



Agenda Item Form

Agenda Date: May 4, 2004

Districts Affected: 3

Dept. Head/Contact Information: Byron E. Johnson, Director of Purchasing, (915) 541-4308

Type of Agenda Item:

- | | | |
|--|---|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- General Fund
- Grant (duration of funds: _____ Months)
- Other Source: Airport Grants Improvements

Legal:

- Legal Review Required Attorney Assigned (please scroll down): None Approved Denied

Timeline Priority: High Medium Low # of days: _____

Why is this item necessary:

The City of El Paso, is seeking to purchase Airport Seating for El Paso International Airport.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Airport Grants Improvements will fund this purchase.

Statutory or Citizen Concerns:

Not applicable.

Departmental Concerns:

The Airport Seating to be purchased will be installed in the new Meet-Greet area that will open as part of the Consolidated Security Checkpoint project.

DATE: April 28, 2004
TO: Municipal Clerk
FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313
THRU: Aurora Wells
Interim Bid Clerk ext. 4038

CITY CLERK DEPARTMENT

Byron E. Johnson
2004 MAY 28 PM 1 37

Please place the following item on the **CONSENT** agenda for the Council Meeting of **MAY 04, 2004.**

Item should read as follows:

Bid No. 2004-158 Furnish & Install Airport Seating
Award to: Airport Seating Alliance (Garavelli Enterprises, Inc.)
Memphis, TN
Item (s): All
Amount: \$90,704.08

Department: Department of Aviation
Funds available: 62620031-G620AIP0019-11508-508027
Funding source: Airport Grants Improvements
Total award: \$90,704.08
District (s): 3

The Department of Aviation and the Purchasing Department recommend award as indicated to the lowest responsive offer, by definition meeting specifications, from responsible parties.

This is a fixed-price, single (one-time) purchase, to Furnish & Install Airport Seating.

A lower bid was received but was deemed non-responsive as detailed in the backup.

Vendor offers the City the option of purchasing up to 100% of the original contract quantities, if the option is exercised within Six (6) Months, from the date of award of the contract.

Vendor offers a 1% discount if paid within 10 days.

Contact person: Enrique Acosta, Jr., Procurement Analyst at 541-4267.

AGENDA FOR: MAY 04, 2004



PROJECT FORM

DATE: April 28, 2004

PROJECT: Furnish & Install Airport Seating
BID NO: 2004-158 DEPARTMENT: Department of Aviation
BUDGET NO: 62620031/G620AIP0019/11508/508027
FUNDING SOURCE: Airport Grants Improvements
REPRESENTATIVE DISTRICT(S): 3

RECOMMENDATION: VENDOR: Airport Seating Alliance (Garavelli Enterprises, Inc.)
Memphis, TN
ITEM: All
AMOUNT: \$90,704.08

The Department of Aviation and the Purchasing Department recommend award as indicated to the lowest responsive offer, by definition meeting specifications, from responsible parties.

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BIDS SOLICITED 09
BIDS RECEIVED 05
"NO BID" RECEIVED 00

CURRENT TAXED PAID
OUT-OF-TOWN-- X

TOTAL RECOMMENDED AWARD: \$90,704.08

FUNDS: AVAILABLE NOT AVAILABLE COMPTROLLER

COUNCIL APPROVED REJECTED CITY CLERK

APPROVED:

COUNCIL:

MEETING DATE-May 4, 2004

Handwritten signature of Byron E. Johnson, C.P.M., Director of Purchasing.



Consent Agenda for May 4, 2004

BID NO.: 2004-158 Furnish & Install Airport Seating
AWARD TO: VENDOR: Airport Seating Alliance (Garavelli Enterprises, Inc.)
Memphis, TN
ITEM: All
AMOUNT: \$90,704.08

The Department of Aviation and the Purchasing Department recommend award as indicated to the lowest responsive offer, by definition meeting specifications, from responsible parties.

This is a fixed-price, single (one-time) purchase, to Furnish & Install Airport Seating.

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Department: Department of Aviation
Funds available: 62620031/G620AIP0019/11508/508027
Funding source: Airport Grants Improvements
Total amount: \$90,704.08
District(s): 3

MEMORANDUM

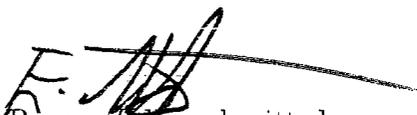
DATE: April 28, 2004
TO: The Contract File
FROM: Enrique Acosta Jr.
SUBJECT: Reasons for Considering Absolute Low Bidder Non-Responsive;
Bid No. 2004-158, "Furnish & Install Airport Seating"

Summary

Facilities Connection (A HB/PZH Company) took the following exception to the City's specifications that read in its entirety, "WARRANTY DOES NOT COVER LABOR."

