

DATE: April 26, 2007

TO: City Clerk

FROM: Representative Presi Ortega, Jr.

ADDRESS City Hall TELEPHONE 541-4701

Please place the following item on the (Check one): CONSENT XX REGULAR _____

Agenda for the Council Meeting of May 1, 2007

Item should read as follows: Appointment of Alma Oaxaca to the Art Museum Advisory Board requested by Representative Presi Ortega, Jr.

SPECIAL INSTRUCTIONS: _____

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Art Museum Advisory Board

NOMINATED BY: Presi Ortega, Jr. DISTRICT: 5

NAME OF APPOINTEE Alma Oaxaca
(Please verify correct spelling of name)

BUSINESS ADDRESS: _____

CITY: El Paso ST: TX ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Alyce Burmeister

EXPIRATION DATE OF INCUMBENT: 8/29/2008

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: _____
RESIGNED XX
REMOVED _____

DATE OF APPOINTMENT: 5/1/07

EXPIRATION DATE OF NEW APPOINTEE: 8/29/2008

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: _____
2nd TERM: _____
UNEXPIRED TERM: XX

Alma Oaxaca

SUMMARY OF QUALIFICATIONS:

Excellent interpersonal communication skills, self-motivated, able to set effective priorities. Sales and customer service over 20 years experience. A passion for living, learning and meeting people.

EXPERIENCE:

2002-2006 **COLDWELL BANKER deWETTER HOVIOUS**
Realtor

Certified Buyer and Seller Representative. A special commitment to customer satisfaction and personalized meticulous service.

1986-2002 **INTERNATIONAL TOURS OF EL PASO**
Owner/ Travel Coordinator

I planned trips of a lifetime around the world for many clients from El Paso, Juarez, Chihuahua, Monterrey and Mexico City. I supervised and trained staff in sales, service and computer skills. Developed marketing strategies and coordinated special interest group travel.

1982-1986 **TRINITY FIRST METHODIST DAY SCHOOL**

Pre-K Teacher

Taught older 3 year old class. Concentrated effort on learning good social and motor skills. Of great importance in my teaching was a natural development of creative, spiritual and artistic expression.

Alma Oaxaca

EDUCATION:

Alliance Francaise Diplome Superieur
UTEP French Literature and Portuguese
Loretto Academy Class of 1971

LANGUAGE SKILLS:

Bilingual and Bicultural: Fluent in spoken and written English and Spanish
French and Portuguese

PERSONAL INTERESTS:

I am very proud to be a docent of The El Paso Museum Of Art since 2002, guiding tours in both English and Spanish.

Tennis is a sport I enjoy to play and watch. I volunteer much time and effort to helping two food-banks in the Juarez Colonias.

I enjoy traveling, have a passion for art, I have had the opportunity to travel with my husband and son to beautiful and amazing cities. I enjoy good food and wine and find pleasure in cooking for my family. I take private haute cuisine cooking classes from a Cordon Bleu Paris Certified Chef. It is my pursuit to give the people I come in contact with the best of myself always.