DATE: April 20, 2005

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313

THRU: Aurora Wells
Bid Clerk ext. 4038

Please place the following item on the **CONSENT** agenda for the Council Meeting of **MAY 3, 2005**.

Item should read as follows:

Solicitation No. 2005-069	Janitorial Services for Chalio Acosta (Delta) Recreation Center
Award to:	Total Cleaning Services El Paso, TX
Item (s):	1 & 2
Amount:	$31,582.80 (estimated yearly)
Department:	Parks & Recreation
Funds available:	51010256-01101-502206 & 51010256-16302-502206
Funding source:	Operating Accounts and User Fees, Maintenance Chalio Acosta (Delta) Recreation Center
Total award:	$94,748.40 (estimated)
District (s):	3

Parks & Recreation, Center Staff, and Purchasing recommend award as indicated, Total Cleaning Services provided and meets the Best Value Criteria.

This is a thirty-six month contract with no option to renew, Total Cleaning Services offers a 3%-10 Day prompt payment discount.

Contact person: Ray Heredia, Procurement Analyst at 541-4316.

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AGENDA FOR: **MAY 3, 2005**

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CITY OF EL PASO, TEXAS
REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: PARKS & RECREATION

AGENDA DATE: MAY 3, 2005

CONTACT PERSON/PHONE: NORMAN C. MERRIFIELD ED. D.

DISTRICT(S) AFFECTED: 3

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

Approve award of Solicitation 2005-069 Janitorial Services Chalio Acosta (Delta) Recreation Center, to Total Cleaning Services. Parks & Recreation, Center Staff, and Purchasing recommend award as indicated, Total Cleaning Services provided and meets the Best Value Criteria. Cost: 31,582.80 Estimated/Year, Total Award $94,748.40. This is a thirty-six month contract, with no option to renew, Total Cleaning Services offers a 3% 10 Day Prompt Payment Discount.

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

To continue Janitorial services

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one?

Yes, prior contracts

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

51010256-01101-502206 and 5150256-16302-502206, Operating Account and User Fees, Chalio Acosta (Delta) Recreation Center

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

**********REQUIRED AUTHORIZATION**********

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

PROJECT FORM

DATE: APRIL 20, 2005

PROJECT: JANITORIAL SERVICES FOR CHALIO ACOSTA (DELTA) RECREATION CENTER

BUDGET NO.: 51010256-01101-502206 & 51010256-16302-502206

FUNDING SOURCE OPERATING ACCOUNTS AND USER FEES, MAINTENANCE CHAILO ACOSTA (DELTA) RECREATION CENTER

RESPRESENTATIVE DISTRICT(S): 3

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RECOMMENDATION: VENDOR: TOTAL CLEANING SERVICES
EL PASO, TX
ITEMS: 1 & 2
AMOUNT $31,582.80 EST/YR

Parks & Recreation, Center Staff, and Purchasing recommend award as indicated, Total Cleaning Services provided and meets the Best Value Criteria.

This is a thirty-six month contract with no option to renew. Total Cleaning Services offers a 3%-10 Day Prompt Payment Discount.

BID'S SOLICITED	37	BID'S LOCALS	30
BID'S RECEIVED	13		
BIDS SVCS	06		
"NO BIDS" RECEIVED	00		

CURRENT TAXES PAID __
OUT-OF-TOWN ___

TOTAL ESTIMATED AWARD: $94,748.40 ESTIMATED

****

FUNDS: AVAILABLE____ NOT AVAILABLE_____ COMPTROLLER

****

COUNCIL: APPROVED_____ REJECTED_____ CITY CLERK ____

^^

APPROVED: COUNCIL MEETING OF **MAY 3, 2005**

BYRON E. JOHNSON, C.P.M.
DIRECTOR OF PURCHASING

Council Agenda for May 3, 2005

BID NO.:	2005-069 Janitorial Services for Chalio Acosta (Delta) Recreation Center
Award to:	Total Cleaning Services El Paso, TX
Item(s)	1 & 2
Total Award:	$31,582.80 Estimated Annually

This is a thirty-six (36) month contract with no option to extend.

