
EL PASO, TX 79936

ADEFTO BUILDING & GROUND SVS  
ATTN: E J OVERTON  
7740 MUSTANG AVE.  
EL PASO, TX 79915

MARTINEZ JANITORIAL SERVICES  
3121 TIERRA RIO ROAD  
EL PASO, TX 79938-4483

ANNA'S CLEANING SERVICE  
ATTN: ANA FIERRO  
12862 CHAUCER RD.  
EL PASO, TX 79927

P&S JANITORIAL SERVICES  
ATTN: VIRGINIA SANCHEZ  
12158 VALLEY QUAIL  
EL PASO, TX 79936

GLOBAL CLEAN  
ATTN: JORGE GONZALEZ  
3737 N MESA, SUITE D1 PMB 105  
EL PASO, TX 79902

ATTN: ~~ERICH HUNTER~~ Larry Meyer  
CMC & MAINTENANCE, INC.  
4 UNION STREET SUITE 24  
BANGOR, ME 04401

ATTN: HECTOR RODRIGUEZ  
DUSTBUNNIES CLEANING SERVICES  
1319 E. YANDELL DRIVE  
EL PASO, TX 79901

MODERN ENTERPRISES  
ATTN: LETICIA HERNANDEZ  
10209 SUGARBERRY DR.  
EL PASO, TX 79925

*2424 East Broadway  
Suite 100  
Tulsa, OK  
55719*

STEAMATIC  
ATTN: EMA BERNAL  
8001 N. MESA E-207  
EL PASO, TX 79932

AMAZING INDUSTRIES INC.  
ATTN: KYM JORGENSEN  
P O 260447  
PLANO, TX 75026

ATTN: CYNTHIA CHAVEZ  
QUEST  
6601 MONTANA, SUITE E  
EL PASO, TX 79925

ATTN: JAMES SPANN  
JS SURGICAL  
1321 BOULDER COURT  
200DSTOCK, IL 60098

LUCY'S CLEANING SERVICES  
305 GRAPHITE  
EL PASO TX 799321

ATTN: HAROLD JENKINS  
CTJ MAINTENANCE  
3601 CONFLANS  
IRVING, TX 75061

ATTN: SASHA SILVA  
KLEEN-TECH SERVICES CORPORATION  
7100 N. BROADWAY 6-L  
DENVER, CO 80221

ATTN: DONNA GREENSPAN  
PREMIERE BUILDING SERVICES  
1945 NE 207<sup>TH</sup> STREET  
N. MIAMI BEACH, FL 33179

LUSAC BUILDING SERVICES  
6031 SHAWNDA COURT  
CITRUS HEIGHTS, CA 95621

UPSCALE CLEANING SERVICE INC.  
254 BENNETT AVENUE  
HEMPSTEAD, NY 11550

ADEFTO BUILDING AND GROUNDS  
SERVICE

ATTN: NAOMI D. GARCIA  
7740 MUSTANG AVE  
EL PASO, TX 79915

ATTN: LUPE FERNANDEZ  
ENTRUST ONE FACILITY SERVICES  
11880 GREENVILLE AVENUE SUITE 108  
DALLAS, TX 75243

CLEAN WINDOWS 'N' MORE  
ATTN: ALFONSO SANDOVAL  
7225 IMPERIAL RIDGE  
EL PASO, TX 79912

PM JANITORIAL SERVICES  
WOMEN OWNED  
10413 VALLE FERTIL  
SOCORRO, TX 79927

ATTN: CLARA YVETEE GARAY  
TRDI INCORPORATED  
11601 PELLICANO SUITE B-4  
EL PASO, TX 79936

ATTN: GABRIEL BERNAL  
STEAMATIC OF EL PASO  
8001 N. MESA STREET SUITE 207  
EL PASO, TX 79932

ATTN: DELLA WILIAMS  
D & G JANITORIAL  
10824 COURT STREET  
EL PASO, TX 79924

*\*see  
new  
label*

*AI-NSS*

A-ONE JANITORIAL  
6596 MONTANA, STE. F  
EL PASO, TX 79925

D + G JANITORIAL & MAINTENANCE  
SERVICE  
10824 QUARTZ ST.  
EL PASO, TX 79924



WESTERN JANITORIAL SERVICE  
INC  
2124 MONTANA  
EL PASO, TEXAS 79903

UNIQUE JANITORIAL SERVICES INC  
6617 TARASCAS DR.  
EL PASO, TEXAS 79912

ROSALINDA & JESUS  
RODRIQUEZ  
MILITARY CLEANING TEAM  
2804 BYRON  
EL PASO, TEXAS 79930

Y & C JANITORIAL SERVICES  
3021 E. MISSOURI  
EL PASO, TX 79903

BID INFORMATION SERVICE  
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER  
PO BOX 5600  
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE  
ONE CIVIC CENTER PLAZA  
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE  
2829 MONTANA AVE, B-100  
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER  
CLASSIFIED/LEGAL SECTION  
PO BOX 20  
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER  
4791 N. MESA  
EL PASO, TX 79902

SAM'S CLUB  
7970 NORTH MESA  
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION  
PO BOX 3612  
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY  
2626 NORTHEAST #103  
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE  
ONE CIVIC CENTER PLAZA  
EL PASO, TX 79901