

**CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: General Services
AGENDA DATE: May 14, 2013
CONTACT PERSON/PHONE: Stuart C. Ed, General Services Director, 621-6822
Bruce D. Collins, Purchasing Manager, 541-4313
DISTRICT (S) AFFECTED: ALL

SUBJECT:

General Services Department recommends award of Solicitation 2013-156 (Maintenance of Overhead Doors at City Facilities) to E.P.S.D., Inc. El Paso, Tx for an estimated annual expenditures of \$83,000.00 for a total estimated amount of \$249,000.00. (3 years)

BACKGROUND / DISCUSSION:

The General Services Department – Facilities Maintenance Division is recommending the award for Maintenance of Overhead Doors at City Facilities to the above mentioned bidder. The contract is for maintenance and repairs of all overhead or garage type doors that are located in buildings and facilities throughout the City. The approval of this solicitation will provide the continual maintenance and upkeep of garage doors which is imperative specifically in Fire Stations where garage doors must be functional at all times. Local business is being supported.

PRIOR COUNCIL ACTION:

Yes. Council previously approved contract 2008-058 on March 18, 2008, Item 7A. /

SELECTION SUMMARY:

This solicitation was advertised on March 12, 2013, and opened on April 3, 2013. Bid notification postcards were mailed out 03/12/2013, the solicitation was posted on 03/12/2013 the City's website and the email (Purmail) notification was sent out 03/12/2013. A total of nine (9) bidders were solicited. nine (9) of the bidders were local. A total of two (2) bidders responded.

AMOUNT AND SOURCE OF FUNDING:

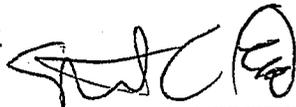
Department: General Services Department
Amount: \$249,000.00 (3 years)
Funds Available: Dept: 231 Div: 31040 Acct: 522260 Fund: 1000 Program: P3120
Funds Source: General Fund – Buildings, Facilities Maintenance Contracts

BOARD / COMMISSION ACTION:

N/A

*****AUTHORIZATION*****

DEPARTMENT HEAD:



Stuart C. Ed, General Services Director

**COUNCIL PROJECT FORM
(REQUIREMENTS OR BEST VALUE BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under BEST VALUE PROCUREMENT) for the Council Meeting of **May 14, 2013**.

The award of Solicitation No. 2013-156 (Maintenance of Overhead Doors at City Facilities) to E.P.S.D., Inc. for an initial term estimated award of \$249,000.00 (3 Years).

Department:	General Services
Award to:	E.P.S.D., Inc. El Paso, TX
Item(s):	ALL
Initial Term:	3 Years
Option to Extend:	2 Years
Annual Estimated Award:	\$83,000.00
Initial Term Estimated Award:	\$249,000.00 (3 Years)
Option Amount:	\$166,000 (2 Years)
Total Estimated Amount:	\$415,000.00 (5 Years)
Account No.:	231-31040-522260-1000-P3120
Funding Source:	General Fund – Buildings, Facilities, Maintenance Contracts
District(s):	All

This is a Best Value, service contract.

The Financial Services - Purchasing Division and General Services recommend award as indicated to E.P.S.D., Inc., the bidder offering the best value.

*******ADDITIONAL INFO BELOW*******

BEST VALUE COMMITTEE SCORE SHEET

RATER# :

BID NO.:

2013-156

BID TITLE:

Maintenance of Overhead Doors at City Facilities

DEPARTMENT:

GENERAL SERVICES

		Desert Garage Doors LLC, El Paso, TX	E.P.S.D., Inc.		
	Points				
	Cost	\$ 358.41	\$ 295.58		
(# points/percent max)	65	53	65		
Employee Medical Benefits & Incentives Indicating if benefits are paid in full or in part by your business (# points/percent max)	10	2	2		
Reputation & Quality of the Bidder's Services (# points/percent max)	20	13.34	19.99		
Past Performance (# points/percent max)	5	5.0	5.0		
GRAND TOTAL	100				
(100 points/percent max)		73.34	91.99		



CITY OF EL PASO BID TABULATION



BID ITEM: MAINTENANCE OF OVERHEAD DOORS AT CITY FACILITIES
BID DATE: APRIL 3, 2013 **BID #** 2013-156
DEPARTMENT: GENERAL SERVICES