This exception does not comply with the City's specification, which reads in its entirety, "All warranties to cover all repairs, labor, parts and transportation/shipping for return of unit or component units to a repair facility."

Furthermore, Facilities Connection took exception to the City's terms and conditions by the submission and attachment of their company "Quotation Form" containing alternative payment terms and/or conditions, and therefore is non-responsive on their overall bid.


Respectfully submitted,
Enrique Acosta Jr.
Procurement Analyst



El Paso
INTERNATIONAL AIRPORT

Memorandum

TO: Byron Johnson
Purchasing Director

FROM: Patrick T. Abeln, A.A.E.
Director of Aviation

DATE: April 27, 2004

SUBJECT: RFP 2004-158
Airport Seating, Furnish & Install



The Department of Aviation recommends that the above-referenced contract be awarded to Airport Seating Alliance (Garavelli Enterprises, Inc.), as they are the low responsive, responsible bidder.

Funding source is 62620031/G620AIP0019/11508/508027.

If you should have questions, please do not hesitate to contact me at 780-4736. Thank you.

Memo

To: Monica Lombraña

Firm/Department: Department of Aviation

From: *Enrique Acosta* 

Date: April 26, 2004

Re: SOLICITATION - 2004-158, Furnish & Install Airport Seating

Attached are the Bid Tabulation sheet(s), and copies of the offers received. The award recommendation must be received in this office no later than June 21, 2004. Due to the required advertising time for Council Agenda items, two weeks elapse from the time an award recommendation is received by the Purchasing Department to the appearance of the item on the Council agenda. Award Recommendations received on Thursdays or Fridays will not be processed until the following week.

Please review the offers, to determine the lowest priced offer meeting specifications, and send me a memorandum with your recommendation[s] for award, **recommendations on awards have to be sent as a file with the Airport's Logo within, email by itself cannot be used.** Please return the copies of the bids along with your recommendation. The memorandum must include the APPROVED PeopleSoft Requisition number [XXXXX in system] for the goods or services being purchased, and identification of the funding source [General, Revenue Account, State or Federal Grants, etc.]. For contracts, covering annual requirements for goods or services, please include an estimated annual expenditure for the item(s). For all contracts, please identify the benefiting Districts or indicate "City wide". The award recommendation cannot be presented to City Council until a requisition has been approved in PEOPLESOFT.

We have been reminded by the City Attorney's Office, that no one from the ordering Department, or from Purchasing should discuss the award recommendation with any party, including the potential contractor, except other City employees involved in the project, **until after the actual award recommendation has been placed on the published City Council Agenda.** All questions concerning the award should be referred to the Purchasing Department.

CITY OF EL PASO BID TABULATION

BID ITEM: AIRPORT SEATING, FURNISH & INSTALL BID DATE: APRIL 21, 2004				BID # 2004-158 DEPARTMENT: AVIATION						
			AIRPORT SEATING ALLIANCE (GARAVELLI ENTERPRISES, INC.) MEMPHIS, TN		CREATIVE PIPE, INC. RANCH MIRAGE, CA		FACILITIES CONNECTION A HB/PZH COMPANY EL PASO, TX		FIGUERAS SEATING USA, INC. MIAMI, FL	
ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1.		PROVIDE ALL SUPERVISION, PERSONNEL, EQUIPMENT, TRANSPORTATION, MATERIAL, AND OTHER ITEMS AND SERVICES NECESSARY TO FURNISH & INSTALL AIRPORT SEATING AT THE EL PASO INTERNATIONAL AIRPORT.					\$30.00	\$5,280.00		
1A.	32 UNITS	32, 5-SEAT UNITS (TOTAL OF 160 SEATS)	\$2,576.82 /UNIT	\$82,458.24	\$3,340.00 /UNIT	\$106,880.00	\$1,442.96 /UNIT	\$46,174.72	\$2,987.00 /UNIT	\$95,584.00
MANUFACTURER			ALA ALTA BY AIRPORT SEATING ALLIANCE		SARDI/CREATIVE PIPE, INC.		CHROMCRAFT - GUARDSMAN LINE		FIGUERAS	
MODEL NUMBER			2141G2X1B4		GRAN COMFORT WITH BRAZO ARMNS FUEGO LEGS		L75568902		CARLITOS, 2100	
1B.	8 UNITS	8, 2-SEAT UNITS (TOTAL OF 16 SEATS)	\$1,030.73 /UNIT	\$8,245.84	\$1,776.00 /UNIT	\$14,208.00	\$608.61 /UNIT	\$4,868.88	\$1,195.00 /UNIT	\$9,560.00
MANUFACTURER			ALA ALTA BY AIRPORT SEATING ALLIANCE		SARDI/CREATIVE PIPE, INC.		CHROMCRAFT - GUARDSMAN LINE		FIGUERAS	
MODEL NUMBER			2141G2X1B4		GRAN COMFORT WITH BRAZO ARMNS FUEGO LEGS		L7566502		CARLITOS 2100	
GRAND TOTAL			\$90,704.08		\$121,088.00		\$56,323.60		\$105,144.00	
OPTIONAL ITEMS, SUBJECT TO THE AVAILABILITY OF FUNDING.										
O-1 EXTENDED WARRANTY			DISCOUNT <input type="checkbox"/>		DISCOUNT <input type="checkbox"/>		DISCOUNT <input type="checkbox"/>		DISCOUNT <input type="checkbox"/>	
			MARKUP <input type="checkbox"/> \$0.00		MARKUP <input checked="" type="checkbox"/> N/A		MARKUP <input type="checkbox"/> NO COST		MARKUP <input type="checkbox"/> N/A	
O-2 PLEASE LIST, ON A SEPARATE ATTACHMENT, OTHER OPTIONS THAT MAY BE AVAILABLE TO THE CITY THOUGH NOT SPECIFICALLY LISTED ON THE BID.										

