

DATE: April 29, 2005
TO: CITY CLERK
FROM: U.S.-Mexico Border Health Association
Ruby A Marentes

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

May 10, 2005

Item should read as follows:

U.S.-Mexico Border Health Association to hold a 13th Annual International AIDS Vigil on May 15, 2005 from 8:00 p.m. to 9:00 p.m. Route: Start at San Jacinto Plaza to Mesa, proceed on Mesa to San Antonio, turn left on San Antonio to Stanton, turn right on Stanton and finish at the International Bridge. Approximately 200 persons will take part. (District 8) [Ruby A Marentes]

SPECIAL INSTRUCTIONS:

PERMIT # 05-048

BUILDING PERMITS & INSPECTIONS USE Item No. _____

POLICE DEPARTMENT

FIRE DEPARTMENT

SUN METRO

PARKS DEPARTMENT

ENGINEERING/TRAFFIC

N/A TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

COMPLETE

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: MAY 10, 2005

CONTACT PERSON/PHONE: RUBY A MARENTES /

DISTRICT(S) AFFECTED: 8

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

U.S.-Mexico Border Health Association to hold a 13th Annual International AIDS Vigil on May 15, 2005 from 8:00 p.m. to 9:00 p.m. Route: Start at San Jacinto Plaza to Mesa, proceed on Mesa to San Antonio, turn left on San Antonio to Stanton, turn right on Stanton and finish at the International Bridge. Approximately 200 persons will take part. (District 8) [Ruby A Marentes]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for U.S.-Mexico Border Health Association to hold a 13th Annual International AIDS Vigil on May 15, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____



**REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

Fees: \$15.75 One event to take place on one day. [36010119/404123]
\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

U.S.- Mexico Border Health Association
(Person/Organization)

Contact Person:

Ruby A. Marentes or Apolonia Hernandez
Name

____ Street Number City State Zip Code Telephone No.
Between 8:00 AM - 5:00 PM

2. Type of Event: 13th Annual International AIDS Vigil

- | | |
|--|--------------------|
| (Moving) | (Stationary) |
| <input checked="" type="checkbox"/> Parade | ____ Block party |
| ____ Demonstration | ____ Bazaar |
| ____ Foot Race/Walk | ____ Festival |
| ____ Bike Race | ____ Sidewalk Sale |
| ____ Other: _____ | ____ Other: _____ |

3. Date of Event: Sunday, May 15th, 2005

Total Time of Event: from 8:00 pm to 9:00 pm
(Time) (Time)

Time in which police traffic control services will be needed:
from 8:00 pm to 9:00 pm

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

5/10

4. Approximate number of participants:

200 Persons _____ Vehicles _____ Animals _____ Other _____ Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 0

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Remember those who have passed away from AIDS, promote support and solidarity for those living with HIV/AIDS, and as commitment to prevention efforts and development of prevention strategies

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: N/A

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Begin at San Jacinto Plaza, walk down Mesa towards San Antonio, turn left onto San Antonio, turn right on Stanton, continue on Stanton towards Stanton International Bridge. Participants will continue to middle of bridge.

Location of assembly area, if separate or different:

Assembly area will be at the San Jacinto Plaza (please see copy of contract with the Parks and Recreation Dept.)

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes X No (Silent March)
Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

All agencies and volunteers participating will clean all areas used.

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Vanner Zentler
Signature of Applicant

3-21-05
Date

For U.S. Mexico Border Health Association
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: **U.S.-MEXICO BORDER HEALTH ASSOCIATION 13TH ANNUAL
INTERNATIONAL AIDS VIGIL**

\$15.75 Fee Paid: 320050000000002266
\$21.00

City Council Hearing: MAY 10, 2005

Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments:

PERMIT

EVENT: _____

LOCATION _____

DATE OF EVENT: _____

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



STATE OF TEXAS)
CITY OF EL PASO)

May 3 8-5pm (Key)

RESERVATION AGREEMENT
Parks & Recreation Dept.



