

DATE: 04/29/2008

TO: City Clerk

FROM: Representative Eddie Holguin Jr.

ADDRESS 2 Civic Center Plaza, 10<sup>th</sup> Floor

TELEPHONE 915-541-4182

Please place the following item on the (Check one): CONSENT  REGULAR

Agenda for the Council Meeting of April 29, 2008

Appointment of Arturo Ronquillo II to the Information Technology Advisory Board nominated  
Item should read as follows: by Representative Eddie Holguin, Jr., District 6.

SPECIAL INSTRUCTIONS: \_\_\_\_\_

### **BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: Information Technology Advisory Board

NOMINATED BY: Representative Eddie Holguin Jr. DISTRICT: 6

NAME OF APPOINTEE Arturo Ronquillo II

(Please verify correct spelling of name)

BUSINESS ADDRESS: 1 Pershing Rd

CITY: Fort Bliss ST: TX ZIP: 79916 PHONE: 915-568-3341

HOME ADDRESS: \_\_\_\_\_

CITY: El Paso ST: TX ZIP: 79938 PHONE: \_\_\_\_\_

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Homero Galicia

EXPIRATION DATE OF INCUMBENT: 11/18/2007

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED:

RESIGNED

REMOVED

DATE OF APPOINTMENT: 04/29/2008

EXPIRATION DATE OF NEW APPOINTEE: 04/29/2010

PLEASE CHECK ONE OF THE FOLLOWING:

1<sup>st</sup> TERM:

2<sup>nd</sup> TERM:

UNEXPIRED TERM:

ARTURO RONQUILLO II

El Paso, TX 79938  
Office: (915) 568-3341

Email: [tury@elp.rr.com](mailto:tury@elp.rr.com)

## PROFESSIONAL EXPERIENCE

12/2006 to Present. Hrs per week: 40, INFORMATION MANAGEMENT ANALYST / STRATEGIC IT PLANNER, CAS, Inc. Contractor for the United States Department of Army. Fort Bliss, TX 79916, Clark McChesney, 915-568-5609, Contact Me First

I serve as the senior Strategic IT Planner/Analyst and technical authority in the Fort Bliss Base Transformation Office (BTO). Responsible for strategic planning, analyzing, evaluating, integrating, and coordinating required information management actions to support Base Realignment and Closure (BRAC), Global Defense Posture Realignment (GDPR), Army Modular Force (AMF) and the Army Campaign Plan (ACP). I am responsible to coordinate all IT/IM actions with BTO personnel, Fort Bliss Directorate of Information Management (DOIM), unit IT points of contact and other Army agencies to ensure critical IT/IM requirements are identified, planned for, and integrated as part of the overall Fort Bliss transformation planning documents.

I provide technical advice to the Fort Bliss Garrison and supported units concerning policies, plans, requirements and objectives of information management programs. I analyze complex and diverse information requirements/requests to plan and develop data gathering processes and assemble methodology to meet required actions. I lead and responsible for reviewing and evaluating the performance and status of IT/IM support requirements, i.e. IT equipment, software, systems, interfaces and networks, manpower, supply support, and facilities.

03/2004 to 12/2006. Hrs per week: 40, BASE OPERATIONS SYSTEMS ANALYST, GS-0301 -12. United States Department of Army. Fort Bliss, TX 79916, Marie Doyle, 915-568-3201, May Contact

As the senior analyst in Plans, Analysis & Integration (PAI), I analyzed and identified critical Information Technology (IT) issues including system effectiveness, limitations, and problematic issues; research and determined solutions and /or enhancements, and provided recommendations to upper-level management. Installed, upgraded, and maintained network services in heterogeneous Windows computing environments.

I led and was responsible for the program management and direct accountability of existing and proposed Installation Management Programs for base operations at Fort Bliss, Texas. Handled the defining of requirements to support necessary acquisitions, logistical functions, and monitored the implementation of plans, policies, and procedures. As the installation manager of the program management initiatives, I led the Garrison Directors towards successful implementation of programs such as Activity Based Costing, Performance Management Reviews, Commercial Activities, and the Interactive Customer Evaluation Program. Conducted management analysis reviews on performance, productivity, quality management, and organizational improvements to achieve optimum organizational efficiency and effectiveness.

