

**-CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Libraries

AGENDA DATE: April 26, 2011

CONTACT PERSON NAME AND PHONE NUMBER: Dionne Mack-Harvin–Library Director, (915)543-5413
Bruce D. Collins – Purchasing Manager, (915) 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

Award the following: DIR-SDD-890 and DIR-SDD-1630 Dell Personal Computers, Dell Laptop Computers, Related equipment, and Sophos Anti Virus Software for ARRA BTOP Partner (non-city) intended computers. Additionally, the numbers used are maximum item quantities and reasonably accurate estimates; however, the actual quantity may be less than the estimate, and shall not be the basis for any change in the quoted unit price.

To: Checkpoint Services of El Paso, TX

Estimated Expenditures: \$1,266,514.18

BACKGROUND / DISCUSSION:

Libraries is recommending the award of the above to Checkpoint Services, Inc. It includes 1060 personal computers, 30 laptop computers, and related equipment to meet the City's obligation to Phase II of the ARRA Broadband Technology Opportunities Program (BTOP) Public Computer Center (PCC) grant number 48-42-B10570. This purchase will be done to meet the grant deadline of June 30, 2011.

PRIOR COUNCIL ACTION:

Yes, December 21, 2010 Item 11B (For Phase I)

AMOUNT AND SOURCE OF FUNDING:

Department: Libraries
Amount: \$1,266,514.18
Funds Available: Dept #53150073 - Acct # 508010– Fund# 07079-Grant #48-42-B10570
Funds Source: ARRA BTOP Virtual Village

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

Dedicated to Outstanding Customer Service for a Better Community

SERVICE SOLUTIONS SUCCESS

To: Bruce D. Collins, Purchasing Manager
From: Dionne Mack-Harvin, Library Director
Date: April 13, 2011

Re: Purchase of Dell Personal Computers, Dell Laptop Computers, Related equipment, and Sophos Anti Virus Software for ARRA BTOP Partner (non-city) intended computers as mandated for Phase II of the ARRA Broadband Technology Opportunities Program (BTOP) Public Computer Centers (PCC) grant number 48-42-B10570, Department of Information Resources (DIR) Contract No. DIR-SDD-890 and DIR-SDD-1630.

The Library recommends utilizing Department of Information Resources (DIR) contract number DIR-SDD-890 and DIR-SDD-1630 to issue purchase order(s) to Checkpoint Services Inc. for the amount of \$1,266,514.18 for approximately 1060 personal computers, 30 laptops, Related equipment, and Sophos Anti Virus Software for ARRA BTOP Partner (non-city) intended computers to meet the City's obligation to Phase II of the ARRA Broadband Technology Opportunities Program (BTOP) Public Computer Centers (PCC) grant number 48-42-B10570. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. Is there an urgent need for the product/service? In other words, is time of the essence?

Yes, there is a grant deadline of June 30, 2011 dictating the purchase of the referenced items.

2. Does the purchase through the Program promote the standardization of equipment?

Yes, hardware standardization will continue to be preserved with the use of these three contracts.

3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?

Yes, local business is being supported. Checkpoint Services Inc., a HUB, is located in El Paso, TX.

4. Do the available vendors have prior work experience and/or familiarity with the City?

Yes, Checkpoint Services Inc. has been servicing the City of El Paso and El Paso businesses for years. It is a reliable vendor whose deliverables are expected to arrive timely to help us meet this and other grant deadlines.

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?

Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract. The participation by the City of El Paso in the Department of Information Resources (DIR) Cooperative Purchasing Program was approved by Mayor and City Council on February 27, 2007.



Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson



Checkpoint Services, Inc.

1790 Commerce Park, Suite A-1
 El Paso, TX 79912
 VIN/Texas HUB # 74-2775490
 Certified WBE

Estimate

DATE	ESTIMATE NO.
3/28/2011	11-005527

NAME / ADDRESS
El Paso Public Library 501 N. Oregon El Paso, TX 79901

QTY	ITEM	DESCRIPTION	COST	Total
30	Dell	DELL 85 WHR 9-CELL LITHIUM-ION BATTERY FOR DELL E54X0 / E55X0 LAPTOPS FREIGHT INCLUDED	129.59	3,887.70
	DELL	PLEASE REFERENCE DELL DIR #TOF82ABO , DIR SDD-890 WHEN PLACING ORDER 7 - 10 DAYS ARO	0.00	0.00
Estimate good for 30 days			Subtotal	\$3,887.70
Please review estimate carefully - Checkpoint is not responsible for configuration errors. Freight charges MAY apply to orders under \$2,000. Credit card orders are subject to a 3.5% fee. Thank you for the opportunity to provide this estimate.			Tax (0.0%)	\$0.00
			Total	\$3,887.70

Accepted By: _____

Phone #	Fax #	E-mail	Web Site
915-581-1185	915-585-7751	sales@checkpnt.com	www.checkpnt.com

Checkpoint Services, Inc.