		DESERT GARAGE DOORS LLC EL PASO, TX	E.P.S.D. INC. EL PASO, TX	
PART A: PRICE LIST PRICING		PRICE ADJUSTMENT FACTOR		
ITEM DESCRIPTION		NET <u>OR</u> % DISCOUNT <u>OR</u> MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> MARKUP
ITEM 1	PARTS FOR OVERHEAD DOORS	NET <input type="checkbox"/>	NET <input type="checkbox"/>	NET <input type="checkbox"/>
		- % DISCOUNT <input type="checkbox"/>	- % DISCOUNT <input type="checkbox"/>	- % DISCOUNT <input type="checkbox"/>
		+ <u>7</u> % MARKUP <input checked="" type="checkbox"/>	+ <u>5</u> % MARKUP <input checked="" type="checkbox"/>	+ % MARKUP <input type="checkbox"/>
_____ Price List or Catalog (note Manufacturer or Brand Name, as applicable)		<u>AMARR</u>	<u>AMARR DOOR COMPANY</u>	
List Number _____ Dated _____		_____	_____	_____
TYPE OF PRICE LIST				
WHOLESALER		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DISTRIBUTOR		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
JOBBER		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DEALER		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RETAILER		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OTHER _____		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.
 NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED BY: *Virginia Venegas*
 4/9/12



CITY OF EL PASO BID TABULATION



BID ITEM: MAINTENANCE OF OVERHEAD DOORS AT CITY FACILITIES
 BID DATE: APRIL 3, 2013 BID # 2013-156
DEPARTMENT: GENERAL SERVICES

		DESERT GARAGE DOORS LLC EL PASO, TX	E.P.S.D. INC. EL PASO, TX	
PART A: PRICE LIST PRICING		PRICE ADJUSTMENT FACTOR		
ITEM DESCRIPTION		NET <u>OR</u> % DISCOUNT <u>OR</u> MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> MARKUP
ITEM 1	<u>ALTERNATE</u> Parts for Overhead Doors	NET <input type="checkbox"/>	NET <input type="checkbox"/>	NET <input type="checkbox"/>
		- % DISCOUNT <input type="checkbox"/>	- % DISCOUNT <input type="checkbox"/>	- % DISCOUNT <input type="checkbox"/>
		+ <u>7</u> % MARKUP <input checked="" type="checkbox"/>	+ <u>5</u> % MARKUP <input checked="" type="checkbox"/>	+ % MARKUP <input type="checkbox"/>
_____ Price List or Catalog (note Manufacturer or Brand Name, as applicable)		<u>LIFT MASTER</u>	<u>ARMARR DOOR CO.</u>	
List Number _____ Dated _____		_____	_____	_____
TYPE OF PRICE LIST				
WHOLESALER		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DISTRIBUTOR		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JOBBER		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DEALER		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RETAILER		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
OTHER _____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.
 NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED BY: V.V.
 DATE: 4/10/13



CITY OF EL PASO BID TABULATION



BID ITEM: MAINTENANCE OF OVERHEAD DOORS AT CITY FACILITIES **BID # 2013-156**
BID DATE: APRIL 3, 2013 **DEPARTMENT: GENERAL SERVICES**

		DESERT GARAGE DOORS LLC EL PASO, TX	E.P.S.D. INC. EL PASO, TX	
PART B: OVERHEAD DOOR SERVICE LABOR RATES				
ITEM DESCRIPTION				
ITEM A	Emergency Repairs (After hours 5:00 p.m. to 8:00 a.m.)	\$64.45 /HOURLY RATE	\$75.00 /HOURLY RATE	\$0.00 /HOURLY RATE
		\$64.45 /HOLIDAY HOURLY RATE	\$150.00 /HOLIDAY HOURLY RATE	\$0.00 /HOLIDAY HOURLY RATE
ITEM B	Emergency Repairs (Normal hours 8:00 a.m. to 5:00 p.m.)	\$64.45 /HOURLY RATE	\$55.00 /HOURLY RATE	\$0.00 /HOURLY RATE
		\$64.45 /HOLIDAY HOURLY RATE	NO BID /HOLIDAY HOURLY RATE	\$0.00 /HOLIDAY HOURLY RATE
ITEM C	Maintenance / Repairs (Normal Hours 8:00 a.m. to 5:00 p.m.)	\$47.45 /HOURLY RATE	\$40.00 /HOURLY RATE	\$0.00 /HOURLY RATE
		\$47.45 /HOLIDAY HOURLY RATE	NO BID /HOLIDAY HOURLY RATE	\$0.00 /HOLIDAY HOURLY RATE
ITEM D	One-Time Preventive Maintenance (Normal Hours 8:00 a.m. to 5:00 p.m.)	\$47.45 /HOURLY RATE	\$40.00 /HOURLY RATE	\$0.00 /HOURLY RATE
		\$47.45 /HOLIDAY HOURLY RATE	NO BID /HOLIDAY HOURLY RATE	\$0.00 /HOLIDAY HOURLY RATE