APPROVED BY: 

DATE: 26 APR 04

CITY OF EL PASO BID TABULATION

BID ITEM: AIRPORT SEATING, FURNISH & INSTALL		BID # 2004-158		
BID DATE: APRIL 21, 2004		DEPARTMENT: AVIATION		
	AIRPORT SEATING ALLIANCE (GARAVELLI ENTERPRISES, INC.) MEMPHIS, TN	CREATIVE PIPE, INC. RANCH MIRAGE, CA	FACILITIES CONNECTION A HB/PZH COMPANY EL PASO, TX	FIGUERAS SEATING USA, INC. MIAMI, FL
<p>THE CITY AT IS SOLE DISCRETION MAY EXERCISE ANY OPTION TO PURCHASE AN ADDITIONAL QUANTITY OF ITEMS OF UNITS, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF PURCHASING ONE HUNDRED PERCENT (100%) OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:</p>				
A. THREE [3] MONTHS FROM DATE OF AWARD OF THE CONTRACT.	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
B. SIX [6] MONTHS FROM DATE OF AWARD OF THE CONTRACT.	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
C. TEN [10] MONTHS FROM DATE OF AWARD OF THE CONTRACT.	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
D. NO OPTION OFFERED.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PAYMENT TERMS:	1% - 10 DAYS	1%-10 DAYS/.5%-20 DAYS 0%-30 DAYS/NET-30 DAYS	NET - 30 DAYS	
BIDDER'S PROMISED COMPLETION:		56 CONSECUTIVE DAYS	25 CONSECUTIVE DAYS	56 CONSECUTIVE DAYS
<p>IF BIDDER DOES NOT SPECIFY A COMPLETION DATE, THE CITY'S REQUIRED COMPLETION DATE SHALL PREVAIL.</p> <p>A COMPLETION DATE LATER THAN THE CITY'S REQUIRED DATE MAY BE CAUSE FOR THE REJECTION OF THE BID.</p>				

APPROVED BY: 

DATE: 26 APR 04

CITY OF EL PASO BID TABULATION

BID ITEM: AIRPORT SEATING, FURNISH & INSTALL				BID # 2004-158						
BID DATE: APRIL 21, 2004				DEPARTMENT: AVIATION						
			RIO GRANDE CONTRACT FURNISHING/BPSI EL PASO, TX							
ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1.		PROVIDE ALL SUPERVISION, PERSONNEL, EQUIPMENT, TRANSPORTATION, MATERIAL, AND OTHER ITEMS AND SERVICES NECESSARY TO FURNISH & INSTALL AIRPORT SEATING AT THE EL PASO INTERNATIONAL AIRPORT.								
1A.	32 UNITS	32, 5-SEAT UNITS (TOTAL OF 160 SEATS)	\$3,100.35 /UNIT	\$99,211.20	\$0.00 /UNIT	\$0.00	\$0.00 /UNIT	\$0.00	\$0.00 /UNIT	\$0.00
MANUFACTURER			HERMAN MILLER							
MODEL NUMBER			5S15SSSSNN							
1B.	8 UNITS	8, 2-SEAT UNITS (TOTAL OF 16 SEATS)	\$1,480.00 /UNIT	\$11,840.00	\$0.00 /UNIT	\$0.00	\$0.00 /UNIT	\$0.00	\$0.00 /UNIT	\$0.00
MANUFACTURER			HERMAN MILLER							
MODEL NUMBER			TS1SSNNNN							
GRAND TOTAL			\$111,051.20		\$0.00		\$0.00		\$0.00	
OPTIONAL ITEMS, SUBJECT TO THE AVAILABILITY OF FUNDING.										
O-1 EXTENDED WARRANTY			DISCOUNT <input type="checkbox"/>	INCL STD	DISCOUNT <input type="checkbox"/>		DISCOUNT <input type="checkbox"/>		DISCOUNT <input type="checkbox"/>	
			MARKUP <input type="checkbox"/>	12 YR	MARKUP <input type="checkbox"/>	\$0.00	MARKUP <input type="checkbox"/>	\$0.00	MARKUP <input type="checkbox"/>	\$0.00
O-2 PLEASE LIST, ON A SEPARATE ATTACHMENT, OTHER OPTIONS THAT MAY BE AVAILABLE TO THE CITY THOUGH NOT SPECIFICALLY LISTED ON THE BID.										