Developed, monitored, executed and integrated strategic plans across the Fort Bliss Garrison by ensuring all programs I implemented, tied to the overall strategic direction as defined by the Installation Management Agency, Senior Mission Commander and the Garrison Commander. Reviewed processes, associate metrics and coordinated all strategic planning activities that supported all corporate processes, and allowed our leadership to clearly understand the status of operations supported by all Directors. Assisted directors and commanders in the development of systems and processes for continuous self-

assessment based on strategic planning and transformation efforts. Advised Garrison Command, directors, and commanders on how to increase overall efficiency and effectiveness of near, mid, and long term programs. I assisted directors with internal strategic planning, mapping process and development of measures. Plan, manage and conduct studies on customer satisfaction, performance, and productivity. Performed cost analysis studies on garrison operations and provided detail reports to the Garrison Commander and higher headquarters.

I provided project leadership, technical expertise, and technical guidance as Project Leader on special projects involving design, development, and implementation of new or updated multifaceted information systems and installation management programs, including Activity Based Costing, Performance Management Review, Productivity Reviews, Interactive Customer Evaluation Program, Lean Six Sigma and the Installation Geospatial Information System. Planned, organized and directed team studies and special projects to influence management to support implementation recommendations. I ensured effective integration and conformity with Department of Army and Department of Defense specifications and requirements.

As the Installation Geospatial Information and Services (IGI&S) Coordinator I oversaw all Garrison and Installation Geospatial Information System (GIS) activities. I identified installation IGI&S requirements and reported requirements to the Installation Management Agency Southwest Region. I provided standardized, verified and validated installation GIS data to the Southwest Region biannually. I organized, analyzed and reported current and proposed Garrison and Installation GIS applications, functions and requirements to determine possible overlaps, data and cost sharing opportunities.

01/2003 to 03/2004. Hrs per week: 40, COMPUTER SYSTEMS ANALYST, Salary: 48,000, Cordev, Inc. Fort Bliss, TX 79916, Santiago Garcia, 915-568-6389.

I was responsible for the management of the diverse future Information Technology (IT) projects including installation of computer networks, communications designs, maintenance, and performance improvements. Researched, designed, operated, and maintained Windows operating systems, hardware, virtual private networks, and system/network security. Served as point-of-contact for the Fort Bliss Commanding General in regards to networking, ADP, and all IT issues. Frequently briefed the Commanding General on new technologies and system enhancements including Blackberry email mobile devices and Internet access through cellular technology.

Additional responsibilities included computer systems services which included: Installing, upgrading, diagnosing, repairing, and maintaining local area network (LAN) and wide area network (WAN) hardware and software. Monitored and tested hardware, software, and communication devices and systems. Installed and maintained office automation software on application servers and file server workstations. Inspected user workstations to ensure software license compliance. Conducted technical inspections on network hardware for issues and changes. Provided hands-on, one-on-one end user training on the implementation of new Common Access Card Readers and Blackberry Email mobile devices.

Directed and managed specific Information Technology programs including virus protection, database management, and technology and communication services. Independently tested new software and developed test procedures to ascertain user friendliness, applicability to work environment, and ensured compatibility with existing systems and networks.

Supported and led Directors and Commanders by advising them on Information Technology Systems Development/implementation. Analyzed, developed, and implemented Fort Bliss Information Operations Center (FBIOC) database. Developed backwards planning to ensure the consolidation of servers and migration of the Fort Bliss network from a Windows NT infrastructure to Windows Active Directory was completed in a timely and efficient manner. Worked closely with engineers and technical professionals at Dell Computers on initial site evaluation and equipment pricing. Implemented Vertical Horizon Switches to improve LAN/WAN performance. Upgraded network ATM to Gigabyte Switches. Upgraded five email servers from Exchange 5.5 to Exchange 2000.

06/1999 to 01/2003. Hrs per week: 40, COMPUTER SPECIALIST, Salary: 40,000. Cordev, Inc., Fort Bliss, TX 79916, Santiago Garica, 915-568-6389.

Served as Computer Specialist in Computer Support Center for the Directorate of Information Management at Fort Bliss, Texas and provided technical support in the Help Desk to resolve problems on Automatic Data Processing equipment failures and maintenance, network connectivity issue resolution, and software application problems. Prepared status reports on trouble calls, recurring maintenance problems, and status of LAN/WAN implementations. Provided follow-up support and feedback on customer satisfaction.

