

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: HUMAN RESOURCES

AGENDA DATE: May 19, 2009

CONTACT PERSON/PHONE: LINDA BALL THOMAS/TERRENCE FREIBURG; 541-4313

DISTRICT(S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve award of Bid 2009-093 Drug Testing & Alcohol Screening to Kroll Laboratory Specialists Inc. Estimated yearly amount \$53,300.00.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The successful bidder is the current provider. The service level and quality of work have been a good value to the City and the citizens we serve.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

There have been prior contracts to provide these services.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

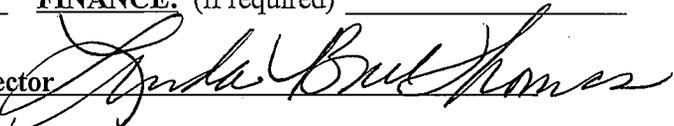
Each department is responsible for paying for employee drug and alcohol testing/screening out of their budgeted funds. A budget transfer is not required by HR.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ FINANCE: (if required) _____

DEPARTMENT HEAD: Linda Ball Thomson, Director 

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

PROJECT FORM

DATE: MAY 8, 2009

PROJECT: DRUG TESTING AND ALCOHOL SCREENING
RFP NO: 2009-093 DEPARTMENT: HUMAN RESOURCES
BUDGET#: VARIOUS
FUNDING SOURCE: VARIOUS
RESPRESENTATIVE DISTRICT(S): ALL

VENDOR: KROLL LABORATORY
SPECIALISTS, Inc.
GRETNA, LA
ITEMS All
AMOUNT: \$53,300.00 ESTIMATED/YR.
CONTRACT PERIOD: 3 YEARS
OPTIONS: TWO (2) YRS.
DISCOUNT - NONE
TOTAL AWARD: \$159,900.00 ESTIMATED

This is a three (3) year contract with the option to extend the contract for two additional years.

Ri-Tech was declared non-responsive under paragraph 5, Section F (Evaluation Factors For Award) which states: "As part of the requirement to establish the responsibility of the Offeror, the City of El Paso may perform a price analysis to determine the reasonableness of the price(s) at which the supplies and/or services are offered. Prices that are significantly lower than the mean of all offers and that appear to be unreasonably low may be determined to be evidence of non-responsibility, and cause the offer to be rejected."

Financial Services, Purchasing Division, Human Resources and the Review Committee, based on evaluation factors established for this solicitation recommends award to the above mention vendor receiving the most points.

BIDS SOLICITED 54 BIDS LOCAL 42
BIDS RECEIVED 10
BIDS SVCS 06
"NO BIDS" RECEIVED 00
CURRENT TAXES PAID —
OUT-OF-TOWN —

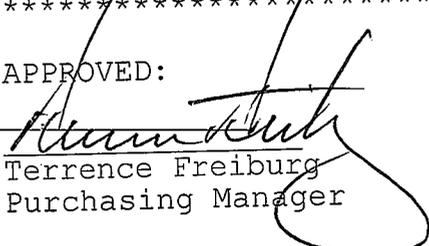
TOTAL ESTIMATED AWARD: \$159,900.00

FUNDS: AVAILABLE _____ NOT AVAILABLE _____ COMPTROLLER _____

COUNCIL: APPROVED _____ REJECTED _____ CITY CLERK _____

APPROVED:

COUNCIL MEETING OF MAY 19, 2009


Terrence Freiburg
Purchasing Manager

COMMITTEE SCORE SHEET

DRUG TESTING AND ALCOHOL SCREENING

SOLICITATION NO:2009-093

	BLS COUNCELING SERVICES INC.	COMPREHENSIVE DRUG TESTING INC. (GDT)	CONCENTRA HEALTH SERVICES INC.	CONFIDENTIAL DRUG TESTING	DENVER OCCUPATIONAL & AVIATION MEDICINE CLINIC
Cost 60 (# points max)	25.31 \$78,700.00	30.22 \$65,900.00	27.86 \$71,475.00	45.29 \$43,975.00	37.47 \$53,150.00
Reputation/Quality of Bidders Svcs 15 (# points max)	0.00	13.00	11.75	6.75	14.25
Certification of Laboratory 15 (# points max)	7.75	14.25	13.75	8.50	13.50
Sites & Hours 10 (# points max)	2.00	7.50	5.50	7.50	5.75
GRAND TOTAL (Maximum 100 points)	35.06	64.97	58.86	68.04	70.97