3021

DATE: 2/8/05

OPEN: 5:30 ALCOHOL: — CLOSE: 8pm

(1) The City of El Paso will permit U.S. Mexico Border Health Association
(hereinafter referred to as "Renter")
to use City property known and described as San Vicente Plaza
on May 15 2005 between 5:30 AM/PM to 8 AM/PM.

(2) Renter shall pay a rental fee of \$ 50 in advance. Renter shall also pay a \$10 dollar non-refundable processing charge to reserve the use of the city property described above.

(3) Renter agrees that any damage to or loss of City property, or breach of the Rental Agreement is the sole responsibility of the Renter. Renter shall promptly pay any invoice rendered by the City for such damage, loss or breach, including but not limited to expenses incurred by the City due to Renter's failure to vacate the property by the end of the designated rental period.

(4) Renter will remove all personal property brought onto the premises and not belonging to the City by the end of the rental period.

(5) This agreement permits the use of the property for the stated purposes of the Renter only, and only during the time designated. THE PREMISES WILL BE VACATED BY THE CLOSING HOUR INDICATED ABOVE. RENTER WILL BE RESPONSIBLE FOR RESERVING SUFFICIENT TIME TO PREPARE FOR, CONDUCT AND CLOSE OUT THE ACTIVITY WITHIN THE RENTAL PERIOD.

(6) Renter represents that he/she has read the Rules and Regulations attached, which are part of this agreement, and agrees to abide by them.

(7) This agreement SHALL SHALL NOT allow live music or recorded music between the hours of 5:30 and 8pm. Any and all music approved, in any, is restricted to the inside of the building.

(8) This agreement DOES DOES NOT permit charges of donations for the activity to be held during this rental period.

(9) ALCOHOL WILL WILL NOT BE CONSUMED DURING THIS RENTAL PERIOD.

(10) Type of activity: Yoga. Age Group of Participants: all,

(11) Number of guests expected to attend: all (Capacity in shelter = 100).

RENTER SIGNATURE: Karen Renter

ADDRESS: _____

ZIP CODE: _____

HOME NO.: _____

BUSINESS NO.: _____

I acknowledge that I have received a copy of the Rules & Regulations.

Initial _____

Repeat Customer _____

(For office use only)

CITY OF PARKS & RECREATION DEPARTMENT
OTHER FUNDS REVENUE & REFUNDS

Received from US. Liberty Hotel - 11500 - San Jacinto Place for the use of San Jacinto Place

Contract # 3001 Date 11/11/95 between the hours of 530 thru 8 P.M.

ACTIVITY: OTHER	AMOUNT	INDEX CODE	SUB-OBJECT
Basic Rental Fee:	\$ <u>50</u>	<u>51010279/500201</u>	<u>405020/16301</u>
Processing Fee:	\$ <u>18.75</u>	<u>51010279/500201</u>	<u>405020/16301</u>
Guard Service Fee:	\$ <u>30</u>	<u>51010279/500201</u>	<u>405065/16301</u>

