# CITY OF EL PASO, TEXAS
# AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

**DEPARTMENT:** Fire Department

**AGENDA DATE:** May 5, 2009

**CONTACT PERSON/PHONE:** Donald J. Marron / 771-1004
Terrence Freiburg, Purchasing Manager, 541-4313

**DISTRICT(S) AFFECTED:** ALL

**SUBJECT:**
**APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.**

That the Purchasing Manager be authorized to issue a Purchase Order (s) to W.W. Grainger, Inc. in the amount of $144,200 utilizing the TPASS State of Texas contract number TXMAS -2-539030.

**BACKGROUND / DISCUSSION:**
**Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?**

10,000 smoke detectors are being ordered from FEMA Funds through the Assistance to Firefighter Grant Fire Prevention and Safety Program. This program will provide the installation of these smoke detectors by firefighters to enhance the safety of the citizens of our community.

**PRIOR COUNCIL ACTION:**
**Has the Council previously considered this item or a closely related one?**
N/A

**AMOUNT AND SOURCE OF FUNDING:**
**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

Amount: $144,200 Fund: 07175; Dept ID: 22150024; Account: 508035; Project: G220813

**BOARD / COMMISSION ACTION:**
**Enter appropriate comments or N/A**
N/A

**********REQUIRED AUTHORIZATION**********

**LEGAL:** (if required) _____ **FINANCE:** (if required) _____

**DEPARTMENT HEAD:** _____
**(Example: if RCA is initiated by Purchasing, client department should sign also)**
***Information copy to appropriate Deputy City Manager***

**APPROVED FOR AGENDA:**

**CITY MANAGER:** _____ **DATE:** _____

**FINANCIAL SERVICES DEPARTMENT, PURCHASING DIVISION**
**PROJECT FORM**

DATE: April 14, 2009

TO: Municipal Clerk

FROM: Terrence Freiburg
Purchasing Manager, ext. 4313

Please place the following item on the **CONSENT** Agenda for the Council Meeting of **MAY 5, 2009.**

Item should read as follows:

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order for smoke detectors to W.W. Grainger, Inc. under the Texas Procurement and Support Services (TPASS) State of Texas Contract No. TXMAS-2-539030. Total estimated expenditure is $144,200. The participation by the City of El Paso in the TPASS Cooperative Purchasing Program was approved by Mayor and City Council on February 27, 2007.

Total Estimated Award: $144,200
Funds Available in: 22150024-508035-07175-Project G220813

Funds Source: FEMA Funds through Assistance to Firefighter Grant
Fire Prevention and Safety Program

Department: Fire

SPECIAL INSTRUCTIONS:

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Municipal Clerk's Use ITEM NO. _____

cc: BID FILE

JOHN COOK
MAYOR

JOYCE WILSON
City Manager

TERRY FREIBURG
PURCHASING MANAGER

CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
EMMA ACOSTA, DISTRICT 3
MELINA CASTRO, DISTRICT 4
RACHEL QUINTANA, DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

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To: Terrence Freiburg, Purchasing Manager
Edward Hyatt, Administrative Analyst

From: Chief Donald J. Marron / Assistant Fire Chief

Authorized Signature

Date: April 13, 2009

Re: Texas Procurement and Support Services (TPASS), via the Texas Multiple Awards Schedule Contract Number: TXMAS-2-539030.

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The Fire Department recommends utilizing the TPASS State of Texas contract number TXMAS-2-539030 (Industrial Supplies & Equipment) to issue a $144,200.00 purchase order to W.W. Grainger, Inc. for the purchase of 10,000 smoke detectors for El Paso Fire Department Fire Prevention programs. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. ***Is there an urgent need for the product/service? In other words, is time of the essence?***

   Yes. FEMA awarded a grant to purchase these smoke detectors to enhance the safety of the citizens of El Paso especially our elderly citizens.

2. ***Does the purchase through the Program promote the standardization of equipment?***

   Yes. The fire department has purchased this standard Smoke Detector for other fire prevention programs in the past.

3. ***Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?***

   Yes, local business is supported. W.W. Grainger, Inc. is a local business in El Paso.

4. ***Do the available vendors have prior work experience and/or familiarity with the City?***

   Yes. W.W. Grainger, Inc. Has done extensive business with the city.