	KROLL LABORATORY SPECIALISTS INC.	LAS PALMAS DEL SOL HEALTHCARE SYSTEM	PRIEMER INTERGRITY SOLUTIONS INC.	TRI-STATE INDEPENDENT MEDICAL EXAMINERS PLLC	RI-TECH DRUG TESTING
Cost 60 (# points max)	37.37 \$53,300.00	28.76 \$67,250.00	38.19 \$52,152.00	26.70 \$74,600.00	60.00 \$33,200.00
Reputation/Quality of Bidders Svcs 15 (# points max)	11.25	15.00	14.25	5.50	N/A
Certification of Laboratory 15 (# points max)	15.00	12.00	14.25	11.50	N/A
Sites & Hours 10 (# points max)	9.00	6.25	3.50	2.75	N/A
GRAND TOTAL (Maximum 100 points)	72.62	62.01	70.19	46.45	

CITY OF EL PASO BID TABULATION

BID ITEM: DRUG TESTING AND ALCOHOL SCREENING

BID #2009-093

BID DATE: FEBRUARY 4, 2009

DEPARTMENT: HUMAN RESOURCES

		BLS COUNSELING SERVICES, INC. EL PASO, TX		COMPREHENSIVE DRUG TESTING, INC. (CDT) SANTA ANA, CA		CONCENTRA HEALTH SERVICES, INC. ADDISON, TX		CONFIDENTIAL DRUG TEST EL PASO, TX	
ITEM NO.	DESCRIPTION AND ANNUAL ESTIMATE	PER SCREENING	ESTIMATED YEARLY TOTAL	PER SCREENING	ESTIMATED YEARLY TOTAL	PER SCREENING	ESTIMATED YEARLY TOTAL	PER SCREENING	ESTIMATED YEARLY TOTAL
	1	NONREGULATED URINE DRUG SCREENS	\$38.00	X 350 \$13,300.00	\$36.50	X 350 \$12,775.00	\$37.50	X 350 \$13,125.00	\$22.50
350 ESTIMATED ANNUALLY									
2	REGULATED URINE DRUG SCREENS	\$40.00	X 650 \$26,000.00	\$35.50	X 650 \$23,075.00	\$47.50	X 650 \$30,875.00	\$28.00	X 650 \$18,200.00
	650 ESTIMATED ANNUALLY								
3.	HAIR TEST DRUG SCREENS	\$112.00	X 250 \$28,000.00	\$65.00	X 250 \$16,250.00	\$80.50	X 250 \$20,125.00	\$50.00	X 250 \$12,500.00
	250 ESTIMATED ANNUALLY								
4	BREATH ALCOHOL TESTS	\$38.00	X 300 \$11,400.00	\$46.00	X 300 \$13,800.00	\$24.50	X 300 \$7,350.00	\$18.00	X 300 \$5,400.00
	300 ESTIMATED ANNUALLY								
TOTAL ESTIMATED ANNUAL AMOUNT:			\$78,700.00		\$65,900.00		\$71,475.00		\$43,975.00