Department:	Parks & Recreation
BUDGET NO.:	51010256-01101-502206 51010256-16302-502206
FUNDING SOURCE:	Operating Accounts And User Fees, Maintenance Chalio Acosta (Delta) Recreation Center.
Total Award:	$94,748.40 Estimated
District(s):	3

CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES FOR CHALIO ACOSTA (DELTA) RECREATION CENTER — **BID # 2005-069**

BID DATE: JANUARY 5, 2005 — **DEPARTMENT: PARKS AND RECREATION**

		ADEFTO BUILDING AND GROUNDS SERVICE			CAREFREE JANITORIAL SERVICE EL PASO, TX			CMC & MAINTENANCE INC. BANGOR, ME			GLOBAL CLEAN EL PASO, TX		
ITEM NO.	DESCRIPTION	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL
1.	CHALIO ACOSTA (DELTA) RECREATION CENTER	$9.85	$2,999.33	$35,991.90	$10.50	$3,197.25	$38,367.00	$15.85	$4,826.33	$57,915.90	$7.90	$2,405.55	$28,866.60
2.	AFTER RENTAL CLEANING 36X YR	$35.00 PER CLEANING	$1,260.00 TOTAL	$37,251.90 TOTAL ITEMS 1 & 2	$40.00 PER CLEANING	$1,440.00 TOTAL	$39,807.00 TOTAL ITEMS 1 & 2	$125.00 PER CLEANING	$4,500.00 TOTAL	$62,415.90 TOTAL ITEMS 1 & 2	$70.00 PER CLEANING	$2,520.00 TOTAL	$31,386.60 TOTAL ITEMS 1 & 2
PAYMENT TERMS:		NET - 30 DAYS			1% - 10 DAYS			NET - 30 DAYS			1.5% - 10 DAYS		

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: _____

DATE: 1-11-04

CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES FOR CHALIO ACOSTA (DELTA) RECREATION CENTER **BID # 2005-069**

BID DATE: JANUARY 5, 2005 **DEPARTMENT: PARKS AND RECREATION**

		JB JANITORIAL SERVICE EL PASO, TX			LUCY'S CLEANING SERVICE EL PASO, TX			MAHEIR JANITORIAL SERVICE EL PASO, TX			MARTINEZ JANITORIAL SERVICE EL PASO, TX		
ITEM NO.	DESCRIPTION	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL
1.	CHALIO ACOSTA (DELTA) RECREATION CENTER	$9.50	$2,892.75	$34,713.00	$5.60	$1,705.20	$20,462.40	$8.65	$2,633.93	$31,607.10	$8.25	$2,512.13	$30,145.50
2.	AFTER RENTAL CLEANING 36X YR	N/A PER CLEANING	TOTAL	$34,713.00 TOTAL ITEMS 1 & 2	$89.60 PER CLEANING	$3,225.60 TOTAL	$23,688.00 TOTAL ITEMS 1 & 2	$60.00 PER CLEANING	$2,160.00 TOTAL	$33,767.10 TOTAL ITEMS 1 & 2	$60.00 PER CLEANING	$2,160.00 TOTAL	$32,305.50 TOTAL ITEMS 1 & 2
PAYMENT TERMS:		100% - 30 DAYS			3% - 10 DAYS			1% - 10 DAYS			3% - 30 DAYS		

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: _____

DATE: 1-11-04

CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES FOR CHALIO ACOSTA (DELTA) RECREATION CENTER — **BID # 2005-069**

BID DATE: JANUARY 5, 2005 — **DEPARTMENT: PARKS AND RECREATION**

		PEDUS SERVICE, INC. EL PASO, TX			PROFESSIONAL JANITORIAL SERVICE EL PASO, TX			STAR-CLEAN M. EL PASO, TX			SUPERIOR BUILDING SERVICES ADDISON, TX		
ITEM NO.	DESCRIPTION	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL
1.	CHALIO ACOSTA (DELTA) RECREATION CENTER	$7.76	$2,362.92	$28,355.04	$12.00	$3,654.00	$43,848.00	$7.50	$2,283.75	$27,405.00	$11.08	$3,373.86	$40,486.32
2.	AFTER RENTAL CLEANING 36X YR	$100.00 PER CLEANING	$3,600.00 TOTAL	$31,955.04 TOTAL ITEMS 1 & 2	$90.00 PER CLEANING	$3,240.00 TOTAL	$47,088.00 TOTAL ITEMS 1 & 2	$40.00 PER CLEANING	$1,440.00 TOTAL	$28,845.00 TOTAL ITEMS 1 & 2	$100.00 PER CLEANING	$3,600.00 TOTAL	$44,086.32 TOTAL ITEMS 1 & 2
PAYMENT TERMS:		1% - 20 DAYS			1.0% - 10 DAYS			NET - 30 DAYS			1% - 10 DAYS		