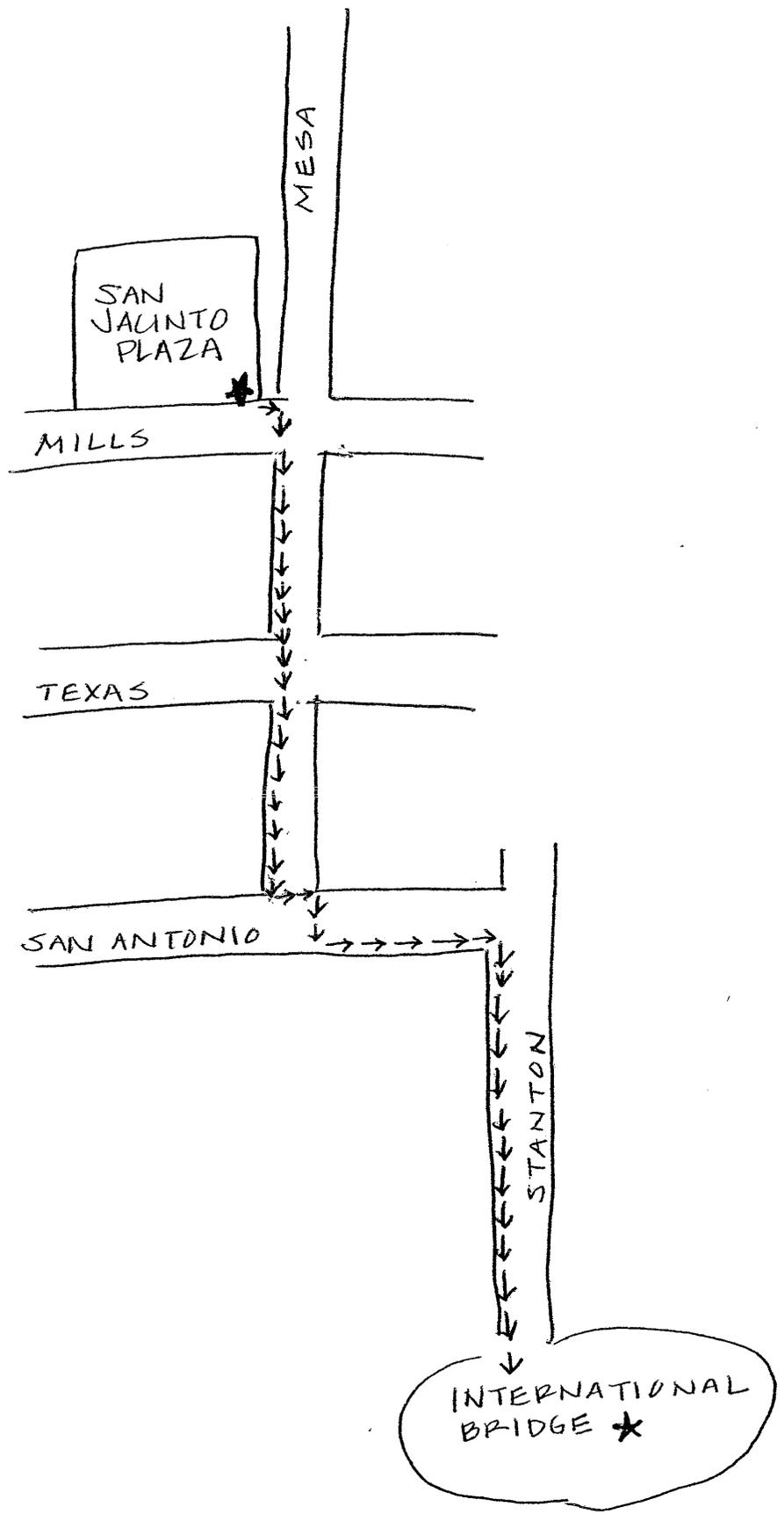
TOTAL PAID \$ 98.75 BALANCE OWED: \$ DUE BY:

CLERK: PC CURRENCY CHECK # 1027

City Policy requires all monies collected for Shelter and other rentals be deposited with the City Comptrollers. This Policy makes it necessary that all rental or other refunds be made by check issued by the City Comptroller. It takes approximately **14 to 21 working days** for the Comptroller to process and mail a refund check following notice from Parks & Recreation that a refund is due. Deposits shall be refunded provided there are no claims by the City.

WHITE - CASHIER YELLOW - RENTER PINK & GOLDENROD - PARKS & RECREATION DEPT.

