

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: Fleet Services

AGENDA DATE: 05/03/05

CONTACT PERSON/PHONE: Fleet Services, Jeffrey Belles, (915) 621-6821

DISTRICT(S) AFFECTED: N/A

SUBJECT:

APPROVE: Provisional Appointment

BACKGROUND / DISCUSSION:

Automotive Tech II - Request to fill the provisional appointment for two vacancies for Automotive Technician II positions. There is no current list available.

Building Maintenance Worker I – This position is currently vacant and there is no current list available.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Already budgeted for FY/05.

Fund Source: 37370155-45202-37000 & 31010326-01101-31001

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____

FINANCE: (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

JOE WARDY
MAYOR

JOYCE WILSON
CITY MANAGER

JEFFREY A. BELLES
DIRECTOR



CITY COUNCIL
SUSAN AUSTIN, DISTRICT 1
ROBERT A. CUSHING, JR., DISTRICT 2
ALEXANDRO LOZANO, DISTRICT 3
JOHN F. COOK, DISTRICT 4
PAUL J. ESCOBAR, DISTRICT 6
VIVIAN ROJAS, DISTRICT 7
ANTHONY W. COBOS, DISTRICT 8

FLEET SERVICES DEPARTMENT

To: Terry Bond, Human Resources Director
From: Jeffrey Belles, Director *JB*
Subject: Provisional Appointment
Date: April 13, 2005

RECEIVED
DATE: 4-20-05

I am requesting provisional appointment for [REDACTED] the position of Building Maintenance Worker I (GS 14, job code 343100) for six months. This position is currently vacant and there's no current list available.

[REDACTED] currently a Custodial Worker (GS 07, job code 314200) and meets the minimum qualifications for this position.

Funding account #31010326-01101-31001.

Thank you.

Wb 4-17-05

RECEIVED

APR 14 2005

4-18-05
Does dept. have funds for this app't.?

MC