5. ***Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?***

   Yes. The price quote came in under other quotes received from two other local vendors.

The participation by the City of El Paso in the Texas Procurement and Support Services (TPASS) was approved by Mayor and City Council on February 27, 2007. The standard factors used to determine the use of a Cooperative Purchasing Program were approved by City Council on June 24, 2008.

GRAINGER

# Quotation

1400 LOMALAND DRIVE
EL PASO, TX 79935
Ph : (915) 598-1180
Fax: (915) 598-1170

**Information**

| | |
|---|---|
| Grainger Quote Number | 2008001166 |
| Validity Start Date | 02/16/2009 |
| Validity End Date | 03/16/2009 |
| Document Print Date | 03/31/2009 |
| Previous Document Number | |
| Creation Date | 02/16/2009 |
| Grainger EIN Number | 36-1150280 |
| PO # | SMOKE DETECTORS |
| PO Create Date | |
| PO Release # | QUOTATION |
| Customer Number | 827092115 |
| Department Number | |
| Project/Job Number | |
| Requisitioner Name | |
| Attention | JOHN E CONCHA |
| Caller | NATALIE VARELA MARQUEZ |
| Telephone Number | 9155981180 |
| Grainger Contact Name | Ana - BR1AMM |
| Grainger Contact Phone | |
| Grainger Contact Fax | |
| Page | 1 / 2 |

**Sold To**
CITY OF EL PASO/FIRE DEPT
8600 MONTANA AVE
EL PASO TX 79925-1214

**Bill To**
CITY OF EL PASO/FIRE DEPT
8600 MONTANA AVE
EL PASO TX 79925-1214

**Ship To**
CITY OF EL PASO/FIRE DEPT
8600 MONTANA AVE
EL PASO TX 79925-1214

**Freight Forwarder**

We will deliver according to the following terms and conditions:

| | |
|---|---|
| Incoterms: | FOB ORIGIN |
| Freight Terms: | Prepaid |
| Carrier: | |
| Payment Terms: | Net 30 days after invoice date |

**Special Instructions:** TXMAS-2-539030

| Item PO-Line | Material | Description | Quantity | Unit | Price | Total USD |
|---|---|---|---|---|---|---|
| 10 | 1XTG6 | Smoke Alarm,Ionization,Battery Backup | 10,000.00 | EA | 14.42 | 144,200.00 |
| | | | | | **Sub Total** | 144,200.00 |
| | | | | | **Total Amount** | $ 144,200.00 |

Please reference our Grainger Quote Number, your Grainger Customer Number, and method of payment when remitting payment.

These items are sold for domestic consumption in the United States. If exported, purchaser assumes full responsibility for compliance with US export controls.

GRAINGER

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Ph : (915) 598-1180
Fax: (915) 598-1170

**Information**

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|---|---|
| Grainger Quote Number | 2008001166 |
| Creation Date | 02/16/2009 |
| Customer Number | 827092115 |
| Page | 2 / 2 |

| Item PO-Line | Material | Description | Quantity | Unit | Price | Total USD |
|---|---|---|---|---|---|---|

This transaction is subject to W.W. Grainger, Inc. sales terms and conditions For a copy, please visit the website at www.grainger.com or refer to the current catalog.

Thank you for the opportunity to provide this quotation. Please note that all the prices are based on products and quantities quoted. Any changes to the products and/or quantities may result in different pricing. The non-catalog freight policy applies unless freight amount is listed above. Please contact your local Grainger branch if you have further questions or need to submit a new request.

Window on State Government

Susan Combs Texas Comptroller of Public Accounts

Search TXMAS Contracts: Search

Rebates: Pursuant to Texas Government Code § 2155.510(b), rebates generated from TXMAS contract purchases made using federal funds must be reported to the federal funding agency for reporting and reconciliation purchases. Each quarter of the State's fiscal year, TXMAS contractors rebate .75% of their TXMAS sales to the State of Texas via the Texas Comptroller of Public Accounts (CPA). It is the purchasing entity's responsibility to report the amount of rebate using the above percent based on the total dollar value of the TXMAS purchase order.

Example: A purchasing entity receives and uses federal funds of $50,000 to purchase items/services on a TXMAS contract. The purchasing entity must report to the federal fund-provider that a sales rebate of $375 ($50,000 * .75% = $375) will be paid to the State of Texas by the TXMAS contractor.