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: _____



DATE: 2-26-09

CITY OF EL PASO BID TABULATION

BID ITEM: DRUG TESTING AND ALCOHOL SCREENING

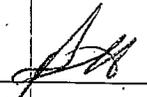
BID #2009-093

BID DATE: FEBRUARY 4, 2009

DEPARTMENT: HUMAN RESOURCES

		DENVER OCCUPATIONAL & AVIATION MEDICINE CLINIC, PC DENVER, CO		KROLL LABORATORY SPECIALISTS, INC. GRETNA, LA		LAS PALMAS DEL SOL HEALTHCARE SYSTEM EL PASO, TX		PREMIER INTEGRITY SOLUTIONS, INC. RUSSELL SPRINGS, KY	
ITEM NO.	DESCRIPTION AND ANNUAL ESTIMATE	PER SCREENING	ESTIMATED YEARLY TOTAL	PER SCREENING	ESTIMATED YEARLY TOTAL	PER SCREENING	ESTIMATED YEARLY TOTAL	PER SCREENING	ESTIMATED YEARLY TOTAL
	1	NONREGULATED URINE DRUG SCREENS	\$27.90	X 350 \$9,765.00	\$29.50	X 350 \$10,325.00	\$42.50	X 350 \$14,875.00	\$28.75
350 ESTIMATED ANNUALLY									
2	REGULATED URINE DRUG SCREENS	\$27.90	X 650 \$18,135.00	\$32.50	X 650 \$21,125.00	\$42.50	X 650 \$27,625.00	\$31.75	X 650 \$20,637.50
	650 ESTIMATED ANNUALLY								
3.	HAIR TEST DRUG SCREENS	\$68.00	X 250 \$17,000.00	\$55.00	X 250 \$13,750.00	\$65.00	X 250 \$16,250.00	\$56.00	X 250 \$14,000.00
	250 ESTIMATED ANNUALLY								
4	BREATH ALCOHOL TESTS	\$27.50	X 300 \$8,250.00	\$27.00	X 300 \$8,100.00	\$35.00	X 300 \$10,500.00	\$24.75	X 300 \$7,425.00
	300 ESTIMATED ANNUALLY								
TOTAL ESTIMATED ANNUAL AMOUNT:			\$53,150.00		\$53,300.00		\$69,250.00		\$52,125.00

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 

DATE: 2-26-09

CITY OF EL PASO BID TABULATION

BID ITEM: DRUG TESTING AND ALCOHOL SCREENING

BID #2009-093

BID DATE: FEBRUARY 4, 2009

DEPARTMENT: HUMAN RESOURCES

		RI-TECH DRUG TESTING EL PASO, TX		TRI-STATE INDEPENDENT MEDICAL EXAMINERS, PLLC LOUISA, KY			
ITEM NO.	DESCRIPTION AND ANNUAL ESTIMATE	PER SCREENING	ESTIMATED YEARLY TOTAL	PER SCREENING	ESTIMATED YEARLY TOTAL		
1	NONREGULATED URINE DRUG SCREENS 350 ESTIMATED ANNUALLY	\$10.00	X 350 \$3,500.00	\$42.00	X 350 \$14,700.00		
2	REGULATED URINE DRUG SCREENS 650 ESTIMATED ANNUALLY	\$19.00	X 650 \$12,350.00	\$42.00	X 650 \$27,300.00		
3.	HAIR TEST DRUG SCREENS 250 ESTIMATED ANNUALLY	\$55.00	X 250 \$13,750.00	\$80.00	X 250 \$20,000.00		
4	BREATH ALCOHOL TESTS 300 ESTIMATED ANNUALLY	\$12.00	X 300 \$3,600.00	\$42.00	X 300 \$12,600.00		
TOTAL ESTIMATED ANNUAL AMOUNT:		\$33,200.00		\$74,600.00			

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 
 DATE: 2-26-09

CITY OF EL PASO BID TABULATION

BID ITEM: DRUG TESTING AND ALCOHOL SCREENING

BID #2009-093

BID DATE: FEBRUARY 4, 2009

DEPARTMENT: HUMAN RESOURCES

	RI-TECH DRUG TESTING EL PASO, TX	TRI-STATE INDEPENDENT MEDICAL EXAMINERS, PLLC LOUISA, KY		
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> <p>ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.</p> <p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.</p> <p>NO OPTION OFFERED</p>	<input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>		
<p>PAYMENT TERMS:</p>	<p>NET - 30 DAYS</p>	<p>2% - 10 DAYS 2% - 20 DAYS 2% - 30 DAYS NET - 30 DAYS</p>		
<p>BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:</p>	<p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p>	<p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>		
<p>BIDS SOLICITED: 54</p>	<p>BIDS RECEIVED: 10</p>	<p>BIDS LOCAL: 42</p>	<p>NO BIDS: 0</p>	