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: _____

DATE: 1-11-04

CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES FOR CHALIO ACOSTA (DELTA) RECREATION CENTER **BID # 2005-069**

BID DATE: JANUARY 5, 2005 **DEPARTMENT: PARKS AND RECREATION**

		TOTAL CLEANING SERVICES EL PASO, TX											
ITEM NO.	DESCRIPTION	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL	HOURLY RATE	MONTHLY (X 12 =)	ANNUAL
1.	CHALIO ACOSTA (DELTA) RECREATION CENTER	$8.20	$2,496.90	$29,962.80									
2.	AFTER RENTAL CLEANING 36X YR	$45.00 PER CLEANING	$1,620.00 TOTAL	$31,582.80 TOTAL ITEMS 1 & 2	PER CLEANING	TOTAL	TOTAL ITEMS 1 & 2	PER CLEANING	TOTAL	TOTAL ITEMS 1 & 2	PER CLEANING	TOTAL	TOTAL ITEMS 1 & 2
PAYMENT TERMS:		3% - 10 DAYS											

BIDS SOLICITED: 37 **BIDS RECEIVED: 13** **BIDS LOCAL: 30** **NO BIDS: 0**

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: _____

DATE: 1-11-05

BID # 2005-069
JANITORIAL SERVICES CHALIO ACOSTA (DELTA) RECREATION CENTER

ITEMS 1 & 1A		STAR-CLEAN MAINTENANCE		CAREFREE JANITORIAL SERVICES		MARTINEZ JANITORIAL SERVICE		GLOBAL CLEAN		TOTAL CLEANING SERVICES	
CRITERIA	WEIGHT BY %	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS
COST/PRICE	30	5	150	1	30	2	60	3	90	4	120
PERFORMANCE CLIENT HISTORY	15	2	30	4	60	4	60	4	60	4	60
REFERENCES	15	3	45	4	60	4	60	4	60	4	60
MEDICAL BENEFITS INCENTIVES	15	3	45	3	45	0	0	0	0	3	45
CERTIFICATION TRAINING	15	0	0	0	0	0	0	0	0	0	0
COMPLIANCE WITH BID	10	3	30	3	30	3	30	3	30	3	30
TOTAL			300		225		210		240		315
RANK											

Lucy's Cleaning non-responsible, Bid cost lower than 2002 bid

BID # 2005-069

JANITORIAL SERVICES CHALIO ACOSTA (DELTA) RECREATION CENTER

ITEMS 2 & 2A		PEDUS SERVICE		SUPERIOR BUILDING SERVICES		ADEFTO BLDG & GROUND SVCS		MAJEIR JANITORIAL SERVICES			
CRITERIA	WEIGHT BY %			SCORE	POINTS	SCORE	POINTS	SCORE	POINTS		
COST/PRICE	30	1	30	1	30	1	30	1	30		
PERFORMANCE CLIENT HISTORY	15	3	45	0	0	4	60	4	60		
REFERENCES	15	3	45	4	60	4	60	4	60		
MEDICAL BENEFITS INCENTIVES	15	4	60	0	0	3	45	3	45		
CERTIFICATION TRAINING	15	3	45	4	60	0	0	0	0		
COMPLIANCE WITH BID	10	4	40	3	30	3	30	3	30		
TOTAL			265		200		225		225		

Lucy's Cleaning non responsible, Bid cost lower than 2002 bid.