TXMAS

## W. W. GRAINGER, INCORPORATED
## Contract TXMAS-2-539030

**On-Line Catalog/Order Processing**

**Industrial Supplies & Equipment, Janitorial Supplies & Equipment**

Corporate Office:
W.W. GRAINGER, INCORPORATED
100 GRAINGER PARKWAY
LAKE FOREST IL 60045-5201
USA

Send PO to:
W. W. GRAINGER, INCORPORATED
9315 NEILS THOMPSON
AUSTIN TX 78758
USA
Vendor ID: 13611502801

Invoice From:
W. W. GRAINGER, INCORPORATED
DEPT: (BRANCH #), (ACCT. #)
PALATINE IL 60038
USA
Vendor ID:

| | |
|---|---|
| Delivery: | 1-10 DAYS ARO |
| FOB Point: | DESTINATION |
| Terms: | NET 30 DAYS |
| Remit To: | W. W. GRAINGER, INCORPORATED<br>DEPT: (BRANCH #), (ACCT. #)<br>PALATINE IL 60038-0001<br>USA<br>Vendor ID: |
| Vendor ID: | 13611502801 |
| Business Type: | Large |
| DUNS #: | 005103494 |
| Effective: | 8/26/2002 |
| Expires: | 11/30/2009 |

**CONTACT:** TIM SWEAT
Phone 214-274-2331
TIM.SWEAT@GRAINGER.COM

Note: Click on the column headings below to change the sort order. To search for a particular company, simultaneously press the "CTRL" and "F" keys, then type the word you are looking for and hit "Enter".

**Authorized Dealers**

| Dealer Name | City | State | Contract Number | Hub | Contact Info |
|---|---|---|---|---|---|

| | | | | | |
|---|---|---|---|---|---|
| EVCO PARTNERS LP / DBA BURGOON COMPANY | GALVESTON | TX | TXMAS-2-539030-1 | Yes Gender=F, Ethnicity=WO | NANCY EVANS 800-287-4666 NEVANS@BURGOONCOMPANY.COM |
| PS PROMOTIONS, INC. | GEORGETOWN | TX | TXMAS-2-539030-2 | Yes Gender=F, Ethnicity=WO | PAIGE SHEESLEY 888-558-2855 PAIGE@TEXASPROMO.COM |

**Effective Date:** This Texas Multiple Award Schedule (TXMAS) contract is effective beginning 8/26/2002 through 11/30/2009 and is automatically renewed on the date that the Western States Contracting Alliance (WSCA) exercises the renewal option. All State of Texas terms and conditions will continue and apply to all renewal periods by mutual agreement. The contractor has certified that the prices reflected in the contractor's catalog are the same as the prices contained in WSCA Contract No. WSCA CONTRACT 6416 which, in this instance, are more competitive than similar GSA contracts. The provisions of Texas Government Code 2155.502 (a) (2) apply in this instance.

**Placement of Orders:** Purchasing entities must use both the instructions on the contractor's web page and the terms and conditions in the federal supply schedule to place orders. Purchasing entities may use a either a departmental purchase order or the contractor's on-line ordering system to place orders. Purchasing entities may opt out of using the contractor's on-line ordering system if it is incompatible with the entity's purchasing procedures. The contractor is not required to accept orders below the minimum listed below. Orders between the minimum and maximum listed below are subject to GSA preferred customer pricing. For orders above the maximum, purchasing entities are entitled to negotiate for lower prices than those listed on the on-line federal supply schedule price list.

**Order Limitation:**
Minimum Order: none
Maximum Order: MAXIMUM ORDER UNLIMITED

**Approved Products/Services:** Only products or services listed in the TBPC approved WSCA contract may be purchased from this TXMAS contract, with one exception. Incidental, off-schedule items may be purchased as "best value, open market" items provided that they are necessary for product integration or product completeness. The purchasing entity is responsible for ensuring that the quoted price for such incidental items is fair and reasonable. These incidental items may be added to the TXMAS purchase order if they are clearly labeled as "open market (OM), best value" items.

**State Contracts:** All Texas Council for Purchasing from People with Disabilities contracts and Texas Correctional Industries (TCI) term contracts take precedence over this TXMAS contract. If similar products or services are listed on this TXMAS contract and a CPA term contract, a determination should be made that will result in a best value purchase.