APPROVED BY:

DATE: 26 APR 04

CITY OF EL PASO BID TABULATION

BID ITEM: AIRPORT SEATING, FURNISH & INSTALL BID DATE: APRIL 21, 2004		BID # 2004-158 DEPARTMENT: AVIATION			
	RIO GRANDE CONTRACT FURNISHING/BPSI EL PASO, TX				
<p>THE CITY AT IS SOLE DISCRETION MAY EXERCISE ANY OPTION TO PURCHASE AN ADDITIONAL QUANTITY OF ITEMS OF UNITS, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF PURCHASING ONE HUNDRED PERCENT (100%) OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:</p>					
A. THREE [3] MONTHS FROM DATE OF AWARD OF THE CONTRACT.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
B. SIX [6] MONTHS FROM DATE OF AWARD OF THE CONTRACT.	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
C. TEN [10] MONTHS FROM DATE OF AWARD OF THE CONTRACT.	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>			
D. NO OPTION OFFERED.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PAYMENT TERMS:	NET - 30 DAYS				
BIDDER'S PROMISED COMPLETION:	8-12 WEEKS FROM ORDER				
IF BIDDER DOES NOT SPECIFY A COMPLETION DATE, THE CITY'S REQUIRED COMPLETION DATE SHALL PREVAIL. A COMPLETION DATE LATER THAN THE CITY'S REQUIRED DATE MAY BE CAUSE FOR THE REJECTION OF THE BID.					
BIDS SOLICITED: 9		BIDS RECEIVED: 5		BIDS LOCAL: 4	
NO BID: 0					

APPROVED BY: 

DATE: 26 APR 04

AIRPORT SEATING ALLIANCE
813 RIDGE LAKE BLVD SUITE 401
MEMPHIS TN 38120

CREATIVE PIPE INC
P O BOX 2458
RANCHO MIRAGE CA 92270-1087

EL PASO AUTOMATED OFFICE &
INDUSTRIAL (HUB)
11045 ARGAL CT
EL PASO TX 79935

FIGUERAS SEATING USA
1908 NW 84TH AVENUE
MIAMI FL 33126

HB/PZH COMMERCIAL
ENVIRONMENTS INC (HUB)
240 E SUNSET RD
EL PASO TX 79922

RIO GRANDE/BPSI
DAVID L HORSLEY (PRESIDENT)
1616 BASSETT AVENUE
EL PASO TX 79901

VAL BROWN INTERIOR INC
(HUB)
106 CASTELLANO DRIVE
EL PASO TX 79912

ATTN: LANCE GILMORS
GARAVELLI ENTERPRISES INC
813 RIDGE LAKE BLVD STE 401
MEMPHIS, TN 38120

ATTN: MIDGE FLETCHER
GFC (HUB)
114 CAREFREE CIRCLE
AUSTIN, TX 78734-4620

BID INFORMATION SERVICE
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER
PO BOX 5600
ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901

EL PASO HISPANIC CHAMBER OF COMMERCE
2829 MONTANA AVE, B-100
EL PASO, TX 79903

EL PASO TIMES NEWSPAPER
CLASSIFIED/LEGAL SECTION
PO BOX 20
EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER
4791 N. MESA
EL PASO, TX 79902

SAM'S CLUB
7970 NORTH MESA
EL PASO, TX 79932

SUBCONTRACTORS ASSOCIATION
PO BOX 3612
EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY
2626 NORTHEAST #103
EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE
ONE CIVIC CENTER PLAZA
EL PASO, TX 79901