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 
 DATE: 2-26-09

CONCENTRA MEDICAL CENTERS
CARLOS M RAMIREZ MD
6320 GATEWAY EAST BLVD
EL PASO TX 79925

ATTN BUSINESS OFFICE
DOCTORS INN MEDICAL CLINIC
1865 N LEE TREVINO DR
EL PASO TX 79936

ATTN TAMYRA DAVIS
CONCENTRA MEDICAL CENTERS
6320 GATEWAY EAST BLVD
EL PASO TX 79905

ATTN BUSINESS OFFICE
GATEWAY IND MEDICAL CLINIC
6320 GATEWAY EAST BLVD
EL PASO TX 79905

ATTN BUSINESS OFFICE
OCCUPATIONAL HEALTH SVC INC
9515 GATEWAY WEST BLVD
EL PASO TX 79925

ATTN BUSINESS OFFICE
PROVIDENCE MEMORIAL HOSPITAL
2110 N OREGON ST
EL PASO TX 79902

ATTN BUSINESS OFFICE HOSPITAL
RIO VISTA REHABILITATION
1740 CURIE DR
EL PASO TX 79902

ATTN DR PHILLIP MCELVAINE
EP EMERGENCY PHYSICIANS
GROUP
2022 MURCHISON DR STE 109
EL PASO TX 79902

ATTN BUSINESS OFFICE
EL PASO MEDICAL LABORATORY
2616 N OREGON ST
EL PASO TX 79902

ATTN BUSINESS OFFICE
INSTANT CARE INC
8051 N LOOP DR
EL PASO TX 79915

ATTN BUSINESS OFFICE
MEDICAL LABORATORIES INC
1810 MURCHISON DR STE 201
EL PASO TX 79902

ATTN LAWRENCE R SPERBERG
DRUG ABUSE DETECTION SVC
2525 PORTER AVE
EL PASO TX 79930

ATTN SAMUEL ROMAN
GENESIS DRUG SCREENS INC
PO BOX 13381
EL PASO TX 79913

ATTN MR WARREN GILLIEN
EXAMINATION MANAGEMENT SVC
9398 VISCOUNT BLVD
BLDG 1 STE D
EL PASO TX 79925

ATTN BUSINESS OFFICE
PATHOLOGY ASSOCIATES OF EP
PO BOX 13405
EL PASO TX 79912

COMMUNITY MEDICAL CLINIC
9955 DYER ST
EL PASO TX 79924

ATTN BUSINESS OFFICE
RICHARD LABORATORIES INC
1601 BROWN ST
EL PASO TX 79902

SIERRA PROVIDENCE COMMUNITY
1900 N OREGON STE 314
EL PASO TX 79902

HEALTH SCIENCES CENTER
TEXAS TECH INTERNAL CLINIC
1800 ALBERTA AVE
EL PASO TX 79905

ATTN BUSINESS OFFICE LABS
SMITHKLINE BEECHAM CLINICAL
10412 VISTA DEL SOL DR STE A
EL PASO TX 79925

ATTN BUSINESS OFFICE
WESTECH LABORATORIES
10737 GATEWAY W BLVD STE 100
EL PASO TX 79935

SIERRA PROVIDENCE MEMORIAL
1001 N OREGON ST
EL PASO TX 79902

BUS OFF LAB CLEARANCE GUIDES
AMERICAN DRUG TESTING
10137 MILAN ST
EL PASO TX 79924

OCCUPATIONAL HEALTH SVCS
9515 GATEWAY WEST BLVD
EL PASO TX 79925

RANKLIN MEDICAL CENTER
36 E REDD RD
EL PASO TX 79932

MESA MEDICAL CLINIC
2030 N MESA ST
EL PASO TX 79902

WESTSIDE URGENT CARE CNTR
RENE R FLORES
601 SUNLAND PARK DR
EL PASO TX 79912

ATTN BUSINESS OFFICE