**Payment Due Date:** Payment will be due on the thirtieth (30) calendar day after the later of: (a) the date the State actually receives a proper invoice at the office designated in the applicable purchase order to receive it; or (b) the date the State accepts the products or services. The post mark date on the envelope for the State warrant (State's equivalent to a check) or banking information showing when a direct deposit transaction was received will be considered the date payment is made. Interest starts accruing on the first day that payment is late. The rate of interest for late payments is set at one percent per month.

**Special Note:** The State of Texas, including but not limited to its Agencies, cooperative purchasing members and any local governmental entity authorized by law to use the Texas Multiple Award Schedule method for purchasing is not obligated to procure any products or services from this TXMAS contract. This schedule contract shall not be construed to prevent the State from purchasing products or services using other procurement methods as authorized by law.

**Keywords:** abrasives, adapters, adhesives, aerosols, air circulators, air cleaners, air compressors, air conditioners, air filters, alarms, anchors, antenna, appliance motors, aprons, arbors, augurs, ballasts, barrels, barricades, bases, batteries, battery, bearings, bins, blowers, boilers, bolts, boots, boxes, brackets, brooms, brushes, buckets, bushings, cabinets, cable ties, cans, capacitors, carts, casters, caulk, ceiling fans, chain, chain saws, chargers, chemicals, chisels, circuit breakers, circuit tracers, circular saws, clamps, cleaners, cleaning supplies, clocks, coatings, coaxial cable,

communications, compressors, concrete mixers, conduit, connectors, contactors, copper wire, cordless tools, cords, counters, couplings, creepers, cutting tools, cylinders, dampers, data equipment, dehumidifiers, dimmers, disinfectant, dispensers, dock plates, door closers, drill bits, drills, drum equipment, dryers, dust collectors, ear plugs, electrical controls, electronics, emergency kits, engines, ergonomics, evaporative coolers, exhaust fans, exit signs, eye wash, eyewear, fall protection, fans, fasteners, faucets, fiber optic products , filing cabinets, filters, filtration, fire extinguishers, first aid kits, first responder kits, fittings, fixtures, flashlights, floor machines, fluid power, furnaces, fuses, gas detection, gas valves, gaskets, gatorade, gearmotors, generator, generators, glasses, gloves, grease, grinders, hammers, hand tools, hard hats, hardware, harnesses, heaters, hoists, hooks, hose, hose reels, humidifiers, hydraulics, icemakers, intercoms, jacks, knives, ladders, lamps, lighting, liners , lockers, lockout devices, locks, lubrication, lubricators, machinery, maintenance supplies, material handling, mats, metal detectors, metalworking , meters, mirrors, monitors, mops, motor starters, motors, mowers, multimeters, nailers, nails, noise control, nozzles, nuts, office furniture, oil coolers, oilers, oils, outdoor equipment, packaging, padlocks, pads, paint, pallet trucks, paper, parts, personal protection, pins, pipe, plasma cutters, pliers, plugs, plumbing, pneumatics, polishers, portable lighting, power tools, power transmission, pressure gauges, pressure washers, primers, pullers, pulleys, pumps, punches, ratchets, receptacles, refrigeration, regulators, relays, repair parts, rescue kits, respirators, rings, rivets, rollers, rope, safes, safety supplies, sanders, sandpaper, saw blades, saws, scales, screwdrivers, screws, sealants, security equipment, sensors, sewage pumps, shafts, sheaves, shelving, shop supplies, shovels, signs, sinks, smoke alarms, soap, sockets, solder, solenoids, speed controls, speed reducers, spray guns, spray paint, sprayers, sprinklers, sprockets, stands, storage equipment, strapping, striping, submersible pumps, sump pumps, surge protectors, sweepers, switches, tables, tape, taps, terminal blocks, terminals, test instruments, thermometers, thermostats, timers, tool boxes, tools, torches, trailer hitches, transformers, trash cans, trimmers, trucks, tubing, two-way radios, unit heaters, vacuum cleaners, vacuum pumps, valves, V-belts, ventilators, vises, voice, voltage testers, washers, waste receptacles, water coolers, water heaters, water systems, welders, welding equipment, well supplies, wheel barrows, wheels, wire, woodworking, workbenches, wrenches office equipment tables chairs

## Contact Us

If you have any suggestions on how to improve TXMAS or this web site, please send an email to txmas@cpa.state.tx.us or call 512-463-8839 or 512-463-3421.

