

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: POLICE

AGENDA DATE: 5-16-06

CONTACT PERSON/PHONE: A/C PAUL CROSS 564-7310
ROBERT L. ADKINSON 564-7333

DISTRICT(S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve award of Bid 2006-101R Stress Management to Integrity Employee Assistance d.b.a. Well Connect EAP as the most responsive bidder.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The Department is required to provide treatment for stress related issues under the terms of the contract with the El Paso Municipal Police Officers' Association. This company will provide services as required in the contract.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

There have been prior contracts.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

The funding is in the general fund budget in account; 21010050-502215. Total bid award is estimated at \$121,500.00 per year.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: Richard Wiles, Chief of Police *(Signature)*

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: _____

CITY MANAGER: _____

DATE: _____

DATE: May 8, 2006
TO: Municipal Clerk
FROM: Terrence Freiburg
Deputy Director for Financial Services ext. 4308
THRU: Aurora Wells
Bid Clerk ext. 4038

Please place the following item on the **CONSENT** agenda for the Council Meeting of **MAY 16, 2006**.

Item should read as follows:

Solicitation No. 2006-101R Stress Management Services for the
El Paso Police Department
Award to: Integrity Employee Assistance
d.b.a. Well Connect EAP
El Paso, TX
Item(s): All
Amount: \$121,500.00 (estimated per year)

Department: Police
Funds available: 21010050-01101-502215
Funding source: Operating Account Police Outside Contracts
Total award: \$364,500.00 (estimated)
District (s): All

The review committee and Financial Services, Purchasing Division recommend award under its Request for Proposal Criterion to the above listed vendor.

This is a thirty-six month contract with no option to renew. No Prompt Payment Discount was offered.

Contact person: Ray Heredia, Procurement Analyst at 541-4316.

AGENDA FOR: **MAY 16, 2006**

Consent Agenda for May 16, 2006

BID NO.: 2006-101R Stress Management Services

Award to: Integrity Employee Assistance d.b.a.
Well Connect EAP
El Paso, TX

Item No. All

Award Amount: \$121,500.00 Est/Yr.

This is a requirement contract

Department: Police
Funds available: 21010050-01101-502215
Funding source: Operating Account Police, Outside Contracts
Total Estimated Award \$364,500.00
District(s): All

NON-DISCLOSURE STATEMENT

I, Robert L. Adkinson the undersigned, hereby certify that the following statements are true and correct and that I understand and agree to be bound by the commitments contained herein.

I am acting at the request of the City of El Paso Police Department as a participant in the procurement of Stress Management Services received in response to the Request for Proposal No.2006-101R

I am acting of my own accord and am not acting under duress. I am not currently employed by, nor am I receiving any compensation from, nor have I been the recipient of any present or future economic opportunity, employment, gift, loan, gratuity, special discount, trip, favor, or service in connection with any proposal or involved proposer in return for favorable consideration. I have no preconceived position on the relative merits of any of the proposals nor have I established a personal preference or position on the worth or standing of any proposer participating in this action.

I agree not to disclose or otherwise divulge any information pertaining to the contents, status, or ranking of any proposal to anyone other than the evaluation team leader or other evaluation team members. I understand the terms "disclose or otherwise divulge" to include, but are not limited to, reproduction of any part of portion of any proposal, or removal of same from designated areas without prior authorization from the evaluation team leader. I agree to perform any and all evaluations of said proposals in an unbiased manner, to the best of my ability, and with the best interest of the City of El Paso Texas paramount in all decisions.



(Signature)

Police
(Agency/Department)

May 1, 2006
(Date)

Stress Management
Bid: 2006-101R

			Center for	
	Criteria	Points	WellConnect	Employee Assistance
1	Cost	70	70	56
2	Qualifications	10	10	10
3	Education	10	10	10
4	Location	10	10	10
			100	86