1790 Commerce Park, Suite A-1
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Estimate

DATE	ESTIMATE NO.
3/28/2011	11-005521

NAME / ADDRESS
El Paso Public Library 501 N. Oregon El Paso, TX 79901

QTY	ITEM	DESCRIPTION	COST	Total
30	LATITUDE	DELL LATITUDE E5510 - WIN 7 PRO 32-BIT - I7-640 2.8 GHZ - 4 GB 1333 MHZ 2 DIMMS - 160 GB 5400 RPM - 15.6" LED - 3 YEAR WARRANTY	1,132.80	33,984.00
30	CTC-D-DOEGY-48	ABSOLUTE COMPUTRACE COMPLETE 48 MONTHS SEE ATTACHMENT FOR COMPLETE SPECIFICATIONS FREIGHT INCLUDED	63.74	1,912.20
	DELL	PLEASE REFERENCE DELL DIR #TOF82ABO , DIR SDD-890 WHEN PLACING ORDER 7 - 10 DAYS ARO	0.00	0.00
Estimate good for 30 days			Subtotal	\$35,896.20
Please review estimate carefully - Checkpoint is not responsible for configuration errors. Freight charges MAY apply to orders under \$2,000. Credit card orders are subject to a 3.5% fee. Thank you for the opportunity to provide this estimate.			Tax (0.0%)	\$0.00
			Total	\$35,896.20

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DATE	ESTIMATE NO.
4/13/2011	11-005778

NAME / ADDRESS
The City of El Paso Financial Services 2 Civic Center Plaza, 7th Floor El Paso, TX 79901

QTY	ITEM	DESCRIPTION	COST	Total
700	OPTIPLEX	DELL OPTIPLEX 990 DT - WIN 7 PRO 32-BIT - I7-2600 3.4 GHZ - 4 GB 1333 MHZ - 250 GB SATA - 5 YEAR WARRANTY SEE ATTACHMENT FOR COMPLETE SPECIFICATIONS FREIGHT INCLUDED	1,154.63	808,241.00
	DELL	PLEASE REFERENCE DELL DIR #TOF82ABO , DIR SDD-890 WHEN PLACING ORDER 7 - 10 DAYS ARO * Partner Units w/19" monitors	0.00	0.00
Estimate good for 30 days			Subtotal	\$808,241.00
Please review estimate carefully - Checkpoint is not responsible for configuration errors. Freight charges MAY apply to orders under \$2,000. Credit card orders are subject to a 3.5% fee. Thank you for the opportunity to provide this estimate.			Tax (0.0%)	\$0.00
			Total	\$808,241.00

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Estimate

DATE	ESTIMATE NO.
4/13/2011	11-005777

NAME / ADDRESS
The City of El Paso Financial Services 2 Civic Center Plaza, 7th Floor El Paso, TX 79901

QTY	ITEM	DESCRIPTION	COST	Total
60	OPTIPLEX	DELL OPTIPLEX 990 DT - WIN VISTA HOME BASIC 32-BIT - I7-2600 3.4 GHZ - 4 GB 1333 MHZ - 250 GB SATA - 5 YEAR WARRANTY SEE ATTACHMENT FOR COMPLETE SPECIFICATIONS FREIGHT INCLUDED	1,006.21	60,372.60
	DELL	PLEASE REFERENCE DELL DIR #TOF82ABO , DIR SDD-890 WHEN PLACING ORDER 7 - 10 DAYS ARO * City of El Paso - PC Units without monitors	0.00	0.00
Estimate good for 30 days			Subtotal	\$60,372.60
Please review estimate carefully - Checkpoint is not responsible for configuration errors. Freight charges MAY apply to orders under \$2,000. Credit card orders are subject to a 3.5% fee. Thank you for the opportunity to provide this estimate.			Tax (0.0%)	\$0.00
			Total	\$60,372.60

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Estimate

DATE	ESTIMATE NO.
4/13/2011	11-005776

NAME / ADDRESS
The City of El Paso Financial Services 2 Civic Center Plaza, 7th Floor El Paso, TX 79901

QTY	ITEM	DESCRIPTION	COST	Total
300	OPTIPLEX	DELL OPTIPLEX 990 DT - WIN VISTA HOME BASIC 32-BIT - I7-2600 3.4 GHZ - 4 GB 1333 MHZ - 250 GB SATA - E1911 - 5 YEAR WARRANTY SEE ATTACHMENT FOR COMPLETE SPECIFICATIONS FREIGHT INCLUDED	1,124.98	337,494.00
	DELL	PLEASE REFERENCE DELL DIR #TOF82ABO , DIR SDD-890 WHEN PLACING ORDER 7 - 10 DAYS ARO * City of El Paso - PC Units w/19" monitors	0.00	0.00
Estimate good for 30 days			Subtotal	\$337,494.00
Please review estimate carefully - Checkpoint is not responsible for configuration errors. Freight charges MAY apply to orders under \$2,000. Credit card orders are subject to a 3.5% fee. Thank you for the opportunity to provide this estimate.			Tax (0.0%)	\$0.00
			Total	\$337,494.00

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Estimate

DATE	ESTIMATE NO.
3/28/2011	11-005535

NAME / ADDRESS
The City of El Paso Financial Services 2 Civic Center Plaza, 7th Floor El Paso, TX 79901

QTY	ITEM	DESCRIPTION	COST	Total
730	ESCN3USSC	SOPHOS ENDPOINT SECURITY AND CONTROL -2,000-4,999 USERS (36 MONTHS)	28.25025	20,622.68
	SW PRODUCTS & R...	PLEASE REFERENCE CSI DIR# DIR-SDD-1630 WHEN PLACING ORDER NOTE: IF CHECKPOINT HAS RECEIVED THE PURCHASE ORDER BY 12:00 PM 3/31/2011 CHECKPOINT WILL INCLUDE 9 MONTHS TO COINCIDE WITH THE CURRENT LICENSING WHICH WILL EXPIRE JAN. 2015	0.00	0.00
Estimate good for 30 days			Subtotal	\$20,622.68
Please review estimate carefully - Checkpoint is not responsible for configuration errors. Freight charges MAY apply to orders under \$2,000. Credit card orders are subject to a 3.5% fee. Thank you for the opportunity to provide this estimate.			Tax (0.0%)	\$0.00
			Total	\$20,622.68

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