Z





4/29/2005
1:32:16PM

Receipt #: 320050000000002266

Date: 04/29/2005

Station ID: 3

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:					\$15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Cash					In Person	20.00
Change					In Person	(4.25)
Payment Total:						\$15.75

This is a receipt for payment only.
This is not a permit or license

Apr. 29. 2005 1:49PM CITY OF EL PASO

No. 9214 P. 5/9

For Office Use Only

Event: **U.S.-MEXICO BORDER HEALTH ASSOCIATION 13TH ANNUAL INTERNATIONAL AIDS VIGIL**

\$15.75 Fee Paid: 320050000000002266
\$21.00

City Council Hearing: MAY 10, 2005

FAXED

Copy to:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department <i>MR</i> | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input checked="" type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

PERMIT

EVENT: _____

LOCATION _____

DATE OF EVENT: _____

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: U.S.-MEXICO BORDER HEALTH ASSOCIATION 13TH ANNUAL INTERNATIONAL AIDS VIGIL

\$15.75 Fee Paid: 320050000000002266
\$21.00

City Council Hearing: MAY 10, 2005

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

Sun Metro has no objection
to this event.
L. Lujan 4/29

PERMIT

EVENT: _____

LOCATION _____

DATE OF EVENT: _____

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

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\$21.00

City Council Hearing: MAY 10, 2005

Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments:

na

PERMIT

EVENT: _____

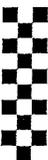
LOCATION: _____

DATE OF EVENT: _____

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



For Office Use Only

Event: U.S.-MEXICO BORDER HEALTH ASSOCIATION 13TH ANNUAL INTERNATIONAL AIDS VIGIL

\$15.75 Fee Paid: 320050000000002266
\$21.00

City Council Hearing: MAY 10, 2005

Copy to:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input checked="" type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments: TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT. TRAFFIC CONTROL BY POLICE OFFICERS.

By: ARTURO SANCHEZ
[Signature] 2 May 05

PERMIT

EVENT: _____

LOCATION _____

DATE OF EVENT: _____

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: **U.S.-Mexico Border Health Association 13th Annual International AIDS Vigil**

\$15.75 Fee Paid: 320050000000002266
\$21.00 Date

City Council Hearing: May 10, 2005
Date

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering – Traffic Div.
- Highway Department
- Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 8 officers and 8 vehicles.

Estimated cost to city: \$213.00 Estimated cost to applicant: \$187.00

PR 05-048

PERMIT

EVENT **U.S.-Mexico Border Health Association 13th Annual International AIDS Vigil**

LOCATION: San Jacinto Plaza, Mesa, San Antonio, Stanton

DATE OF EVENT: May 15, 2005 from 8:00 p.m. to 9:00 p.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOE WARDY
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR



May 2, 2005

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN F. COOK
DISTRICT NO. 4

PRESI ORTEGA
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY W. COBOS
DISTRICT NO. 8

U.S.-Mexico Border Health Association
Ruby A Marentes

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a
Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on May 10, 2005 at 9:00 a.m. We recommend a representative be present to answer to answer any questions that City Council may have.

REQUEST:

U.S.-Mexico Border Health Association to hold a 13th Annual International AIDS Vigil on May 15, 2005 from 8:00 p.m. to 9:00 p.m. Route: Start at San Jacinto Plaza to Mesa, proceed on Mesa to San Antonio, turn left on San Antonio to Stanton, turn right on Stanton and finish at the International Bridge. Approximately 200 persons will take part. (District 8) [Ruby A Marentes] Permit # 05-048

RESPONSES:

No objections from Fire, Sun Metro, Parks and Traffic/Engineering. The El Paso Police Department has no objections with this event. The Department will police the event with 8 officers and 8 vehicles. Estimated cost to city: \$213.00 Estimated cost to applicant: \$187.00. The office of Building Permits & Inspections recommends approval.

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

#2 Civic Center Plaza, 5TH Floor, El Paso, Texas 79901
915.541.4557 Telephone • 915.541.4814 Fax • www.elpasotexas.gov