C & L JANITORIAL SERVICES
ATTN: CENSAR PEREZ
1207 N GRAMA ST.
EL PASO, TX 79903

B J JANITORIAL
ATTN: MANUEL SAENZ
2007 HAPPER ST
EL PASO, TX 79903

THE EAGLE JANITORIAL SERVICES
ATTN: FRANK CORRAL
2919 AURORA AVE.
EL PASO, TX 79930

RPM JANITORIAL SERVICES
ATTN: RUBEN VALENZUELA/PEDRO
7717 MONTANA AVE.
EL PASO, TX 79923

STAR-CLEAN
ATTN: ARTURO RUBIO
8120 ROGERS
EL PASO, TX 79907

MAHEIR JANITORIAL SERVICES
ATTN: HECTOR RODRIGUEZ
12156 YVONNE RICHARDSON AVE.
EL PASO, TX 79936

J B JANITORIAL SERVICES
ATTN: JORGE TELLEZ JR.
12341 ANGIE BOMACH AVE.
EL PASO, TX 79927

O J SERVICE TWO
ATTN: LORI HENSON
P O BOX 5549
N LITTLE ROCK, AR 72119

ADEFTO BUILDING & GROUND SVS
ATTN: E J OVERTON
7740 MUSTANG AVE.
EL PASO, TX 79915

CAREFREE JANITORIAL
ATTN: CARMEN RUBIO
12264 CHISHOLM PASS DR.
EL PASO, TX 79936

ATTN: EVELYN ESCOBAR
ELIM CLEANING SERVICES
12232 SITTING BULL
EL PASO, TX 79936

MARTINEZ JANITORIAL SERVICES
ATTN: ALFREDO MARTINEZ
953 GERONNE DR.
EL PASO, TX 79907
RTE see new label *

AJ MAINTENANCE SERVICE
8057 BOWEN ROAD
EL PASO, TX 79915-4701

JAMES ENTERPRISE
ATTN: JOANNA JAMES
605 CEDAR ST.
CEDAR HILL, TX 75104

ANNA'S CLEANING SERVICE
ATTN: ANA FIERRO
12862 CHAUCER RD.
EL PASO, TX 79927

DJ'S JANITORIAL SERVICES
ATTN: RAUL DELGADO
P O BOX 370305
EL PASO, TX 79937-0305

ATTN: DANNETTE HEETH
SUPERIOR BUILDING SERVICES
15565 WRIGHT BROTHERS
ADDISON, TX 75001-4274

P&S JANITORIAL SERVICES
ATTN: VIRGINIA SANCHEZ
12138 VALLEY QUAIL
EL PASO, TX 79936

TOTAL CLEANING SERVICES
ATTN: RAUL TORRES
1026 NAVARRETTE
EL PASO, TX 79907

CARRANCO PRODUCTS
ATTN: SERGIO CARRANCO
3733 SHELL, SUITE A
EL PASO, TX 79925

GLOBAL CLEAN
ATTN: JORGE GONZALEZ
3737 N MESA, SUITE D1 PMB 105
EL PASO, TX 79902

PROFESSIONAL JANITORIAL SVCS
ATTN: MARISELA VELEZ
2110 WYOMING A VENUE
EL PASO, TX 79903

EXECUTIVE MAINTENANCE
ATTN: LUIS HERNANDEZ
4305 LOMA DE ORO
EL PASO, TX 79934

ATTN: ERICH HUNTER
CMC & MAINTENANCE, INC.
4 UNION STREET SUITE 24
BANGOR, ME 04401

PEDUS BLDG SERVICES
303 TEXAS AVENUE #706
EL PASO, TX 79901

ATTN: NORMA FLORES
EPCC-CONTRACT OPPORTUNITIES CENTER
1359 LOMALAND, ROOM 522
EL PASO, TX 79935

ATTN: HECTOR RODRIGUEZ
DUSTBUNNIES CLEANING SERVICES
1319 E. YANDELL DRIVE
EL PASO, TX 79901

ATTN: REZ LINEN
PROFESSIONAL BUILDING MAINTENANCE SERVICES
4312 LOMA ALEGRE
EL PASO, TX 79934

ENTRUST ONE
ATTN: LUPE FERNANDEZ
11880 GREENVILLE AVE., STE. 108
DALLAS, TX 75243

SYLVIA MENDOZA
8051 ALAMO
EL PASO, TX 79907

*MARTINEZ JANITORIAL SERVICES
ATTN: ALFREDO MARTINEZ
3121 TIERRA RIO RD
EL PASO, TX 79938-4483

ATTN: HENRY VINSON
XENCOM SYSTEM, INC.
1609 PRECISION DRIVE SUITE 3000
PLANO, TX 75074

REFLECTIONS, CS
ATTN: JOE LEDESMA
1358 ADABEL
EL PASO, TX 79936

ATTN: DEADRA MINIFEE
HIP JANITORIAL SERVICES
2819 WONG SUITE A
EL PASO, TX 79936

ATTN: JOE LEDESMA
REFLECTIONS CLEANING SERVICES
1358 ADABEL
EL PASO, TX 79936

CRISTAL BUSINESS SERVICES INC.
ATTN: BERNARD SANGANZA
2951 SATELLITE BLVD., A514
DULUTH, GA 30096

MODERN ENTERPRISES
ATTN: LETICIA HERNANDEZ
10209 SUGARBERRY DR.
EL PASO, TX 79925

BID INFORMATION SERVICE
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER
PO BOX 5600
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE
2829 MONTANA AVE, B-100
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER
CLASSIFIED/LEGAL SECTION
PO BOX 20
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER
4791 N. MESA
EL PASO, TX 79902

SAM'S CLUB
7970 NORTH MESA
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION
PO BOX 3612
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY
2626 NORTHEAST #103
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901