

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Municipal Clerk

AGENDA DATE: May 8, 2012

CONTACT PERSON/PHONE: Richarda Momsen, Municipal Clerk 541-4128
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

Municipal Clerk recommends the award of the Municipal Court Internal Software Implementation Manager, RRP # 2012-094R, contract to the National Center for State Courts. This is a 2 year contract totaling \$ 164,400.

BACKGROUND / DISCUSSION:

The Municipal Clerk's department will be replacing the existing Municipal Court's case management software. As part of the conversion process, and due to the complexity of the conversion, the IT department recommended the hiring of a consultant/project management team to recommend changes to current business practices, create the RFP, coordinate demonstrations from respondents, manage the implementation and conversion of data.

A 5 member evaluation team was created to rate the proposals that were submitted. The committee consisted of: a representative from the Court, City Clerk, Police Department, OMB and the IT department. A total of 4 proposals were submitted, after ranking the 4, the top 2 vendors were invited to conduct a presentation of their services. After the presentations, the team re-evaluated the 2 vendors and subsequently recommended the National Center for State Courts for the award.

SELECTION SUMMARY:

This solicitation was advertised on January 4, 2012 and January 11, 2012, and opened on February 15, 2012. On January 4, 2012, postcards were mailed out, the solicitation was posted on the City's website on and the email (Purmail) notification was sent out. No local vendors responded to the Solicitation.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Dept Id: 11153060 - **Municipal Clerk Technology Fund**
Fund: 16011 **Project:** PMC0001
Account: 502107 - **Data Processing Services**

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

Name

Signature

Date

**COUNCIL PROJECT FORM
(RFP)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda under **RFP's** for the Council Meeting of **May 8, 2012**.

The award of Solicitation No. 2012-094R (Internal Implementation Manager – Municipal Court Software) to National Center for State Courts for an initial term estimated award of \$164,400.00.

Department:	Municipal Clerk
Award to:	National Center for State Courts Williamsburg, VA
Item(s):	All
Initial Term:	2 years
Option:	1 year
Annual Estimated Amount:	\$ 82,200.00
Initial Term Estimated Award:	\$164,400.00 (2 years)
Total Estimated Award:	\$246,600.00 (3 years)
Account No.:	11153060-502107-16011
Funding Source:	Municipal Court Technology Fund – Data Processing Services
District(s):	All

This is an RFP, service contract.

The Financial Services - Purchasing Division and Municipal Clerks Office recommend award as indicated to National Center for State Courts, the highest ranked proposer based on evaluation factors established for this procurement.

*******ADDITIONAL INFO BELOW*******

COMMITTEE SCORE SHEET

RFP NO.: 2012-094R
 RFP TITLE: INTERNAL IMPLEMENTATION MANAGER - MUNICIPAL COURT SOFTWARE
 MUNICIPAL COURT

		MANAGEMENT TECHNOLOGY GROUP dba MTG MANAGEMENT CONSULTANTS, LLC SEATTLE, WA	NATIONAL CENTER FOR STATE COURTS DENVER, CO		
Cost					
Proposal Cost (Internal Services) - 35 pts		\$296,930.00 19.38	\$164,404.00 35.00		
Quality of Response and Presentations					
A) Readability, completeness, understanding of project scope 5 pts		4.80	4.80		
B) Adherence to response format requirements 5 pts		4.80	5.00		
Experience and Qualifications					
A) Qualifications in performing Project Management Oversight 15 pts		11.40	13.60		
B) Experience in management, technology, accounting and implementations. 15 pts		10.20	13.40		
Response to References (Municipal Court Software Implementations)					
A. Complete projects on-time, within budget 15 pts		11.67	5.00		
B. Communicates and interacts with all staff levels and produces high-quality results 10 pts		9.50	3.33		
GRAND TOTAL (100 points/percent max) 100 PTS		71.75	80.13		