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.
 NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED BY: Y.V.
 DATE: 4/1/13



CITY OF EL PASO BID TABULATION



BID ITEM: MAINTENANCE OF OVERHEAD DOORS AT CITY FACILITIES

BID DATE: APRIL 3, 2013

BID # 2013-156

DEPARTMENT: GENERAL SERVICES

		DESERT GARAGE DOORS LLC EL PASO, TX	E.P.S.D. INC. EL PASO, TX	
PART C: SAMPLE PRICING (REPAIR RATES)				
DESCRIPTION / MANUFACTURER PART NUMBER		NARROW BUTT HINGE by OVERHEAD DOOR CORP PART # HI-1 B	NARROW BUTT HINGE by OVERHEAD DOOR CORP PART # HI-1 B	NARROW BUTT HINGE by OVERHEAD DOOR CORP PART # HI-1 B
ITEM 1	BIDDER'S PART NUMBER:	10212	102678	_____
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP)	\$0.62	\$1.21	\$ _____
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET)	\$1.00	\$1.27	\$ _____
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$47.45	\$40.00 MAD HOUR 1	\$ _____
	TOTAL COST (CITY'S COST + LABOR COST)	\$48.45	\$41.27	\$ _____
DESCRIPTION / MANUFACTURER PART NUMBER		BOTTOM FIXTURE STANDARD by OVERHEAD DOOR CORP PART # BF-OHD	BOTTOM FIXTURE STANDARD by OVERHEAD DOOR CORP PART # BF-OHD	BOTTOM FIXTURE STANDARD by OVERHEAD DOOR CORP PART # BF-OHD
ITEM 2	BIDDER'S PART NUMBER:	42377	99285591	_____
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP)	\$5.00	\$5.24	\$ _____
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET)	\$7.15	\$5.52	\$ _____
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$47.45	\$80.00 2-HR MAD	\$ _____
	TOTAL COST (CITY'S COST + LABOR COST)	\$54.60	\$85.52	\$ _____

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED BY: V.V.

DATE: 4/1/13



CITY OF EL PASO BID TABULATION



BID ITEM: MAINTENANCE OF OVERHEAD DOORS AT CITY FACILITIES
BID DATE: APRIL 3, 2013 **BID # 2013-156**
DEPARTMENT: GENERAL SERVICES

		DESERT GARAGE DOORS LLC EL PASO, TX	E.P.S.D. INC. EL PASO, TX	
PART C: SAMPLE PRICING (REPAIR RATES)				
DESCRIPTION / MANUFACTURER PART NUMBER		TOP FIXTURE by OVERHEAD DOOR CORP PART # TF-OHD	TOP FIXTURE by OVERHEAD DOOR CORP PART # TF-OHD	TOP FIXTURE by OVERHEAD DOOR CORP PART # TF-OHD
ITEM 3	BIDDER'S PART NUMBER:	99000385	99418102	_____
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP)	\$1.50	\$2.05	\$ _____
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET)	\$2.14	\$2.16	\$ _____
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$47.45	\$80.00	\$ _____
	TOTAL COST (CITY'S COST + LABOR COST)	\$49.59	\$82.16	\$ _____
DESCRIPTION / MANUFACTURER PART NUMBER		SLIDE LOCK by OVERHEAD DOOR CORP PART # LO-OHD	SLIDE LOCK by OVERHEAD DOOR CORP PART # LO-OHD	SLIDE LOCK by OVERHEAD DOOR CORP PART # LO-OHD
ITEM 4	BIDDER'S PART NUMBER:	9900035	99321552	_____
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP)	\$1.25	\$2.33	\$ _____
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET)	\$1.80	\$2.45	\$ _____
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$47.45	\$40.00	\$ _____
	TOTAL COST (CITY'S COST + LABOR COST)	\$49.25	\$42.45	\$ _____