Installed computers, servers, hubs, and switches for Local Area Network/Wide Area Network. Designed and maintained Fort Bliss Computer Support Center website and supervised maintenance of Support Center file servers to support all information technology system services.

Analyzed and performed information Technology systems validation testing for migration of Windows NT 4.0 Network to Windows 2000 Active Directory Network. Drafted documentation and conducted design reviews of the Windows 2000 Active Directory structure.

Developed and drafted Memorandum of Agreement (MOA) between Army Training & Doctrine Command (TRADOC) and Fort Bliss for deployment of Common Access Card Readers for Fort Bliss, William Beaumont Army Medical Center, and McGregor Range. Assisted with software design and procedure improvements to manage all project management.

06/2001 to 08/2003. Hrs per week: 12, COMPUTER SPECIALIST, Salary: 4,500. El Paso Community College Northwest Library, El Paso, TX 79932, Monica Wong, 915-831-8840.

Maintained on-going operations support for computer labs at El Paso Community College's Northwest Campus Library. Diagnosed, repaired, and serviced computers and resolved network problems. Installed new system hardware/software for Library's LAN. Monitored operation of LAN and ensured hardware/software was functioning properly. Developed and maintained certain portions of the Library's website.

## EDUCATION

Master of Arts in Information Technology Management, 5/2007, GPA 3.570, Webster University, St. Louis, MO 63119

Bachelor of Science in Management / Computer Information Systems, 04/2003, GPA 3.125  
Park University, Parkville, MO 64152

## TRAINING

### Computer Associates Training Courses

Unicenter Advanced Help Desk Administrative (16-hours) – 10/1999

Unicenter TNG Implementing Advanced Help Desk (8-hours) – 10/1999

Introduction to Unicenter TNG (16-hours) – 10/1999

### Microsoft Training Courses

(828) Deploying and Supporting Microsoft Systems Management Server 2.0 (32-hours) 07/2002

(827) Administering Microsoft Systems Management Server 2.0 (24-hours) 06/2002

(2520) Deploying Microsoft Windows XP Professional (32-hours) 04/2002

(1516) Designing Microsoft Windows 2000 Directory Services Infrastructure (16-hours) 07/2000

(1560) Updating Support Skills from MS Windows NT 4.0 to MS Windows 2000 (32-hours) 06/2000

(2151) Microsoft Windows 2000 Network and Operating System Essentials (32-hours) 06/2000

(1313) Microsoft Exchange Server 5.5 (32-hours) 05/2000

(689M) Windows NT Server 4.0 Enterprise with TCP/IP Technologies (32-hours) 04/2000  
(922) Supporting Microsoft Windows NT 4.0 Core (32-hours) 03/2000  
(688) Internetworking MS TCP/IP on MS Windows NT 4.0 (32-hours) 03/2000  
(803) Administering Microsoft Windows NT 4.0 (32-hours) 03/2000  
(70-058) Essentials of Microsoft Networking (32-hours) 02/2000

Western Technical Institute  
Network+ Certification Preparation (32-hours) 02/2002  
A+ Certification Preparation (32-hours) 02/2002

CompUSA Training  
Palm Pilot Introduction (8-hours) 02/2001  
Blackberry Administration

El Paso Community College Courses  
Web Page Design (24-hours) 09/2001

Calibre Training  
DASA-CE: Cost and Performance Management (24-hours) 07/2004  
DASA-CE: Basics of Activity Based Costing (6-hours) 10/2004  
DASA-CE: Activity Based Management Concepts and Application (8-hours) 10/2004

## OTHER INFORMATION

### CERTIFICATIONS

CompTIA Network+ Certification – 01/2003  
CompTIA A+ Certification – 02/2002  
Department of the Army - System Administrator / Network Manager Level I and II Certification – 06/2003  
Department of the Army – Organizational Leadership for Executives – 01/2005  
Department of the Army – Lean Six Sigma Green Belt Certification – 11/2006

SECURITY CLEARANCE: Government Secret Level

LANGUAGE SKILLS: Bilingual with an articulate fluency in English and Spanish

### REFERENCES:

Shannon Navarro (Co-worker):  
Michael Radford (Co-worker):  
Linda Vasquez (Former Supervisor):