CITY OF EL PASO REQUEST FOR PROPOSAL TABULATION FORM



Bid Opening Date: February 15, 2012

Project Name: Internal Implementation Manager - Municipal Court Software

Solicitation #: 2012-094R
Department: Municipal Clerk

LBL TECHNOLOGY PARTNERS, A DIVISION OF LURIE BESIKOF LAPIDUS & COMPANY, LLP	MINNEAPOLIS, MN
MANAGEMENT TECHNOLOGY GROUP dba MTG MANAGEMENT CONSULTANTS, LLC	SEATTLE, WA
NATIONAL CENTER FOR STATE COURTS	DENVER, CO
ZCO CONSULTING LLC	DENVER, CO
RFPs SOLICITED: 22	RFPs RECEIVED: 4
NOTE: The information contained in this rfp tabulation is for information only and does not constitute actual award/execution of contract.	
RFPs LOCAL: 0	
NO RFPs: 0	

APPROVED:

DATE: 2-15-2012

EARL LAMBERT
1227 MUIRFIELD PLACE
HOUSTON, TEXAS 77055

SIERRA SYSTEMS
ATTN: BILLY HAYNES
111 MARKET STREET NE, SUITE 225
OLYMPIA, WA 98501

SOFTWARE ENGINEERING SERVICES.
ATTN JESSYE CHANCEY-HIGGINBOTHAM
1311 FORT CROOK ROAD SOUTH, #100
BELLEVUE, NE 68005

CROWE HORWATH LLP
ATTN JOHN HURLBURT
400 LAS COLINAS BLVD EAST, STE 200
IRVING, TX 75039

CJIS GROUP, INC.
ATTN: HOLLY WELLS
2758 COASTAL HWY US 98
CRAWFORDVILLE, FL 32327

KFORCE GOVERNMENT SOLUTIONS
1355 CENTRAL PARKWAY SOUTH
SAN ANTONIO, TX 78232

COOPER CONSULTING
101 FARLEY DRIVE
AUSTIN, TX 78753

SOGETI USA
ATTN: GREG CURRIER
7000 NORTH MOPAC EXPRESSWAY
AUSTIN, TX 78731

*BN -
NDAA - UTR*

INTEGRATED SOFTWARE SPECIALISTS,
INC
1251 NORTH PLUM GROVE ROAD #105
SCHAUMBERG, IL 60173

COURT VIEW
ATTN: SUE HUMPHREYS
399 LAUBY ROAD, NW
NORTH CANTON, OH 44720

INFOCOM SYSTEMS SERVICES
ATTN: LOUISE COOK
120 WOOD AVE. SOUTH #200
ISELIN, NJ 08830

TYLER TECHNOLOGIES
ATTN: LEE MIDKIFF
5519 GRASSEY GLEN
CORINTH, TX 76414

*BN
NSN
UTR*

MCAD
ATTN: GARY L. EGNER
20 SPRING STREET
HERNDON, VA 20170

IRONDATA
ATTN: HOWARD O'DELL
3033 MAPLE DR.
ATLANTA, GA 30305

ASSETWORKS, INC
ATTN: LYNN SONS
998 OLD EAGLE SCHOOL RD, STE. 1215
WAYNE, PA 19087

DEW DAWN TECHNOLOGIES
13 SOUTH 100 WEST
CORGAN, UTAH 84321

IMAGE API, INC.
2100 KRAMER LANE, SUITE 700
AUSTIN, TX 78758

CATAPULT SYSTEMS
1221 S. MOPAC EXPY
AUSTIN, TX 78746

LOCAL GOVERNMENT SOLUTIONS
170 HIGHWAY 6 N #300
DUSTON, TX 77084-1857

AUSTIN PROJECTS GROUP
5604 SOUTHWEST PARKWAY #1411
AUSTIN, TX 78735

RFD & ASSOCIATES, INC.
401 CAMP CRAFT ROAD
WEST LAKE HILLS, TX 78746-6507

ROTECH SOLUTIONS, INC.
22 ASH VALLEY DRIVE
RING, TEXAS 77379-6129