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.
 NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED BY: J.V.
 DATE: 4/9/13



CITY OF EL PASO BID TABULATION



BID ITEM: MAINTENANCE OF OVERHEAD DOORS AT CITY FACILITIES

BID # 2013-156

BID DATE: APRIL 3, 2013

DEPARTMENT: GENERAL SERVICES

		DESERT GARAGE DOORS LLC EL PASO, TX	E.P.S.D. INC. EL PASO, TX	
PART C: SAMPLE PRICING (REPAIR RATES)				
DESCRIPTION / MANUFACTURER PART NUMBER		SPRING ANCHOR BRACKET by OVERHEAD DOOR CORP PART # SAB-OHD	SPRING ANCHOR BRACKET by OVERHEAD DOOR CORP PART # SAB-OHD	SPRING ANCHOR BRACKET by OVERHEAD DOOR CORP PART # SAB-OHD
ITEM 5	BIDDER'S PART NUMBER:	9934892	99000511	_____
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP)	\$8.03	\$1.88	\$ _____
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET)	\$11.50	\$1.98	\$ _____
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$47.45	\$80.00	\$ _____
	TOTAL COST (CITY'S COST + LABOR COST)	\$58.95	\$81.98	\$ _____
DESCRIPTION / MANUFACTURER PART NUMBER		STEP PLATE by OVERHEAD DOOR CORP PART # ST-3	STEP PLATE by OVERHEAD DOOR CORP PART # ST-3	STEP PLATE by OVERHEAD DOOR CORP PART # ST-3
ITEM 6	BIDDER'S PART NUMBER:	99000242	99000242	_____
	PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP)	\$0.42	\$0.45	\$ _____
	CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET)	\$0.60	\$0.47	\$ _____
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$47.45	\$40.00	\$ _____
	TOTAL COST (CITY'S COST + LABOR COST)	\$48.05	\$40.47	\$ _____

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED BY: *[Signature]*

DATE: 4/9/13



CITY OF EL PASO BID TABULATION



BID ITEM: MAINTENANCE OF OVERHEAD DOORS AT CITY FACILITIES **BID #** 2013-156
BID DATE: APRIL 3, 2013 **DEPARTMENT:** GENERAL SERVICES

	DESERT GARAGE DOORS LLC EL PASO, TX	E.P.S.D. INC. EL PASO, TX	
PART C: SAMPLE PRICING (REPAIR RATES)			
DESCRIPTION / MANUFACTURER PART NUMBER	CABLE, for 10' 1" DOOR, ASSEMBLED by OVERHEAD DOOR CORP PART # CABA-OHD	CABLE, for 10' 1" DOOR, ASSEMBLED by OVERHEAD DOOR CORP PART # CABA-OHD	CABLE, for 10' 1" DOOR, ASSEMBLED by OVERHEAD DOOR CORP PART # CABA-OHD
ITEM 7			
BIDDER'S PART NUMBER:	99000378	9900370	_____
PRICE LIST COST (BEFORE DISCOUNT OR MARK-UP)	\$1.45	\$1.64	\$ _____
CITY'S COST (AFTER DISCOUNT OR MARK-UP OR NET)	\$2.07	\$1.73	\$ _____
LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$47.45	\$80.00	\$ _____
TOTAL COST (CITY'S COST + LABOR COST)	\$49.52	\$81.73	\$ _____

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.
 NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED BY: *[Signature]*
 4/1/13

ELPASO DOOR CO.
820 KASTRIN
EL PASO, TX 79907

DESERT GARAGE DOORS
10820 GLOSTER CT
EL PASO, TX 79935

DRC DOOR REPAIR CO
7142 LA JUNTA
P.O. Box 888
EL PASO, TX 79835

AMERICAS GARAGE DOOR CO
7669 NORTH LOOP
EL PASO, TX 79915

EAGLE GARAGE DOOR OF EL PASO
7379 ALAMEDA
EL PASO, TX 79915

ALL ABOUT DOORS
4107 LA LUZ AVE.
EL PASO, TX 79903

MINER EL PASO LTD
8370 BURNHAM BLDG 400
EL PASO, TX 79907

WAYNE DALTON OF EL PASO
8330 BURHAM RD
EL PASO, TX 79907

USA DOORS & GARAGE
8316 CAPITAN CIR
EL PASO, TX 79904