



**CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: **Planning & Economic Development / Planning Division**

AGENDA DATE: **CCA Consent 5/17/2011**

CONTACT PERSON/PHONE: **Eduardo Garcia – 541-4638**

DISTRICT(S) AFFECTED: **All**

SUBJECT:

To approve a Resolution that Schedule C, attached to the FY2011 Budget Resolution, effective September 1, 2010, shall be amended as set forth in Attachment A to establish the fee listed therein that shall be charged by the City for a development plat application. **(ALL DISTRICTS)**

BACKGROUND / DISCUSSION:

Currently, properties greater than five acres in size are exempt from platting, thus preventing the city from acquiring necessary right-of-way, easements, or assessing parkland fees. Development plats are needed at this time to ensure that adequate infrastructure is provided for all new development to include parks and open space, park fees, rights-of-way (including the Major Thoroughfare Plan), and utility easements. Development Plats will also allow for the Planning Division to ensure that the goals set forth in the Plan for El Paso are met. The proposed application fee is consistent with what the Planning Division currently charges for Final Plats.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: N/A

FINANCE: N/A

DEPARTMENT HEAD:

Mathew McElroy, Deputy Director - Planning

APPROVED FOR AGENDA:

CITY MANAGER:

DATE: _____



Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susannah M. Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson

**RESOLUTION AMENDING SCHEDULE C FOR THE CITY OF EL PASO
FY2011 BUDGET RESOLUTION**

WHEREAS, the City Council adopted the Budget Resolution for FY2011 on August 24, 2010; and

WHEREAS, paragraph 44 of the Budget Resolution provides that revisions or additions to the fees set forth in Schedule C, attached to the Budget Resolution, may be approved by simple resolution of the City Council; and

WHEREAS, the Council desires to establish the fee for Development Plat applications;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR
THE CITY OF EL PASO:**

That Schedule C, attached to the FY2011 Budget Resolution, effective September 1, 2010, shall be amended as set forth in Attachment A to establish the fee listed therein that shall be charged by the City for a development plat application.

Passed and approved this _____ day of _____ 2011.

CITY OF EL PASO

ATTEST:

John F. Cook, Mayor

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Lupe Cuellar
Assistant City Attorney

Mathew S. McElroy, Deputy Director -
Planning & Economic Development Dept.

Attachment A

Add to Schedule C, attached to the FY2010 Budget Resolution:

Department	Account	Fee Description	Detail	FY2011 Adopted
Planning & Economic Development	404100	Applications - Subdivisions	Development Plat	\$1,796.00



**PLANNING AND ECONOMIC DEVELOPMENT
PLANNING DIVISION**

MEMORANDUM

DATE: May 17, 2011

TO: The Honorable Mayor and City Council
Joyce A. Wilson, City Manager

FROM: Eduardo Garcia, Lead Planner

SUBJECT: **Resolution that Schedule C, attached to the FY2011 Budget Resolution, effective September 1, 2010, shall be amended as set forth in Attachment A to establish the fee listed therein that shall be charged by the City for a development plat application.**

The attached resolution would permit City Staff to collect an application fee for the submittal of a development plat, as per the related ordinance on this agenda.

Currently, properties greater than five acres in size are exempt from platting, thus preventing the city from acquiring necessary right-of-way, easements, or assessing parkland fees. Development plats are needed at this time to ensure that adequate infrastructure is provided for all new development to include parks and open space, park fees, rights-of-way (including the Major Thoroughfare Plan), and utility easements. Development Plats will also allow for the Planning Division to ensure that the goals set forth in the Plan for El Paso are met. The proposed application fee is consistent with what the Planning Division currently charges for Final Plats.

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