GRAINGER

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Keyword(s)

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HRSA Products

- Critical Benchmark Items
- Support Items

Grainger Exclusive Brands: Available Under the WSCA Contract

Dayton Motors, Pumps & More

WESTWARD Hand Tools & Storage

Air Handler Air Filtration

SPEEDAIRE Compressors & Pneumatics

Cleanup Supplies

Condor Personal Protection

Industrial Products. Quality Brands. Exclusively from Grainger.

# TXMAS *Take Full Advantage of Your TXMAS Contract (#2-539030)*

Contract Information | Services & Benefits | How Do I Get Started?

**In order to view the TMXAS 2-539030 contract pricing, you must be registered and logged in to grainger.com.**

## Contract Information

ANNOUNCMENT: TXMAS 2-539030 is under a new contract Discounts and benefits available!

Welcome to the TXMAS Contract overview page. The TXMAS contract offers all State of Texas agencies and the State's Cooperative Purchasing Program members the ability to purchase from Grainger. Texas makes this store available for the duration of Grainger's award under TXMAS Contract 2-539030 Under the contract the purchase price of all items includes delivery to a Texas address and Net 30 terms.

Contract Number: # TXMAS 2-539030
Effective: 12/01/2005-11/30/2010 (Renewals included)

The TXMAS contract offers all State of Texas agencies considerable discounts and benefits. View the discounts on your Grainger/TXMAS contract.

Spend your HUB dollars with Grainger's HUB protegee, the Burgoon Company Click here for more information. Contract TXMAS 2-539030, phone 800-287-4666, fax 800-724-0267, or nevans@burgooncompany.com.

Helpful Product Lists

- TDCJ Employees: View items that are being purchased by you across the State via Grainger/Burgoon.
- TXDOT Employees: View items that are being purchased by you across the State via Grainger/Burgoon.
- HHS Employees: View items that are being purchased by you across the State via Grainger/Burgoon.

## Services & Benefits

Take advantage of these Grainger Services to help reduce costs, minimize vendors and improve efficiencies:

- Thousands of OEM repair parts
- One-stop purchasing
- Local stocking
- Inventory management solutions
- Inventory reduction
- Sourcing of hard-to-find products
- Emergency response trailers

Enjoy these benefits with Grainger:

- No minimum order limits
- Consistent and competitive pricing
- On-hand inventory reduction
- Reduction in need for bidding
- CPA TXMAS Overview
- No Bidding Required per Texas Statute 2155 504

Grainger Sourcing Services
We manage your special order needs from start to finish:

- Direct access to millions of items from thousands of Grainger's suppliers
- Quotation and order processing
- Drop-ship direct from our supplier to your business
- Order tracking and expediting
- Billing on your existing Grainger account

Find out more about Grainger's valuable Services and Resources to help you get your job done.

## How Do I Get Started?

Contact your tim sweat@grainger com for eligibility information

When you set up your first buy, your State Agency Code is required. You must supply the Grainger office your State Agency code and it will be recorded for future ordering on your Grainger Account.

Are you currently registered online?
If so, simply Log In using your user ID and Password

- Forgot your user ID?
- Forgot your password?

Click either link and provide the required information. We will send your user ID and/or password reset instructions to the e-mail address stored in Your Account

**CONTACT INFORMATION**

For questions about TXMAS:

Richard San Jose
Purchasing Operations & Customer Service
Phone. 512-463-3421

Get more information on your TXMAS contract or State Emergency Contingency Contract.

For questions about Grainger:

Tim Sweat
Government Sales Manager
Phone: 214-274-2331
Fax: 214-614-4666
tim sweat @grainger.com

Locate your nearest Grainger Branch

Other Important Grainger Phone Numbers:

Grainger Online Customer Care
888-361-8649
24 hours a day, 7 days a week

Sourcing Services
Contact your local Grainger representative or local branch

Technical Assistance
Contact your local branch

Grainger 24-Hour Emergency Services
800-225-5994

Repair Parts
Call your local branch