MEDICAL LABORATORIES
310 MURCHISON DR STE 201
EL PASO TX 79902

ATTN BUSINESS OFFICE
NICHOLS INSTITUTE
16 CONCORD
EL PASO TX 79906

DEL SOL LIFECARE CENTER
ATTN: DORIS ARCHER
10712 SAM SNEAD
EL PASO, TX 79935

ATTN BUSINESS OFFICE
PAISANO CLINICAL LABORATORY
5301 ALAMEDA AVE
EL PASO TX 79905

ATTN IRMA MARTINEZ
STATELINE DRUG & ALCOHOL
1550 HAWKINS BLVD STE 16
EL PASO TX 79925

LAS PALMAS LIFECARE CENTER
ATTN: DAVID TURNER
3333 N MESA
EL PASO, TX 79902

LAS PALMAS & DEL SOL REGIONAL
HEALTHCARE SYSTEM
ATTN: MANAGED CARE DEPARTMENT
1700 N OREGON, STE 700
EL PASO, TX 79902

ATTN BUSINESS OFFICE
LAS PALMAS HEALTHCARE
SYSTEM
1810 MURCHISON DR
EL PASO TX 79902

ATTN IRMA MARTINEZ
THOMASON GENERAL HOSPITAL
4815 ALAMEDA AVE
EL PASO TX 79905

ATTN MR RICARDO ARGUELLES
CONFIDENTIAL DRUG TEST
160 ARNOLD #1A
EL PASO TX 79907

ATTN BUSINESS OFFICE
ROCHE BIOMEDICAL LAB
1800 N MESA ST
EL PASO TX 79902

ATTN BUSINESS OFFICE
PHYSICIAN LABORATORIES
1717 N MESA ST
EL PASO TX 79902

ATTN BUSINESS OFFICE
PATH LAB
1600 MEDICAL CENTER
EL PASO TX 79902

CONCENTRA MEDICAL CENTERS
ATTN: GARY DEL PALACIO
6320 GATEWAY EAST BLVD
EL PASO TX 79925

ATTN: DARRELL L. FEAGIN
FEAGIN, INC.
dba DRUG TESTING CENTER
P. O. BOX 4326
TALLAHASSEE, FL 32315

ATTN: TAMMY SWAIN
MEDICAL EXPRESS CORPORATION
3372 NE 17TH TERRACE
OCALA, FL 34479

ATTN: JEANINE PALMER
PINNACLE MEDICAL MANAGEMENT
480 N. SAM HOUSTON PRKWY STE 214
HOUSTON, TX 77060

ABMC
ATTN: ANNE BECKNELL
7680 VILLAGE ROAD
PARKER, CO 80134

DDS
ATTN: JIM PATTERSON
7618 17TH AVE
BROOKLYN, NY 11214

INSTANT TECHNOLOGIES, INC.
ATTN: MARY HANAK
1121 ALSDORF RD
ENNIS, TX 75119

ATTN: DR. HICKS
OCCUPATIONAL TESTING CENTERS
24326 MISSION BLVD. SUITE 3
HAYWARD, CA 94544

ATTN: HOLLY KULP
ADVANCED TOXICOLOGY NETWORK
3560 AIR CENTR COVE SUITE 101
MEMPHIS, TN 38117

ATTN: PAUL CENTOFANTI
PRINCETON BIOMEDICAL
LABORATORIES
2921 NEW RODGERS ROAD
BRISTOL, PA 19007

KROLL LABORATORY SPECIALISTS
ATTN: DOMINIQUE DELAGNES
2412 CRUISE DRIVE
GRAND PRAIRIE, TX 75054

TRICORE REFERENCE LABORATORIES
001 WOODWARD PL NE
ALBUQUERQUE, NM 87102

CONFIDENTIAL DRUG TESTING
ATTN: RICHARD ARGUELLES
1551 MONTANA SUITE 100
EL PASO, TX 79902

DENVER OCCUPATIONAL & AVIATION
MEDICINE CLINIC, PC
ATTN: SEAN TWEED
3700 HAVANA SUITE 200
DENVER, CO 80239